

West Branch Local School District Board of Education Meeting (Tuesday, May 23, 2023)*Generated by Adam J Fisher on Thursday, May 25, 2023***Members present**

Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

*Also present were Superintendent Micki Egli and Treasurer Adam Fisher***Meeting called to order at 5:34 PM****A. Call to Order**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

B. Agenda Approval**1. 2023-069 Approve Consent Agenda**

Upon the recommendation of the Superintendent and Treasurer, approve the consent agenda for the 5/23/23 Board of Education Regular Session.

Motion by Mikki Kanagy, second by Aaron Hawk.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

C. Comments

1. Visitor's Comments- None
2. WBCEA Comments- None
3. WBEA Comments- None

D. Building Reports

1. Building Reports- Please see reports on Board Docs

E. Treasurer's Report

Mr. Fisher gave a presentation on the May 2023 Five-Year Forecast

F. Superintendent's Report**1. Monthly Updates**

a. Student of the Month- Senior Lleyton Uphold- Mr. Coffee gave a presentation and read letters from Lleyton's teacher, coach, and office secretaries.

b. Water Well and Water Meter Project- Mrs. Egli announced that the Board was looking into installing a well to water the ball fields in the summer, and that we have received one quote so far for over \$40,000. She also gave an update on the new Water Meter Project. They tested the original site that we wanted, but that spot was not able to be used. They are currently testing to make sure the new spot is able to be used.

c. Open Enrollment- Mrs. Egli gave an update that we are currently at over 400 applicants for open enrollment next year.

d. Public Attendance at Board Meetings- Mrs. Egli announced that the Board was voting on a new policy that stated that in order to speak to the board at a board meeting, the superintendent's office must be notified at least five days in advance that they want to speak and must disclose the topic they wish to speak about.

e. Damascus Roofing Project- Mrs. Egli updated the board that we have been notified of what we will receive from insurance (\$213,000) and that we are currently exploring our options to start work on the project.

2. Recognitions

National Honor Society -- newly inducted members: **Seniors:** Maria Manley **Juniors:** Beau Alazaus, Sophia Ayers, Kennedy Berger, Haley Close, Chloe Dennison, Michael Dorris, Oneal Everett, Mikalyn Fitts, Sophia Gregory, Carter Hawk, Riley Hendershott, Andrea Janosik, Autumn Johnston, Emmy Jones, Madalyn Klemann, Madalyn Klingensmith, Samantha Koneval, Shaylee Muckleroy, Emma Sanor, Olivia Showalter, Kate Slutz, Brynn Smith, Nicole Stoffer, Aaron Tucker, Alexis Vlaiku, Macy Wilson

Valedictorians & Salutatorians

Croesus Brock -- Valedictorian

Lachlan Cameron -- Valedictorian

Anna Curry -- Valedictorian

Michael Kanagy -- Valedictorian

Chelsea Sharp -- Valedictorian

Landon Wilson -- Valedictorian (Speaker)

(William) Landon Wilson -- Salutatorian

Mascots -- Warrior Chief - Christian Mikol, Assistant Warrior Chief - Justus Mohr, Warrior Princess - Oneal Everett

Prom Queen & King -- Alexis Gregory and Michael Kanagy

Spring Musical - Mrs. Clay and the cast and crew of Frozen Jr. Great job.

STEM Night -- Mrs. DeShields, Mrs. Theis, Mr. Jim Graham, Mrs. Moore, Mr. Ferry, Mr. Hoffman and Crew and all the teachers and students who presented.

8th Grade CBI -- Congratulations to Mr. Davis and his 8th grade CBI students; Elaina Covert-Offill, Scott Easton, Jaden Franklin, Annabelle McGuire, Deanna Mutchler, and Sonja Sanor for securing the state championship in The Knowledge Bowl Competition.

G. Executive Session

1. 2023-070 Executive Session

Recommend the West Branch Board of Education enter into Executive Session 6:05 P.M. for the purpose of discussion with regard to:

☒ Employment, appointment, dismissal, discipline, promotion, demotion, compensation of a public employee

☐ Investigation of chargers or complaints against a public employee, official, licensee, or student

☐ To confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action

☐ To prepare or conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

☒ To consider legal matters required to be kept confidential by federal law or regulations or state statutes

☐ To consider confidential information related to marketing plans, specific business strategy, or production techniques

☒ Matters required to be kept confidential by federal law or rules or state statutes.

Motion by Joe Courtwright, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

2. 2023-071 Return from Executive Session

Recommend the West Branch Board of Education adjourn from Executive Session and return to the Regular Session at 6:18 P.M.

