

APPROVED



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
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Cooperative Board 2023-2024
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UNAPPROVED MINUTES OF THE REGULAR MEETING OF JUNE 12, 2024

The Regular meeting of the Board of Cooperative Educational Services was held on June 12, 2024 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York

MEMBERS PRESENT

Mr. Anthony J. Nicotera, President
Mrs. Michelle Anderson, Vice President (left at 5:30 p.m.)
Mr. Steve Boucher
Mrs. Doreen Corbin
Mrs. Elaine M. Falvo
Mr. Michael H. Head
Mrs. Heather Johnson (arrived at 4:45 p.m.)
Mr. Gary P. Nelson
Dr. Gary W. Porcelli
Mr. Russell Stewart
Mr. Timothy Thomas (arrived at 5:22 p.m.)

MEMBERS EXCUSED

Mr. Joseph H. Hobika, Jr

OTHERS PRESENT

Patricia N. Kilburn, Ed.D.
Mr. Christopher Hill
Mr. Scott Morris
Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Anthony J. Nicotera, *President*, Michelle Anderson, *Vice President*,
Steve Boucher, Doreen Corbin, Elaine M. Falvo, Michael H. Head, Joseph H. Hobika, Jr., Heather Johnson,
Gary P. Nelson, Dr. Gary W. Porcelli, Russell Stewart, Timothy Thomas

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

OTHERS PRESENT

Lori Wrobel

ITEM I. CALL TO ORDER

A quorum was noted and Cooperative Board President, Mr. Nicotera called the meeting to order at 4:38 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

Dr. Kilburn welcomed Lori Wrobel

Clerk of the Board, Deborah Kimball administered the Oath of Office to re-elected Board Member Mrs. Elaine M. Falvo

Mr. Joseph H. Hobika, Jr. was absent and will receive his Oath of Office at a later date.

Newly elected Board members Mr. Michael Head and Mr. Ryan Rogers will also be administered their Oath of Office at a later date.

ITEM IV. RECOGNITION OF VISITORS

None

ITEM V. COMMUNICATIONS

ITEM V. C. From the Floor

- Mr. Boucher congratulated all those involved in the planning and recognition for the Staff Recognition and Retirement Ceremony. It is a great event!
- Mr. Nicotera also noted that he is very proud of each of the recipients from all of the awards ceremonies.
- Dr. Porcelli said some kind words to outgoing Board member Doreen Corbin and outgoing Board Clerk Deb Kimball.

(Mrs. Johnson arrived at 4:45 p.m.)

Clerk of the Board, Deborah Kimball administered the Oath of Office to re-elected Board Member Mrs. Heather Johnson

ITEM V. D. Correspondence

- NYSSBA Registration
- Dr. Kilburn's annual contract extension and renewal request was sent to the Cooperative Board

ITEM VI. REPORTS

District Superintendent Report

Scott Morris updated the Board on the following topics:

- Commitments
- Information & Technology Department
- Automation with the Human Resources Department
- Instructional staff management vs. non-instructional staff management spreadsheets
- School Lunch Program move to the Brodock Building

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MAY 8, 2024

Motion by: Mrs. Corbin
Seconded by: Mr. Head

Moved, that the minutes of the Regular Meeting of May 8, 2024 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Michelle Anderson		Joseph H. Hobika, Jr.	
Steve Boucher		Timothy Thomas	
Doreen Corbin			
Elaine M. Falvo			
Michael H. Head			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Russell Stewart			

Motion carried: 10-0

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

(with the request to take out and vote on Item C.b.1.2. separately at the end of the consent agenda)

Motion by: Mrs. Falvo

Seconded by: Mr. Boucher

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for April 2024 and the Budget Adjustment Report for April 2024 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR APRIL 2024

Report of the Treasurer for April 2024

Capital	8,178.22
General	18,275,539.97
School Lunch	2,049,580.96
Special Aid	43,531.35
Trust/Agency	73,775.41
Extra-Curricular	24,318.88
Total	\$20,474,924.79

and the Treasurer's Report for the Extra-Curricular Fund for April 2024 showing a fund balance of \$24,318.88

ITEM VII. B. 2. MOTION TO ACCEPT THE 2023-2024 BUDGET ADJUSTMENT REPORT FOR APRIL 2024

**Budget Revisions—2023-24
April 2024 Report**

2023-24 Adopted Budget	\$87,277,547
Commitment Changes	3,082,784
Net Changes	7,328,986
Total	\$97,689,316

