



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road · New Hartford, NY 13413  
www.oneida-boces.org

Cooperative Board 2023-2024  
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**UNAPPROVED  
MINUTES OF THE REGULAR  
MEETING OF APRIL 10, 2024**

The Regular meeting of the Board of Cooperative Educational Services was held on April 10, 2024 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York

**MEMBERS PRESENT**

- Mrs. Michelle Anderson, Vice President
- Mr. Steve Boucher
- Mrs. Doreen Corbin
- Mrs. Elaine M. Falvo
- Mr. Michael H. Head
- Mr. Joseph H. Hobika, Jr
- Mrs. Heather Johnson
- Mr. Gary P. Nelson
- Mr. Timothy Thomas

**MEMBERS EXCUSED**

- Mr. Anthony J. Nicotera, President
- Dr. Gary W. Porcelli
- Mr. Russell Stewart

**OTHERS PRESENT**

- Patricia N. Kilburn, Ed.D.
- Mr. Christopher Hill
- Mr. Scott Morris
- Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Anthony J. Nicotera, *President*, Michelle Anderson, *Vice President*,  
Steve Boucher, Doreen Corbin, Elaine M. Falvo, Michael H. Head, Joseph H. Hobika, Jr., Heather Johnson,  
Gary P. Nelson, Dr. Gary W. Porcelli, Russell Stewart, Timothy Thomas

*We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.*

**OTHERS PRESENT**

Ryan Baum, UPSEU chief union steward  
Diana Giffune, BTA president  
Lisa Rizzo, BAA president  
Kelli Kiss, teacher special education  
Nicole LoGalbo, teacher speech/hearing  
Jessica Tehan, coordinator of special education  
Tracy Facchini, director of pupil services, Sauquoit  
Heidi VanDerMeulen, teacher of visually impaired  
Julie Pacific, teacher speech/hearing  
Amanda Perry, CABVI  
Lori Wrobel

**STUDENT PRESENTER**

Kylee Rutledge, student  
Kelli Rutledge, parent  
Chris Rutledge, parent  
Diane, grandparent  
Sue Dolan, grandparent  
Patrick Rutledge, grandparent  
Kenley Jordan, student  
Jamie Jordan, parent  
Jason Jordan, parent  
Mrs. Jordan, grandparent  
Aleana D'Aniello, aunt  
Dave Jordan, grandparent

**ITEM I. CALL TO ORDER**

Cooperative Board Vice President, Mrs. Anderson called the meeting to order at 4:30 p.m. – no quorum at this time.

**ITEM II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM III. RECOGNITION**

Lisa Rizzo thanked the Cooperative Board for the invitation this evening and noted that it is a great day to highlight the related services program and the students present. She introduced Heidi VanDerMeulen, teacher of visually impaired and noted that she is the only visually impaired teacher in the area. She works with seven of the BOCES districts. Heidi thanked the CSE Chairs and the families for their support and attending this evening.

Heidi then introduced two students, noting their tremendous progress, engagement, personalities and goal achievements!

Mrs. Anderson thanked all who participated in the presentation stating that this brightens our day.

[Mrs. Corbin arrived at 4:44 p.m.]  
[Mr. Hobika, Jr. arrived at 4:46 p.m.]  
[Mr. Nelson arrived at 4:47 p.m.]

At this time, there is a quorum present.

#### **ITEM IV. RECOGNITION OF VISITORS**

Mrs. Anderson recognized the visitors Ryan Baum, Diana Giffune and Lisa Rizzo and asked if anyone would like to speak at this time.

Lisa Rizzo thanked the Board for the invitation to speak and thanked them for the work on the collective bargaining agreement. She also thanked them for working together on the labor issues. Lisa also mentioned the units concerns regarding the newspaper article from the Waterville Times regarding the remarks made by Cooperative Board member, Mr. Russell Stewart, in a presentation about BOCES, to the Waterville Board of Education.

Diana Giffune also shared some concerns from the newspaper article from the Waterville Times. She described the state of morale among the BOCES staff at Waterville.

She mentioned that the BTA has between \$3,000 - \$4,000 in scholarship funds that will be awarded at the end of the year.

Diana also mentioned that she will be retiring from teaching, but will remain as the BTA President.

