West Branch Local School District Board of Education Meeting (Tuesday, June 29, 2021)
Generated by Adam J Fisher on Wednesday, June 30, 2021

Members present
Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

Members absent
Mikki Kanagy

Also present were Interim Superintendent Micki Egli and Treasurer Adam Fisher.

Meeting called to order at 9:09 AM

A. Meeting Opening

1. Pledge of Allegiance

2. Roll Call

3. **2021-186 Approval of Minutes**

Recommend approval of the May 27, 2021 regular meeting of the West Branch Board of Education.

Motion by Karen Rice, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

B. Finance

1. **2021-187 May 2021 Financial Report**

Recommend approval of the Financial report for May 2021.

Motion by Courtney Stryffeler, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

2. **2021-188 May 2021 Expenditures**

Recommend approval of accounts payable, payroll and benefits expenditures for May 2021.

Motion by Courtney Stryffeler, second by Bryan Hobbins.
Final Resolution: Motion Carried (with assurance to make revisions on P.O.'s that have the wrong year in the description)
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

3. **2021-189 Final Appropriations for Fiscal 2021 as presented**

Recommend approval of final amended appropriations for Fiscal 2020-21 as presented.

Motion by Bryan Hobbins, second by Karen Rice.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

4. **2021-190 Temporary Appropriations for Fiscal 2022 as presented**

Recommend approval of temporary appropriations for Fiscal 2021-22.

Motion by Aaron Hawk, second by Courtney Stryffeler.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

5. **2021-191 Amended Certificate of Estimated Resources for June 2021**
Recommend approval of an Amended Certificate of Estimated Resources for June 2021.

Motion by Bryan Hobbins, second by Courtney Stryffeler.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

6. **2021-192 Medical and vision plan rates for Fiscal 2021-22**
Recommend approval of medical (includes prescription drug) and vision plan rates for 2021-22 as presented. Medical and vision rates are unchanged from current rates.

Motion by Bryan Hobbins, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

7. **2021-193 Liability, fleet, building and property and data compromise insurance**

Recommend acceptance of a proposal for liability, fleet, building and property and data compromise insurance with Liberty Mutual Insurance Company, through Kennedy Insurance Agency, for the period July 1, 2021 through June 30, 2022 at a cost of $67,647.00.

Motion by Karen Rice, second by Courtney Stryffeler.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

8. **2021-194 Ohio Medicaid in Schools Agreed Upon Procedures Audit**

Recommend the West Branch Board of Education approve the attached contract with Julian & Grube for services verifying the District's compliance with Agreed Upon Principles in connection with reimbursable services from the Ohio Department of Medicaid for the Fiscal Years ending 2022 and 2023 in the amount of $2,100 each year (an increase of $200 per year from 2019).

Motion by Aaron Hawk, second by Karen Rice.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

9. **2021-195 Accounts Payable**

Recommend to approve the following accounts payables:

SchoolPointe	School Website -- Annual	$5,425
Dr. James Pietrzycki	Orientation & Mobility Training	$5,670
Edgenuity	Warrior Academy	$46,890

Motion by Bryan Hobbins, second by Courtney Stryffeler.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

C. Recognitions

1. Girls' Track State Honors

Congratulations to the girls' track state placement winners: Sophia Gregory -- fifth place in the 400-meter dash and the 800-relay team of Anna Lippiatt, Lauren Gossett, Kennedy Berger and Sophia Gregory for placing fifth place.

2. Spring Performance -- Wonderettes

Congratulations to Mr. John Zamarelli and the Wonderettes for their wonderful Spring performance.

D. Comments

1. WBEA Comments- None
2. WBCEA Comments- None
3. Visitor's Comments- None

E. Correspondence

F. Report to the Board

1. 2nd Semester Bullying Report

In accordance with State Law and West Branch Local School District Policy 5517.01, I am providing you with a semi-annual report regarding incidents of bullying in the West Branch Local School District.

This report covers the second semester of the 2020-2021 School Year.