**ITEM VII. B. 3. APPROVAL OF ONEIDA BOCES CONTRACTEE (BUYER) WITH MORIC
2024-2025 FINAL SERVICE REQUEST FORM AND CONTRACT**

2024-2025 Shared Service Contractee (buyer) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

Brookfield CSD	\$158,383.18	Final Services Request for all MORIC services for 2024-2025
Oriskany CSD	385,645.11	
Westmoreland CSD	432,882.48	
Clinton CSD	560,088.27	
New Hartford CSD	1,015,255.76	
Whitesboro CSD	1,268,007.36	
Holland Patent CSD	1,463,908.03	
Utica CSD	8,769,057.37	

Moved, that the Cooperative Board approve the contract(s) between Brookfield CSD, Clinton CSD, New Hartford CSD, Oriskany CSD, Utica CSD, Westmoreland CSD, Whitesboro CSD and Holland Patent CSD and Mohawk Regional Information Center for the 2024-2025 School year.

**ITEM VII. B. 4. MOTION TO APPROVE 2024-2025 SHARED SERVICE CONTRACTS (BUYER) WITH
OTHER BOCES**

2024-2025 Shared Service Contractee (Buyer) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

Broome-Tioga BOCES	\$75,383.68	Initial contract for all BOCES Services for 2024-2025 BOCES
Cayuga-Onondaga BOCES	42,119.30	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Broome-Tioga BOCES and Cayuga-Onondaga BOCES for the 2024-2025 school year.

**ITEM VII. B. 5. MOTION TO APPROVE 2024-2025 SHARED SERVICE CONTRACTS (BUYER) WITH
OTHER BOCES**

2024-2025 Shared Service Contractee (Buyer) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

Otsego-Northern Catskills BOCES	\$19,716.00	Initial contract for all BOCES Services for 2024-2025 BOCES
Erie 1 BOCES	22,258.84	
Erie 2 BOCES	63,706.75	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Otsego-Northern Catskills BOCES, Erie 1 BOCES and Erie 2 BOCES for the 2024-2025 school year.

ITEM VII. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF AS AMENDED**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff as amended.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Teaching/Certified Staff

			Hire Date	Retire Date
1.	GEORGIA M. SHACKLEFORD	TEACHER ASSISTANT	01/04/1999	06/30/2024

2. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	HANSJORG WATTINGER	BUILDING MAINTENANCE WORKER	02/10/2014	07/31/2024

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	CAMERON L. BOEHLERT	TEACHER ASSISTANT	12/20/2023	05/10/2024
3.	OLIVIA R. NOLKEMPER	TEACHER OF SPECIAL EDUCATION	08/31/2022	06/30/2024
4.	JOANNE F. SZCZYGIEL	TEACHER ASSISTANT	09/01/2021	06/30/2024
5.	MICHELE WILLIAMS	REGISTERED PROFESSIONAL NURSE	10/24/2022	05/13/2024

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	EMILY E. CRANDALL	CLEANER-SUB	08/18/2020	05/10/2024
2.	LORRAINE C. DUNN	FOOD SERVICE HELPER	07/29/2019	04/22/2024 (verbal)
3.	ELIZABETH R. ELOW	CLERK (PART TIME)	11/20/2023	05/03/2024
4.	MATTHEW J. HALEY	CLEANER	07/09/2018	04/22/2024 (verbal)
5.	JEAN KNAUL	CLEANER - SUB	07/01/2021	05/01/2024
6.	CARLO T. RIZZO	CLEANER	01/02/2019	04/25/2024
7.	KRISSANN M. TENBRINK	CLEANER - SUB	07/01/2022	04/22/2024 (verbal)
8.	JACQUELINA WOOD	FOOD SERVICE HELPER	12/08/2017	05/17/2024 (verbal)

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	ABIGAIL E. SCHACHTLER	TEACHER ASSISTANT	06/07/2024	TBD	Disability

d. APPOINTMENTS

1. Teaching/Certified Staff

a. **RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **KYLIE R. PRATT** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing May 30, 2024 and ending May 29, 2028 at an annual salary rate of \$18,423.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of New Hartford High School

Work Experience:

- * From March, 2024 through the present as a cashier at Chipotle
- * From October, 2022 through May, 2023 as data entry at MetLife

