



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road · New Hartford, NY 13413
www.oneida-boces.org

Cooperative Board 2023-2024

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**UNAPPROVED
MINUTES OF THE REGULAR
MEETING OF JANUARY 10, 2024**

The Regular meeting of the Board of Cooperative Educational Services was held on January 10, 2024 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York and 2 Dunford Street, Roxbury, MA

Date

Introduction

Members Present

Members Excused

Others Present

MEMBERS PRESENT

- Mr. Anthony J. Nicotera, President
- Mrs. Michelle Anderson, Vice President
- Mrs. Doreen Corbin
- Mrs. Elaine M. Falvo
- Mr. Joseph H. Hobika, Jr
- Mr. Gary P. Nelson (teleconference from Roxbury, MA location)
- Dr. Gary W. Porcelli
- Mr. Timothy Thomas

MEMBERS EXCUSED

- Mr. Steve Boucher
- Mrs. Heather Johnson
- Mr. Russell Stewart

OTHERS PRESENT

- Patricia N. Kilburn, Ed.D.
- Mr. Christopher Hill
- Mr. Scott Morris
- Mrs. Deborah Kimball

Anthony J. Nicotera, *President*, Michelle Anderson, *Vice President*,
Steve Boucher, Doreen Corbin, Elaine M. Falvo, Joseph H. Hobika, Jr., Heather Johnson,
Gary P. Nelson, Dr. Gary W. Porcelli, Russell Stewart, Timothy Thomas

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

OTHERS PRESENT

Diana Giffune, BTA President (via teleconference)
Lisa Rizzo, BAA President
Ryan Baum, UPSEU Chief Union Steward
Michael Head, Whitesboro CSD
Julia DePietro, Madison-Oneida Policy Service
Kristine Kipers, Madison-Oneida Policy Service

STUDENT PRESENTER

Christina Warner,
Nicholas Grieco, student
Lisa Grieco, parent

ITEM I. CALL TO ORDER

A quorum was noted and Cooperative Board President, Mr. Nicotera called the meeting to order at 4:30 p.m.

Mr. Nicotera welcomed Mr. Head, Whitesboro CSD

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

P-TECH OHM

Christina Warner, Principal P-TECH and School to Careers thanked the Cooperative Board for their support and the invitation. Ms. Warner updated the Board on the P-TECH program including enrollment, goals and graduation rates.

Ms. Warner introduced Nicholas Grieco, year 5 student from the Utica City School District. Nicholas completed his high school requirements in June 2023, earning a Regents with Honors diploma. He began an internship with Indium Corporation which has transitioned into employment. He is also enrolled in the Electrical Engineering Technology degree pathway at Mohawk Valley Community College with anticipated completion in May 2024. He earned a GPA of 4.0 in the fall 2023 semester at college.

Nicholas shared his experience at Indium and that he would like to continue his employment there while pursuing his education. After earning his associate degree in May, he plans to transfer to SUNY Polytechnic to pursue a master's degree. He also shared that he has been given incredible opportunities through the P-TECH program that have taught him professionalism and many life skills.

ITEM IV. RECOGNITION OF VISITORS

Mr. Nicotera recognized the visitors from the Unions and also from Madison-Oneida Policy Service who will present to the Cooperative Board.

Lisa Rizzo, BAA President, Diana Giffune, BTA President and Ryan Baum UPSEU Chief Union Steward all shared an overview of the Union they represent. Each included the following in their presentation: Number of members, the departments or diversity of their unit, leadership, areas of concern from members in their unit and areas that have seen improvement. Ms. Rizzo, Ms. Giffune and Mr. Baum also thanked the Cooperative Board for the invitation to participate this evening.

ITEM V. COMMUNICATIONS

ITEM V. C. From the Floor

ITEM V. D. Correspondence

ITEM VI. REPORTS

District Superintendent Report

- Workplace Violence Prevention Policy – Madison-Oneida BOCES Policy Service

Kristine Kapers reviewed the Workplace Violence Prevention Policy and stated that it must be adopted by February 3, 2024. There was discussion among the Cooperative Board members and it was suggested that this policy be brought back up for a vote at a Special Meeting on January 20, 2024.

- Budget Update

Mr. Scott Morris shared an update of the Budget. He reviewed the budgetary parameters for 2024-2025, the draft administrative budget and draft department budget summaries.

