

**VICTOR CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Approved Minutes of the Regular Meeting of November 14, 2024**

**Early Childhood School Boardroom**

**953 High Street**

**Victor, New York 14564**

**CALL TO ORDER** President Tim DeLucia called the meeting to order at 5:35 PM.

**Members Present** Bryan Adams, Tim DeLucia, Lisa Kostecki, Elizabeth Mitchell, Christopher Parks, Carol Prescott, Adam Snyder

**EXECUTIVE SESSION:** A motion was made by L. Kostecki, seconded by A. Snyder, to enter executive session at 5:35 PM to discuss the employment history of specific individuals. The motion was carried. 7 yes 0 no 0 abstentions.

**REGULAR SESSION:** A motion was made by C. Parks, seconded by B. Adams, to return to regular session at 6:40 PM. The motion was carried. 7 yes 0 no 0 abstentions.

**APPROVE THE AGENDA:** A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the agenda. The motion was carried. 7 yes 0 no 0 abstentions

**SUPERINTENDENT'S UPDATE:** Dr. Terranova started out by thanking the Victor Central School District Community for supporting the successful capital project vote. The District will have significant positive impact on the overall space needs. Safety and security of the facilities will improve as well as additional parking. Repairs will be taken care of in a timely and financially prudent manner. The District will stay ahead of the curve in terms of innovation across all buildings for educational offerings and programs including a brand new technical and education career center in an area that was the former bus garage. He thanked the Board of Education for their leadership around the capital project. Superintendent Terranova then went on the thank all the Veterans for their service. Lastly, he gave a shout out to the PTSA. He said they are not only looking for ways to support students, staff and families, they are also collaborating with the School District to help get more substitutes. He said if you have not joined PTSA he would recommend joining the wonderful organization.

**RECOGNITIONS: Veterans Day Appreciation/Recognition;** Board of Education President Tim DeLucia spoke about Veterans Day on Monday, November 11<sup>th</sup>. Earlier this month, we celebrated Veterans Day, a time for us to pay our respects to those who have served our country. For one day, we stand united in respect for our veterans. The Veterans Day holiday started as a day to reflect upon the heroism of those who died in our country's service and was originally called Armistice Day. It fell on November 11th because that is the anniversary of the signing of the Armistice that ended World War I. However, in 1954, the holiday was changed to "Veterans Day" to account for ALL veterans in all wars. The Victor Central School District has many veterans. This year, as in years' past, the Communications Department reached out to all staff asking for them to submit their years of service and photos for recognition on social media and at this Board meeting. Mr. DeLucia said, while not all our District veterans chose to participate in this recognition, he believes that those who did, represent all District veterans in their commitment to our country. He said in words of former President Harry S. Truman, "Our debt to the heroic men and valiant women in the service of our country can never be repaid. They have

earned our undying gratitude. America will never forget their sacrifices.” Mr. DeLucia then asked everyone to silently reflect on not only our own Victor Central School District veterans but all veterans.

**PUBLIC PARTICIPATION:** None at this time.

**CONSENT ITEMS:** A motion was made by C. Parks, seconded by E. Mitchell, to approve, upon recommendation of the Superintendent, the following consent items:

**MINUTES:** Minutes of the Regular Meeting of October 17, 2024

**FINANCIAL STATEMENTS:** Treasurer’s Report for the month ending September 30, 2024;

**PERSONNEL:** *All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.*

### **Instructional**

**Leaves of Absence:** The granting of a maternity and subsequent childcare leave of absence for **Mallory Horsfall**, English Teacher, effective February 26, 2025, and extending through approximately April 8, 2025.

**Resignations:** The resignation of **Mary DiMarzo**, Elementary Special Education Teacher on Special Assignment, effective November 21, 2024.

The resignation of **Nicole Browning**, Special Education Teacher, effective December 6, 2024.

The resignation of **Sarah Johnson**, STEM Coach, effective December 31, 2024.