2. Recommend that **ABIGAIL E. SCHACHTLER** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing May 13, 2024 and ending May 12, 2028 at an annual salary rate of \$18,732.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Waterville Jr./Sr. High School
- * Bachelor's Degree in Communication Sciences and Disorders from Nazareth University

Work Experience:

- * From 2023 through the present as a substitute teacher assistant at Oneida-Herkimer-Madison BOCES
- * From 2023 through the present as a student worker at Department of Communication Sciences and Disorders
- * From 2023 through the present as a student worker at Media Resources and Production

b. RECOMMENDATION FOR SHORT-TERM SUBSTITUTE APPOINTMENT

1. Recommend that **ANNE S. PERRA** be appointed as a **TEACHER SPEECH/HEARING** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education Itinerant Program, for a short-term substitute (.2 FTE) appointment commencing May 01, 2024 and ending June 04, 2024 at an annual salary rate of \$9,869.80, prorated.

Certification:

- * Permanent certificate in Speech & Hearing Handicapped

Education:

- * Graduate of Little Falls High School
- * Bachelor of Arts in Speech, Language and Hearing from the University of Buffalo
- * Master of Arts in Speech Pathology from Eastern Michigan University

Work Experience:

- * From September, 2021 through April, 2024 as a substitute teacher speech/hearing at Oneida-Herkimer-Madison BOCES
- * From September, 1985 through June, 2019 as a speech therapist at New Hartford School District
- * From February, 1981 through June, 1985 as a speech therapist at United Cerebral Palsy Center

c. RECOMMENDATION FOR MENTORING

		Title	Start Date	End Date	Salary
1.	LOUIS G. BASKINGER	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr
2.	DONYCE K. MCCLUSKEY	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

1. Recommend that **JASON E. STAUTY** be appointed to a provisional appointment as a **STOREKEEPER** in **INSTRUCTIONAL SUPPORT**, commencing May 20, 2024 at an annual salary rate of \$34,195.00, prorated.

JASON E. STAUTY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **STOREKEEPER**, until the results of the next civil service exam are known.

Education:

- * Graduate from Clinton Central School

Work Experience:

- * From February, 2023 through the present as a manufacturing technician at Wolfspeed
- * From January, 2022 through February, 2023 as a rep client processor at BNY Mellon
- * From May, 2021 through September, 2021 as a machine Operator at Whitcraft, Inc.
- * From October, 2013 through May, 2021 as a flux technician at Indium Corporation
- * From May, 2013 through September, 2013 as a security officer at Securitas
- * From April, 2013 through September, 2013 as a sanitation maintenance worker at Hannaford's Supermarket
- * From January, 2013 through April, 2013 as a food service worker at Wendy's
- * From April, 2012 through November, 2012 as a janitorial custodian at Clinton Central School District

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **ALEXANDER C. HUBLEY** be appointed to a probationary appointment as a **CLEANER** in SUPPORT SERVICES, OPERATIONS & MAINTENANCE, commencing June 03, 2024 at an annual salary rate of \$34,348.00, prorated.

ALEXANDER C. HUBLEY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLEANER**. **ALEXANDER C. HUBLEY** will be required to serve a twenty-six week probationary period.

Education:

* Graduate of New York Mills Union Free School

Work Experience:

- * From April, 2024 through the present as a part-time, as needed cleaner at Oneida-Herkimer-Madison BOCES
- * From August, 2021 through October, 2023 as a porter/housekeeper
- * From October, 2020 through April, 2021 as internship/stocking at Walgreens
- * From September, 2019 through March, 2020 as internship/marketing at Upstate Cerebral Palsy
- * From May, 2019 through August, 2019 as Hannaford to go shopper

c. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a probationary period.

- | | | Prob. Date |
|----|---|------------|
| 1. | AMY L. PLICHTA LIBRARIAN I | 05/09/2024 |

d. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **VICTORIA M. AUSTIN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing September 1, 2024 at an hourly salary rate of \$15.91, as needed.

VICTORIA M. AUSTIN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Ilion Central School District

Work Experience:

- * From September, 2016 through June, 2024 as a food service helper at Oneida-Herkimer-Madison BOCES
- * From October, 2011 through October, 2015 as a cleaner at Global Industries

2. Recommend that **LORETTA EVANS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing September 01, 2024 at an hourly salary rate of \$20.30, as needed.