[Mr. Thomas arrived at 4:55 p.m.]

#### **ITEM V. COMMUNICATIONS**

##### **ITEM V. C. From the Floor**

Mrs. Anderson shared that she spoke with Mr. Nicotera about his intentions to serve another term as Board President and he does not wish to do so. Mrs. Anderson did share that she is interested in serving as Board President. She referenced Process 3 Board Officer Election and noted that a copy is at each Board members seat.

Mrs. Anderson then asked if anyone would like to volunteer for the Board Officer Committee. Mr. Boucher and Mr. Hobika volunteered and Mrs. Anderson is still seeking one more volunteer to serve the committee. Then she asked if anyone is interested in an officer position to please contact any member of the Nominating Committee.

##### **ITEM V. D. Correspondence**

Dr. Kilburn mentioned that the next BOCES Consortium of Continuing Education meeting is May 30<sup>th</sup> and asked if anyone is interested in serving on that committee to please notify Deb Kimball.

Dr. Kilburn also mentioned there is an invitation to the Staff Recognition and Retirement Ceremony and the PTECH Completion Ceremony at each of the Board members seats.

**ITEM VI. REPORTS**

District Superintendent Report

Dr. Kilburn thanked all Board members that attended the BOCES Annual Meeting and recapped her presentation.

She noted that she met with SUNY Polytechnic Institute President, Dr. Winston Oluwole Soboyejo to reconnect with the college and talk about K-12.

Dr. Kilburn also shared with the Board that she met with the Waterville Board of Education along with Mr. Hill and Mr. Morris. She talked about BOCES as a Cooperative, rental agreements, budgets, service agreements, dedication of employees and long term relationships.

Mr. Hill then shared a presentation regarding the CTE Enrollments for 2024-25. Registration is taking place and as of today there are 608 Juniors enrolled. He also shared an article titled "How Gen Z Is Becoming the Toolbelt Generation"

**ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 13, 2024**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mr. Nelson

Moved, that the minutes of the Regular Meeting of March 13, 2024 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Dr. Gary W. Porcelli	
Doreen Corbin		Russell Stewart	
Elaine M. Falvo			
Michael H. Head			
Joseph H. Hobika, Jr.			
Heather Johnson			
Gary P. Nelson			
Timothy Thomas			

**Motion carried: 9-0**

**ITEM VII. A. 2. MOTION TO APPROVE THE MINUTES OF THE ANNUAL MEETING MINUTES OF APRIL 3, 2024**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mr. Nelson

Moved, that the minutes of the Annual Meeting of April 3, 2024 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Dr. Gary W. Porcelli	
Doreen Corbin		Russell Stewart	
Elaine M. Falvo			
Michael H. Head			
Joseph H. Hobika, Jr.			
Heather Johnson			
Gary P. Nelson			
Timothy Thomas			

**Motion carried:** 9-0

**ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)**

**MOTION TO APPROVE THE CONSENT AGENDA**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mrs. Corbin

**FINANCIAL REPORTS/AWARDING OF CONTRACTS**

Moved, that the Cooperative Board accepts the Report of the Treasurer for February 2024 and the Budget Adjustment Report for February 2024 (Item VII B-1 and B-2); all as shown below:

**ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR FEBRUARY 2024**

**Report of the Treasurer for February 2024**

Capital	8,144.16
General	10,792,700.96
School Lunch	1,030,033.47
Special Aid	3,973.70
Trust/Agency	72,845.21
Extra-Curricular	25,504.18
Total	\$11,933,201.68

and the Treasurer's Report for the Extra-Curricular Fund  
for February 2024 showing a fund balance of \$25,504.18

**ITEM VII. B. 2. MOTION TO ACCEPT THE 2023-2024 BUDGET ADJUSTMENT REPORT  
FOR FEBRUARY 2024**

**Budget Revisions—2023-24  
February 2024 Report**

2023-24 Adopted Budget	\$87,277,547
Commitment Changes	3,082,784
Net Changes	6,316,044
Total	\$96,676,375

**ITEM VII. B. 3. APPROVAL OF ONEIDA BOCES CONTRACTEE (BUYER) WITH MORIC  
2024-2025 FINAL SERVICE REQUEST FORM AND CONTRACT**

**2024-2025 Shared Service Contractee (buyer) with Other BOCES**

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

MORIC	\$451,879.00	Final Services Request for all MORIC services for 2024-2025
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Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Mohawk Regional Information Center for the 2024-2025 School year.