- The State of the BOCES: Support Services Division

Mr. Scott Morris shared an update of the Support Services Division highlighting priorities, turnover, mitigation efforts and the School Communications & Printing Departments.

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 8, 2023 (previously tabled)

Motion by: Mrs. Falvo
Seconded by: Mr. Hobika, Jr.

Moved, that, the minutes of the Regular Meeting of November 8, 2023 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are tabled.

Yes	No	Excused	Abstain
Michelle Anderson Doreen Corbin Elaine M. Falvo Joseph H. Hobika, Jr. Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli Timothy Thomas		Steve Boucher Heather Johnson Russell Stewart	

Motion

Discussion

Motion to amend the motion on the floor, to reflect the initial defeat of the approval of item D.6. Contract with Helio Health, which was followed by a motion to reconsider the vote made by Michelle Anderson and seconded by Doreen Corbin. The motion was carried 7-1.

Motion to amend by: Mr. Hobika, Jr.
Seconded by: Mrs. Corbin

Discussion

Yes	No	Excused	Abstain
Michelle Anderson Doreen Corbin Elaine M. Falvo Joseph H. Hobika, Jr. Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli Timothy Thomas		Steve Boucher Heather Johnson Russell Stewart	

Motion to Amend Carried: 8-0

Motion by: Mr. Hobika, Jr.
Seconded by: Mrs. Anderson

Moved, that, the previously tabled minutes of the Regular Meeting of November 8, 2023 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved as amended.

Yes	No	Excused	Abstain
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Michelle Anderson		Steve Boucher	
Doreen Corbin		Heather Johnson	
Elaine M. Falvo		Russell Stewart	
Joseph H. Hobika, Jr.			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Timothy Thomas			

Motion carried: 8-0

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 13, 2023

Motion by: Mr. Hobika, Jr.
Seconded by: Mrs. Anderson

Moved, that, the minutes of the Regular Meeting of December 13, 2023 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
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Michelle Anderson		Steve Boucher	
Doreen Corbin		Heather Johnson	
Elaine M. Falvo		Russell Stewart	
Joseph H. Hobika, Jr.			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Timothy Thomas			

Motion carried: 8-0

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

Motion by: Mr. Hobika, Jr.
Seconded by: Mrs. Anderson

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for November 2023 and the Budget Adjustment Report for November 2023 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR NOVEMBER 2023

Report of the Treasurer for November 2023

Capital	8,093.62
General	11,252,010.77
School Lunch	32,532.25
Special Aid	-
Trust/Agency	72,393.08
Extra-Curricular	26,056.78
Total	\$11,391,086.50

and the Treasurer's Report for the Extra-Curricular Fund for November 2023 showing a fund balance of \$26,056.78

ITEM VII. B. 2. MOTION TO ACCEPT THE 2023-2024 BUDGET ADJUSTMENT REPORT FOR NOVEMBER 2023

**Budget Revisions—2023-24
November 2023 Report**

2023-24 Adopted Budget	\$87,277,547
Commitment Changes	3,082,784
Net Changes	4,678,111
Total	\$95,038,442

ITEM VII. B. 3. MOTION TO APPROVE 2022-2023 SHARED SERVICE CONTRACTS/FINAL (SELLER) WITH SCHOOLS

2022-2023 Shared Service Contractor (Seller) with Schools

Oneida-Herkimer-Madison BOCES Contractor (Seller) With Schools

Utica CSD	\$26,765,414.59	Final contract for all BOCES Services for 2022-2023
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Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Utica City School District for the 2022-2023 school year.

ITEM VII. C. PERSONNEL REPORT

MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND NON-INSTRUCTIONAL/CLASSIFIED STAFF AS AMENDED

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff as amended.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	RICHARD T. JONES	MOTOR VEHICLE OPERATOR	09/01/2009	02/29/2024
2.	JOHN L. MCGINLEY	NETWORK ADMINISTRATOR II	02/18/2005	03/15/2024
3.	GAIL POPE	FOOD SERVICE HELPER	08/01/2003	02/29/2024

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	RYANN E. PAULEY	TEACHER ASSISTANT	04/18/2023	12/21/2023