Motion by Aaron Hawk, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

H. Consent Items

1. 2023-072 Consent Items

Resolution: Upon the recommendation of the Superintendent and Treasurer, approve the following items by consent action:

Treasurer's Consent Items

1. Minutes

1. April 20, 2023 Work Session
2. April 20, 2023 Regular Meeting

2. Financial Reports

1. Cash Summary Report April 2023
2. Cash Reconciliation April 2023
3. Monthly Investment Statement April 2023
4. SM2M Report April 2023
5. Amended Certificate of Estimated Resources April 30, 2023
6. Detailed Check Register April 2023
7. Appropriations Summary April 2023
8. May 2023 Transfers

3. Five-Year Forecast and Assumptions 2023-2027

4. Establishment of Severance Fund

1. The Superintendent and Treasurer recommend the Board approve the establishment of a Severance Fund (035) in accordance with Ohio Revised Code Section 5705.13(B): the school district may establish a Severance Fund for the

purpose of accumulating resources for the payment of accumulated sick leave, personal leave, and vacation leave upon the termination of employment or the retirement of officers and employees of the School District.

5. Establishment of Capital Projects Fund

1. WHEREAS, pursuant to Ohio Revised Code Section 5705.13(C), a school district may establish a Capital Projects Fund for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the school district;

Now, therefore, be it resolved by the Board of Education of the West Branch Local School District that the District hereby establishes a Capital Projects Fund (070) to be used for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets. Monies unexpended in the Capital Projects Fund after a period of ten (10) years shall be returned to the fund(s) from which they originated.

The Capital Projects Fund shall be funded by transfers from the General Fund. Total estimated capital project costs over the next ten years is over \$5,000,000.

It is hereby found and determined that all formal actions by the Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, where in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

6. Gifts and Donations

1. Bethel United Church of Christ- \$1,000 for student lunch accounts

Superintendent' Consent Items

1. Personnel

1. Retirements

1. Phil Glasser, Custodian, effective June 1, 2023 (43 years)

2. Resignations

1. Cheyenne Heath, Intervention Specialist, June 30, 2023
2. Calum Watt, Science, June 30, 2023
3. Michael Brown, Science
4. Shelley Wilson, Interventionist, June 30, 2023

3. Limited Contracts

1. Recommend the approval of the certified staff limited contracts for the 2023 - 2024 school year.
2. Recommend the approval of the classified staff limited contracts for the 2023 - 2024 school year.

4. Memorandum of Understanding

Between the West Branch Local School District Board of Education and the West Branch Classified Education Association, on Article VII Leaves, Holidays and Vacations; 7.103: Use of Vacation Time; vacation leave will be granted based on a first come first served basis.

5. Employment

1. Recommend approval to employ Nicholas Cooper as a CBI instructor for the 2023 - 2024 school year (pending certification).
2. Recommend approval to employ Ashley Larson as an Intervention Specialist for the 2023 - 2024 school year (pending certification).
3. Recommend approval to employ McKenzie Patterson as an Intervention Specialist for the 2023 - 2024 school year (pending certification).
4. Recommend approval to employ the following individuals as Summer Custodial help at \$13 per hour:
 1. Jacob Lyons, effective May 16, 2023
 2. John Hancock
 3. Merritta Flickinger
 4. Felicia Bonar

6. Summer STEM

1. Recommend approval to hire Bridget Scofinsky as a Summer STEM Camp instructor at \$30 per hour.
2. Recommend approval to hire Cheryl Libb as a Summer STEM Camp assistant instructor at \$15 per hour.

7. Summer School/Services

1. Recommend approval to employ Amy Cannon as a Summer School teacher for credit recovery during the 2023 summer.
2. Recommend approval to employ Samantha Hofmann as a Speech & Language Pathologist for summer services at \$30 per hour.

8. Supplementals (pending certification and sufficient enrollment)

1. Football
 1. Varsity Assistant - Bob Shepherd

2. Varsity Assistant - Ken Harris
3. Varsity Assistant - Shawn Alazaus
4. Varsity Assistant - Carl Davanzo
5. Varsity Assistant - Cameron Martig
6. Varsity Assistant - Nick Cooper
7. Freshman - Paul Hostetter
8. 8th Grade - Anthony Lucente
9. 8th Grade - Chris Yannon
10. 7th Grade - Chris Dorris
11. 7th Grade - Chris Adams
12. Football Volunteer - Mike Painter
13. Football Volunteer - Chris Thomas
2. Volleyball
 1. Varsity Assistant - Kamryn Butcher
 2. 8th Grade - Sis Woods
3. Cross Country
 1. Varsity Assistant - Vallie Teague
 2. Cross Country Volunteer - Stacey Burton
4. Girls Soccer
 1. Junior Varsity - Zach Dean
 2. Girls Soccer Volunteer - Molly Daley
5. Boys Soccer
 1. Junior Varsity - Chris Sams
6. Girls Tennis
 1. Varsity Assistant - Merrellyn Banks
 2. Tennis Volunteer -- John Hancock
7. Cheerleading
 1. Head Coach - Denise Ginocchi (3/4 stipend)
 2. Head Coach - Mayze Leask (1/4 stipend)
 3. Freshman Coach - Candy Rockwell
 4. Middle School Coach - Mayze Leask (1/2)
 5. Middle School Coach - Mara Woost (1/2)
8. Boys' Golf
 1. Varsity Assistant - Mike Falasca
 2. Boy's Golf Volunteer - Wesley Daley
9. Girls' Golf
 1. Head Coach- Dan Hall
 2. Girls' Golf Volunteer - Tracy Muckleroy
10. Summer Conditioning
 1. Tim Cooper - Football
 2. Walt DeShields - Girls Basketball
 3. Penny DeShields - Volleyball
11. **Professional Days/Superintendent Assignments**
 1. Recommend approval of Professional and Superintendent Assignments.