**ITEM VII. C. PERSONNEL REPORT**

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND  
NON-INSTRUCTIONAL/CLASSIFIED STAFF AS AMENDED**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff as amended.

**C. PERSONNEL REPORT**

**a. RETIREMENTS**

**1. Teaching/Certified Staff**

			Hire Date	Retire Date
1.	CINDY BALLISTER	TEACHER ASSISTANT	03/29/2001	06/30/2024
2.	BRENDA J. FELSKI	TEACHER OF SPECIAL EDUCATION	04/04/2014	06/30/2024
3.	JUDY A. FRANZ	TEACHER ASSISTANT	09/01/1990	06/30/2024
4.	DIANA D. GIFFUNE	TEACHER OF SPECIAL EDUCATION	10/01/1986	06/30/2024
5.	CHARLES HOFFMEISTER	TEACHER OF FOOD SERVICE	09/01/2009	06/30/2024
6.	JACQUELINE A. LAPERTOSA	GUIDANCE COUNSELOR	09/18/2000	06/30/2024
7.	JAMES E. REYNOLDS	TEACHER ASSISTANT	09/01/2016	06/30/2024
8.	CHRISTINE SIMMONS	TEACHER OF SPECIAL EDUCATION	09/01/1992	07/17/2024
9.	LINDA Y. YU	TEACHER OF FOREIGN LANGUAGE	09/01/2010	06/30/2024

**2. Non-Instructional/Classified Staff**

			Hire Date	Retire Date
1.	FELICIA A. TALARICO	CLEANER	09/01/2009	05/24/2024

**b. RESIGNATIONS**

**1. Teaching/Certified Staff**

			Hire Date	Resign Date
1.	MEGHAN T. REYNOLDS	TEACHER ASSISTANT	01/31/2018	03/17/2024

**2. Non-Instructional / Classified Staff**

			Hire Date	Resign Date
1.	DAWN J. BURROWS	FOOD SERVICE HELPER	02/26/2024	03/01/2024 (verbal)
2.	ERICA J. GERHARDT	FOOD SERVICE HELPER	08/01/2022	03/28/2024
3.	NICOLE T. GOTHAM	FOOD SERVICE HELPER	11/20/2023	03/12/2024
4.	MICHAEL T. POLACELLI	Building Inspector	10/18/2010	03/04/2023
5.	MARY M. SCHICK	FOOD SERVICE HELPER	09/04/2018	03/13/2024
6.	KIM M. SULLIVAN	FOOD SERVICE HELPER	02/15/2024	03/18/2024

**c. UNPAID LEAVE(S) OF ABSENCE**

**1. Non-Instructional/Classified Staff**

			Start Date	End Date	Reason
1.	JULIA L. OBERNESSER	COMPUTER OPERATOR	04/15/2024	TBD	work provisionally in different title

**d. APPOINTMENTS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **KATIE L. BARR** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing March 05, 2024 and ending March 04, 2028 at an annual salary rate of \$20,890.00, prorated.

**Certification:**

\* Working toward certification

**Education:**

\* Graduate from Whitesboro High School

**Work Experience:**

\* From September, 2020 through February, 2024 as a teachers aide at Whitesboro Central School District

\* From July, 2022 through August, 2022 as a summer school teacher assistant at Oneida-Herkimer-Madison BOCES

\* From December, 2009 through May, 2014 as a teacher assistant at Utica City School District



2. Recommend that **JACOB C. FRACCOLA** be appointed as a **TEACHER OF ESL** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Oriskany CSD and New Hartford CSD for a four year probationary appointment in the ENGLISH AS A SECOND LANGUAGE tenure area, commencing April 15, 2024 and ending April 14, 2028 at an annual salary rate of \$47,653.00, prorated.