During the second semester of the 2020 -2021 School Year we received two (2) reports that led to one (1)confirmed case of bullying that required investigation and administrative action according to policy or guidelines.

I assure you that our administrative team is being proactive in addressing and reporting issues of bullying and harassment.

This information will be posted on the district website.

2. Superintendents Report

1. Music Program Recognition

2. Building Automation System Update

3. Roofing Projects Update

3. School Safety Committee

G. Old Business

1. **2021-196 Amend Motion 2021-164 Salary - Scarazzo**

Recommend approval to amend Sarah Scarazzo's salary from $64,275 to $65,561.

Motion by Courtney Stryffeler, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

H. New Business

1. **2021-197 NEOLA Policies**

Recommend the Board adopt the following NEOLA policies effective immediately and waive the second reading.

0100	Definitions (Revised)
1422	Nondiscrimination and Equal Employment Opportunity
1615	Use of Tobacco by Administrators
1623	Section 504/ADA Prohibition Against Disability Discrimination in Employment
1662	Anti-Harassment
2260	Non-Discrimination and Access to Equal Educational Opportunity
2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability
2261.01	Parent and Family Participation in Title I Programs
3122	Nondiscrimination and Equal Employment Opportunity
3123	Section 504/ADA Prohibition Against Disability Discrimination in Employment
3215	Use of Tobacco by Professional Staff
3362	Anti-Harassment
4120	Employment of Classified Staff
4122	Nondiscrimination and Equal Employment Opportunity
4123	Section 504/ADA Prohibition Against Disability Discrimination in Employment
4215	Use of Tobacco by Classified Staff
4362	Anti-Harassment
5460.02	Students at Risk of Not Qualifying for a High School Diploma
5512	Use of Tobacco
5517	Anti-Harassment
6423	Use of Credit Cards
6424	Procurement Cards (Rescind)
7434	Use of Tobacco on School Premises
8141	Mandatory Reporting of Misconduct by Licensed Employees
8500	Food Services

Motion by Karen Rice, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

2. **2021-198 Payment in Lieu of Transportation**

Recommend approval for the following in lieu of transportation:

Payment in Lieu of Transportation
WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

The time and distance required to provide the transportation
The number of pupils to be transported
The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
Whether similar or equivalent service is provided to other pupils eligible for transportation
Whether and to what extent the additional service unavoidable disrupts current transportation schedules
Whether other reimbursable types of transportation are available ; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the West Branch Local School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of students named below, payment –in-lieu of transportation.

Motion by Courtney Stryffeler, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

3. **2021-199 Proactive Behavior Services, LLC**

Recommend approval to enter into an agreement with Proactive Behavior Services, LLC to provide services to special education students for the 2021-2022 school year

Motion by Aaron Hawk, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

4. **2021-200 Orientation and Mobility Services**
Recommend approval to enter into an agreement with Dr. James Pietrzycki, an independent contractor and certified Orientation and Mobility Specialist, for the 2021-2022 school year to provide services to students with special needs.

Motion by Bryan Hobbins, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

5. **2021-201 Career Counseling Services contract with Mahoning County Education Service Center**

Recommend approval of services provided by the Mahoning County ESC for Career Counseling Services in the amount of $7,500 from July 1, 2021 to June 30, 2022.

Motion by Karen Rice, second by Courtney Stryffeler.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

6. **2021-202 Lunch Prices - Student and Adult**

Recommend approval to establish lunch and/or breakfast prices for the 2021 - 2022 school year as listed.

1. Kindergarten - Grade 4: $2.35

2. Grades 5 -12: $2.60

3. Breakfast All grades: $1.10

4. Adult Lunch: $3.50

5. Milk: $.50

Motion by Bryan Hobbins, second by Courtney Stryffeler.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

7. **2021-203 Student Handbook -- 2021 - 2022**

Recommend approval of the 2021 -- 2022 student handbook & code of conduct.

