

West Branch Local School District Board of Education Meeting (Thursday, June 15, 2023)*Generated by Adam J Fisher on Thursday, June 22, 2023***Members present**

Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

Members not present

Joe Courtwright

*Also present were Superintendent Micki Egli and Treasurer Adam Fisher***Meeting called to order at 11:44 AM****A. Call to Order**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

B. Agenda Approval**1. 023-086 Approve Consent Agenda**

Upon the recommendation of the Superintendent and Treasurer, approve the consent agenda for the 6/15/23 Board of Education Regular Session.

Motion by Aaron Hawk, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

C. Comments

1. Visitor's Comments - None
2. WBEA Comments - Heidi Shreve thanked the Board, Mrs. Egli, and Mr. Fisher for negotiations and the agreement made between the Board and the WBEA.
3. WBCEA Comments - None
4. Recognitions - Mrs. Egli thanked the four retirees for their hard work and dedication to the district and presented the two that were in attendance (Mrs. McDonald and Mrs. Phillis) with a gift from the Board. The two that were not in attendance will get their gifts sent to them.

D. Building Reports**E. Superintendent's Report**

1. Monthly Updates
 - a. Summer Projects
 1. Representatives from TRANE and Baird Financial Services finished their presentation from the Work Session.
 2. Water Meter Project - Company is waiting for some items to come in before they can start the project. They're hoping to start in early August.
 3. Summer Paving - The student parking lot at the high school and the back parking lot at the middle school are set to begin paving hopefully in early to mid-July. Vasco has some other projects that they need to finish before they can start ours.
 4. Roofing - We are waiting on a couple of quotes from the contractor to start the roof at the ELC. Those quotes should be coming in the next few days.
 5. Security - Security work in the buildings, including Safety film for windows and door closures and security alarms will begin in July. Mrs. Egli also talked about the Safety Meeting that included police and EMS from Beloit, Sebring, Smith, Goshen, and other entities.
 6. Well Drilling - We have received one quote and hope to have another
 7. Radio Systems (buildings and transportation) - We have ordered digital radios with security grant money that will enable anyone in the district the ability to talk to each other. They should be in place before the start of school.
 8. Bus Tracking - Will be installed in buses over the summer. Parents will be able to track where their child's bus is located. More info to come throughout the summer.
 - b. Open Enrollment - Mrs. Egli discussed lowering the number of open enrollment students going forward.
 1. Mr. Fisher explained how the old funding formula used to give us \$6,000 per open enrolled student, but the new Fair School Funding Plan funds the students you have no matter if they are residents or open enrollment. Since we are considered a "Guarantee" district, we get the same amount of money from the state no matter how many students we have. The fewer students we have means we can spend more per student and eventually could help us lower our expenditures.
 2. Mrs. Egli's recommendation was that the district would allow students that were already enrolled in West Branch to continue to be enrolled here, with the exception that there may be some problems with numbers in special education...classes may be full.
 3. Starting in 2024-25 there will be no more new open enrollment students accepted for grades K - 8 and will be limited for grades 9 - 12.
2. Second Semester Bullying Report

In accordance with State Law and West Branch Local School District Policy 5517.01, I am providing you with a semi-annual report regarding incidents of bullying in the West Branch Local School District.

This report covers the second semester of the 2022-2023 school year.

During the second semester of the 2022 - 2023 school year we received 7 reports that let to 2 confirmed cases of bullying that required investigation and administrative action according to policy or guidelines.

I assure you that our administrative team is being proactive in addressing and reporting issues of bullying and harassment.

This information will be posted on the district website.

F. Executive Session

1. 2023-087 Executive Session

Recommend the West Branch Board of Education enter into Executive Session at 6:43 P.M. for the purpose of discussion with regard to:

☒ Employment, appointment, dismissal, discipline, promotion, demotion, compensation of a public employee

☐ Investigation of chargers or complaints against a public employee, official, licensee, or student

☐ To confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action

☐ To prepare or conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

☒ To consider legal matters required to be kept confidential by federal law or regulations or state statutes

☐ To consider confidential information related to marketing plans, specific business strategy, or production techniques

☒ Matters required to be kept confidential by federal law or rules or state statutes.

Motion by David Yaggi, second by Aaron Hawk.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

2. 2023-088 Return from Executive Session

Recommend the West Branch Board of Education return from Executive Session at 7:00 P.M. and continue the regular meeting.

