

**WEST CANADA VALLEY CENTRAL SCHOOL BOARD OF EDUCATION  
REGULAR MEETING  
MONDAY, NOVEMBER 12, 2024  
6:00 PM**

**Members Present**

Janine Lynch  
Peter Kemler  
Jessica Bartlett  
Ed Schatzel  
Shauna Harrington  
Alisa Brewer  
Sara Northup-Lynch

**Others Present**

Jeremy Siddon, Superintendent  
Glenn Broadbent, MS/HS Principal  
Daphne Raymo, District Clerk  
Kelley Crossett, Business Manager  
Christine Nofri-Elementary Principal  
Todd Hobin-Athletic Coordinator  
Victoria Petro, Senior Class Advisor  
Penny Johnston, Student (for BOE yearbook photo)

**CALL TO ORDER**

Board President Jessica Bartlett called the meeting to order at 5:59 PM

**PLEDGE OF ALLEGIANCE**

The Pledge was recited by all present.

**THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY WEBSITE**

**SPECIAL PRESENTATION**

Victoria Petro, Senior Class Advisor, presented the Board members with information about the Senior Trip scheduled for June 10 and June 11, 2025 and answered any questions that arose.

**APPROVAL OF CONSENT AGENDA**

A motion made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes from Regular Meeting October 15, 2024, administrative reports (the administrative reports are given in person rather than written reports), warrant report, CSE/CPSE report, treasurer's report, budget report, claims audit report, and central treasurer's report.

All voted in favor; motion carried 7:0

**EXECUTIVE SESSION**

Motion made by Mr. Schatzel and seconded by Ms. Lynch to enter executive session for appointment of personnel matters including: review and appointment of employees and contract negotiations.

All voted in favor; motion carried 7:0

Entered: 6:28 p.m. Exit: 7:46 p.m.

**ACTION ITEM: OVERNIGHT SENIOR TRIP**

Motion made by Mr. Schatzel and seconded by Ms. Lynch to approve the overnight senior trip to Hershey Park, PA and Point Pleasant Beach, NJ on June 10 and 11, 2025.

All voted in favor; motion carried 7:0

**ACTION ITEM: RESIGNATIONS**

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Ms. Harrington to approve the following resolution,

RESOLVED, to accept the resignation for purpose of retirement;

**Name: Daryl Wonderly**

**Position:** Full-time Bus Driver

**Effective:** November 13, 2024; last date of employment January 2, 2025

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Harrington and seconded by Mrs. Northup-Lynch to approve the following resolution,

RESOLVED, to accept the resignation;

**Name: Michael Brewer**

**Position:** Building Mechanic

**Effective:** November 6, 2024; last date of employment November 22, 2024

6 Yes and 1 Abstained (Mrs. Brewer); motion carried 6:1

**ACTION ITEM: RESCIND PROVISIONAL APPOINTMENT**

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to approve the following resolution,  
RESOLVED, to rescind the provisional appointment;

**Name: Christian Groom**  
**Position:** Full-time (12-month) Custodian  
**Effective:** November 8, 2024  
All voted in favor; motion carried 7:0

**ACTION ITEM: STAFF APPOINTMENTS**

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Brewer to approve the following resolution,  
RESOLVED, to appoint;

**Name: Regina Sege**  
**Position:** Full-time (10-month) 1:1 Teacher Aide  
**Salary:** Per the negotiated rate of the CSEA Bargaining Agreement  
**Effective:** November 13, 2024  
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mrs. Northup-Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name: Abbey Dmitri**  
**Position:** Full-time (10-month) 1:1 Teacher Aide  
**Salary:** Per the negotiated rate of the CSEA Bargaining Agreement  
**Effective:** November 13, 2024  
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Ms. Harrington to accept the following resolution,  
RESOLVED, to appoint;

**Name: Richard Snyder**  
**Position:** Full-time Bus Driver  
**Salary:** Per the negotiated rate of the CSEA Bargaining Agreement  
**Effective:** November 13, 2024  
All voted in favor; motion carried 7:0

**ACTION ITEM: SUBSTITUTE APPOINTMENTS**

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mrs. Brewer to accept the following resolution,  
RESOLVED, to appoint;

**Name: Summer Rider**  
**Position:** Substitute Teaching Assistant (non-certified), Aide/Monitor (PreK-12) and Substitute Cleaner  
**Salary:** Per the district-approved rate sheet  
**Effective:** Both appointments effective November 13, 2024, pending successful fingerprinting results  
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Brewer to accept the following resolution,  
RESOLVED, to appoint;

