



# Santa Barbara County Education Office

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Susan C. Salcido, Superintendent of Schools

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## County Committee on School District Organization

### Minutes of Annual Meeting

Monday, December 11, 2023 – In Person – 2 p.m.

Santa Barbara County Education Office

4400 Cathedral Oaks Road, Santa Barbara

#### 1. **Call to Order**

The meeting was called to order at 2:01 p.m. by Margaret Ontiveros

#### 2. **Roll Call**

##### **Members Present**

Jan Clevenger

Judith Dale

Juanita Gutierrez-Nichols

Nancy Harter

Terry Hickey Banks

Margaret Ontiveros

Steve Straight

##### **Members Absent**

Dr. Ed Cora

Steve Minjarez

Robin Sawaske

Janet Zilli

##### **Others Present**

Austin Payne, Legal Counsel

Dr. Susan Salcido, County Superintendent of Schools-Santa Barbara County Education Office

Steve Torres, Secretary to County Committee

Faith Hopwood, Senior Administrative Assistant, Administrative Services

#### 3. **Welcome**

Dr. Susan Salcido welcomed everyone and thanked the County Committee members.

Dr. Salcido introduced Austin Payne, Legal Counsel,

Steve Torres, Associate Superintendent, Administrative Services, and

Faith Hopwood, Senior Administrative Assistant, Administrative Services

4. **Public Comments** – None

5. **Approval of Minutes of December 5, 2022 and November 29, 2023**

The minutes for the December 11, 2022 and November 29, 2023 Meetings were presented for approval. A motion was made and seconded to approve the minutes. One change made to Terry Hickey Banks name.

MOVED: Jan Clevenger                      SECONDED: Nancy Harter

AYES: Jan Clevenger, Judith Dale, Juanita Gutierrez Nichols, Nancy Harter,  
Terry Hickey Banks, Margaret Ontiveros, Steve Straight

NOES: None

ABSTAIN: None

The minutes of the meeting on December 22, 2022 and November 29, 2023, were approved.

8. **Election Results**

The Election Results were received by the County Committee.

**Oath of Office**

Dr. Susan Salcido presented the oath of office to Margaret Ontiveros (Fifth Supervisorial District) Robin Sawaske (First Supervisorial District) will be moved to a later date since she was not able to be present.

9. **Member information update:**

Dr. Susan Salcido commented and gave the County Committee members the SBCEO Placemat and At-A-Glance flyer. This was updated information.

Dr. Susan Salcido asked members to review their information on the Master Roster of Members and submit any changes to her or Steve Torres.

Dr. Susan Salcido talked about the possibility of Cuyama Joint Unified School District going from a five member board to a three member board. Also, the County Committee members might need to take a field trip to Cuyama Joint Unified School District.

Jan Clevenger made a comment about a vacancy in the Second Supervisorial District. Steve Torres said that he and Dr. Salcido will be working to fill the position.

10. **Election of chairperson (north county) and vice chairperson (south county)**

Steve Torres commented that Steve Straight and Terry Hickey Banks were willing to serve as chairperson and vice chairperson for 2024. Margaret Ontervios asked for a motion to approve Steve Straight and Terry Hickey Banks for the positions of chairperson and vice chairperson for the year 2024. A motion was made and seconded.

MOVED: Judith Dale                      SECONDED: Jan Clevenger

AYES: Jan Clevenger, Judith Dale, Juanita Gutierrez-Nichols, Nancy Harter,  
Terry Hickey Banks, Margaret Ontiveros, and Steve Straight

NOES: None

ABSTAIN: None

11. **Suggested Meeting dates for 2024 at 2 p.m.**

Approval of meeting dates for 2024

- February 12, 2024
- April 8, 2024
- September 9, 2024
- December 9, 2024 (annual meeting)

MOVED: Terry Hickey Banks              SECONDED: Nancy Harter

AYES: Jan Clevenger, Judith Dale, Juanita Gutierrez Nichols, Nancy Harter, Terry Hickey  
Banks, Margaret Ontiveros, and Steve Straight

NOES: None

12. **Adjournment**

There being no further business, a motion was made to adjourn the meeting at 2:23 p.m.