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	ELAINE A. BELL	OFFICE SPECIALIST I	10/14/2022	11/27/2023
2.	AMANDA L. CAREY	FOOD SERVICE HELPER	10/31/2023	12/04/2023
3.	AILEEN J. JUDD	LIBRARIAN II	07/08/2019	01/05/2024
4.	CAITLIN M. MCGRATH	FOOD SERVICE HELPER	01/24/2022	12/01/2023
5.	AUBREANNA L. NICHOLL	FOOD SERVICE HELPER	10/05/2018	12/08/2023
6.	DONALD J. SMITH	FOOD SERVICE HELPER	05/01/2018	11/27/2023 (verbal)

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	SARAH R. MEAD	TEACHER ASSISTANT	10/20/2023	TBD	Disability

2. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	EDMOND J. KEMPF	LABORER	12/13/2023	TBD	Disability

d. APPOINTMENTS

1. Teaching/Certified Staff

a.

RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **CAMERON L. BOEHLERT** be appointed as a **TEACHER ASSISTANT** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, at the Center for a four year probationary appointment in the **TEACHING ASSISTANT** tenure area, commencing December 20, 2023 and ending December 19, 2027 at an annual salary rate of \$19,047.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Whitesboro High School

Work Experience:

- * From July, 2019 through the present as a landscape groundskeeper at Munson-Williams-Proctor Arts Institute
- * From November, 2021 through the present as a volleyball coach at Whitesboro Central School District
- * From March, 2018 through the present as a photo booth attendant at MAC Entertainment
- * From September, 2020 through July, 2023 as a pizza delivery driver at Franco's Pizzeria

2. Recommend that **JILLIAN D. CAREW** be appointed as a **PLANNING ASSISTANT REGIONAL PROGRAM EXCELLENCE** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Regional Program of Excellence for a four year probationary appointment in the PLANNING ASSISTANT RPE tenure area, commencing February 05, 2024 and ending February 04, 2028 at an annual salary rate of \$52,000.00, prorated.

Certification:

- * Provisional certificate in Attendance Teacher

Education:

- * Graduate from Camden Central School District
- * Bachelor of Science in Adolescence Education 7-12, Social Studies Concentrate from SUNY Oswego
- * AGC in Child and Family Advocacy from SUNY Empire
- * Master in Education, Curriculum and Instruction from SUNY Empire

Work Experience:

- * From November, 2021 through the present as a family & consumer science teacher at Altmar-Parish-Williamstown Central School District
- * From January, 2020 through October, 2021 as an attendance teacher at Oneida-Herkimer-Madison BOCES
- * From December, 2017 through January, 2020 as a collegeworks program coordinator at The ARC, Oneida-Lewis Chapter
- * From July, 2017 through December, 2017 as a collegeworks community coordinator at The ARC, Oneida-Lewis Chapter
- * From June, 2016 through July, 2017 as a collegeworks work/life skills instructor at The ARC, Oneida-Lewis Chapter
- * From September, 2012 through June, 2016 as a 1:1 special education aide at Mexico Central School District

3. Recommend that **SHANA L. CORY** be appointed as a **TEACHER OF ENGLISH** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Middle Settlement Academy @ Lincoln Avenue for a four year probationary appointment in the English 7-12 tenure area, commencing December 18, 2023 and ending December 17, 2027 at an annual salary rate of \$51,055.00, prorated.

Certification:

- * Initial certificate in English 7-12

Education:

- * Graduate of Vanguard High School
- * Bachelor of Arts in English Writing Arts/Theatre from SUNY Oswego
- * Master of Science in Adolescent Education 7-1 ELA from SUNY Oswego

Work Experience:

- * From February, 2022 through June, 2023 as an english language arts teacher at Red Creek Central School District
- * From March, 2020 through February, 2022 as an english language arts teacher at Onondaga-Cortland-Madison County BOCES

4. Recommend that **LISA A. GAETANO** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at The Center for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing January 02, 2024 and ending January 01, 2028 at an annual salary rate of \$22,350.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Utica Free Academy
- * Associate of Applied Science in Business from Mohawk Valley Community College

Work Experience:

- * From February, 2019 through October, 2022 as an on-boarding specialist at Mohawk Valley Health System, Faxton/St. Lukes/St. Elizabeth's
- * From April, 2000 through February, 2019 as a system support specialist at St. Elizabeth's Medical Center
- * From July, 1995 through April, 2000 as a registrar at St. Elizabeth's Medical Center
- * From September, 1989 through August, 1993 as a word processing specialist at Utica National Insurance

b. RECOMMENDATION FOR A LONG-TERM SUBSTITUTE APPOINTMENT

1. Recommend that **KATHLEEN K. THOMSON's** appointment as a **TEACHER OF ENGLISH** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, Middle Settlement Academy @ Lincoln Ave., for a long-term substitute appointment be revised commencing October 02, 2023 and ending December 15, 2023 at an annual salary rate of \$68,219.00, prorated.