**Certification:**

- \* Initial certificate in English to Speakers Other Languages

**Education:**

- \* Graduate of Central Valley Academy
- \* Bachelor's Degree in Linguistics/Spanish from Queens College

**Work Experience:**

- \* From April, 2023 through April, 2024 as an English teacher at Trebulco School, Talagante, Chile
- \* From April, 2022 through April, 2023 as a G.L.A. graduate learning assistant at Colegion Pedro de Valdivia, Las Condes, Chile
- \* From April, 2021 through April 2022 as an English teacher at Native Teachers, Santiago, Chile

3. Recommend that **MAYA G. LETT** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing March 12, 2024 and ending March 11, 2028 at an annual salary rate of \$19,047.00, prorated.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of Whitesboro High School
- \* Madison-Oneida BOCES LPN

**Work Experience:**

- \* From November, 2021 through the present as a clinical nursing assistant at the Masonic Care Community
- \* From March, 2019 through February, 2024 as a sales associate at the Label Shopper

4. Recommend that **JAYME P. MOORE**'s appointment that was approved at the March 13, 2024 meeting, as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education for a four year probationary appointment in the TEACHING ASSISTANT tenure area, be revised as commencing March 07, 2024 and ending March 06, 2028 at an annual salary rate of \$18,732.00, prorated.

**Certification:**

- \* Level I certificate in Teaching Assistant

**Education:**

- \* Graduate of West Canada Valley High School

**Work Experience:**

- \* From July, 2020 through the present as a customer service representative at U-Haul
- \* From July, 2019 through December, 2020 as a waitress at 5 Points Public House
- \* From November, 2013 through October, 2016 as a waitress at Babes Macaroni Grille and Bar

5. Recommend that **MEGHAN T. REYNOLDS** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education for a four year probationary appointment in the General Special Education Program tenure area, commencing March 18, 2024 and ending March 17, 2028 at an annual salary rate of \$46,790.00, prorated.

**Certification:**

- \* Working toward certification
- \* Level I certificate in Teaching Assistant

**Education:**

- \* Graduate of Thomas R. Proctor High School
- \* Attending Grand Canyon University for Early Childhood/ Special Education

**Work Experience:**

- \* From January, 2018 through the present as a teacher assistant at Oneida-Herkimer-Madison BOCES
- \* From September, 2015 through January, 2018 as a teaching assistant at Sitrin Child Care Center
- \* From August, 2013 through September, 2015 as a long-term substitute teacher at Masonic Child Care Center

**b. RECOMMENDATION FOR TENURE APPOINTMENT(S)**

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

1. KEVIN P. HEALY Director PPD

**2. Non-Instructional/Classified Staff**

**a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

1. Recommend that **HAYLEE A. DUSSAULT** be appointed to a provisional appointment as a **SCHOOL DIETITIAN** in SUPPORT SERVICES, School Food Services, commencing April 22, 2024 at an annual salary rate of \$69,850.00, prorated.

**HAYLEE A. DUSSAULT** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SCHOOL DIETITIAN**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Wakefield Memorial High School, MA
- \* Bachelor of Science in Nutritional Sciences from University of Massachusetts
- \* Masters of Public Health from University of Massachusetts
- \* Registered Dietitian

**Work Experience:**

- \* From July, 2022 through the present as a nutrition coordinator and qualified nutritionist at Tri-County WIC- Oneida, Madison, Herkimer Counties
- \* From October, 2021 through June, 2022 as a dietitian coach at Recover Health, remote
- \* From July, 2018 through July, 2021 as a food service operations supervisor at Waltham Public Schools, Waltham, MA

2. Recommend that **JULIA L. OBERNESSER** be appointed to a provisional appointment as a **SENIOR COMPUTER SERVICE TECHNICIAN** in SUPPORT SERVICES, Technical Repair, commencing April 15, 2024 at an annual salary rate of \$48,562.00, prorated.