Motion by Mikki Kanagy, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

G. Consent Items

1. 2023-089 Consent Items

Upon the recommendation of the Superintendent and Treasurer, approve the following items by consent action:

Treasurer's Consent Items

1. Minutes

1. May 23, 2023 Work Session
2. May 23, 2023 Regular Meeting

2. Financial Reports

1. Cash Summary Report May 2023
2. Cash Reconciliation May 2024
3. Monthly Investment Statement May 2023
4. SM2M Report May 2023
5. Amended Certificate of Estimated Resources May 31, 2023
6. Detailed Check Register May 2023
7. Appropriations Summary May 2023
8. June 2023 Transfers
9. Final Appropriations for Fiscal Year 2023 as presented
10. Amended Certificate of Estimated Resources for June 2023
11. Temporary Appropriations for Fiscal Year 2023 as presented

3. Treasurer recommends that the West Branch Board of Education approve the authorization of the treasurer to make transfers/advances/expenditure adjustments and/or appropriation modifications as required to close fiscal year 2023 with transactions to be reported at the regular meeting in July 2023. Furthermore, allow the treasurer to amend appropriations

not to exceed the last Amended Certificate of Estimated Resources and bring them to legal requirements.

4. Gifts and Donations

1. Anonymous - \$50,000 for resurfacing the tennis court.
2. Kate Cline - \$500.00 for delinquent student lunch accounts
3. Melissa Cope in Memory of teacher Jennifer Baker- \$300 to Middle School Student Council Fund for maintaining the Middle School/Intermediate School garden.

Superintendent' Consent Items

1. Personnel

1. Athletic Supplementals for the 2023 - 2024 School Year (pending certification and sufficient enrollment)

1. Boys' Basketball

1. Varsity Head Coach -- Scott Loudon

2. Boys' Golf

1. Varsity Assistant -- Wesley Daley

3. Girls' Volleyball

1. Middle School -- Cheryl Libb

2. Non-Athletic Supplementals for the 2023 - 2024 School Year (Pending certification and sufficient enrollment)

- | | |
|--|----------------------------|
| 1. Instrumental Music - High School (Co) | Chris Brown/Lauren Stittle |
| 2. Instrumental Music - Assistant (Co) | Chris Brown/Lauren Stittle |
| 3. Flag Line Advisor | Debi Hartzell |
| 4. Majorette Advisor | Lona Wells |

3. Employment for Summer Transition Program

1. Recommend approval to employ Heather (McMasters) Gramlich and Kathryn Whaley for Summer 2023.

4. Employment (pending certification)

1. Recommend approval to employ Leslie Wilson as an Intervention Specialist for the 2023 - 2024 school year.
2. Recommend approval to employ Cameron Martig as an Intervention Specialist for the 2023 - 2024 school year.
3. Recommend approval to employ Tina Williams as a Science teacher for the 2023 - 2024 school year.
4. Recommend approval to employ Courtney Watt as a Science teacher for the 2023 - 2024 school year.

5. 2023 -- 2024 Substitute Lists

1. Recommend approval of the Classified and Certificated Substitute List for the 2023 -- 2024 School year.

6. Professional Days

2. Lunch and Breakfast Prices for the 2023 - 2024 School Year

1. Lunch Grades 6-12: \$2.85
2. Lunch K-5: \$2.60
3. Breakfast K-12: \$1.50
4. Adult Lunches: \$3.90
5. Adult Breakfast: \$1.60

3. Extended Days

1. Recommend to approve the Extended Days for the 23-24 school year.

4. Confidential and Psychologist Pay Scales

1. Recommend to approve the pay scales for the Confidential Employees and the School Psychologists.

Motion by Aaron Hawk, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

H. Old Business

1. **2023-090 Amend Resolutions 2023-081 and 2023-082**

Recommend approval to amend Resolution #'s 2023-081 and 2023-082 to reflect \$30.00 per hour in place of \$25.00 per hour.

Motion by Aaron Hawk, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

I. New Business**1. 2023-091 Negotiated Agreement**

Recommend approval to adopt the Tentative Negotiated Agreement between the West Branch Education Association and the West Branch Board of Education effective July 1, 2023 - June 30, 2026.

Motion by Mikki Kanagy, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

2. 2023-092 Classified Substitute

Recommend approval to hire Kimberly Courtwright as a classified substitute for the 2023-2024 school year.