Motion by Aaron Hawk, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

8. **2021-204 Permission to Use Ballfield**

Recommend approval to grant permission to Rick Mulinix to utilize the baseball field for summer competition during the Summer of 2021 in coordination with the Athletic Director with the provision that all monies will be handled through the treasurer's office and all appropriate liability and hold-harmless agreements are on file.

Motion by Karen Rice, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

9. **2021-205 Acceptance of Gifts and Donations**

Recommend acceptance of gifts and donations, with gratitude.

Sebring West Branch Community Foundation	West Branch Local Schools Project Lead the Way	$5,000.00
West Branch Athletic Booster Club	Warpath (Scoreboard)	$93,591.00
Various Community Donations	Boys Basketball (In Memory of Victor Pappas)	$2,631.33

Motion by Courtney Stryffeler, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

I. Personnel

1. **2021-206 Resignation -- Preisse**

Recommend approval to accept the resignation of Thomas Preisse as Social Studies teacher and Head Boys' Track Coach effective July 10, 2021.

Motion by Courtney Stryffeler, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

2. **2021-207 Resignation -- Ginocchi**

Recommend approval to accept the resignation of Joe Ginocchi as Student Attendance & Community Liaison/In School Suspension Coordinator effective June 30, 2021.

Motion by Karen Rice, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

3. **2021-208 Resignation -- Biery**

Recommend approval to accept the resignation of Christy Biery as Warrior Academy Instructor effective at the end of the school year.

Motion by Bryan Hobbins, second by Karen Rice.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

4. **2021-209 Resignation -- Wilhelm**

Recommend approval to accept the resignation of Heidi Wilhelm as an Intervention Specialist effective June 30, 2021.

Motion by Courtney Stryffeler, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

5. **2021-210 Resignation -- Francis**

Recommend approval to accept the resignation of Sarah Francis as an Aide effective June 10, 2021.

Motion by Courtney Stryffeler, second by Karen Rice.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

6. **2021-211 Resignation -- Davis**

Recommend approval to accept the resignation of Amanda Davis as Guidance Counselor effective June 15, 2021.

Motion by Courtney Stryffeler, second by Karen Rice.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

7. **2021-212 Resignation -- Sigler**

Recommend approval to accept the resignation of Mike Sigler as High School Math teacher effective June 30, 2021.

Motion by Aaron Hawk, second by Courtney Stryffeler.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

8. **2021-213 Resignation -- Luca**

Recommend approval to accept the resignation of Kylie Luca as Intervention Specialist effective July 10, 2021.

Motion by Bryan Hobbins, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

9. **2021-214 Supplemental Resignation -- Martig**

Recommend approval to accept the resignation of Jeff Martig as an Assistant Football Coach for the 2021 -- 2022 school year.

Motion by Karen Rice, second by Courtney Stryffeler.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

10. **2021-215 Extended Days**

Recommend the Board to approve the extended days for the 2021-- 2022 school year as listed.

Elementary Guidance	4 days
Intermediate School Guidance	6 days
Middle School Guidance	8 days
High School Guidance	10 days
High School Guidance	10 days
High School Guidance	10 days
Pre School Coordinator	3 days
Pre School Speech Therapist	3 days
Literacy Liaison	3 days
Math Liaison	3 days

Motion by Courtney Stryffeler, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

11. **2021-216 Fall Athletic Supplementals**

Recommend approval of the following Fall Athletic Supplementals for the 2021 - 2022 school year:

Boys' Golf	Frank Edie
Boys' Golf - Assistant	Mike Falasca
Girls' Golf	Dan Hall

Football - Assistant Varsity	Bob Shepherd
Football - Freshman	Greg Sharp
Football - Freshman	Mark Miller
Girls' Soccer - Junior Varsity	Zachary Dean

Motion by Bryan Hobbins, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

12. **2021-217 Continuing Contracts - Certified**

Recommend approval of Continuing Contracts to those certificated employees meeting the requirements and evaluations (pending certification) - effective the 2021 - 2022 school year:
Nancy Ensley

Motion by Karen Rice, second by Courtney Stryffeler.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

13. **2021-218 2021 - 2022 Substitute Lists**

Recommend approval of the substitute lists for the 2021 -- 2022 school year.

