



# SANGER ISD

## TEACHER OF THE YEAR PROGRAM GUIDE

## **Campus Selection Process**

Classroom teachers are traditionally nominated. Nominees must have three years of teaching experience completed before the current school year and remain at the nominating campus through the end of the current school year. Librarians and counselors who teach at least four hours a day are also eligible. Administrators are not eligible, according to state and national guidelines.

- Use a democratic process to select your nominee.
- Principals on each campus should ask all staff for nominations.
- Nomination forms should include supporting statements about the nominee centered around the following:
  - being an expert in their field who guides students of all backgrounds and abilities to achieve excellence
  - collaborating with colleagues, students, and families to create a school culture of respect and success
  - deliberately connecting the classroom and key stakeholders to foster a strong community at large
  - demonstrating leadership and innovation in and outside of the classroom walls that embody lifelong learning
  - expressing themselves in an engaging and articulate way
- Previous campus winners may not compete for two years before being selected to represent the campus again.
- All faculty and staff should be allowed to vote.
- One campus representative should be chosen from among the nominees by a vote of all campus teachers and staff.
- Once campus representatives are chosen, they will be entered into the district-wide competition.
- Each campus will be responsible for providing a special reception for the winner.

## **District Selection Process**

Each campus representative will complete an application form and submit an essay to the Superintendent's designee.

The essay must incorporate the following:

- Describe your personal feelings and beliefs about teaching, including your own ideas of what makes you an outstanding teacher. Describe why you find teaching rewarding.
- How are your beliefs about teaching demonstrated in your personal teaching style?
- How do you incorporate innovation and student engagement in day-to-day instruction?

A panel of judges will review all essays and then schedule in-person interviews with each campus representative. An Elementary and Secondary Teacher of the Year will be selected.

## Timeline

### January

- Each campus accepts nominations and votes on a campus representative.

### February

- The campus representative is announced along with a special reception.
- The campus representative's name and a paragraph about why they were chosen are sent to the Superintendent's designee.

### March

- Each campus representative submits an application form and essay to the Superintendent's designee.
- Each campus representative is interviewed by a panel of judges.

### April

- Each campus representative is recognized at a Sanger ISD board meeting. **Each representative is expected to attend the board meeting.**
- District Elementary and Secondary Teacher of the Year are announced.

### May

- District Elementary and Secondary Teacher of the Year may apply for the Texas Teacher of the Year through TASA.

