

APPROVED



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
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Cooperative Board 2023-2024

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**UNAPPROVED
MINUTES OF THE REGULAR
MEETING OF FEBRUARY 14, 2024**

The Regular meeting of the Board of Cooperative Educational Services was held on February 14, 2024 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York

MEMBERS PRESENT

- Mr. Anthony J. Nicotera, President
- Mrs. Michelle Anderson, Vice President
- Mr. Steve Boucher (left at 6:10 p.m.)
- Mrs. Doreen Corbin
- Mrs. Elaine M. Falvo
- Mr. Michael H. Head
- Mr. Joseph H. Hobika, Jr
- Mrs. Heather Johnson (arrived at 5:03 p.m.)
- Mr. Gary P. Nelson
- Dr. Gary W. Porcelli
- Mr. Russell Stewart
- Mr. Timothy Thomas

MEMBERS EXCUSED

OTHERS PRESENT

- Patricia N. Kilburn, Ed.D.
- Mr. Christopher Hill
- Mr. Scott Morris
- Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Anthony J. Nicotera, *President*, Michelle Anderson, *Vice President*,
Steve Boucher, Doreen Corbin, Elaine M. Falvo, Michael H. Head, Joseph H. Hobika, Jr., Heather Johnson,
Gary P. Nelson, Dr. Gary W. Porcelli, Russell Stewart, Timothy Thomas

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

OTHERS PRESENT

Diana Giffune, BTA President (via teleconference)
Lisa Rizzo, BAA President
Dave Salerno
Sue Salerno
John Salerno, Jr.

STUDENT PRESENTER

Christina Warner, Principal P-TECH & School to Careers
Shannon Vescera, Business & Education Program Specialist
Ava Acker, student
Debra Acker, parent
Daniel Acker, parent

ITEM I. CALL TO ORDER

A quorum was noted and Cooperative Board President, Mr. Nicotera called the meeting to order at 4:30 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

Mr. Nicotera requested that a change in the agenda be made to have Student Recognition prior to Recognition of Visitors.

ITEM III. RECOGNITION

School to Career Programs – School and Business Alliance

Shannon Vescera thanked the Board for the invitation to attend the meeting and for the opportunity to introduce Ava Acker.

Ava Acker, a junior at New Hartford High School shared her experience at the Marcy Veterinary Clinic. She noted she has always wanted to be a vet technician and learned what the day to day duties are. She is interested in future education in Veterinary Science possibly at the University of Vermont.

ITEM IV. RECOGNITION OF VISITORS

Mr. Nicotera introduced John Salerno Jr., and Dave Salerno and Sue Salerno to present them with a golden apple and a certificate to recognize the amount of years of service Mr. John Salerno, Sr. was on the Cooperative Board.

Lisa Rizzo, BAA President thanked the Cooperative Board for the invitation to speak at the meeting. She updated the Board on labor concerns, equity within the unit, recruitment/retention and noted she appreciates the ongoing problem solving. She also on behalf of the BAA, addressed the remarks made by Cooperative Board member, Mr. Russell Stewart, in a presentation about BOCES, to the Waterville Board of Education.

Diana Giffune, BTA President also thanked the Cooperative Board for the invitation to speak and on behalf of the BTA recognized the loss of Cooperative Board member John Salerno. She shared an update on Workplace Violence prevention. She also addressed the remarks made by Cooperative Board member, Mr. Russell Stewart, in a presentation about BOCES, to the Waterville Board of Education.

(Mrs. Johnson arrived at 5:03 p.m.)

ITEM V. COMMUNICATIONS

ITEM V. C. From the Floor

-Retreat follow-up – Mr. Nicotera

Mr. Nicotera shared Ground Rules for Board meetings from NYSSBA from the Board Retreat

ITEM V. D. Correspondence

Rural Schools Conference Registration

ITEM VI. REPORTS

District Superintendent Report

- Post-Secondary Outcomes Update

Mr. Hill shared a presentation on the Pathway to Post-Secondary Outcomes including three areas: Pathway to Post Secondary Success, Career Options for Alternative Education and Enhanced Transition Support – OHM BOCES/MVCC/Access VR

Mr. Hill also shared information about CTE Outreach.