LORETTA EVANS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Mount Markham High School

Work Experience:

* From August, 2003 through June, 2024 as a food service helper at Oneida-Herkimer-Madison BOCES

3. Recommend that **CORRINE A. FEELEY** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Food Services, commencing April 29, 2024 at an hourly salary rate of \$15.19.

CORRINE A. FEELEY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Remsen High School

Work Experience:

* From 2022 through 2023 as a driver at Mckissick Inc. LLC

4. Recommend that **CAROL HOOVER** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing September 01, 2024 at an hourly salary rate of \$20.00, as needed.

CAROL HOOVER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Edmeston Central High School

Work Experience:

* From August, 2003 through June, 2024 as a cook at Oneida-Herkimer-Madison BOCES

5. Recommend that **ALEXANDER C. HUBLEY** be appointed to a part-time, as needed appointment as a **CLEANER (HOURLY)** in SUPPORT SERVICES, Operations & Maintenance, commencing April 29, 2024 at an hourly salary rate of \$16.51.

ALEXANDER C. HUBLEY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLEANER (HOURLY)**.

Education:

- * Graduate of New York Mills Union Free School

Work Experience:

- * From August, 2021 through October, 2023 as a porter/housekeeper
- * From October, 2020 through April, 2021 as internship/stocking at Walgreens
- * From September, 2019 through March, 2020 as internship/marketing at Upstate Cerebral Palsy
- * From May, 2019 through August, 2019 as Hannaford to go shopper

6. Recommend that **KAREN D. JONES** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing May 09, 2024 at an hourly salary rate of \$15.19, as needed.

KAREN D. JONES has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of South Lewis Jr./Sr. High School

Work Experience:

- * From February, 2023 through the present as a per diem school nurse at South Lewis Central School
- * From September, 2022 through the present as per diem food service helper at Lowville Central School
- * From June, 2008 through January, 2012 as a clinical LPN at St. Elizabeth's
- * From August, 2004 through May, 2008 as a clinical LPN at Coastal OB/GYN, Florida
- * From July, 1974 through June, 2007 as a nursing assistant at Lewis County General Hospital

7. Recommend that **GRECIA C. OROZCO** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing May 13, 2024 at an hourly salary rate of \$15.19, as needed.

GRECIA C. OROZCO has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Lima, Peru

Work Experience:

* From June, 2019 through February, 2022 as a deli assistant at Walmart

8. Recommend that **DENISE M. PHILIPSON** appointment to a part-time, as needed **CLEANER (HOURLY)** in SUPPORT SERVICES, Operations & Maintenance, be extended commencing July 01, 2024 through June 30, 2025 at an hourly salary rate of \$18.96.

DENISE M. PHILIPSON has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLEANER (HOURLY)**.

9. Recommend that **JULIE L. WILLIAMS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing May 03, 2024 at an hourly salary rate of \$15.19.

JULIE L. WILLIAMS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Danville High School

Work Experience:

* From 2009 through 2017 as a manager/head barista at Spessos Cafe

* From February, 2008 through August, 2009 as a manager at Bear Creek Cafe

* From 2007 through 2008 as a waitress/catering at Lincklaen House

* From 2007 through 2008 summers as a waitress/bartender at The Pompey Club

- e. **RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)**

1. Recommend that **ASHLEY E. BAUM** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, Technical Repair, commencing July 08, 2024 and ending June 30, 2025 at an hourly salary rate of \$15.94.

ASHLEY E. BAUM meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Attending Canastota High School

Work Experience:

* None

2. Recommend that **NAHIRA HRUSTANOVIC** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, INSTRUCTIONAL SUPPORT, commencing June 17, 2024 and ending June 30, 2024 at an hourly salary rate of \$15.94 and then from July 1, 2024 through June 30, 2025 at an hourly salary rate of \$15.94.

NAHIRA HRUSTANOVIC meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Attending Thomas R. Proctor High School

Work Experience:

* None

3. Recommend that **GARY A. MAGLIOCCA** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, PRINTING SERVICES, commencing May 28, 2024 at an hourly salary rate of \$15.94 as needed.

GARY A. MAGLIOCCA has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **LABORER - HOURLY**.

