

NOTICE OF REQUEST FOR PROPOSALS

Notice is hereby given that Avon Community School Corporation (“School”), is requesting proposals from qualified offerors to provide school food service equipment, goods, and services (“Project”).

The proposals will be received until January 2, 2025 by 3:00 PM EST Proposals must be delivered to Sheila Glass, Avon Community School Corporation, 7203 East U.S. Highway 36, Avon, IN 46123 and via SRGlass@avon-schools.org All proposals received after such time will not be considered and returned to the submitter unopened.

Goods and services for the Project will be performed under one or more contracts with the Owner. Contract provisions are set forth in the RFP. The offeror must submit a financial statement, a statement of experience, a proposed plan or plans for performing the Project, and the resources, labor, technology, materials, supplies, and equipment the offeror has available for the performance of the Project. The financial statement must be submitted on SBOA Form 96 (<https://forms.in.gov/Download.aspx?id=6422>).

If allowed under the program/grant, discussions may be conducted with, and best and final offers obtained from, responsible offerors who submit proposals determined to be reasonably susceptible of being selected for award. If School later determines to proceed with the project, School may enter into negotiations with the offeror whose proposal has been selected by a committee considering: (1) responses to the RFP; (2) any interviews with selected offerors; and (3) evaluation of fees. The RFP for the Project are on file with School and may also be examined at <https://www.avon-schools.org/services/finance>

Evidence of financial responsibility (“offeror security”) in the amount of 1% of the offeror’s total contract price must be payable to School in the form of an irrevocable letter of credit, certified check, cashier's check, or a bond acquired from an IN DOI registered surety. Should a successful offeror within ten (10) days after written notice of contract award withdraw its proposal, fail to provide required bonds, or execute a satisfactory contract, the Owner may then declare that offeror security forfeited as liquidated damages, not as a penalty.

All offerors must comply with applicable laws including but not limited to requirements of Ind. Code § 5-16-6; 5-16-13; 5-22; and 36-1-12; 2 CFR 200; and 48 CFR 52 and as outlined in the RFP. Offerors must also be able to meet all requirements found in applicable prevailing wage rate, procurement, RFP, public contract, and public work project statutes.

Prior to approval and execution of the contract, the responsible offeror who submits proposals determined to be reasonably susceptible of being selected for award must furnish satisfactory evidence showing evidence of financial responsibility and it can faithfully perform the contract and all obligations arising hereunder.

School expects to award the contract for Project at its January 13, 2025 board meeting to the responsible offeror(s) whose proposal is determined in writing to be the most advantageous to School, taking into consideration price and the other evaluation factors set forth in the RFP.

School reserves the right to hold proposals, including any alternates, for up to 60 days from the date of the opening. School reserves in its sole discretion the right to cancel the solicitation, reject any and all proposals in whole or part, delay the opening, ask for new proposals, is not obligated to accept the lowest or any other proposal, and may waive any irregularities, discrepancies, omissions, variances or informalities in the request for proposal procedure.

Questions regarding the contract(s) or requests for fair and equal treatment, can be directed in writing to SRGlass@avon-schools.org

****Publish in December 19 & December 26 print edition of local newspaper(s) and post on school website along with RFP on December 19****