(Mr. Boucher left at 6:10 p.m.)

- Budget Presentation

Mr. Morris Reviewed the Budget Calendar Timeline, the Overall Budget – Administrative, Capital & Rent and Shared Services, and the Unit Costs

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JANUARY 10, 2024, THE SPECIAL MEETING OF JANUARY 20, 2024 AND THE MAY 10, 2023 MEETING TO REFLECT THE SECOND READING OF THE FOLLOWING POLICIES:

Section 2000 School Board of Operations

2001 Board of Cooperative Educational Services Authority
2007 Resignation, Dismissal, Filling Vacancies
2100 Powers and Duties of The Board of Cooperative Educational Services Members
2101 Duties of The Clerk of The Board of Cooperative Educational Services
2102 Duties of The Board of Cooperative Educational Services Attorney
2103 Board of Cooperative Educational Services Communications with Component Districts
2201 Annual Meeting and Nomination and Election of Board Members

It is Recommended that the Cooperative Board delete the following policies:

2002 Number of Members and Term of Office
2003 Qualifications of Board of Cooperative Educational Services Members

Motion by: Mrs. Falvo
Seconded by: Mrs. Corbin

Moved, that the minutes of the Regular Meeting of January 10, 2024, the Special Meeting of January 20, 2024 and the Regular May 10, 2023 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Michelle Anderson		Steve Boucher	
Doreen Corbin			
Elaine M. Falvo			
Michael H. Head			
Joseph H. Hobika, Jr.			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Russell Stewart			
Timothy Thomas			

Motion carried: 11-0

(Mr. Stewart left at 6:30 p.m.)

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

(With the exception of Item VII. D. 1 Approval of the Tentative Budget 2024-2025 to be voted upon separately)

Motion by: Mrs. Falvo

Seconded by: Dr. Porcelli

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for December 2023 and the Budget Adjustment Report for December 2023 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR DECEMBER 2023

Report of the Treasurer for December 2023

Capital	8,110.80
General	7,564,915.95
School Lunch	33,247.66
Special Aid	-
Trust/Agency	72,546.78
Extra-Curricular	23,444.78
Total	\$7,702,265.97

and the Treasurer's Report for the Extra-Curricular Fund for December 2023 showing a fund balance of \$23,444.78

ITEM VII. B. 2. MOTION TO ACCEPT THE 2023-2024 BUDGET ADJUSTMENT REPORT FOR DECEMBER 2023

**Budget Revisions—2023-24
December 2023 Report**

2023-24 Adopted Budget	\$87,277,547
Commitment Changes	3,082,784
Net Changes	5,370,173
Total	\$95,730,503

ITEM VII. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF AS AMENDED**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff as amended.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Teaching/Certified Staff

			Hire Date	Retire Date
1.	ELLEN K. PLOCK	TEACHER OF SCIENCE	08/31/2022	06/30/2024

2. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	SHERI L. BRENNAN	FOOD SERVICE HELPER	08/15/2023	02/26/2024
2.	KENNETH W. RUNNINGER	SENIOR ACCOUNT CLERK	10/07/2002	03/31/2024

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	ALEXIS L. WATFORD	TEACHER ASSISTANT	10/02/2023	01/17/2024

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	PATRICIA A. WILLIAMS	CLEANER	04/24/2023	01/15/2024

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	RACHEL E. RIOLO	TEACHER SPEECH/HEARING	03/04/2024	TBD	Disability

2. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	MICHAEL J. ARMITAGE	CENTRAL STORES CLERK	02/19/2024	TBD	work provisionally in different title

d. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **ELIZABETH COURTWRIGHT** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing March 05, 2024 and ending March 04, 2028 at an annual salary rate of \$23,109.00, prorated.