### **Co-Curriculars:**

#### **Clubs & Advisors**

	<b><u>Name</u></b>	<b><u>Band</u></b>
Sr. High Diversity Equity Inclusion (shared position)	Emily Paolicelli	1 (2)
Sr. High Positive School Climate Committee (shared position)	Johanna Arnitz	2 (2)

<b>Athletics:</b>	<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Level</u></b>	<b><u>Years</u></b>
<b>Nordic Skiing</b>	Volunteer	Brian Lilly	-	-
<b>Basketball – Girls</b>	Volunteer	Eric Wernert	-	-
	Volunteer	Tara Graziadei	-	-
<b>Indoor Track &amp; Field</b>	Varsity Assistant	Jennifer Parks	4	10
	Modified Assistant	Joseph Carey	5	13
<b>Wrestling</b>	Volunteer	Ben Klei	-	-
	Volunteer	Hunter Marzolf	-	-
	Volunteer	Andy Breiner	-	-

<b>Per Diem</b>	<b><u>Candidate</u></b>	<b><u>Area of Certification</u></b>
<b>Substitutes:</b>	Lauren Kingsley	Uncertified
	Leanne Goldblatt	Uncertified

William Moran	Uncertified
Maria Kasarda	Uncertified
Christianna Mills	Uncertified
Lucy Rutherford	Uncertified

**Non-Instructional**  
**Appointments:**

The appointment of **Samantha Lawrence**, Senior Account Clerk, effective October 21, 2024, at an hourly rate of \$20.19.

The appointment of **Jaycob Rodriguez Guzman**, Cleaner, effective October 21, 2024, at an hourly rate of \$16.04.

The appointment of **Abigail Aldrich**, Full Time Teacher Aide, effective October 30, 2024, at an hourly rate of \$16.24.

The appointment of **Tirsa Alvarado**, from Substitute Cleaner to Part Time Cleaner, effective October 23, 2024, at an hourly rate of \$16.54.

The appointment of **Karen Keese**, Part Time School Bus Monitor, effective October 28, 2024, at an hourly rate of \$15.55.

The appointment of **Mitchell McLaughlin**, Part Time School Bus Monitor, effective October 28, 2024, at an hourly rate of \$15.55.

The appointment of **Allison Paoni**, Full Time Teacher Aide, effective October 28, 2024, at an hourly rate of \$15.55.

The appointment of **Delilah Rivadeneira**, Part Time Teacher Aide, effective November 4, 2024, at an hourly rate of \$15.55.

The appointment of **Jaycob Rodriguez Guzman**, from Full Time Cleaner to Part Time Cleaner, effective November 1, 2024.

**Resignations:**

The amended resignation, due to retirement, of **Christine Overfield**, Department Secretary, effective December 27, 2024.

The resignation of **Erin Morrisseau**, Food Service Helper, effective October 21, 2024.

The resignation of **Priscilla Vargas Rodriguez**, Part Time Cleaner, effective October 22, 2024.

The resignation of **Delilah Rivadeneira**, Part Time Teacher Aide, effective November 4, 2024.

**Terminations:**

The termination of **Jacob DuVall**, School Bus Driver, effective October 23, 2024.

The termination of **Kimberly Torres Rivera**, Full Time Teacher Aide, effective November 5, 2024.

<b>Per Diem and Substitute Positions:</b>	<b><u>Candidate</u></b>	<b><u>Position</u></b>
	Amanda Harby	Teacher Aide
	Eduardo Maver	Cleaner
	Stephen Celentano	School Bus Monitor
	Abdulrasheed Belkhir	Lifeguard
	Brenda LeGrett	School Bus Driver Trainee
	Marcus Fontanel	Lifeguard
	Riley Grow	Teacher Aide
	Delilah Rivadeneira	Teacher Aide
	Timothy Vandermeid	School Bus Driver
	Charlene Markgraf	School Bus Driver Trainee/ School Bus Monitor
	Allison Brundage	School Bus Monitor

**CSE/CPSE RECOMMENDATIONS:** Recommendations of the Committee on Special Education from the meetings of October 1, 3, 4, 8, 10, 15, 16, 17, 18, 22, 23, 24, 25, 28, 29, 30 2024 and from the Committee on Preschool Special Education from the meetings of October 22, 29, 2024, November 12, 2024.

**SURPLUS:** Declare the following as surplus: School Lunch Equipment Warmer with VCS Tag #00782 and Milk Cooler with VCS Tag # 5256289.

**2025-2026 BUDGET DEVELOPMENT CALENDAR:** Adopt the 2025-2026 Budget Development Calendar as submitted.

**TEXTBOOK APPROVAL:** Grade 5 textbooks; *Dave the Potter: Artist, Poet, Slave* by Laban Carrick Hill, *The 1619 Project: Born on the Water* by Nikole Hannah-Jones and Renee Watson and *Freedom Braids* by Monique Duncan and Oboh Moses.

