

Lower School Academic Aid 2024-2025

About Cascades Academy

Cascades Academy was founded in 2003 with a deep commitment to experiential learning, academic excellence, and community engagement. Now in its 22nd year, the school has grown to 250 students PreK-12 on its 45-acre award-winning campus. The school is excited to more fully realize its founding pillars while also deepening its commitment to diversity, equity, and inclusion, social-emotional learning, and community partnerships to inspire lifelong learners.

Cascades Academy values employees who are committed to our mission, are prepared to engage fully in a learning community, and are excited to bring their authentic selves to work. Cascades Academy's culture is highly collaborative and puts what is best for students at the center of the work. Regularly named one of the [Best Nonprofits to Work for in Oregon](#), our faculty and staff see each other as teammates and feel motivated to do their best work here.

Cascades Academy strives to cultivate and maintain a supportive, inclusive community for all employees and actively promotes a commitment to diversity, equity, inclusion, and anti-racism. Studies have shown that women and people of color are less likely to apply for jobs unless they believe they meet every one of the qualifications as described in the job description. We are most interested in finding the best candidate for the job and are eager to consider applications from groups traditionally underrepresented in independent school communities.

Job Description

Cascades Academy is currently seeking a well-rounded and flexible candidate who can support daily operations in the lower elementary classrooms. The scope of responsibilities will cover many programs and aspects that fall within the purview of the Lower School. The hours of the positions range from Monday through Friday, 8:00-4:15. This position is considered full time and includes direct support of students, teachers and programs. It comes with full benefits and salary is dependent on experience level.

Preferred Qualities

- Enjoys working with children and facilitating their wonder and learning in safe and encouraging ways
- Is flexible, self-motivated, proactive, enthusiastic, and reliable
- Has good time management and organizational skills
- Engages positively and relates respectfully with people of all backgrounds and ages
- Works well as part of a small and cohesive team

Requirements

- Minimum age: 21
- At least one year or more of experience working with children in a summer camp, youth recreation, or educational setting
- Two years of college or more completed
- Clean background check

Position Details

Title	Academic Aid
Reports to	Lower School Head
Dates	January 6, 2025 - June 30, 2025
Schedule	Full-Time
Compensation	Dependent on experience. 6-month range \$18,000 - \$24,000
Benefits	<ul style="list-style-type: none">• Medical, dental and vision insurance for the employee• 403b retirement plan with 4% employer match• Optional pre-tax flexible spending health and child care accounts• 5 paid sick days for the remainder of the school year and 1 personal day• All school/federal holidays during the school year and summer break• Professional development opportunities• Free salad bar 4 days a week• Free after-school care for faculty/staff children who are current students

Application Instructions:

To apply, please send your resume and cover letter to hr@cascadesacademy.org. No phone calls, please.

It is the policy of Cascades Academy to provide equal employment opportunity, regardless of race, color, sex, age, national origin, religion, physical or mental impairment, sexual orientation, veteran's status or any other status protected by applicable law. Specifically, employment opportunities are and shall be open to all qualified applicants solely on the basis of their experience, aptitudes, abilities and training; advancement is and shall be based on the individual's achievement, performance, ability, attitude and potential for promotion.