Certification:

* Level I certificate in Teaching Assistant

Education:

* GED - Colorado

Work Experience:

- * From April, 2022 through the present as a teaching assistant at Springbrook Kids Unlimited Preschool
- * From July, 2007 through April, 2022 as a support aide at Broome/CNY DDSO

2. Recommend that **KAREN A. HAGEARTY** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Sauquoit Elementary for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing January 18, 2024 and ending January 17, 2028 at an annual salary rate of \$21,469.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Newington High School, CT
- * Bachelor of Arts in Psychology from Utica College

Work Experience:

- * From November, 2023 through the present as substitute teacher assistant at Oneida-Herkimer-Madison BOCES
- * Currently Self-employed at KH Painting
- * From 1994 through 2004 as a practice administrator at Cheryl C. Mattern, PC
- * From 2002 through 2004 as a medical assistant class instructor at Herkimer BOCES
- * From 1991 through 1994 as a co-coordinator WADEP at Women's Alcohol and Drug Education Project of the Women's Action Alliance

3. Recommend that **PATRICIA A. WILLIAMS** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Waterville Elementary for a three year probationary appointment in the TEACHING ASSISTANT tenure area, commencing January 16, 2024 and ending January 15, 2027 at an annual salary rate of \$20,069.00, prorated.

Certification:

- * Level I certificate in Teaching Assistant

Education:

- * Graduate of Clinton Central School District

Work Experience:

- * From April, 2023 through the present as a cleaner at Oneida-Herkimer-Madison BOCES
- * From September, 2018 through April, 2023 as a teaching assistant at Oneida-Herkimer-Madison BOCES
- * From November, 2011 through June, 2018 as a substitute teacher at Waterville Central School District
- * From September, 2017 through November, 2017 as a food service helper at Oneida-Herkimer-Madison BOCES
- * From 2012 through 2014 as co-owner and cook at the Deansboro Hotel

b. RECOMMENDATION FOR MENTORING

		Title	Start Date	End Date	Salary
1.	LOUIS G. BASKINGER	EXECUTIVE COACH	01/08/2024	06/30/2024	\$45.00/hr.
2.	SARAH F. COTTER	EXECUTIVE COACH	01/08/2024	06/30/2024	\$45.00/hr.
3.	MARTA FORMAGNANA	EXECUTIVE COACH	01/08/2024	06/30/2024	\$45.00/hr.
4.	LUCILLE I. MATT	EXECUTIVE COACH	01/08/2024	06/30/2024	\$45.00/hr.
5.	DONYCE K. MCCLUSKEY	EXECUTIVE COACH	01/08/2024	06/30/2024	\$45.00/hr.

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

1. Recommend that **MICHAEL J. ARMITAGE** be appointed to a provisional appointment as a **SENIOR STORES CLERK** in SUPPORT SERVICES, Science Center, commencing February 19, 2024 at an annual salary rate of \$43,014.00, prorated.

MICHAEL J. ARMITAGE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR STORES CLERK**, until the results of the next civil service exam are known.

Education:

* Graduate of Oriskany Central School District

Work Experience:

* From January, 2021 through the present as a central stores clerk at Oneida-Herkimer-Madison BOCES

* From October, 2018 through January, 2021 as a storekeeper at Oneida-Herkimer-Madison BOCES

* From March, 2018 through October 2018 as a runner at United Auto Sales

* From January, 2018 through October, 2018 as a security guard at Allied Universal Security Services

* From November, 2015 through January, 2018 as a security guard at Securitas Security

* From March, 2015 through July, 2015 as a maintenance assistant at Nexstar Broadcasting

* From February, 1989 through September, 2014 as a master control operator at Nexstar Broadcasting

2. Recommend that **ALLISON V. LUTHER** be appointed to a provisional appointment as an **OFFICE SPECIALIST I** in INSTRUCTIONAL PROGRAMS & PROF LEARNIG, P-TECH Programs, commencing January 15, 2024 at an annual salary rate of \$32,603.00, prorated.

ALLISON V. LUTHER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OFFICE SPECIALIST I**, until the results of the next civil service exam are known.

