

West Branch Local School District Board of Education Meeting (Thursday, August 17, 2023)*Generated by Adam J Fisher on Monday, August 21, 2023***Members present**

Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

Member Not Present

Aaron Hawk

*Also present were Superintendent Micki Egli and Treasurer Adam Fisher***Meeting called to order at 5:31 PM****A. Call to Order**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

B. Agenda Approval**1. 2023-129 Approve Consent Agenda**

Upon the recommendation of the Superintendent and Treasurer, approve the consent agenda for the 8/17/23 Board of Education Regular Session.

Motion by Joe Courtwright, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

C. Comments

1. Visitor's Comments - None
2. WBEA Comments - None
3. WBCEA Comments - None

D. Superintendent's Report**1. Monthly Updates**

a. Grant Notifications - USDA Farm to School Grant (\$34,259), Equity for Each - for Industrial Maintenance (\$148,798), Early Childhood Education (\$85,000), and Stronger Connections (\$18,653)

b. Goshen Township - The police chief and fiscal officer were present to discuss the new contract and reasons for the price increase per officer.

E. Executive Session**1. 2023-130 Executive Session**

Recommend the West Branch Board of Education enter into Executive Session at 5:46 PM for the purpose of discussion with regards to:

☒ **X** Employment of a public official☐ Appointment of a public official☐ Dismissal of a public official☐ Discipline of a public official☐ Promotion of a public official☐ Demotion of a public official☒ **X** Compensation of a public official☐ Investigation of chargers or complaints against a public employee, official, licensee, or student☐ To confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action☒ **X** To consider legal matters required to be kept confidential by federal law or regulations or state statutes☐ To consider confidential information related to marketing plans, specific business strategy, or production techniques☐ To consider the purchase of property for public purposes☐ To consider the sale of property at competitive bidding☐ To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

_____ To conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

_____ To discuss details relative to security arrangements and emergency response protocols or the board of education

_____ To consider matters required to be kept confidential by federal law or rules or state statutes.

Motion by Joe Courtwright, second by Mikki Kanagy.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

2. 2023-131 Return from Executive Session

Recommend the West Branch Board of Education return from Executive Session at 6:10 PM.

Motion by Bryan Hobbins, second by Joe Courtwright.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

F. Consent Items

1. 2023-132 Consent Items

Upon the recommendation of the Superintendent and Treasurer, approve the following items by consent action:

Treasurer's Consent Items

1. Minutes

1. July 20, 2023 Regular Meeting
2. July 29, 2023 Special Meeting

2. Financial Reports

1. Cash Summary Report July 2023
2. Cash Reconciliation July 2023
3. Monthly Investment Statement July 2023
4. SM2M Report July 2023
5. Detailed Check Register July 2023
6. Amended Certificate of Estimated Resources July 2023

3. Foundation Expenditure Approval

1. Recommend approval of using funds from the Meiter Foundation Fund to cover Requisition #7410 to Bes Electric and Requisition #7411 to S.A. Communale Co., Inc. for supplies for the Industrial Maintenance class. Costs not to exceed \$7,500.

4. Update OASBO 457 Plan

1. Recommend approval to update the OASBO 457 Plan to include Equitable.

5. Gifts and Donations

1. Anonymous - \$20,000 Donation for Chromebooks
2. CTM Labeling - \$3,000 to the STEM Program
3. Fairway Independent Mortgage - Team Dawes - \$500 to the STEM Program
4. Kevin & Sarah Butler - \$2,000 Donation for Opening Day
5. Karen Rice, Betty Kitzmiller, Troy Rice, Janice DeCesore, and Cindy Demeo - \$50 to the Softball Program in memory of Nancy Renrod
6. Donations to the West Branch Scholarship Fund in memory of Tom Thompson:
 1. Llewellyn and Linda Thompson - \$1,000
 2. Margo Smolic - \$50
 3. Donald & Paula Wayt - \$100
 4. Donald Moore - \$100
 5. David & Rebecca Doak - \$250
 6. James & Arlene Hahlen - \$300
 7. James & Sharon Laut - \$50

8. Matt & Barbara Manley - \$50
9. Shelley & Scott Weingart - \$25
10. Paula Reiter - \$100
11. John & Rachel Hancock - \$20
12. Susan & Todd Schoeni - \$25
13. Robert & Tracey Zachrich - \$100
14. David & Debra Wolpert - \$50
15. Lorraine Weingart - \$25
16. J. Stark & Sandra Thompson - \$300
17. Shirley Rill - \$50
18. Phyllis Schmucker - \$25
19. Paul & Sandra Kilmer - \$25
20. Norma Jean Nicholson - \$100
21. Paul & Linda Boyd - \$100
22. Christine Biery - \$25

Superintendent's Consent Items

1. Personnel

1. Certificated Substitutes

1. Recommend approval to employ Bridget Soliday as a long term certificated substitute for 2023-2024 school year.
2. Recommend approval to employ Darleen Martin as a certificated substitute for the 2023 - 2024 school year.