Education:

* Graduate of Rome Free Academy

* Certificate in Advertising Design Production from MVCC

Work Experience:

* From 1993 - 1998 as a Pre-Press Production Technician at Ad-Vantage Printing

* From 1998 - 2021 as a Graphic Aide at Madison-Oneida BOCES

4. Recommend that **SEAN D. MCGUIGAN** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, INSTRUCTIONAL SUPPORT, commencing June 10, 2024 and ending June 30, 2024 at an hourly salary rate of \$15.94 and then from July 1, 2024 through June 30, 2025 at an hourly salary rate of \$15.94.

SEAN D. MCGUIGAN meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of Westmoreland High School
- * Associate's Degree in Computer Science from Finger Lakes Community College

Work Experience:

- * From February 2024 through March 2024 a science kit constructor for First Choice Staffing

5. Recommend that **AMELIA J. SHELDON** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, TECHNICAL REPAIR, commencing June 26, 2024 and ending on June 30, 2024 at an hourly salary rate of \$15.94 and then from July 1, 2024 through June 30, 2025 at an hourly salary rate of \$15.94.

AMELIA J. SHELDON meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Attending Whitesboro High School

Work Experience:

- * None

6. Recommend that **JERMAINE Z. WILLIS** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, TECHNICAL REPAIR, commencing June 03, 2024 and ending June 30, 2024 at an hourly salary rate of \$15.94 and then from July 1, 2024 through June 30, 2025 at an hourly salary rate of \$15.94.

JERMAINE Z. WILLIS meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of Herkimer High School
- * Enrolled at Herkimer Community College for computer networking

Work Experience:

- * From June 2023 through August 2023 as an oil tech for Quick Change
- * worked as a guidance counselor for 25 years

- f. **RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS**

		Title	Start Date	End Date	Salary
1.	JACOB A. BAUM	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr
2.	MICHAEL A. CHRYSTIE	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr
3.	GIDEON D. DREIER	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr
4.	AIDAN D. GREEN	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr
5.	GARY A. MAGLIOCCA	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr
6.	MERISSA L. MARTHAGE	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr
7.	ISAIAH D. SOBOLEWSKI	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr
8.	MATTHEW C. TOWNSEND	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr

g. RECOMMENDATION FOR ADDITIONAL ASSIGNMENT(S)

1. Recommend that **TIMOTHY ROWLAND** be appointed to an additional assignment as **POLICY COORDINATOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, commencing July 1, 2024 and ending June 30, 2025 at a salary rate of \$3,500.00.

e. TERMINATIONS

1. Non-Instructional/Classified Staff

a. Recommendation for Termination

		Title	Hire Date	Resign Date
1.	KATELYN R. KIMBALL	FOOD SERVICE HELPER	12/02/2022	05/17/2024

f. SUMMER SCHOOL

1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

a. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - CAREER AND TECHNICAL EDUCATION

Daily rate is 1/200th of salary or hourly.

		Title	Start Date	End Date	Max Days	Salary
1.	TERRY R. BARR	TEACHER	07/01/2024	07/31/2024	8	\$30.00/hr (Summer Camp)
2.	KELLY A. COLANTUONI	TEACHER	07/01/2024	08/28/2024	29	\$30.00/hr (Summer Bridge)
3.	MARISA G. DECOLA	TEACHER	07/01/2024	07/31/2024	12	\$30.00/hr (Summer Camp)