**JULIA L. OBERNESSER** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR COMPUTER SERVICE TECHNICIAN**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of New Hartford Central School District
- \* Associates of Science in Computer Information Systems from Mohawk Valley Community College
- \* Bachelor of Science in Computer Information Systems from SUNY Polytechnical Institute

**Work Experience:**

- \* From December, 2023 through the present as a computer operator at Oneida-Herkimer-Madison BOCES
- \* From June, 2022 through November, 2023 as a computer service technician at Oneida-Herkimer-Madison BOCES
- \* From September, 2018 through June, 2022 as a computer operator at Oneida-Herkimer-Madison BOCES
- \* From June, 2018 through September, 2018 as an audio visual aide at Oneida-Herkimer-Madison BOCES
- \* From June, 2017 through June, 2018 as a laborer at Oneida-Herkimer-Madison BOCES
- \* From 2016 through June, 2017 as a part time cleaner at New Hartford Central School and Upstate Cerebral Palsy
- \* From 2015 through 2016 as an I.T. intern at Fiber Instruments and Sales

**b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **JOO HEE KWON** be appointed to a probationary appointment as a **CLEANER** in SUPPORT SERVICES, Operations & Maintenance, commencing April 15, 2024 at an annual salary rate of \$34,348.00, prorated.

**JOO HEE KWON** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLEANER**. **JOO HEE KWON** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Graduate of Kyunggi Girls' High School, Korea
- \* Bachelor's Degree in Pharmacy from St. John's University

**Work Experience:**

- \* From November, 2015 through October, 2021 as a nutrition care specialist in the United States Army

2. Recommend that **MARY M. SCHICK** be appointed to a probationary appointment as an **ASSISTANT COOK** in SUPPORT SERVICES, School Food Services, commencing March 14, 2024 at an hourly salary rate of \$16.69.

**MARY M. SCHICK** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **ASSISTANT COOK**. **MARY M. SCHICK** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Graduate of Clinton Central School District

**Work Experience:**

- \* From September, 2018 through the present as a food service helper at Oneida-Herkimer-Madison BOCES
- \* From 2014 through 2018 as an assistant manager at Cliff's Local Market
- \* From 2008 through 2014 as an assistant manager at Nice n Easy store
- \* From 2004 through 2008 as a teller at Berkshire Bank

**c. RECOMMENDATION FOR PART-TIME APPOINTMENT**

1. Recommend that **JORDYN M. BREWER-TENNANT** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Food Services, commencing March 21, 2024 at an hourly salary rate of \$15.19, as needed.

**JORDYN M. BREWER-TENNANT** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Madison Central School

**Work Experience:**

- \* From 2020 through 2021 as a dietary aide at The Grand Rehabilitation and Nursing Center
- \* From 2020 through 2021 as a farm hand at Blue Hill Farm

2. Recommend that **JOHN G. BROUILLETTE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Food Services, commencing March 21, 2024 at an hourly salary rate of \$15.19, as needed.

**JOHN G. BROUILLETTE** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Waterville Jr./Sr. High School
- \* Bachelor's Degree in Music Industry from The College of Saint Rose

**Work Experience:**

- \* From 2023 through the present as an entertainment technician at the Turning Stone Resort Casino
- \* 2022 as a maintenance crew member at Camp Fiver, Poolville

3. Recommend that **MAGGIE M. DOREMUS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Food Services, commencing March 06, 2024 at an hourly salary rate of \$15.19.

**MAGGIE M. DOREMUS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Mount Markham High School

**Work Experience:**

- \* From September, 2023 through January, 2024 as a receptionist for private contractor

4. Recommend that **DAVID J. SCALISE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Food Services, commencing March 07, 2024 at an hourly salary rate of \$15.19, as needed.

**DAVID J. SCALISE** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of T.R. Proctor High School

**Work Experience:**

- \* From February, 2015 through the present as a punch press II, material handler, maintenance/cleaner and punch press III operator at Indium Corp
- \* From April, 2014 through October, 2014 as seasonal lawn maintenance at Diocese of Syracuse
- \* From January, 2014 through April, 2014 as campus safety officer at Utica College
- \* From October, 2013 through January, 2014 as a cleaner at PS Elliott Services Inc. for Absolut Center for Nursing
- \* From July, 2013 through September, 2013 as a machinist at Brenner Brakes
- \* From March, 2011 through June, 2013 as a cleaner at Red Robin Restaurants
- \* From August, 2010 through January, 2011 as a cleaner at Sigma
- \* From September, 1985 through September, 2010 as a Corrections Officer at NYS Department of Corrections Orleans Facility