Education:

- * Graduate of Ilion Jr./Sr. High School
- * Associate in Arts: Liberal Arts: Social Science from Herkimer County Community College

Work Experience:

- * From March, 2022 through December, 2023 as a receptionist at CNY Spine and Pain Medicine, LLC
- * From July, 2021 through March, 2022 as an administrative assistant at St. Francis de Sales Early Childhood Learning Center
- * From February, 2020 through October, 2020 as a data entry clerk/claims validator at Express Employment Professionals: Wellfleet

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a twenty-six week probationary period.

			Prob. Date
1.	ALEX J. COOPER	PUBLIC INFORMATION SPECIALIST	01/26/2024
2.	JOSHUA S. EZMAN	GRAPHIC DESIGN SPECIALIST	01/24/2024
3.	REBECCA L. NEARY	SENIOR PUBLIC RELATIONS SPECIALIST	01/26/2024
4.	MARIA N. ROACH	PUBLIC INFORMATION SPECIALIST	01/26/2024
5.	ANGELA M. SCHEIDERICH	PUBLIC INFORMATION SPECIALIST	01/26/2024
6.	REBECCA E. WALTS	PUBLIC INFORMATION SPECIALIST	01/26/2024
7.	KERRY L. ZEGARELLI	GRAPHIC DESIGN SPECIALIST	01/24/2024

c. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **SHERI L. BRENNAN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing February 28, 2024 at an hourly salary rate of \$15.19, as needed.

SHERI L. BRENNAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Waterville Central School District

Work Experience:

- * From August, 2023 through the present as a food service helper at Oneida-Herkimer-Madison BOCES
- * From August, 2003 through June, 2023 as a confidential secretary - office specialist I at Waterville Central School District
- * From 2001 through 2003 as a grant writing assistant at Hamilton College
- * From 1989 through 2001 as a secretary for the Information & Technology Department at Oneida-Herkimer-Madison BOCES

2. Recommend that **ROBIN R. BROWN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing January 24, 2024 at an hourly salary rate of \$15.19, as needed.

ROBIN R. BROWN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Received GED

Work Experience:

- * from 2018 through December, 2023 as a supervisor, cashier and customer service representative at Price Chopper
- * From 2008 through 2015 as a secretary / student loan processor at AFSA

3. Recommend that **RYAN D. KRZYZANOWSKI** be appointed to a part-time appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, School Lunch Program, commencing January 22, 2024 at an hourly salary rate of \$15.45.

RYAN D. KRZYZANOWSKI has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **LABORER**.

Education:

* Graduate of Westmoreland High School

Work Experience:

- * From December, 2023 through the present as a line cook at Recovery Sports Bar and Grill
- * From May, 2023 through July, 2023 as a line cook at Harpoon Eddie's
- * From May, 2022 through July, 2022 as a prep cook at Aqua Vino
- * From February, 2021 through December, 2021 as a dishwasher at Cavallo's

4. Recommend that **LYNDSEY E. SPOONER** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing January 12, 2024 at an hourly salary rate of \$15.19.

LYNDSEY E. SPOONER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Cypress Lake Center for the Arts, Ft. Myers, FL
- * Bachelor of Science in Health Care Administration from Hodges University, FL

Work Experience:

- * From 2014 through 2021 as a caterer/server at Michael's Fine Food & Spirits
- * From 2019 through 2021 as a chief operating officer at Kane Financial
- * From 2014 through 2016 as a vet assistant/groomer at Waterville Veterinary Clinic
- * From 2009 through 2013 as a complex claims examiner at MetLife

5. Recommend that **KARI M. STINEBRICKNER** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing January 22, 2024 at an hourly salary rate of \$15.19, as needed.

KARI M. STINEBRICKNER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Holland Patent High School
- * Associate Degree in Arts at the University of Phoenix

Work Experience:

- * From June, 2023 through November, 2023 as a lead cashier / stock clerk at Dollar General
- * From December, 2021 through June, 2023 as a customer service representative, custom department at Wilcor International

d. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)

1. Recommend that **AILEEN J. JUDD** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, Media Services, commencing January 08, 2024 and ending June 30, 2024 at an hourly salary rate of \$15.94.

