

Instructional Leadership Council

Meeting Minutes for October 3, 2024

Attendees: Lindsay Ali, Nicole Barry, Angela Carpin, Carrie Casey, Dwayne Cerbone, Heather Clayton, Maribeth Curran, Kathy Curtis, Shana Cutaia, Maureen Datovech, Kate Gibbons, Meredith Graham, Liz Grizzanti, John Haldow, Sarah Jacob, Amanda Kirkebye, Matt Kwiatkowski, Jason March, Kate Milne, Jodi Orman, John Pizzutelli, Mark Puma, Teresa Roets, Kristin Rose, Brian Shafer, Elizabeth Woods

Chairperson: Heather Clayton

Co-Chair: Nicole Barry

Note Taker: Liz Norten

Approved Minutes are on the Pittsford School District ILC webpage and members can access in Microsoft Teams.

Minutes from May 9, 2024 meeting: Approved.

Agenda: Approved

Connection-Reflection-Norms:

Members participated in a norm-setting activity. Heather took feedback from the group and noted the agreed upon norms for ILC this year.

Committee Code of Conduct:

Members reviewed and signed the Committee Code of Conduct.

Review Committee Charter:

Members reviewed the committee charter and minor edits were noted.

Review Committee Feedback from 2023-2024:

Members reviewed the ILC committee survey feedback from 2023-24 and shared areas of strength and opportunities for growth.

- Good balance of voices; might also consider alternate modes of participation.
- Thoughts and opinions are valued.
- Enjoyed what they were working on and considered work to be valuable to the district.
- Request that “disagree” and “strongly disagree” both prompt a response in the survey.
- Take advantage of external experts to foster perspective-taking.
- Strengthen interaction between ILC/ILT; need to be intentional about soliciting less

structured, more regular feedback; maintain connection with buildings.

- Protect closure time at end of meeting to consolidate the understanding/learning.

Goal Setting:

The group reviewed the current ILC Goals document. Members broke into subgroups and engaged in a Stop/Start/Continue activity:

STOP: which goals are completed, no longer relevant or no longer the responsibility of ILC?

START: which goals should we consider adding?

CONTINUE: which goals should we continue to focus on and what are the next steps?

Heather took feedback from the group and will bring back to ILC in November. Members see value in narrowing the scope of identified goals.

Preview of Superintendent’s Conference Day:

October 11, 2024 from 8:00 am – 1:00 pm

Heather provided the group with a preview of Superintendent’s Conference Day. All nine buildings will receive the same presentation “Promoting a Supportive Environment for All: Strategies for Inclusive and Collaborative Dialogue” as well as supporting documentation to facilitate respectful classroom dialogue.

Roundtable:

- Heather and Nicole will brainstorm ways to use technology (Nearpod/Whiteboard) to facilitate sharing building-specific experiences with the group.
- Availability of school resources to support kids who are interested in taking on higher rigors of an AP course but can't afford private tutoring – equity and access. Currently, some students are helping others.
- Remain up-to-date on latest changes in SAT test format and scoring.
- Reporting of learning behaviors:

- OPTIONAL to report on learning behaviors at 5-week mark.
- Value in identifying teacher feedback once first required reporting happens.

Share with constituent groups:

- Norm setting including “Best of Me” activity.
- Work continues on ILC goals; Start/Stop/Continue group activity; more specifics to share after November meeting.

Next Meeting: November 7, 2024