**Name: Ann Bauder**  
**Position:** Substitute Teaching Assistant (non-certified), Aide/Monitor (PreK-6)  
**Salary:** Per the district approved rate sheet  
**Effective:** November 13, 2024  
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Ms. Harrington to accept the following resolution,  
RESOLVED, to appoint;

**Name: Sara Gross**  
**Position:** Substitute Office Clerk (district-wide)  
**Salary:** Per the negotiated hourly rate of the CSEA Bargaining Agreement  
**Effective:** November 13, 2024, pending successful fingerprinting results  
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name: Richard Snyder**

**Position:** Substitute Teaching Assistant (non-certified), Aide/Monitor (PreK-12; 10 hours per week)

**Salary:** Per the district approved rate sheet

**Effective:** November 13, 2024

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mrs. Northup-Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name: Brooke Cardinal**

**Position:** Substitute Teacher (non-certified), Teaching Assistant (non-certified), Aide/Monitor (PreK-12)

**Salary:** Per the district approved rate sheet

**Effective:** November 13, 2024), pending successful fingerprinting results

All voted in favor; motion carried 7:0

#### **ACTION ITEM: WINTER COACHING APPOINTMENTS**

Upon recommendation of the Superintendent, motion was made by Ms. Harrington and seconded by Mrs. Brewer to accept the following resolution,  
RESOLVED, to appoint;

**Name: Todd Hobin**

**Position:** Volunteer Assistant, Indoor Track

**Effective:** November 13, 2024 for the 2024-2025 school year

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name: Matthew Everson**

**Position:** Volunteer Assistant, Boys' Varsity Basketball

**Effective:** November 13, 2024 for the 2024-2025 school year

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name: Andrew Gorinshek**

**Position:** Volunteer Assistant, Varsity Boys' Basketball

**Effective:** November 13, 2024 for the 2024-2025 school year, pending certification

All voted in favor; motion carried 7:0

#### **ACTION ITEM: TEACHER MENTOR APPOINTMENT**

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name: Anne Murphy**

**Position:** Teacher Mentor for ELA 7-12

**Salary:** As per the WCVTA Bargaining Agreement

**Effective:** November 13, 2024 for the 2024-2025 school year

All voted in favor; motion carried 7:0

#### **ACTION ITEM: TAX COLLECTOR REPORT**

Motion made by Mr. Schatzel and seconded by Ms. Harrington to approve the tax collector report for the 2024-2025 school year.

All voted in favor; motion carried 7:0

#### **DISCUSSION ITEM: CAPITAL PROJECT**

Mr. Siddon updated the Board members on the capital project, which is nearing completion. Mr. Siddon will update the board as new information becomes available.

**DISCUSSION ITEM: BUDGET CALENDAR/ASSUMPTIONS**

Mr. Siddon presented the 2025-2026 Budget Calendar and Assumptions to the Board; it will be approved at the December meeting.

**DISCUSSION ITEM: POLICY UPDATE TO HOME OR HOSPITAL TUTORING POLICY**

The draft of the new Home or Hospital Tutoring Policy, as written by the school attorneys, was presented to the Board for their review. The original policy was adopted on January 15, 2008 and there have been many changes since then. The Board will approve the policy at the December meeting.

**DISCUSSION ITEM: CELL PHONES**

Mr. Siddon spoke about several other schools in our area that have limited student cell phone use during the school day and have had positive feedback. A community cell phone survey will be created and sent to the school community for their input on a new cell phone policy. The results of the survey will be shared with the Board once the survey is complete.

**DISCUSSION ITEM: OFFICIAL SCHOOL SOCIAL MEDIA PLATFORMS**

As a reminder, the official social media platforms that the West Canada Valley Central School District uses are the District website ([www.westcanada.org](http://www.westcanada.org)), ParentSquare, and the official West Canada Valley Central School District Facebook page.

**PUBLIC COMMENTS**

There were no public comments

**ANNOUNCEMENTS**

- November 22-23 - Area All State at Walton High School
- November 25-26 - Elementary Early Dismissal for Parent Teacher Conferences
- November 27-29 - Thanksgiving Recess
- December 9 - Next BOE Meeting, 6:00PM
- December 10 - K-2 Winter Concert, 6:00PM
- December 11 - Middle/High School Winter Concert, 7:00PM (Jr/Sr Choruses & Bands)
- December 18 - Elementary Winter Concert, 7:00PM (Elementary Chorus/Band)
- December 19 - Concert Snow Date, 7:00 PM

**ADJOURNMENT**

Motion made by Ms. Lynch and seconded by Mrs. Brewer to adjourn meeting.  
All voted in favor; motion carried 7:0

Meeting adjourned: 8:02 p.m.

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Clerk, Board of Education