Motion by Mikki Kanagy, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

3. 2023-093 Visually Impaired Contract

Recommend approval to enter into an agreement with Jill Klettlinger, Teacher of the Visually Impaired for the 2023 - 2024 school year.

Motion by Aaron Hawk, second by Mikki Kanagy.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

4. 2023-094 Board Docs Contract

Recommend approval to renew contract with Board Docs through Ohio Schools Council for FY24 at the cost of \$9,600.

Motion by Bryan Hobbins, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

5. 2023-095 Sebring Water Agreement

Recommend approval to enter into a Settlement Agreement and Release with The Village of Sebring and The Village of Beloit for water services and unaccounted water usage.

Motion by Aaron Hawk, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

6. 2023-096 RW Sports Information Contract

Recommend approval to enter into a contract with RW Sports Information for media and marketing services effective July 1, 2023 and June 30, 2024.

Motion by Mikki Kanagy, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

7. 2023-097 NEOLA Policy

Recommend the West Branch Board of Education adopt the following additions, revisions and deletions (rescind) of policies; waive the second reading. Policy 5113

Motion by Bryan Hobbins, second by Mikki Kanagy.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

8. 2023-098 Bus Bid Purchase - Ohio Schools Council

Ohio Schools Council Cooperative advertised and received bids for school bus chassis and bodies:

The West Branch Local School District Board of Education authorizes the purchase of two(2) - Conventional 72 Passenger school bus chassis and bodies that were bid through the Ohio Schools Council.

Motion by Aaron Hawk, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

9. 2023-099 Authorization Execution of Oil and Gas Lease

WHEREAS, the Board of Education of the West Branch Local School District (the "Board") wishes to take advantage of the opportunity to lease real property owned by the Board for purposes of mining petroleum, gas and other minerals; and

WHEREAS, pursuant to Ohio Revised Code ("ORC") 3313.45 and other applicable statutes, the Board has authority to enter into an oil and gas lease when the school district would be benefited thereby;

WHEREAS, pursuant to ORC 3313.45, the Board believes the West Branch Local School District will be benefitted by entering into a landowner-protection form of non-surface use oil and gas lease (the "Non-Surface Lease") with EAP Ohio, LLC ("EAP");

WHEREAS, the Board wishes to authorize the Superintendent and/or Treasurer to enter into such Non-Surface Lease with EAP;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the West Branch Local School District as follows:

1. The Board authorizes the Superintendent and/or Treasurer to enter into the Non-Surface Lease in substantially the same form as what is attached to this Resolution as Exhibit A; provided, however, that the Superintendent and/or Treasurer shall have the authority to make such changes, additions or deletions to the Non-Surface Lease as are deemed to benefit the West Branch Local School District following review by, and consultation with, the Board's legal counsel.

2. The Superintendent and/or Treasurer are hereby authorized to execute on behalf of the Board any and all other agreements or other documents necessary in connection with the Non-Surface Lease following review by, and consultation with, the Board's legal counsel.

3. The Superintendent and/or Treasurer are hereby authorized and directed to do all things necessary and consistent with this resolution to accomplish the execution of the Non Surface Lease.

4. All formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of

this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including ORC 121.22.

Motion by Bryan Hobbins, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

10. 2023-100 Eversafe Contract

Recommend approval to enter into an agreement with Eversafe Security Solutions to install protective security film on entrances throughout the district.

Motion by Mikki Kanagy, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

J. Executive Session

1. 2023-101 Executive Session

Recommend the West Branch Board of Education enter into Executive Session at 7:23 P.M. for the purpose of discussion with regard to:

☒ Employment, appointment, dismissal, discipline, promotion, demotion, compensation of a public employee

☐ Investigation of chargers or complaints against a public employee, official, licensee, or student

☐ To confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action

☐ To prepare or conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

☒ To consider legal matters required to be kept confidential by federal law or regulations or state statutes

☐ To consider confidential information related to marketing plans, specific business strategy, or production techniques

☒ Matters required to be kept confidential by federal law or rules or state statutes.

Motion by Aaron Hawk, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

K. Adjournment

1. 2023-102 Adjourn

Recommend motion to adjourn at 9:43 P.M.

Motion by David Yaggi, second by Bryan Hobbins.

Final Resolution: Motion Carried

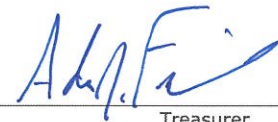
Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi

Meeting adjourned at 9:43 P.M.



President

Attest:



Treasurer