Motion by Mikki Kanagy, second by Aaron Hawk.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

I. Old Business

J. New Business

1. 2023-073 Graduates List (Pending Completion of Local & State Requirements)

Recommend approval of the list of graduates, pending completion of all West Branch High School and state requirements, for the commencement ceremony scheduled for Sunday, June 4, 2023.

Motion by Joe Courtwright, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

2. 2023-074 NEOLA Policy

Recommend the West Branch Board of Education adopt the following additions, revisions and deletions (rescind) of policies; waive the second reading.

Motion by Aaron Hawk, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

3. 2023-075 Permanent Improvement Plan

Recommend approval of contract with K-12 Business Consulting, Inc. to perform the necessary services to provide the district with a 20-Year Permanent Improvement Plan at the cost of \$9,750.

Motion by Joe Courtwright, second by David Yaggi.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

4. 2023-076 Healthcare Process Consulting (HPC) Contract

Recommend approval of continuing Medicaid School Program Service Agreement with Healthcare Process Consulting (HPS) for the 2023-2024, 2024-2025, and 2025-2026 school years at a cost of \$10,000 per year.

Motion by Mikki Kanagy, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

5. 2023-077 Columbiana County ESC Services

Recommend approval to enter into an agreement with the Columbiana County ESC for services on an as needed basis for the 2023 - 2024 school year.

Motion by Joe Courtwright, second by Mikki Kanagy.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

6. 2023-078 Parking Lot Repairs at West Branch High School and Middle School

Recommend approval to enter into a 2 phase project with Vasco Asphalt Company to complete driveway and parking lot repairs at West Branch High School and West Branch Middle School. Phase 1 West Branch High School. Phase 2 West Branch Middle School.

Motion by David Yaggi, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

Abstain: Aaron Hawk

7. 2023-079 Summer Help

Recommend approval to employ Hayden Hawk as Summer Custodial help at \$13 per hour effective May 16, 2023.

Motion by Joe Courtwright, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Bryan Hobbins, David Yaggi, Joe Courtwright

Abstain: Aaron Hawk

8. 2023-080 Overnight/Out of Town Camps

Recommend approval of over night/out of town sports camps/leadership camps participation for the 2023 Summer.

Motion by Aaron Hawk, second by Mikki Kanagy.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

9. 2023-081 Stipend Pay

Recommend approval to pay Mr. Jim Graham, Technology Director, a stipend of \$25/hour payable by June 30, 2023 for additional work on the the lighting and sound systems.

Motion by Joe Courtwright, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

10. 2023-082 Stipend Pay

Recommend approval to pay Mr. Mike Hoffman, Maintenance Director, a stipend of \$25/hour payable by June 30, 2023 for additional work on the Building Automation Systems, Sprinkler Systems, and Plumbing Systems.

Motion by Aaron Hawk, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

K. Executive Session

1. 2023-083 Executive Session

Recommend the West Branch Board of Education enter into Executive Session 6:28 P.M. for the purpose of discussion with regard to:

☒ Employment, appointment, dismissal, discipline, promotion, demotion, compensation of a public employee

☐ Investigation of chargers or complaints against a public employee, official, licensee, or student

_____ To confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action

_____ To prepare or conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

☒ To consider legal matters required to be kept confidential by federal law or regulations or state statutes

_____ To consider confidential information related to marketing plans, specific business strategy, or production techniques

☒ Matters required to be kept confidential by federal law or rules or state statutes.

Motion by Joe Courtwright, second by Bryan Hobbins.

Final Resolution: Motion Carried

Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

L. Adjournment

1. 2023-084 Adjourn

Recommend motion to adjourn at 8:45 P.M.

Motion by Bryan Hobbins, second by Aaron Hawk.

Final Resolution: Motion Carried

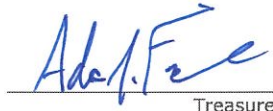
Yes: Mikki Kanagy, Aaron Hawk, Bryan Hobbins, David Yaggi, Joe Courtwright

Meeting adjourned at 8:45 P.M.



President

Attest:



Treasurer