Certification:

- * Permanent certificate in N-6 Elementary
- * Pending English Certification

Education:

- * Graduate of Rome Catholic High School
- * Bachelor of Science in Political Science
- * Master of Elementary Education from College of St. Rose

Work Experience:

- * From October, 1998 through December, 2021 as a teacher at Oneida-Herkimer-Madison BOCES
- * From September, 1995 through October, 1998 as a teacher at Tilton School, The House of the Good Shepherd

c. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

- | | | | |
|----|-------------------|------------------------------|---------------------------|
| 1. | STEPHEN S. MORRIS | ASST SUPT FOR ADMIN SERVICES | Tenure Date
05/01/2024 |
|----|-------------------|------------------------------|---------------------------|

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

1. Recommend that **SEAN T. HOGAN** be appointed to a provisional appointment as an **ASSOCIATE GRAPHIC ARTIST** in **SCHOOL COMMUNICATIONS**, commencing January 16, 2024 at an annual salary rate of \$45,688.00, prorated.

SEAN T. HOGAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **ASSOCIATE GRAPHIC ARTIST**, until the results of the next civil service exam are known.

Education:

- * Graduate of Notre Dame High School
- * Bachelor of Arts in Graphic Design from Pratt Institute

Work Experience:

- * From July, 2009 through July, 2023 as a graphic designer/general manager at A&P Master Images

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **NICKCOLE M. GARCIA** be appointed to a probationary appointment as a **REGISTERED PROFESSIONAL NURSE** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, Career and Technical Education Programs, commencing January 08, 2024 at an annual salary rate of \$33,343.00, prorated.

NICKCOLE M. GARCIA has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **REGISTERED PROFESSIONAL NURSE**. **NICKCOLE M. GARCIA** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Proctor High School
- * Associate of Science degree in Nursing from Mercyhurst University
- * NYS Registered Professional Nurse License

Work Experience:

- * From December, 2022 through the present as a RN surgery at Mohawk Valley Health Systems
- * From May, 2021 through November, 2022 as a school nurse at Utica City School District
- * From August, 2020 through May, 2021 as a medical surgery nurse at Oneida Hospital
- * From January, 2020 through April, 2020 as a registered nurse at Rome Hospital
- * From May, 2017 through May, 2019 as a ed. tech/secretary at St. Vincent Hospital

c. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **VANESSA A. FALCONE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing December 18, 2023 at an hourly salary rate of \$15.45.

VANESSA A. FALCONE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Clinton Central School District

Work Experience:

- * From December, 2021 through the present as a caregiver at Brookdale Senior Living
- * From December, 2016 through August, 2022 as a food service helper at the Oneida-Herkimer-Madison BOCES
- * December, 2015 as a delivery assistant at UPS

2. Recommend that **CHERYL A. FORBES** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing December 21, 2023 at an hourly salary rate of \$15.19, as needed.

CHERYL A. FORBES has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Herkimer High School
- * Certificate in General Business from Herkimer County Community College

Work Experience:

- * From 1988 through 2018 as an account clerk at Herkimer County DSS, Hospice
- * From 1987 through 1988 as a clerk, purchasing department at Friedrich Climate Master
- * From 1976 through 1987 as a cashier, front office clerk at Chicago Market

3. Recommend that **AMELIA MARTINEZ** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing January 02, 2024 at an hourly salary rate of \$15.19.

AMELIA MARTINEZ has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Theodore Roosevelt High School

Work Experience:

- * From February, 2021 through December, 2021 as an associate at Lowe's
- * From August, 2016 through 2019 as a hostess/customer service representative at Aramark, New York, NY
- * From June, 2010 through August, 2016 as a hostess/customer service representative at Flick International New York, NY
- * From July, 2009 through July, 2010 as a hostess at Bronx Lebanon Hospital

4. Recommend that **MARGARET M. NOLAN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing January 02, 2024 at an hourly salary rate of \$15.19, as needed.