Minutes of the Regular Meeting of the Cooperative Board
 Oneida-Herkimer-Madison BOCES
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		Title	Start Date	End Date	Max Days	Salary
4.	KELLY FOOTE	SCHOOL SOCIAL WORKER	07/01/2024	08/28/2024	29	\$30.00/hr (Summer Bridge)
5.	JAMIE L. FRENCH	TEACHING ASSISTANT	07/01/2024	08/28/2024	15	\$21,745
6.	JAMIE L. FRENCH	TEACHING ASSISTANT	07/01/2024	08/28/2024	29	\$15.00/hr (Summer Bridge)
7.	NICKCOLE M. GARCIA	REGISTERED PROFESSIONAL NURSE	07/01/2024	08/30/2024	20	\$34,477
8.	SARA L. GARRETT	TEACHER	07/01/2024	08/28/2024	15	\$48,811
9.	LINDSAY M. GIRUZZI	TEACHER	07/01/2024	08/28/2024	29	\$30.00/hr (Summer Bridge)
10.	DANIELLE L. HAJDASZ	TEACHING ASSISTANT	07/01/2024	07/31/2024	12	\$15.00/hr (Summer Camp)
11.	JOSEPH E. KELLEHER	TEACHER	07/01/2024	07/31/2024	8	\$30.00/hr (Summer Camp)
12.	ALLISON M. KOVACS	TEACHER	07/01/2024	08/28/2024	29	\$30.00/hr (Summer Bridge)
13.	PHILIP A. LACELLE JR	TEACHER	07/01/2024	07/31/2024	12	\$30.00/hr (Summer Camp)
14.	BRENNA P. MACRINA	GUIDANCE	07/01/2024	08/28/2024	15	\$52,709
15.	BRENNA P. MACRINA	GUIDANCE	07/01/2024	08/30/2024	29	\$30.00/hr (Summer Bridge)
16.	ALEXANDER MCKINSEY	TEACHING ASSISTANT	07/01/2024	07/31/2024	8	\$15.00/hr (Summer Camp)
17.	GORDON PECKHAM	TEACHER	07/01/2024	07/31/2024	12	\$30.00/hr (Summer Camp)
18.	KIMBERLY E. PETRONELLA	PRACTICAL NURSING	07/01/2024	07/31/2024	8	\$30.00/hr (Summer Camp)
19.	KIMBERLY E. PETRONELLA	TEACHER	07/01/2024	08/28/2024	3	\$95,810
20.	TIFFANY A. PIATKOWSKI	TEACHER	07/01/2024	08/30/2024	29	\$30.00/hr (Summer Bridge)
21.	LAURA PONIKTERA	TEACHER	07/01/2024	08/28/2024	24	\$95,793
22.	THERESA M. SORON	TEACHING ASSISTANT	07/01/2024	07/31/2024	8	\$15.00/hr (Summer Camp)
23.	AMANDA L. STEVENS	TEACHER	07/01/2024	08/28/2024	29	\$30.00/hr (Summer Bridge)

		Title	Start Date	End Date	Max Days	Salary
24.	JESSICA E. WAGNER	TEACHER	07/01/2024	08/28/2024	29	\$30.00/hr (Summer Bridge)
25.	MICHELE WEAKLEY	TEACHER	07/01/2024	08/28/2024	24	\$99,875
26.	KIMBERLY WHEELLOCK	GUIDANCE	07/01/2024	08/28/2024	14	\$78,588
27.	COLLIN O. WILLIAMS	TEACHING ASSISTANT	07/01/2024	07/31/2024	12	\$15.00/hr (Summer Camp)
28.	MICHAEL A. WURZ	TEACHER	07/01/2024	08/28/2024	29	\$30.00/hr (Summer Bridge)

b. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

		Title	Start Date	End Date	Max Days	Salary
1.	SHELBY A. DEERE	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
2.	ANGELENA M. WALKER	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
3.	AMY E. WEAVER	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
4.	MARIELLA G. WEAVER	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784

ITEM VII. D. 1. APPROVAL OF DATE OF THE REORGANIZATIONAL/REGULAR MEETING FOR JULY 2024

Moved, that the Cooperative Board approve the designation of July 10, 2024, the second Wednesday in July, as the date of its reorganizational/regular meeting.

ITEM VII. D. 2. APPROVAL OF JEFFERSON-LEWIS-HAMILTON-HERKIMER-ONEIDA BOCES LEASE AGREEMENT 2024-2025

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the lease agreement for the 2024-2025 school year in the amount of \$10,000.

ITEM VII. D. 3. APPROVAL OF ADMINISTRATIVE INTERNSHIP

Moved, that the Cooperative Board approves Nathan White, Ed.D.'s application for an unpaid administrative internship within Regional Summer School 2024, and for the 2024-2025 school year within Oneida-Herkimer-Madison BOCES.

ITEM VII. D. 4. APPROVAL OF FY 2024-2025 INSTRUCTIONAL TECHNOLOGY STATE-WIDE AGREEMENTS

Moved, that the BOCES Cooperative Board approve Oneida-Herkimer-Madison BOCES' participation in the 2024-2025 State-Wide Instructional Technologies agreement.

ITEM VII. D. 5. APPROVAL OF COOPERATIVE BIDDING AGREEMENT/MADISON-ONEIDA BOCES

Moved, that the Cooperative Board of Oneida-Herkimer-Madison BOCES participates with the Madison-Oneida BOCES for the cooperative bid purchase of various school supplies and/or school lunch commodities.