Motion by Courtney Stryffeler, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

14. **2021-219 School Psychologist Salary Schedule**

Recommend approval to adopt the following School Psychcologist salary schedule.

Pyschologists				
$32,642		20-21	Add 2%	21-22
1.6932	600	$ 60,076.00	$ 61,277.52	$ 61,278.00
1.7412	601	$ 61,779.00	$ 63,014.58	$ 63,015.00
1.7892	602	$ 63,482.00	$ 64,274.87	$ 64,275.00
1.8372	603	$ 65,185.00	$ 65,560.37	$ 65,560.00
1.8852	604	$ 66,888.00	$ 66,871.58	$ 66,872.00
1.9332	605	$ 68,591.00	$ 68,209.01	$ 68,209.00
1.9812	606	$ 70,294.00	$ 69,573.19	$ 69,573.00
2.0292	607	$ 71,996.00	$ 70,964.65	$ 70,965.00
2.0772	608	$ 73,701.00	$ 72,383.94	$ 72,384.00
2.0772	699	$ 73,701.00	$ 72,383.94	$ 72,384.00

Motion by Aaron Hawk, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

15. **2021-220 Two Year Contract -- Oblisk**

Recommend the West Branch Board of Education approve a two (2) year contract for Aaron Oblisk as Routing Coordinator/Mechanic from July 1, 2021 - June 30, 2023.

Motion by Bryan Hobbins, second by Courtney Stryffeler.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

16. **2021-221 Three Year Contract -- Woodard**

Recommend the West Branch Board of Education approve a three (3) year contract for Brittany Woodard as School Psychologist from July 1, 2021 - June 30, 2024.

Motion by Bryan Hobbins, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

17. **2021-222 Technology Coordinator Salary Increase**

Recommend approval to grant a wage increase of 2% each year to Jim Graham, Technology Coordinator during the 2021 - 2022 and the 2022 - 2023 school years.

Motion by Karen Rice, second by Courtney Stryffeler.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

18. **2021-223 Intervention Specialist -- Six**

Recommend approval to employ Shawntel Six as an Intervention Specialist for the 2021 - 2022 school year.

Motion by Bryan Hobbins, second by Karen Rice.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

19. **2021-224 Interventionist -- Brown**

Recommend approval to employ Paige Brown as an Interventionist for the 2021 - 2022 school year.

Motion by Bryan Hobbins, second by Courtney Stryffeler.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

20. **2021-225 Interventionist -- Ramsey**

Recommend approval to employ Noelle Ramsey as an Interventionist for the 2021 - 2022 school year.

Motion by Courtney Stryffeler, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

21. **2021-226 Cook's Helper -- Bowen**

Recommend approval to employ Rachel Bowen as a 2-1/2 hour Cook's Helper for the 2021 - 2022 school year.

Motion by Karen Rice, second by Aaron Hawk.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

22. **2021-227 Treasurer Office Consultant**

Recommend approval to employ Leslie Pierce as a consultant on an as-needed basis for the 2021-2022 school year for up to no more than 24 hours per week at the rate of $30 per hour plus mileage reimbursement.

Motion by Karen Rice, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

23. **2021-228 Professional and Superintendent's Assignments**

Recommend approval of Professional Leave/Superintendent's Assignment(s)* Requests.

Motion by Bryan Hobbins, second by Courtney Stryffeler.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

J. Adjournment

1. **2021-229 Adjourn**

Motion to adjourn.

Motion by Courtney Stryffeler, second by Bryan Hobbins.
Final Resolution: Motion Carried
Yes: Courtney Stryffeler, Karen Rice, Aaron Hawk, Bryan Hobbins

Meeting adjourned at 10:36 A.M.

President

Attest:

Treasurer