AILEEN J. JUDD meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of Walt Whitman High School, Huntington Station, NY
- * Bachelor of Arts in English/Classical Studies from College of William and Mary
- * Master of Library Science from Queens College

Work Experience:

- * From June, 2023 through January, 2024 as a librarian II at Oneida-Herkimer-Madison BOCES
- * From July, 2019 through June 2023 as a librarian I at Oneida-Herkimer-Madison BOCES
- * From August, 2018 through July, 2019 as a library aide at New York Mills Public Library
- * From February, 2017 through the present as a quality/population health coordinator at Mohawk Valley Health System
- * From February, 2014 through June, 2016 as a librarian at South Huntington Public Library
- * From November, 2013 through June, 2016 as a librarian at Cold Spring Harbor Library
- * From June, 2011 through February, 2014 as a library page at South Huntington Public Library

e. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	OLIVIA G. MARTELLO	LIBRARY AIDE	07/17/2023
2.	LISA M. SHAHOUD	OFFICE SPECIALIST I	08/14/2023

e. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	LINDSAY M. GIRUZZI	TEACHER OF ENGLISH	09/01/2023 - 06/30/2024	\$1,200.00 (mentor)

f. TERMINATIONS

1. Teaching/Certified Staff

1. IT IS RESOLVED, that upon the recommendation of the District Superintendent, and review of all materials submitted, the Board hereby votes to terminate the probationary employment of teacher assistant Sarah Mead effective March 14, 2024. The District Superintendent or her designee shall promptly notify the employee of this decision.

2. Non-Instructional/Classified Staff

a. Recommendation for Termination

			Hire Date	Resign Date
1.	MYRON C. EVANS	FOOD SERVICE HELPER	09/01/2023	01/03/2024

ITEM VII. D. 2. APPROVAL OF THE STUDENT CALENDAR 2024-2025

Moved, that the Cooperative Board approve the attached student calendar for the 2024-2025 school year as recommended by the superintendents of the component schools.

ITEM VII. D. 3. APPROVAL OF MAIL & SUPPLY CLERK POSITION

Moved, that the BOCES Cooperative Board approves the creation of the Mail & Supply Clerk position and at the salary range of \$33,764 to \$40,734.

ITEM VII. D. 4. APPROVAL OF REVISED SALARY SCHEDULE FOR SENIOR COMPUTER SERVICE TECHNICIAN

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the salary revision for the Senior Computer Service Technician position.

ITEM VII. D. 5. APPROVAL OF DREAM CONSORTIUM AGREEMENT

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the 2024-2025 Database, Research Tools, E-books, Automation, and Media Consortium agreement managed by Capital Region BOCES and sign the Statewide Licensing Agreement.

RESOLUTION OF BOARD OF EDUCATION

**COOPERATIVE BIDDING
Of
DATABASES, RESEARCH TOOLS, E-BOOKS, AUTOMATION AND MEDIA
FOR USE IN SCHOOL LIBRARY SYSTEMS
"DREAM CONSORTIUM"
SCHOOL YEAR 2024-2025**

WHEREAS,

A number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access

WHEREAS,

The BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-0, and

WHEREAS,

The BOCES names below wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for receive competitive proposals, and award contracts on their behalf; therefore

BE IT RESOLVED,

That the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED,

That the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into a contracts for the purchase of the above mentioned software and database access, and,

BE IT FURTHER RESOLVED,

That the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors.

ITEM VII. D. 6. APPROVAL OF FY 2024-2025 STATE-WIDE INSTRUCTIONAL TECHNOLOGY AGREEMENTS

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the 2024-2025 Statewide Instructional Technologies Agreements managed by Erie 1 BOCES and Erie 2 BOCES and sign the State-Wide Licensing agreements.