ITEM VII. D. 6. APPROVAL TO ENTER INTO ARTICLE 5G, INTERMUNICIPAL COOPERATIVE AGREEMENT

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board enter into an Article 5G, Intermunicipal Cooperative Agreement with Madison-Oneida BOCES for the purpose of providing legal services to the Oneida-Herkimer-Madison BOCES effective July 1, 2024.

ITEM VII. D. 7. APPROVAL OF SALARY RECOMMENDATIONS

Moved, that the Cooperative Board authorize a 4.25% salary increase to 2023-2024 base salaries effective July 1, 2024, as recommended by the District Superintendent, for three (3) Confidential staff: Confidential School Business Administrator (1) (CBO/HR), Confidential Assistant Business Manager (1) (Finance), Confidential Assistant (1) (Office of the District Superintendent) and for the 2024-2025 school year only, the BOCES shall contribute \$400 per employee to the Health Reimbursement Account for those participating in OHM BOCES' provided health insurance plans.

ITEM VII. D. 8. APPROVAL OF THE SUPPLEMENTARY GROCERY BID

Moved, that the Cooperative Board approves the award of the Supplemental Grocery Bid 2024-2025 as per the below listing representing the lowest qualified bidders meeting specifications, for a total award of \$127,679.00

Vendor	Proposed Award
Roc-Star Ice Cream Products, Inc & Miss Mila's Cookies	\$41,250.00
McCraith Beverages	\$14,350.00
Renzi Food Service	\$72,079.00

ITEM VII. D. 9. APPROVAL OF POLICY - CODE OF CONDUCT POLICY 1005 (first reading)

Moved, that the Cooperative Board approves the Code of Conduct for the Oneida-Herkimer-Madison BOCES effective July 1, 2024, with the understanding that this document will be reviewed annually. *(first reading)*

ITEM VII. D. 10. APPROVAL OF APPOINTMENT OF BOARD CLERK PRO TEMPORE

Moved, that the Cooperative Board appoint Lori Wrobel as the Board Clerk Pro Tempore to call the July 10, 2024 Reorganizational/Regular meeting to order.

ITEM VII. D. 11. APPROVAL OF DANELI PARTNERS TRAINING CONTRACT

Moved, that the Cooperative Board approve the training contract offered by Daneli Partners.

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Michael H. Head Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli Russell Stewart		Joseph H. Hobika, Jr. Timothy Thomas	

Motion carried: 10-0

Motion by: Mr. Stewart
Seconded by: Mrs. Anderson

C. PERSONNEL REPORT

b. RESIGNATIONS

1. Teaching/Certified Staff

2. BRANDEE A. COLLINS ATTENDANCE TEACHER 02/14/2022 06/30/2024

Yes	No	Excused	Abstain
Michelle Anderson		Joseph H. Hobika, Jr.	Dr. Gary W. Porcelli
Steve Boucher		Timothy Thomas	
Doreen Corbin			
Elaine M. Falvo			
Michael H. Head			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Russell Stewart			

Motion carried: 9-0 (2-absent) (1-abstain)

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

The Board had a discussion regarding Regents Exams. A few of the topics discussed were the change in requirements, blue ribbon commission, endorsement diplomas and the regents live platform.

(Mr. Thomas arrived at 5:22 p.m.)

(Mrs. Anderson left at 5:30 p.m.)

ITEM IX. OLD BUSINESS

none

ITEM X. EXECUTIVE SESSION

Motion by: Mrs. Corbin
Seconded by: Mr. Stewart

Moved, that the Board enter Executive Session at 5:33 p.m.

Executive Session Items:

X	discussing the employment history of particular persons
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
X	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

The Board returned to General Session at 6:22 p.m.

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

ITEM VII. D. 12. PAID ADMINISTRATIVE LEAVE

Motion by: Mr. Stewart
 Seconded by: Mrs. Corbin

Recommend that the Cooperative Board approve a recommendation to place a certain permanent employee on paid administrative leave effective June 10, 2024.


Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Doreen Corbin		Joseph H. Hobika, Jr.	
Elaine M. Falvo			
Michael H. Head			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
Russell Stewart			
Timothy Thomas			

Motion carried: 10-0

MOTION TO ADJOURN

Motion by: Mrs. Corbin
Seconded by: Mr. Head

Without further objection, there being no further business to come before the meeting, the meeting adjourned at 6:23 p.m.


Deborah Kimball
Clerk of the Board
June 12, 2024