MARGARET M. NOLAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Westmoreland High School
- * Medical Assistant/Secretarial certificate from Mohawk Business & Vocational

Work Experience:

- * From May, 2008 through March, 2023 as a medical secretary at Central New York Cardiology

5. Recommend that **GAIL POPE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing March 04, 2024 at an hourly salary rate of \$19.71, as needed.

GAIL POPE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Little Falls High School

Work Experience:

- * From August, 2003 through February, 2024 as a food service helper at Oneida-Herkimer-Madison BOCES

6. Recommend that **MELISSA A. WILLIAMS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing December 18, 2023 at an hourly salary rate of \$15.19.

MELISSA A. WILLIAMS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Mount Markham High School

Work Experience:

* From 2000 through 2009 as a customer service specialist at Bank of America

d. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	LORI ALLEN	PRINCIPAL ACCOUNT CLERK	07/01/2023
2.	SUSAN L. ROBERTS	PRINCIPAL ACCOUNT CLERK	07/01/2023

e. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	JENNIFER GROSSI	TEACHER OF SOCIAL STUDIES	01/02/2024 - 06/30/2024	\$1,200.00 (mentoring - prorated)
2.	WILLIAM J. KEISER IV	TEACHER ASSISTANT	12/06/2023 - 06/30/2024	\$3,500.00 (student mgr - prorated)

f. TERMINATIONS

1. Non-Instructional/Classified Staff

a. Recommendation for Termination

			Hire Date	Resign Date
1.	ELISE B. ALLARD	FOOD SERVICE HELPER	03/06/2023	12/13/2023
2.	NANCY A. BANGS	FOOD SERVICE HELPER	11/13/2023	12/05/2023

ITEM VII. D. 1. APPROVAL OF THE CREATION OF SENIOR COMPUTER SERVICE TECHNICIAN

Moved, that the Cooperative Board approve the creation of the Senior Computer Service Repair Technician position.

ITEM VII. D. 2. APPROVAL OF THE CREATION OF EMERGENCY PLANNING TECHNICIAN, EMERGENCY PLANNING SPECIALIST AND EMERGENCY PLANNING MANAGER POSITIONS

Moved, that the Cooperative Board approve the creation of the Emergency Planning Technician, Emergency Planning Specialist and Emergency Planning Manager positions.

ITEM VII. D. 3. APPROVAL OF AFFILIATION AGREEMENT WITH SUNY POLYTECHNICAL INSTITUTE

Moved, that the Cooperative Board approves Affiliation Agreement between Oneida-Herkimer-Madison BOCES and SUNY Polytechnical Institute. This agreement would allow work-based learning placements of students at college, at no cost to OHM BOCES.

ITEM VII. D. 4. APPROVAL OF POLICIES

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. *(first reading)*

2001 Board of Cooperative Educational Services Authority (combined policy)
2002 Number of Members and Term of Office (for deletion)
2003 Qualifications of Board Members (for deletion)
2100 Powers and Duties of the Board of Cooperative Educational Services
5010 Workplace Violence Prevention Policy

Yes	No	Excused	Abstain
Michelle Anderson		Steve Boucher	
Doreen Corbin		Heather Johnson	
Elaine M. Falvo		Russell Stewart	
Joseph H. Hobika, Jr.			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Timothy Thomas			

Motion carried: 8-0

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

- Capital Project Committee Meeting Minutes, December 13, 2023

ITEM IX. OLD BUSINESS

none

ITEM X. EXECUTIVE SESSION

Motion by: Mr. Hobika, Jr.
 Seconded by: Mrs. Corbin

Moved, that the Board enter Executive Session at 6:28 p.m.

Executive Session Items:

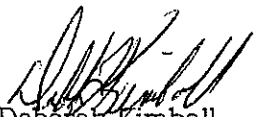
X	discussing the employment history of a particular person
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
X	discussing collective negotiations pertaining to the BAA Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
X	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

The Board returned to General Session at 7:14 p.m.

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

MOTION TO ADJOURN

Without further objection, there being no further business to come before the meeting, Mr. Nicotera meeting adjourned at 7:15 p.m.



Deborah Kimball
Clerk of the Board
January 10, 2024