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2024-2025 fiscal year for Air Tutors, BookNook Inc., Brainfuse Inc., Desire to Learn, Edmentum, eDoctrina, Educere, Florida Virtual School, Focal Point, Focus Care, Imagine Learning, Instructure, iTutor.com, Kaltura, Mango Languages, MGRM Pinnacle, My VR Spot, OTUS, Panopto, Paper Education America, Pearson, PowerSchool, Remind 101 Inc., Right Reason, Skooler, Spider Learning, Stride, Tutor Me Education, Varsity Tutors for Schools, Yuja,
and,

WHEREAS, The Oneida-Herkimer-Madison BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Oneida-Herkimer-Madison BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Oneida-Herkimer-Madison BOCES Board of Education agrees to
assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Oneida-Herkimer-Madison BOCES Board of Education agrees
(1) to abide by majority decisions of the participating BOCES on quality standards;
(2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2024 – 2025 fiscal year, for 3D Bear, 3DUX Design, 7 Mindsets Academy, A+ Educators (dba Woz U Education), ABRe.IO, Accelerate Learning, Achieve3000, Age of Learning Inc, American Reading, Amplify Education Inc., Apple (Opt-in), Be Published, Beable Education, BK Interactive, BlocksCAD, BlocksI, Bloomboard, Bloom Learning, Brain Pop, Branching Minds, Breakout EDU, Bridges Transitions, Canva US Inc., Capstone, Carasoft, CDW, CharmTech Labs LLC, Classcraft, Code Monkey, Code.org, Coder Kids Inc. (dba Codelicious), Codesters, Committee for Children, Cordance Operations, Curriculum Associates, Dell Advanced Learning Partnerships Firm, Defined Learning, Desmos, Digital Teaching Tools, Dreambox, Drone Sports Inc., DroneBlocks LLC, Dropbox, EBSCO, Ed for Tech, Edmentum, EdPuzzle, Educational Vistas, EduPlanet, eDynamic Learning, Electronic Gaming Federation, Elemetari LLC, EliteGamingLive, Empower U, eSpark, EverFi, ExcelSoft, Explore Learning, Formative, Frontline, Gale, Grammar Flip, Great Minds PBC, Gynzy, Harris Education, Hello World CS, High School Esports League, Hiperware Labs, Hive Class Inc., Houghton Mifflin, iDesign, Imagine Learning, Immersed Games, Impero, In position Technologies, Infobase Holding, Instructure, Isafe, iStation, IXL Learning, JZA Training Systems INC, Kahoot! ASA, Khan Academy, Kinems, Labster, Learnics, Learning.com, Learning A-Z, Learning Ally, Learning Without Tears, Legends of Learning, Lego Education, Lexia Learning, Linewize, Linkit, Logisoft, Mad-Learn, Maia Learning, Makers Empire, Manage Mindfully, Marzano Evaluation, Math Space, McGraw Hill, Mind Research Institute, Moby Max, MooZoom Education Inc., Mr. Elmer, Music First, NASEF, Nearpod, NeuroMaker, Neuron Fuel, Newsela, NextWave Stem, No RedInk, Notable, NS4ed LLC, NWEA, Pasco Scientific, Passport for Good, Pearson, Performance Learning Systems (dba PLS 3rd Learning), Pixton Comics, Play Vs Inc., Power My Learning, PowerSchool, QuaverEd, Quizizz Inc., Reading Horizons, Renaissance Learning, Rethink ED, REX Academy, Right Reason Technologies, Ripple Effects, Robot Lab, Rocket Drones Inc., Rubicon West Inc., SAI Interactive, SAVVAS, SchoolBinder, SchoolLinks, Scoir, Scribble Inc., SeeSaw Learning, SkillStruck, SkyOP, Small Factory Innovations, Smart Science, Soundtrap, Standard for Success, STEM SIMS, Suntex, Tech4Learning, Tech Row, TEO, The Language Express, Thimble.io, Think Tech Solutions, Thrive Academics, Tools For Schools, UpSavvy, VidCode, VIVI LLC, Wakelet, Waterford, WeVideo, WhyMaker, World Book Inc., Xello, XSel Labs, zSpace Inc. and,

WHEREAS, The Oneida-Herkimer-Madison BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Oneida-Herkimer-Madison BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Oneida-Herkimer-Madison BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Oneida-Herkimer-Madison BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