**d. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING**

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	JOSHUA R. BURKETT	COMPUTER OPERATOR	10/10/2023
2.	ALEX J. COOPER	PUBLIC INFORMATION SPECIALIST	01/26/2024
3.	JOSHUA S. EZMAN	GRAPHIC DESIGN SPECIALIST	01/24/2024
4.	CONOR HOBBS	SENIOR GROUNDSWORKER	09/18/2023
5.	ANDREA E. MEYERS	ASSISTANT PRINTING SUPERVISOR	09/18/2023
6.	RANDY J. MILLER	TELECOMMUNICATIONS SPECIALIST II	11/14/2023
7.	REBECCA L. NEARY	SENIOR PUBLIC RELATIONS SPECIALIST	01/26/2024

			Perm. Date
8.	MARIA N. ROACH	PUBLIC INFORMATION SPECIALIST	01/26/2024
9.	ANGELA M. SCHEIDERICH	PUBLIC INFORMATION SPECIALIST	01/26/2024
10.	MICHAEL M. SHUE	TELECOMMUNICATIONS SPECIALIST I	10/11/2023
11.	REBECCA E. WALTS	PUBLIC INFORMATION SPECIALIST	01/26/2024
12.	KERRY L. ZEGARELLI	GRAPHIC DESIGN SPECIALIST	01/24/2024

**e. STIPENDS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR ADDITIONAL STIPENDS**

			Date	Stipend
1.	JENNIFER G. MAYNARD	TEACHER OF SPECIAL EDUCATION	03/24/2024 - 06/30/2024	\$1,200.00 mentoring (prorated)



**ITEM VII. D. 1. APPROVAL OF AUTHORIZING PARTICIPATION IN SOCIAL MEDIA LITIGATION**

Moved, that the Cooperative Board appoints the law firms of Ferrara Fiorenza PC, and Wagstaff & Cartmell, LLP and approve the agreement to initiate litigation and file suit against any appropriate parties to seek compensation to the BOCES for damages suffered by the BOCES and its students as a result of the development, operation, and marketing of social media platforms, and to seek any other appropriate relief.

**ITEM VII. D. 2. APPROVAL OF ELEMENTARY SCIENCE KIT SUPPLY BID AWARD 2024-2025 SCHOOL YEAR**

Moved, that the Cooperative Board approves the award of the Elementary Science Kit Supply Bid as per the attached listing representing the lowest qualified bidders meeting specifications, for a total award of \$371,276.89.

ELEMENTARY SCIENCE BID AWARD RECOMMENDATIONS

Sci Supply	\$203,379.97
School Specialty	\$ 78,465.45
Wards	\$ 89,431.47

**ITEM VII. D. 3. APPROVAL OF POLICIES**

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. **(second reading)**

1102 Printed Materials and Media Relations  
5003 Fire and Emergency Drills  
5305 Use of Copyrighted Materials  
6101 Probation and Tenure

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Dr. Gary W. Porcelli	
Doreen Corbin		Russell Stewart	
Elaine M. Falvo			
Michael H. Head			
Joseph H. Hobika, Jr.			
Heather Johnson			
Gary P. Nelson			
Timothy Thomas			

**Motion carried:** 9-0

**ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)**

none

**ITEM IX. OLD BUSINESS**

none

**ITEM X. EXECUTIVE SESSION**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mrs. Corbin

Moved, that the Board enter Executive Session at 5:44 p.m.

Executive Session Items:

X	discussing the employment history of particular persons
X	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
X	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

The Board returned to General Session at 7:37 p.m.

**ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)**

**ITEM VII. D. 4. RESIGNATION OF EMPLOYEE**

Motion by: Mr. Hobika, Jr.

Seconded by: Mrs. Corbin

Moved, that the Cooperative Board accept the resignation of Michelle Viti, effective April 2, 2024.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Dr. Gary W. Porcelli	
Doreen Corbin		Russell Stewart	
Elaine M. Falvo			
Michael H. Head			
Joseph H. Hobika, Jr.			
Heather Johnson			
Gary P. Nelson			
Timothy Thomas			


**Motion carried: 9-0**

**MOTION TO ADJOURN**

Motion by: Mr. Hobika, Jr.

Seconded by: Mr. Head

Without further objection, there being no further business to come before the meeting, the meeting adjourned at 7:38 p.m.

  
Deborah Kimball  
Clerk of the Board  
April 10, 2024