2. Classified Substitutes

1. Recommend approval to employ Mindy Steer as a classified substitute for the 2023 - 2024 school year.

3. Athletic Supplementals for the 2023 - 2024 School Year (pending certification and sufficient enrollment)

1. Cross Country

1. Middle School (1/3) -- Stacey Burton
2. Middle School (1/3) -- Darleen Martin
3. Middle School (1/3) -- Kara Savage

2. Girls' Volleyball

1. Varsity Assistant -- Penny DeShields
2. Middle School Volunteer -- Tiffany Woods
3. Volunteer -- Walt DeShields

3. Summer Conditioning

1. Scott Loudon - 1/2 Summer Boys' Basketball
2. John Hancock - 1/2 Summer Boys' Basketball

4. Middle School (on an as needed basis)

1. Ticket Takers - Jackie Lyons and Candy Rockwell
2. Scoreboard Operator (Student) - Evan Hancock
3. Scoreboard Operator - John Hancock

5. Football

1. Volunteer -- Josh Hergenroder.

4. Employment of Summer Staff for PK and ELC Transition Programs

1. PK Intervention Specialist -- Heather Gramlich
2. PK Parapro/Aide -- Victoria Cosma
3. ELC Intervention Specialist -- Kathryn Whaley

5. Clock Operator

1. Recommend approval to employ Rob Todor as a clock operator for the 2023 - 2024 school year.

6. Technical Workers

1. Recommend approval to hire Eric Waggoner as an hourly technical worker for the 2023 -2024 school year.
2. Recommend approval to hire Cory Clay as an hourly technical worker for the 2023-2024 school year.

7. Employment of Retire/Rehire Teachers

1. Recommend the Board employ Heidi Shreve as a middle school teacher under the Retire/Rehire provision of the negotiated agreement between the West Branch Board of Education and the West Branch Education Association.

8. Administrative Addendum

1. Recommend approval to execute an addendum to the contract of Adam Fisher.

9. Title Tutors

1. Recommend approval to employ the following as Title Tutors for the 2023 - 2024 school year at \$30 per hour:
 - Marian Gainor
 - Mandy Zadigian
 - Stephanie Muhleman

▪ Ginger Williamson

10. Recommend approval to employ Jennifer Woods as at Tutor for the 2023 - 2024 school year at the rate of \$30 per hour.
11. **Employment (pending certification)**
 1. Recommend approval to hire Ryan Wolf as the Assistant Athletic Director for the 2023-2024 school year effective August 21, 2023.
 2. Recommend approval to hire Doug Schaeffer as an On Board Instructor for bus drivers for the 2023-2024 school year at the rate of \$19 per hour.
 3. Recommend approval to hire Matthew Galchick as a Paraprofessional/Special Education Teacher's Aide for the 2023-2024 school year.

12. **2023 - 2024 Ticket Takers**

Rhonda Moffett	Zachary Dean
Barbara Cackovic	Traci Courtney
Teresa Lins	Jackie Lyons
Candy Rockwell	Rae Ann Sanor
Elena Spahr	Dina Sprague
Cathy Tedrow	
Sis Woods	Tiffany Woods
Debbie Helm	Rose Ridgway
Misty Hughes	

13. **2023 - 2024 Band Volunteers**

Erika Knopp	Debi Slutz
Christine Brown	Derek Day
Teresa Dyke	Stacey Aldridge
Amanda Szijj	Eric Szijj
Krista Clay	Jennifer Thomas
Becky Blanchard	

2 **Professional Days**

1. Recommend approval for professional days.

3. **Substitute and Miscellaneous Rates**

1. Recommend approval for substitute and miscellaneous rates for the 2023-2024 school year.

4. **Unpaid Medical Leave**

1. Recommend approval to grant Ashley Larson unpaid medical leave through 9/19/23.

Motion by Joe Courtwright, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

G. Old Business1. **2023-133 Girls' Soccer Supplementals**

Recommend approval to adjust the following Girls' Soccer supplementals for the 2023 - 2024 school year:

Zach Dean will be Girls' Soccer Varsity Assistant (previously hired as JV Coach)

Molly Daley will be Girls' Soccer Junior Varsity Coach (previously recognized as a Volunteer)

Motion by Mikki Kanagy, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

2. **2023-134 Volleyball Supplemental**

Recommend approval to adjust the supplemental of Kamryn Butcher to be the Junior Varsity Volleyball coach for the 2023 - 2024 school year.