ITEM VII. D. 7. APPROVAL OF POLICIES

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. *(second reading)*

2001 Board of Cooperative Educational Services Authority (combined policy)
2002 Number of Members and Term of Office (for deletion)
2003 Qualifications of Board Members (for deletion)
2100 Powers and Duties of the Board of Cooperative Educational Services
5010 Workplace Violence Prevention Policy *(second reading and approval of Policy 5010 occurred at the January 20, 2024 Special Meeting)*

ITEM VII. D. 8. APPROVAL OF POLICIES

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. *(first reading)*

2007 Resignation, Dismissal, and Filling Vacancies
2201 Annual Meeting and Nomination and Election of Board Members
2202 Regular Board Meetings

It is Recommended that the Cooperative Board delete the following policies:

1102 Printed Materials and Media Relations
2101 Duties of the Clerk of the Board of Cooperative Educational Services
2102 Duties of the Board of Cooperative Educational Services Attorney
2103 Board of Cooperative Educational Service Communications with Component Districts

ITEM VII. D. 9. APPROVAL OF APPOINTMENT TO SCHOOL LIBRARY SYSTEM ADVISORY COUNCIL

Moved, that the Cooperative Board appoints Megan Dellecese to serve on the School Library System Advisory Council with a term expiring in 2024.

ITEM VII. D. 10. APPROVAL OF APPOINTMENT TO SCHOOL LIBRARY SYSTEM ADVISORY COUNCIL

Moved, that the BOCES Cooperative Board appoints Christina Warner to serve on the School Library System Advisory Council with a term expiring in 2025.

ITEM VII. D. 11. APPROVAL OF APPOINTMENT TO SCHOOL LIBRARY SYSTEM ADVISORY COUNCIL

Moved, that the BOCES Cooperative Board appoints Tanya Gadziala, Julia Horwat, Steve Inzer, and Carole Rahme to serve on the School Library System Advisory Council with terms expiring in 2026.

Yes	No	Excused	Abstain
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Michelle Anderson		Steve Boucher	
Doreen Corbin		Russell Stewart	
Elaine M. Falvo			
Michael H. Head			
Joseph H. Hobika, Jr.			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Timothy Thomas			

Motion carried: 10-0

ITEM VII. D. 1. APPROVAL OF THE TENTATIVE BUDGET 2024-2025

Motion by: Mrs. Corbin
Seconded by: Mr. Hobika, Jr.

Moved, that the Cooperative Board, at their February 14, 2024 meeting, approve the attached tentative budget for program, capital, rent and administration in the amount of \$94,356,575.45 and authorizes a public notice.

Yes	No	Excused	Abstain
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Michelle Anderson		Steve Boucher	
Doreen Corbin		Russell Stewart	
Elaine M. Falvo			
Michael H. Head			
Joseph H. Hobika, Jr.			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Timothy Thomas			

Motion carried: 10-0

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

none

ITEM IX. OLD BUSINESS

none

ITEM X. EXECUTIVE SESSION

Motion by: Mrs. Anderson
Seconded by: Mr. Hobika, Jr.

Moved, that the Board enter Executive Session at 6:33 p.m.

(Mr. Stewart returned at 6:34 p.m.)

Executive Session Items:

X	discussing the employment history of a particular person
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
X	discussing collective negotiations pertaining to the BAA Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

The Board returned to General Session at 6:37 p.m.

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

ITEM VII. D. 12. MEMORANDUM OF AGREEMENT

Motion by: Mr. Thomas
Seconded by: Mr. Nelson

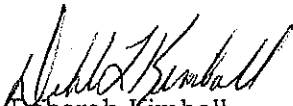
Recommend that the Cooperative Board approve the Memorandum of Agreement between the OHM BOCES and the BAA regarding Impact Negotiations, 2023 Summer Recess Responsibilities.

Yes	No	Excused	Abstain
Michelle Anderson Doreen Corbin Elaine M. Falvo Michael H. Head Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli Timothy Thomas		Steve Boucher	Russell Stewart

Motion carried: 10-0 (1-abstain)

MOTION TO ADJOURN

Without further objection, there being no further business to come before the meeting, Mr. Nicotera meeting adjourned at 6:39 p.m.


Deborah Kimball
Clerk of the Board
February 14, 2024