West Branch Local School District Board of Education Meeting (Thursday, December 16, 2021)
Generated by Adam J Fisher on Friday, December 17, 2021

Members present
Courtney Stryffeler, Karen Rice, Mikki Kanagy, Aaron Hawk, Bryan Hobbins

Also present were superintendent Micki Egli and treasurer Adam Fisher.

Meeting called to order at 4:46 PM

A. Call to Order

1. Pledge of Allegiance
2. Roll Call

B. Agenda Approval

1. **2021-407 Approve Agenda**

Upon the recommendation of the Superintendent, approve the agenda for the 12/16/21 Board of Education Regular Session.

Motion by Courtney Stryffeler, second by Mikki Kanagy.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Mikki Kanagy, Aaron Hawk, Bryan Hobbins

C. Comments

1. Visitor's Comments- None
2. WBEA Comments- None
3. WBCEA Comments- None

D. Building Reports

1. Building Reports - Please see reports attached in the agenda

E. Superintendent's Report

1. Monthly Updates
    a. COVID Update- Uptick in cases in the district; most significantly on the athletic teams

F. Treasurer's Consent Items

1. **2021-408 Consent Items**

Upon the recommendation of the Treasurer, approve the following items by consent action:

1. **Minutes**
    1. November 18, 2021 Regular Meeting
2. **Financial Reports**
    1. Modified October 2021 Cash Reconciliation
    2. Cash Summary Report November 2021
    3. Cash Reconciliation November 2021
    4. Monthly Investment Statement November 2021
    5. SM2M Report November 2021
    6. Amended Certificate of Estimated Resources for November 2021
    7. November 2021 Expenditures
3. **Alliance Area Retired Teachers Association Scholarship Fund**
    1. Create Trust and Agency Fund 007, Special Cost Center 9989 for the purpose of recording income and expenses of the Alliance Area Retired Teachers Association Scholarship.
4. **Gifts and Donations**
    1. $7,500 from Mather Education Fund for the Mather Education Scholarship
    2. $600 from the Alliance Area Retired Teachers Association for the A.A.R.T.A. Scholarship.

Motion by Karen Rice, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Mikki Kanagy, Aaron Hawk, Bryan Hobbins

G. Superintendent' Consent Items

1. 2021-409 Consent Items

Upon the recommendation of the Treasurer, approve the following items by consent action:

1. Personnel
    1. **District Retirements**
        1. Denise Ginocchi, Middle School Science Teacher, effective June 6, 2022, under the retire/rehire provision
        2. Walt DeShields, High School Warrior Academy Teacher, effective June 3, 2022, under the retire/rehire provision
    2. **District Resignations**
        1. Stacey DeHoff, Assistant Treasurer- Budgetary, effective December 10, 2021
        2. Shawntel Six, Middle School Intervention Specialist, effective December 3, 2021
    3. **Appointment - Confidential Position**
        1. John Ault, Assistant Treasurer- Budgetary, effective December 27, 2021, at 6 hours per day
    4. **Request of Leave of Absence**
        1. Scott Helsley, Middle School STEM, requesting FMLA from January 28, 2022 - February 18, 2022
        2. Theresa Burch, High School Aide, requesting FMLA from November 15, 2021 through January 2, 2022
        3. Jessica Wallace, Speech/Language Pathologist, requesting FMLA from January 2, 2022 through February 14, 2022 (six weeks)
    5. **Superintendent Pro Tempore**
        1. Appoint Brian Coffee as Superintendent Pro Tempore for out of district and/or absences of Superintendent Micki Egli for the 2021 -- 2022 school year.
    6. **Ticket Takers**
        1. Pam Miller, 2021 - 2022 School Year
    7. **Scoreboard Operator**
        1. Beth Hall, 2021 -- 2022 School Year
2. **Substitute Rate**
    1. Increase the Substitute Teacher rate to $115 per day effective January 1, 2022 for the remainder of the 2021 - 2022 school year.
    2. Increase the West Branch Retiree Substitute Teacher rate to $130 per day effective January 1, 2022 for the remainder of the 2021 - 2022 school year.

Motion by Mikki Kanagy, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Mikki Kanagy, Aaron Hawk, Bryan Hobbins

H. Contracts and Agreements

1. 2021-410 Contracts and Agreements

Upon the recommendation of the Superintendent approve the following Contractual Agreements between the West Branch Local School District and the following:

1. Maxim Healthcare Staffing for speech and language pathology services for the 2021 - 2022 school year on an as needed basis.
2. Finalsite (formerly SchoolPointe) for website subscription for July 1, 2022 - June 30, 2025 for $5,750 per year

Motion by Courtney Stryffeler, second by Karen Rice.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Mikki Kanagy, Aaron Hawk, Bryan Hobbins

I. Old Business

J. New Business

1. 2021-411 Suspension of the Use of Knox Elementary

Recommend approval to adopt the resolution for permanent suspension of Knox Elementary.

Motion by Courtney Stryffeler, second by Mikki Kanagy.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Mikki Kanagy, Aaron Hawk, Bryan Hobbins

2. **2021-412 NEOLA Policy**

Recommend the Board adopt the following NEOLA policy effective immediately and waive the second reading.

Motion by Courtney Stryffeler, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Mikki Kanagy, Aaron Hawk, Bryan Hobbins

3. **2021-413 Set Organizational Meeting**

Recommend the Board set the Organizational Meeting date and time for Wednesday, January 5, 2022.
Time -- 5:30 p.m.
Place - West Branch High School Auditorium

Motion by Mikki Kanagy, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Mikki Kanagy, Aaron Hawk, Bryan Hobbins

4. **2021-414 Organizational Meeting President Pro Tem**

Recommend approval to elect Aaron Hawk as President Pro Tem for the January 5,2022 organizational meeting.

Motion by Mikki Kanagy, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Mikki Kanagy, Aaron Hawk, Bryan Hobbins

5. **2021-415 Board Member Compensation - Meetings**

Recommend the board of education set compensation for Board Members for 2022 at $100 per board meeting, including the county board meeting, for up to 20 meetings. (3313.12)

Motion by Karen Rice, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Mikki Kanagy, Aaron Hawk, Bryan Hobbins

K. Executive Session

1. **2021-416 Executive Session**

Recommend the West Branch Local School District Board of Education enter into Executive Session at 5:00 P.M. for the reasons stated below. (No Action Will Be Taken): For the purpose of discussion with regard to:

__X__ Employment, appointment, dismissal, discipline, promotion, demotion, compensation of a public employee

_____ Investigation of chargers or complaints against a public employee, official, licensee, or student

_____ To confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action

_____ To prepare or conduct negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

__X__ To consider legal matters required to be kept confidential by federal law or regulations or state statutes

_____ To consider confidential information related to marketing plans, specific business strategy, or production techniques

Matters required to be kept confidential by federal law or rules or state statutes.

Motion by Courtney Stryffeler, second by Karen Rice.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Mikki Kanagy, Aaron Hawk, Bryan Hobbins

L. Adjournment

1. **2021-417 Adjourn**

Recommend motion to adjourn.

Motion by Karen Rice, second by Courtney Stryffeler.

Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Mikki Kanagy, Aaron Hawk, Bryan Hobbins

Meeting adjourned at 5:59 P.M.

President

Attest:

Treasurer