Motion by Joe Courtwright, second by Mikki Kanagy.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

3. **2023-135 Certificated Substitute**

Recommend approval to employ Courtney Watt as certificated substitute for the 2023 - 2024 school year (previously hired as a Science Teacher).

Motion by Mikki Kanagy, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

H. New Business1. **2023-136 Establish Educational Requirements for Substitute Teachers**

Recommend approval to modify the educational requirements for the employment of substitute teachers for the 2023 - 2024 school year. Substitutes meeting this criteria will be paid at the rate of \$95 a day. All individuals must successfully complete a criminal records check, as well.

Motion by Joe Courtwright, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

2. 2023-137 Employment of summer school staff for PK/ELC Transition Programs.

Recommend approval to employ Kimberly Courtwright as a summer school paraprofessional/aide for the PK and ELC Transition Programs.

Motion by Mikki Kanagy, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi

Abstain: Joe Courtwright

3. 2023-138 NEOLA Policy

Recommend approval to approve the following NEOLA policies.

7540	TECHNOLOGY
7540.01	TECHNOLOGY PRIVACY
7540.02	WEB ACCESSIBILITY, CONTENT, APS, AND SERVICES
7540.03	STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
7540.04	STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY
8300	CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN
8305	INFORMATION SECURITY
8315	INFORMATION MANAGEMENT
9700.01	ADVERTISING AND COMMERCIAL ACTIVITIES

Motion by Bryan Hobbins, second by Joe Courtwright.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

4. 2023-139 Varsity Soccer Dugout

Recommend approval to replace the varsity soccer dugout that was damaged during the Spring of 2023 due to high winds. Cost to be covered by insurance and donations.

Motion by Joe Courtwright, second by Mikki Kanagy.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

5. 2023-140 Education Alternatives Transportation Agreement

Recommend approval to enter into an agreement with Education Alternatives for the 2023 - 2024 school year to provide transportation for student(s) enrolled in their program.

Motion by Bryan Hobbins, second by Mikki Kanagy.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

6. 2023-141 Lease Purchase Agreement

Recommend resolution approving and authorizing a ground lease, lease-purchase agreement and related documents providing for the financing of the costs of construction, enlarging or other improvement, furnishing and equipping, lease, and eventual acquisition of facilities and improvements to facilities for school district purposes, including acquisition of certain energy conservation measures and related improvements to school district facilities, and authorizing and approving other related matters.

Motion by Joe Courtwright, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

7. 2023-142 Small Wonders Lease Agreement

Recommend approval to enter into an agreement with Small Wonders Daycare & Learning Center, LLC to lease space and operate a daycare at Knox Elementary from August 1, 2023 and ending on July 31, 2024.

Motion by Mikki Kanagy, second by Joe Courtwright.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

8. 2023-143 Memorandum of Understanding with WBEA

Recommend approval to adopt new language in the current Negotiated Agreement between the West Branch Local School District Board of Education and the West Branch Education Association for Article VI Salary, Letter E. Salary Schedules.

Motion by Joe Courtwright, second by Mikki Kanagy.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

9. 2023-144 SRO Contract

Recommend approval to enter into a contract with Goshen Township Police Department to provide School Resource Officer coverage.

Motion by Mikki Kanagy, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

I. Executive Session

1. 2023-145 Executive Session

Recommend the West Branch Board of Education enter into Executive Session at 6:22 PM for the purpose of discussion with regard to:

- ☒ Employment of a public official
- ☐ Appointment of a public official
- ☐ Dismissal of a public official
- ☐ Discipline of a public official
- ☐ Promotion of a public official
- ☐ Demotion of a public official
- ☐ Compensation of a public official
- ☐ Investigation of chargers or complaints against a public employee, official, licensee, or student
- ☐ To confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action
- ☐ To consider legal matters required to be kept confidential by federal law or regulations or state statutes
- ☐ To consider confidential information related to marketing plans, specific business strategy, or production techniques
- ☐ To consider the purchase of property for public purposes
- ☐ To consider the sale of property at competitive bidding
- ☐ To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- ☐ To conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- ☐ To discuss details relative to security arrangements and emergency response protocols or the board of education
- ☒ To consider matters required to be kept confidential by federal law or rules or state statutes.

Motion by Joe Courtwright, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

J. Adjournment

1. 2023-146 Adjourn

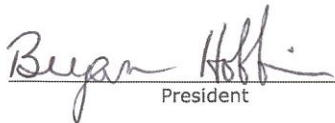
Recommend motion to adjourn at 7:32 P.M.

Motion by Bryan Hobbins, second by Joe Courtwright.

Final Resolution: Motion Carried

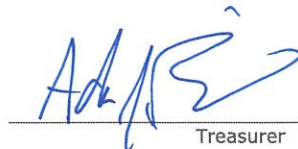
Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

Meeting adjourned at 7:32 PM.



President

Attest:



Treasurer