**INCOMPLETE TEAM:** Victor Central School District to compete as an Incomplete Team with the Pittsford Central School District's Boys/Girls Modified/Junior Varsity/Varsity Nordic Skiing Team for the 2024-2025 school year.

**BASIC FINANCIAL STATEMENTS, MANAGEMENT LETTER AND CORRECTIVE ACTION PLAN:** The Basic Financial Statements, Management Letter and Corrective Action Plan for the year ended June 30, 2024.

**TRANSPORTATION CONTRACT EXTENSIONS:** Comfortable Transportation Contract Extension for the fiscal year 2023-2024, Comfortable Transportation Contract Extension for the fiscal year 2024-2025, Monroe #1 BOCES Summer School Contract Extension for 2024, Monroe #1 BOCES Contract Extension for the fiscal year 2024-2025.

**EMERGENCY TRANSPORTATION CONTRACT:** Transpo Bus Services from 11/18/2024 – 12/18/2024.

**GRADUATES OF DISTINCTION COMMITTEE:** Appointment of Kathleen (Goodberlet) Habecker, Class of 2009 and Tracy (Maschoff) Doty, Class of 2009 as members of the Graduates of Distinction Committee for two-year terms (2024-2025 and 2025-2026 school years).

**CAPITAL PROJECT CONSTRUCTION MANAGER:** The Standard Form of Agreement Between Owner (Victor Central School District) and Construction Manager (Campus Construction Management Group, Inc.) for the 2023 Capital Improvement Project as set forth as submitted.

**AGREEMENT:** An agreement between the Victor Central School District and an Employee executed on November 8, 2024.

**APPROVAL OF DUE PROCESS HEARING:** BE IT RESOLVED, the Board of Education hereby authorizes the law firm of Bond, Schoeneck and King, PLLC, to initiate an expedited impartial due process hearing on behalf of the District in accordance with Part 201 of the Regulations of the New York State Commissioner of Education.

The motion to accept the foregoing consent items was carried.

7 yes 0 no 0 abstentions *(end of consent items)*

**CAMPUS NEWS:** VCS administrators summarized campus news and events.

**EQUITY AUDIT:** Superintendent Terranova explained where the Equity Audit idea came from. He said everything flows through the 5-year Strategic Plan, which lead to the 2023-2024 Management Plan, which lead to the development of the Diversity, Equity, and Inclusion (DEI) Committee that worked over a year on recommendations. One of the major recommendations from the DEI Committee was to complete an Equity Audit. Dr. Terranova said the most important equity equalizer that the District has is the teachers in the classroom and the instruction that takes place. The goal is to use data to inform how the Victor Central School District nurtures a welcoming, safe and inclusive community specifically seeking to understand students' sense of well-being, academic performance across all sub-groups, what access do students have to all academics, supports, and extracurricular activities. The District has consulted out with the University of Rochester who is doing a lot of the research. Superintendent Terranova said the process just started over the summer. They started with three guiding questions. In what ways does Victor Central Schools ensure equitable access to academic opportunities, including Advanced Placement courses and dual enrollment courses? In what ways does Victor Central Schools ensure equitable access to performing arts? In what ways does Victor Central Schools ensure a welcoming, safe, and inclusive community? Some of the things the University of Rochester has already analyzed is some data around dual enrollment participation, grade 9 credit accrual and graduation rates. They have also looked at extracurricular data including music ensemble participation. Dr. Terranova said they also took a deep dive into Panorama Student Surveys around social emotional learning and culture and climate. He then talked about the initial preliminary findings. Ninth grade credit accruals were relatively similar across subgroups, with some discrepancy for students with disabilities and students from families who are economically challenged. Students who take advanced and dual enrollment classes are similar across sub-groups, with some discrepancy for students with disabilities and males. Students who participate in musical ensembles in grades 2-12 are similar across sub-groups with a major discrepancy between males and females in terms of participation. Dr. Terranova said in terms of a safe and welcoming community the University of Rochester, Assistant Superintendent for Instruction Karen Finter and her staff combed through the survey data the District currently receives through the Panorama Program. The next steps are to identify additional existing data and strategize for data collections such as using focus groups, observations, surveys, etc. He then reviewed the timeline.

**MANAGEMENT PLAN UPDATE; Culturally Responsive Student-Centered Teaching:** Karen Finter Assistant Superintendent for Instruction, Stephanie Bock Kindergarten Teacher, Hannah Morris Grade 7 English Language Arts Teacher, Jenn Hall Grade 5 Humanities Teacher, Emily Paolicelli Senior High School English Teacher, Alex Kuschel Grade 4 Humanities Teacher and Quintin Peacock Grade 7 Social

Studies Teacher presented to the Board. Mrs. Finter said just like the Equity Audit the Culturally Responsive Student-Centered Teaching roots within the Strategic Plan and part of the Management Plan. She said it is not just about “a” student it is about “all” students. How is learning and achievement being moved for all students, while supporting student access and student achievement by doing things very intentionally and very focused so all students can grow. The use of assessment data and the use of Professional Learning Communities (PLCs) to form goals all anchors back to this work. Back in 2018 New York State released a Culturally Responsive and Sustaining Framework. That framework talks about four principals that support the work. It defines what student-centered learning environments are. Mrs. Finter said the District took that document and what is known to be best practice in teaching and learning and working with teachers, through professional development along with the administrators across the District, they put together what the “look-fors” are in a student-centered culturally responsive classroom. The teachers each presented what a student-centered culturally responsive classroom looks like in their life. Mrs. Finter then went on to talk about the on-going steps to support the culturally responsive student-centered curriculum and instructional practices implementation.

**APPROVE TRIPS:** A motion was made by E. Mitchell, seconded by C. Parks, to approve the following trips: Boys Varsity Lacrosse to Latham, NY from 4/18/2025 to 4/19/2025 to participate in Spring Non-League Games; Students in grades 9-12 to Spain and Portugal from 6/30/2025 to 7/10/2025. The motion was carried. 7 yes 0 no 0 abstentions

## **MEETING REPORTS:**

**Standing Committee Updates:** Mrs. Prescott attended the Inquiry Program Advisory Committee (IPAC) Meeting. She said the two inquiry teachers are amazing. It’s amazing to see the pull-out programs they are doing with students in grades 1-6. She said it is not something that every school district has so we are very lucky at Victor and need to support that. She said she would love to see the program grow and have more teachers.

**New York State School Boards Association:** Mrs. Prescott said in October she and Mrs. Mitchell attended the New York State School Boards Association Convention in New York City. She said they had two days full of different sessions from different presenters. She said there was a wealth of information. Some of the hot topics were the foundation aid formula, Artificial Intelligence (AI) and how the schools need to incorporate it in education but not lose the human aspect and dealing with student behavior. She said there was a nice panel with the Commissioner of Education, Dr. Rosa. Dr. Rosa was very insightful on a lot of different topics including equity across the state, the Blue Ribbon Commission and cell phone use. Mrs. Prescott said Dr. Rosa’s suggestion around cell phone use is to handle it locally and not at the state level. Dr. Rosa also talked about staffing shortages across the state and how they have increased the waivers for retired teachers to come back. Mrs. Prescott said the most animated session she went to was on electric school buses. She said some of the big takeaways is that we should, if we haven’t had it, have a Fleet Electrification Plan Survey from NYSEERDA and they will give guidelines on what we need. The suggestion from most of the presenters is to start small and look for the grants. Mrs. Mitchell said she attended a session around nurturing the whole student through collaborative supportive systems from the Schenectady School District. They talked about holistic development and organizational decision-making across all areas of their schools. She said she also attended sessions on engagement using AI, looking at AI within the classroom, addressing student behavior on and off campus and the legalities that were presented by school attorneys, strategies for effective Board Meetings, positive Board and Superintendent relationships, making sure children are not marginalized. She said there was one district who has a trifold that is put out at Board meetings explaining the roles and functions of the Board, some of the initiatives the Board is taking each year. It said it might be something Victor may want to create as a way to further educate the community.

**UPCOMING EVENTS:**

The next regular Board meeting will take place on Thursday, December 12, 2024 at 7:15 PM in the Early Childhood School Auditorium and Boardroom.

**ADJOURN:** A motion was made by B. Adams, seconded by A. Snyder, to adjourn the meeting at 8:33 PM. The motion was carried. 7 yes 0 no 0 abstentions

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk