

-
- I. **Meeting Called to Order**
 - II. **Pledge of Allegiance to the Flag**
 - III. **Public Comments**
 - IV. **Board Meeting Minutes** (BOARD ACTION)
 - V. **November 2024 Warrant Review (Ms. Tessendorf and Mrs. Thomas)** (BOARD ACTION)
 - VI. **Board Student Representative- Macy Schneckenburger**
 - VII. **President's Comments**
 - VIII. **Superintendent's Report**
 - IX. **Consensus Agenda** (BOARD ACTION)

Business

1. **Treasurer's Report**
2. **Budget Status Report**
3. **Revenue Status Report**
4. **Minimum Wage**
5. **Grant**
6. **Field Trip- Initial**
7. **Athletic Trips- Final Approval**
8. **Volunteer Coaches**
9. **40 Hour Field Placement**
10. **100 Hour Psychology Practicum**
11. **Surplus Items**
12. **Agreement**
13. **New Club**
14. **Donation**
15. **Recommendations of the Committee on Special Education**

Personnel

End of Consensus Agenda

- X. **Board Committee Reports**
 - Audit Committee- Mr. Milton Johnson- December 13, 2024
 - Policy Committee- Mrs. Jeanie Grimm- November 20, 2024
 - > First Reading- Policy 2100 School Symbols
 - > First Reading- Policy 3360 Student Awards and Scholarships
- XI. **District Committee Reports**
 - Council for Instructional Excellence (CIE)- Mrs. Julianne Miller/ Mrs. Beth Thomas- December 11, 2024
- XII. **Closing Remarks**
(President, Board of Education and/or Superintendent)

I. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

Personnel

1. Instructional Personnel

A. Resignation

- 1) Kelsey Villone, Contract Substitute Teacher at the Primary School has submitted her resignation effective December 13, 2024.

B. Appointments

1) 2024-2025 Coach

The following staff is recommended for 2024-2025 Coaching positions at rates in accordance with contract:

Austin Cayward, Modified Wrestling; Step 1A

2) Mentors

The following individuals are recommended to be Mentors for the 2024-2025 school year at rates in accordance with contract:

<u>Mentor</u>	<u>Mentee</u>	<u>Effective Date</u>	<u>Level</u>
Amy Wade	Abby Cantello	9/1/2024	1
Dan Robbins	Kelly Keys	12/19/2024	1

3) Non-Certified Substitute Teachers

The following individuals have been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable:

Lilian Hendricks-Jones
Abigail Ceddia

4) Certified Substitute Teachers

The following individual is recommended to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Ann Pollot

End of Consensus Agenda

I. Meeting Called to Order

II. Pledge of Allegiance to the Flag

III. Public Comments

To allow for public participation at designated board meetings and when time permits, a period not to exceed fifteen (15) minutes shall be set aside for public participation. Individual comments will be limited to no more than three (3) minutes.

Persons wishing to address the Board are asked to contact the District Clerk at 585-396-3710 no sooner than the week prior to the meeting and no later than noon on the day of a meeting to be added to the speakers list. Speakers will be permitted to speak in the order in which they have signed up, i.e., on a first come/first served basis, with priority given to people who register in advance. The privilege of speaking at the Board meeting is reserved first for District students, parents of District students, District residents, District taxpayers, and school personnel.

To avoid repetitive comments and to allow for a variety of perspectives, individuals who are members of a group that wishes to convey a particular message during a public comment period are asked to designate a representative to convey the message on behalf of the group.

All visitors are required to leave the building and district property immediately upon adjournment of the meeting.

IV. Board Meeting Minutes

(BOARD ACTION)

- November 18, 2024- Regular Meeting Minutes
- December 4, 2024- Special Meeting Minutes

V. November 2024 Warrant Review (Ms. Tessendorf and Mrs. Thomas)

(BOARD ACTION)

- A-48 General 9010758-9010816 (ACH)
- A-49 General 19972-20025 (Check Print)
- A-50 General 19959-19971, 20026-20040 (In House)
- A-53 General 9010817-9010847 (ACH)
- A-54 General 20050-20078 (Check Print)
- A-55 General 20041-20049 (In House)
- C-9 Cafeteria 3244-3265
- C-10 Cafeteria 3266-3276
- F-13 Federal 976-977 (Check Print)
- F-14 Federal 9000519-9000522 (ACH)
- F-15 Federal 9000523 (ACH)
- HBU-3 Capital 13 (Bus Purchase)

VI. Board Student Representative- Macy Schneckenburger

VII. President's Comments

- Remarks
- Correspondence

VIII. Superintendent's Report

- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

IX. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

Business

1. Treasurer's Report

The Treasurer's Report for the Period of October 1, 2024 – October 31, 2024. Additional information is included as an attachment and is filed.

2. Budget Status Report

The Appropriation Status Report, which is a summary, for the period of July 1, 2024 – October 31, 2024. Additional information is included as an attachment and is filed.

3. Revenue Status Report

The Revenue Status Report, which is a summary, for the period of July 1, 2024 – October 31, 2024. Additional information is included as an attachment and is filed.

4. Minimum Wage

With the minimum wage increase to \$15.50, as of December 16, 2024 we will increase our rates as follows:

Sub Bus Monitor	\$15.50
Sub School Monitor	\$15.50
Sub Teacher Aide	\$15.50
Sub Food Service Helper	\$15.50
Student Helper	\$15.50
Lifeguard	\$15.50
Monitor	\$15.50
Aides	\$15.50
Student Worker	\$15.50
Driver Trainee	\$15.50

5. Grant

A grant with Ontario County to assist with the cost for students for the 2025-2026 school year farmer's market.

6. Field Trip- Initial

Mrs. Marissa Logue, Academy Principal, is requesting initial approval of the below trips:

- Distributive Education Clubs of America (DECA), Orlando, FL- April 25-30, 2025
- IB Spanish, San Juan, Puerto Rico- November 7-11, 2025

Ms. Kris VanDuyne, Middle School Principal, is requesting initial approval of the below trip:

- Eighth Grade Trip, Albany, NY- June 5-6, 2025

7. Athletic Trips- Final Approval

Mrs. Caroline Chapman is requesting final approval of the following athletic trips:

- Wrestling, December 28-29, 2024, Oswego State University, NY (*initial November 11, 2024*)
- Wrestling, January 10-11, 2025, Elmira NY (*initial November 11, 2024*)

8. Volunteer Coaches

Mrs. Caroline Chapman, Athletic Director, is requesting approval for the below volunteer coaches:



-
- Indoor Track- Michael Thompson
 - Modified Cheer- Mikala Steinmann
 - Wrestling- Jeremy DePew

9. 40 Hour Field Placement

Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals recommend

- Ainsley Kimball, Hobart William Smith with Melinda Arist- January 21-May 2, 2025

10. 100 Hour Psychology Practicum

Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals recommend

- Johnathon Nocera, Roberts Wesleyan University with Denise Shimmon- January – May 2025

11. Surplus Items

Approval for the below items to be declared as surplus items and sold at auction or discarded:

- 1 Double door fridge from Middle School- Tag# 000691- to be discarded
- 1 File cabinet- Tag # 001019
- 1 2008 Ford F350 stake body truck- VIN# 1FTWF33Y28EE59475
- 1 Red truck cap- no tag
- 1 2005 walk behind snow blower- no tag
- 1 File cabinet- Tag# 000981
- 1 File cabinet- Tag# 000872
- 1 File cabinet- Tag#002460
- 1 Victory fridge from Middle School- Tag#002569
- 1 Braves scoreboard top from Evans Baseball
- 1 Milk cooler- No Tag Made by True
- 1 Sod Cutter Jr
- 2 Piano key boards
- 4 Miscellaneous band instruments
- 94 Blue chairs
- 9 Cafeteria tables
- 2 Tables
- 1 Study carol
- 1 Oil changing container

12. Agreement

An agreement with the County of Ontario to provide election services consisting of programming and usage of voting machines, all equipment and machine supplies, as well as assistance with the May 20, 2025 school board election.

13. New Club

A new club at the Academy, Drone Racing. This club will allow Academy students to explore the fields of aerospace and drone technology while competing against other schools in STEM-Focused competitions. The advisor is Mr. Steve Schlegel.

14. Donation

A donation from Student Technical Services Club in the amount of \$1,140 to pay for the advisor of the Drone Racing Club.



15. Recommendations of the Committee on Special Education

Recommendations of the Committee on Special Education meeting dates of: October 21, 23, 24, 25, 31, November 1, 4, 5, 6, 7, 8, 12, 13, 14, 15, 18, 19, 20, 21, 22, 25, 26, and December 2.

Personnel

1. Non-Instructional Personnel

A. Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Sharon Switzer	Senior Clerk	3/2/2025	10

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Lucas Hess	Custodial Worker	Declined position	11/21/2024
Taylor Bordwell	Teacher Aide	Resignation	11/22/2024
Amanda Swartele	Teacher Aide	Resignation in order to accept another position in the District	12/1/2024
Aaron Stonewell	Custodial Worker	Resignation	12/3/2024

- 1) Donovan Smith, School Bus Driver, has requested a leave of absence from January 6, 2025 through March 31, 2025.

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Patrick Garcia	Teacher Aide	12/9/2024	\$15.35/hr.
Heather Lyon	School Bus Driver Trainee	11/14/2024	\$15.00/hr.
Taylor Bordwell	Substitute Teacher Aide	11/25/2024	\$15.00/hr.
Caitlin Goodemote	Substitute Teacher Aide	12/3/2024	\$15.00/hr.
Roy Brown	Food Service Helper	12/4/2024	\$16.00/hr.
Melissa Ridley	Substitute Teacher Aide	12/3/2024	\$15.00/hr.
Candace Bruzda	Teacher Aide	12/16/2024	\$15.50/hr.
Lisa Littlefield	School Bus Monitor	12/16/2024	\$15.50/hr.
Eric Ennis	Custodial Worker	12/16/2024	\$16.00/hr.
Jessica Gable	Substitute Lifeguard	12/9/2024	\$15.00/hr.
Steven Merkle	Substitute Food Service Helper	12/16/2024	\$15.50/hr.
Hannah Tyman	Teacher Aide	1/6/2025	\$15.50/hr.



2. Instructional Personnel

A. Resignation for the Purpose of Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Joni Dibble	Teaching Assistant	6/30/2025	16

B. Leave Of Absence

- 1) Sara Costello, Social Studies Teacher at the Academy, has requested a leave of absence from May 1, 2025 through June 12, 2026.

C. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) Amanda Swartele received her Bachelor's degree in Early Childhood Education from SUNY Fredonia. She earned her Master's degree in Curriculum Specialist from SUNY Brockport. She has been working as a Teacher Aide for the District since September 2023. Ms. Swartele will be appointed to a 1.0 FTE 4-year probationary Teaching Assistant with a tenure area of Teaching Assistant effective December 2, 2024.
- 2) Henry Kuperus received his Bachelor's degree in Physical Education from SUNY Brockport. He earned his Master's degree in Physical Education from Canisius College. He has been teaching for the past 18 years. Mr. Kuperus will be appointed to a 1.0 FTE 3-year probationary Physical Education Teacher with a tenure area of Physical Education effective December 17, 2024.

3)

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Amanda Swartele	Teaching Assistant Level I	12/2/2024	Step 4	4 years
Henry Kuperus	Physical Education	12/17/2024	Step 18	3 years

4) 2025-2026 Paid Internship – School Psychologist

The following individual has been recommended to paid internship position for the 2025-2026 school year at the agreed upon rate:

Kristin Falbo, School Psychologist Intern

5) 2024-2025 Coach

The following staff are recommended for 2024-2025 Coaching positions at rates in accordance with contract:

David Rappleyea	Varsity Cross Country	Step 18D
Bruce Hawkins	Varsity Girls Tennis	Step 20+



6) Non-Certified Substitute Teachers

The following individuals have been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable:

- Liam Houle
- Stella Szczepkowski
- Taylor Tripodi
- Lisa Thompson

1) Certified Substitute Teachers

The following individual is recommended to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.
Christine Barr

2) Co-Curricular & Stipend Positions 2024-2025 School Year

The following individuals are recommended to co-curricular and stipend positions at rates in accordance with contract:

CO-Curricular CTA Contract Name	SCH	Appointed	%	Level	Step
Drone Racing	HS	Steven Schlegel	100	A	1

End of Consensus Agenda

X. Board Committee Reports

- Audit Committee- Mr. Milton Johnson- December 13, 2024
- Policy Committee- Mrs. Jeanie Grimm- November 20, 2024
 - > First Reading- Policy 2100 School Symbols
 - > First Reading- Policy 3360 Student Awards and Scholarships

XI. District Committee Reports

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- Character Education Committee- Mrs. Amy Calabrese/ Mr. Milton Johnson
- **Council for Instructional Excellence (CIE)- Mrs. Julianne Miller/ Mrs. Beth Thomas- December 11, 2024**
- Diversity, Equity, and Inclusion Task Force- Mrs. Julianne Miller
- Safety / Health / Security Committee- Mr. John Polimeni

XII. Upcoming Events

- December 17- 27th Annual Holiday PRISM Concert
- December 18- 5th Grade Band and Orchestra Concert
- December 23-January 3- Winter Break- No School
- December 31- Last day to pay school taxes with 3% penalty
- January 9- Frieda O'Hanlon Oral Spelling
- January 9- CIE Committee
- January 9- CA Jazz Choir Pop Night
- January 10- Audit Committee
- January 13- Board of Education Meeting
- January 15- Elementary Small Ensemble Concert
- January 16- District Health and Safety Committee
- January 18, 19- Madrigal Dinner



Canandaigua City
School District

Agenda -December 16, 2024- 6:30 p.m.
Operations Center, 5500 Airport Road

-
- January 20- Martin Luther King, Jr.- No School
 - January 22- Policy Committee
 - January 22- 8th Grade Parent Night
 - January 22- Grades 9-11 Curriculum Fair
 - January 23- 4th and 5th Grade Chorus Concert
 - January 24, 25- FMLEA Academy & Middle School All County
 - January 27- Board of Education Meeting
 - January 29- Lunar New Year- No School
 - January 31 & February 1- FMLEA Elementary School All County
 - February 1- UPK Applications Open

XIII. Closing Remarks

(President, Board of Education and/or Superintendent)

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, November 18, 2024 at 5:00 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Jenny Tessendorf, Beth Thomas

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: On file

Executive Session

Upon a motion made by Mrs. Miller, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved calling an Executive Session at 5:00 p.m. to discuss a particular person.

Return to Open Session

Upon a motion made by Mrs. Personale, seconded by Mr. Johnson, with all present voting yes, the Board of Education returned to Open Session at 5:29 p.m.

The Board of Education took a break until 6:30 p.m.

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with all standing for the Pledge of Allegiance.

Board Meeting Minutes

Upon a motion made by Ms. Tessendorf, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved the October 21, 2024 Regular Board Meeting minutes.

APPROVED: MINUTES

October 2024 Warrant Review

Upon a motion made by Dr. Schneider, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved the October Warrants.

- A-38 General 9010642-9010702 (ACH)
- A-39 General 19742-19851 (Check Print)
- A-40 General 19725-19741 (In House)
- A-43 General 9010703-9010757 (ACH)
- A-44 General 19867-19957 (Check Print)
- A-45 General 19852-19866, 19958 (In House)
- C-7 Cafeteria 3212-3227
- C-8 Cafeteria 3228-3243
- F-10 Federal 9000517-9000518 (ACH)
- F-11 Federal 971-972 (Check Print)
- F-12 Federal 973-975 (Check Print)

Board Student Representative

Macy Schneckeburger reported that Student Government have been putting notecards out for students to write thank you notes of gratitude for anyone you would like to recognize. The New York State Council on Leadership and Student Activities (NYSCLSA) conference will be held on November 24-26, 2024.

Superintendent's Report

All State Recognition

Mr. Greg Kane, Curriculum Area Lead Teacher, recognized students who have participated at Area All State. Students prepare for ten months for this special event. Students were in attendance and presented with a certificate.

2024 Capital Outlay Project

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved voting on the 2024 Capital Outlay Project bid.

APPROVED: CAPITAL OUTLAY PROJECT

Based on review and a meeting, LaBella Associates, D.P.C. review of bids for the Canandaigua 2024 Capital Outlay Project. Opening of bids was held on November 13, 2024:

Contractor: Window Specialist, Inc.
Base Bid and Alternate one: \$95,750

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for 2024 Capital Outlay project as follows:

Contract: Window Specialist, Inc. \$95,750

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mrs. Amy Calabrese	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessororf	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

Consensus Agenda

Upon a motion made by Mrs. Calabrese, seconded by Ms. Tessororf, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business

1. Treasurer's Report

the Treasurer's Report for the Period of August 1, 2024 – August 31, 2024 and September 1, 2024 – September 30, 2024. Additional information is included as an attachment and is filed.



2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2024 – August 31, 2024 and July 1, 2024 – September 30, 2024. Additional information is included as an attachment and is filed.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2024 – August 31, 2024 and July 1, 2024 – September 30, 2024. Additional information is included as an attachment and is filed.

4. Election Inspector Rate

the amended the election inspector rate to minimum wage of \$15//hr.

5. Election Inspectors

the following to serve as election inspectors and poll workers for December 3, 2024: Dick Onze, Sue Onze, Elaine Williard, Larry Williard, Diane Olivet, Karen Demay, Jim Demay, Judith Flamini, Sandy Shafer, Vernon Tenney, Sandy Delmonte, Pam Gilison, Dolores Thompson, Mike Mahar, Anne Olvany, Aline Clement, Lisa Brunelli, Diane Kemp, Jenna Sutton, Sarah Gatesman, and others as need will be approved for December 3, 2024 at a future Board meeting.

6. Athletic Trips- Final Approval

the request of Mrs. Caroline Chapman, Athletic Director, for final approval of the following athletic trips:

- Varsity Girls Basketball, December 27-28, 2024, Amsterdam, NY (*initial September 23, 2024*)
- Hockey, November 29-30, 2024, Albany, NY (*initial September 23, 2024*)

7. Athletic Trips- Initial Approval

the request of Mrs. Caroline Chapman for initial approval of the following athletic trips:

- Wrestling, December 28-29, 2024, Oswego State University, NY
- Wrestling, January 10-11, 2025, Elmira NY

8. Athletic Trip- Initial/ Final Approval

the request of Mrs. Caroline Chapman for initial approval of the following athletic trips

- Wrestling, December 13-14, 2024, Jamestown, NY

9. Field Trip- Initial Approval

the request of Mrs. Marissa Logue, Academy Principal, for initial approval of the following trip:

- Academy Music, April 3-5, 2025, Ithaca, NY

10. Volunteer Athletic Coaches

the request of Mrs. Caroline Chapman of the below volunteer coaches for the winter.

- Boys Basketball- Matt Johengen, Ben Roberge
- Girls and Boys Basketball- Jack Leasure
- Wrestling- Nate Gilligan, Lauren Lamb, Casey Lamb, Jesse Hibbard, Austin Cayward
- Indoor Track & Field- Mark Weller
- Bowling- Bill Erb, Eric Mann
- Cheer- Maralee Taft, Elexis Taft
- Ice Hockey- Spencer Taft, Austin Wharry

11. Music Program Volunteer

the request of Ms. Kris VanDuyne, Middle School Principal, for approval for Mrs. Katrina Picariello to be a parent volunteer for our music program.

12. Incomplete Team

the request of Mrs. Caroline Chapman for Wayne Central Schools to allow one student to participate in wrestling on the Canandaigua City School District girls wrestling team. Wayne does not have a girls team.

13. Assessment Corrections

WHEREAS, owners of 3093 and 3095 Pierce Brook Trail (Tax Parcel Nos. 97.07-1-15.000 and 97.07-1-14.000, respectively) filed RP-554 applications (“Applications”) to correct their assessment pursuant to Real Property Tax Law Article 5; and

WHEREAS, the County Director of Real Property Tax reviewed and denied such applications because the reason for the correction did not meet the criteria of a correctable error under the applicable statute; and

WHEREAS, the School District’s legal counsel has reviewed the applications and agrees with the conclusions of the County Director of Real Property Tax.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education hereby denies the RP-554 Applications because the reason for the correction does not meet the criteria of a correctable error under the applicable statute.
2. This Resolution shall take effect immediately.

14. Audit

approval of the Single Audit Report for the Year Ended June 30, 2024, Extraclassroom Audit Report and Corrective Action Plan for the Year Ended June 30, 2024.

15. All-State Chaperones

approval for Taylor Day and Danae Sciolino to be All-State Chaperones.

16. Agreement

agreement with Living Soul of New York Applied Behavior Analysis, PLLC for student Functional Behavior Assessments and Behavior Intervention Plans per contract, effective November 4, 2024-June 30, 2025.

17. Surplus Items

approval to declare as surplus the below bus to be sold on Auctions International website:

- Bus 25, 4UZABRDXHCHV4684- 95,595- high mileage, excessive rust and frame rot

18. December-January Field Placement

the requests of Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals for:

- Jessica Avery, Keuka College with Jennifer Coles-Lloyd- December 16, 2024-January 17, 2025
- Allie Beaudoin, Keuka College with Stephanie Scheemaker- December 16, 2024-January 24, 2025
- Carly Scott, Keuka College with Amy Wade- January 21, 2025-May 5, 2025



the request of Ms. Kris VanDuyne, Middle School Principal:

- Sara Hullings, Keuka College with Mike Mahar- December 13, 2024-January 24, 2025

19. Spring 2025 Field Placement

the request of Mrs. Marissa Logue, Academy Principal for:

- Kelsey Barrows, Hobart William Smith with Josh Mull- January 21, 2025-May 2, 2025
- Isabelle Girolamo, Hobart William Smith with Meghan Cabral- January 21, 2025-May 2, 2025

20. Spring 2025 Student Teacher Placement

the request of Mrs. Marissa Logue, Academy Principal for:

- Alexis Price, SUNY Potsdam with Wendy Mandarano- January 21, 2025-May 16, 2025

21. New Scholarship

the request of Mrs. Marissa Logue for a new scholarship, **John Michalko Scholarship for Volunteerism** in the amount of \$500. Criteria is for a senior who has accumulated 30 hours of community service at Wood Library at the time of their applications. Hours may be counted from freshman, sophomore, junior, and senior years. Students will write a short paragraph to talk about the impact volunteering at the library has had on them.

22. Recommendations of the Committee on Special Education

recommendations of the Committee on Special Education meeting dates of: October 1, 2, 3, 8, 9, 10, 11, 15, 16, 17, 18, 21, 22, 23, 24, 28, 29, 30, 31, November 1, and 4.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Courtney Simpson	School Monitor	Resignation	10/18/2024
Rhonda Anderson	School Bus Driver & School Monitor	Resignation	10/25/2024
Becca Lampley	School Monitor	Resignation	10/29/2024
Roy Brown	Food Service Helper	Resignation	11/13/2024
Siu Tsui Chuk	Cook	Resignation	11/19/2024
Dawn Arnaud	Teacher Aide	Resignation in order to accept another position in District	11/14/2024



B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Grace Palermo	Substitute Typist	10/22/2024	\$19.14/hr.
Laura Ingold	Typist, FT 10-month	10/22/2024	\$16.13/hr.
Laura Steiner	School Monitor	10/28/2024	\$15.44/hr.
Courtney Simpson	Substitute School Monitor	10/28/2024	\$15.00/hr.
Courtney Simpson	Substitute Teacher Aide	10/28/2024	\$15.00/hr.
Tim Buck	Substitute Administrative Aide	11/18/2024	\$22.03/hr.
Todd DeRycke	Substitute School Bus Driver	10/31/2024	\$19.00/hr.
Todd DeRycke	School Bus Driver Trainee	10/31/2024	\$15.00/hr.
Candace Bruzda	Substitute Teacher Aide	11/4/2024	\$15.00/hr.
Candace Bruzda	Substitute School Monitor	11/4/2024	\$15.00/hr.
Kristina LaTourette	Food Service Helper	11/22/2024	\$15.76/hr.
Siu Tsui Chuk	Teacher Aide	11/20/2024	\$16.45/hr.
Kurt Erway	School Monitor	11/18/2024	\$15.44/hr.
Virginia Smith	Teacher Aide	11/18/2024	\$15.35/hr.
Aaron Stonewell	Custodial Worker	11/26/2024	\$16.00/hr.
Lucas Hess	Custodial Worker	11/18/2024	\$16.00/hr.
Wilfred Gassmann	Custodial Worker	11/18/2024	\$16.00/hr.
Alissa Kemp	Teacher Aide	11/26/2024	\$15.35/hr.
Tawny DeCann	Teacher Aide	11/18/2024	\$15.35/hr.
Mary Vaughn	Food Service Helper	12/2/2024	\$15.76/hr.
Dawn Arnaud	Typist, FT12	11/15/2024	Current Rate
Jennifer Francis	Library Aide	11/18/2024	\$15.35/hr.

2. Instructional Personnel

A. Removal

RESOLVED, upon recommendation of the Superintendent of Schools, and after deliberation and discussion in executive session, that the Board terminates the probationary appointment of Assistant Principal Calee Prindle, effective the close of business on December 19, 2024. The Superintendent is directed to notify the employee of this decision.

Date: November 18, 2024

Deborah Sundlov, District Clerk
Canandaigua City School District

B. Leave Of Absence

1) of Jennifer Cerne, Music Teacher at the Primary School for a leave of absence from April 14, 2025 through May 26, 2025.

C. Resignation for the Purpose of Retirement

resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Cheryl Bournival	Teaching Assistant	12/31/2024	25



D. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.

- 1) of Kelly Keys who received her Bachelor’s degree in Health Education from SUNY Cortland. She earned her Master’s degree in Math, Science, and Technology Education from St. John Fisher. She has been teaching in public education for 10 years. Ms. Keys is appointed to a 1.0 FTE, 3-year probationary Science Teacher with a tenure area of Science effective December 19, 2024.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Kelly Keys	Biology 7-12; Earth Science 7-12; General Science 7-12; Heath Education K-12	12/19/2024	Step11	3-years

2) 2024-2025 Coaches

the following staff for 2024-2025 Coaching positions at rates in accordance with contract:

Anderson, James	Modified A Football	8A
Brennan, Mike	Varsity Girls Basketball	13F
Ceravolo, Colton	JV Boys Basketball	3D
Crouse, Jordan	JV Winter Cheer	2C
Cuppennell, Mike	Varsity Wrestling	2F
D’Alessandro, Kai	JV Swimming	1B
Daly, Tom (.5)	JV Indoor Track	4B
Davern, James	Varsity Boys Basketball	5F
Falk, Matt	Assistant Girls Basketball	3D
Hawkins, Bruce	Assistant Alpine Skiing	1B
Hennessy, Alex	Unified Bowling	6AA
Hulme, Robin	Assistant Boys Basketball	20D+
Kraft, Rebecca	Boys Diving	14B
Lopez, Donovan	Modified Girls Basketball	20A
Marsh, Daina (.5)	JV Indoor Track	11B
Mack, Clayton	Assistant Varsity Wrestling	12D
Moore, Derek	JV Wrestling	12D
Myers, Rachael	Modified Girls Basketball	2A
Notter, Abbey	JV Girls Basketball	4D
Pryor, Zander	Assistant Ice Hockey	3C
Robbins, Dan	Modified Boys Basketball	12A
Scheemaker, Erik	Varsity Boys Swimming	11E
Sutter, Mark (.25)	JV Indoor Track	20B+
Sedita, Paul	Varsity Girls Indoor Track	18D
Swain, Murphy	Varsity Skiing	1D
Sweet, Adam	Modified Wrestling	7A
Taft, David	Varsity Ice Hockey	6E
Tepper, Michael	Varsity Bowling	7C
Thompson, Marlese	Varsity Winter Cheer	20E
Wallwork, Jack	Modified Boys Basketball	5A
Ward, Matt (.75)	Head Varsity Track Coach	20D
Welch, Jeff	Strength, Fitness, Conditioning	8A
Whittaker, Taylor	Mod Winter Cheer	3A
Windheim, Taryn	Modified Boys Swimming	5A



York, Deven

Modified Wrestling

6A

3) Interim Substitute

the following individual for an Interim Substitute position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Luc Pereira	Music Teacher	Middle School	11/4/2024

4) Mentors

the following adjustments to 2024-2025 Mentors at rates in accordance with contract:

- End Jennifer Coles-Lloyd effective 10/25/24; Replace with Kathryn Mathers effective 10/28/24, Level I
- Move Chelsea Northrop from Level 3 to Level 1
- Approve Sara Maser as Level 3

5) Contract Substitute Teacher

the following individual to Contract Substitute Teacher positions for the 2024-2025 school year at the approved rate:

Kaitlyn Evans – Middle School, Effective 11/7/2024

6) Certified Substitute Teachers

the following individuals to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Matt Bond
Shelley Sossong – Preferred (Retiree)

7) Co-Curricular & Stipend Positions 2024-2025 School Year

the following individuals to co-curricular and stipend positions at rates in accordance with contract:

Co-Curricular CTA Contract Name	SCH	Appointed	Effective	Level	Step
Jazz Ensemble	MS	Greg Kane	10/23/2024	B	3
Fiddle Club	MS	Haley Moore	10/21/2024		

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mr. Milton Johnson reported on behalf of the Audit Committee which met on November 15, 2024. They reviewed the Single Audit and Extraclassroom Audit for the year ending June 30, 2024. The next meeting is December 13.

District Committee Reports

Council for Instructional Excellence (CIE)

Mrs. Miller reported on behalf of CIE which met on November 13, 2024. They reviewed and approved several Grants for Excellence, approved a new course in music, and received a professional development update. The next meeting is scheduled for December 11, 2024.

Diversity, Equity, and Inclusion Task Force (DEI)

Mrs. Julianne Miller reported out on behalf of the DEI Task Force that met on October 30, 2024. The Committee received an update on work taking place in each of the buildings to make the District a welcoming and inclusive environment for all students, work taking place for universal learning with staff around language, and steps taking place to ensure that the entryways in each building are welcoming and affirming.

Upcoming Events

- November 13- CIE Meeting
- November 15- Audit Committee
- November 19- Academy Fall Band Concert
- November 20- Policy Committee
- November 21- Middle School Small Ensembles Concert
- November 27-29- Thanksgiving Break- No School
- December 2- Last day to pay school taxes with 1% penalty
- December 2- Winter Modified Sports Begins
- December 4- Middle School Orchestra Concert
- December 5- Evening UPK-5 Parent-Teacher Conferences
- December 5- RPO and CA Holiday Concert
- December 6- Half Day UPK-5 Students
- December 10- 8th Grade Band and Chorus Concert
- December 11- 6th Grade Band and Chorus Concert
- December 11- 7th Grade Band and Chorus Concert
- December 12- Evening UPK-5 Parent-Teacher Conferences
- December 13- Audit Committee
- December 13- Half Day UPK-5 Students
- December 16- Board of Education Meeting
- December 17- 27th Annual Holiday PRISM Concert
- December 18- Policy Committee
- December 18- 5th Grade Band and Orchestra Concert
- December 23-January 3- Winter Break- No School
- December 31- Last day to pay school taxes with 3% penalty

Adjournment

Upon a motion made by Ms. Tessendorf, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:46 p.m. The next Regular meeting will be on December 16, 2024 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk

The Special meeting of the Canandaigua City School District Board of Education was held on Wednesday, December 4, 2024 at 6:00 p.m. at the District Office, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, Jen Schneider, Jenny Tessendorf, Beth Thomas

BOARD MEMBERS ABSENT: Megan Personale, John Polimeni

LEADERSHIP TEAM PRESENT: Jamie Farr

LEADERSHIP TEAM PRESENT: Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

Pledge of Allegiance to the Flag

Mrs. Grimm led the Board in the Pledge of Allegiance.

Acceptance of Vote Results

Upon a motion made by Mrs. Calabrese, seconded by Dr. Schneider, with all present voting yes, the Board of Education accepted the results of the 2024 Revitalization Capital Project results.

APPROVED: VOTE RESULTS

Proposition

755 - Yes

283 - No

Foreign Exchange Student

Upon a motion made by Mrs. Miller, seconded by Mr. Johnson, with all present voting yes, the Board of a Foreign exchange Student.

APPROVED: FOREIGN EXCHANGE STUDENT

the request of Mrs. Marissa Logue, Academy Principal, for the below AFS exchange student for the 2024-2025 school year. Additional information is included in packet.

- Pietro Fracasso from Italy

Adjournment

Upon a motion made by Mr. Johnson, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved the adjournment of the Special meeting at 6:01 p.m. The next Regular meeting will be on December 16, 2024 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk

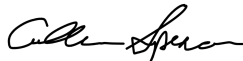
Treasurer's Report
Cafeteria
October 1 - October 31, 2024

Balance Forward:	October 1, 2024	1,042,053.74
Receipts		
	Meal Claims	197,622.00
	Prior month in-transit adj	
	Cafeteria Deposits - Sent by School Café	6,834.05
	Cafeteria Deposits - Sent by D.O.	
	Account Deposits - Online	17,786.75
	Refunds	
	Commissions	
	Local Foods Grant	
	Rebates	187.12
	Federal ARP Equipment Grant	
	Donation	
	Invoices	
	Interest	1,443.88
		223,873.80
	Total Receipts	
Disbursements		
	Warrant	(125,632.84)
	Sales Tax	
	Xfer to General	
	Payroll 10/15/24	(47,172.02)
	Payroll 10/31/24	(33,203.03)
		(206,007.89)
	Total Disbursements	
Balance on Hand:	October 31, 2024	\$ 1,059,919.65

Bank Reconciliation

Bank Statement			
	CNB 5115	0.03%	468,538.01
	CNB Paypal	0.00%	36,975.80
	NYCLASS 0010		359,386.15
	Deposit in transit (Café Deposit)		(2,602.31)
	Deposit in transit (from General)		197,622.00
	Outstanding Checks		
		Reconciled Balance	\$ 1,059,919.65

Respectfully Submitted,



Cullen Spencer, Treasurer

Date Completed: 11/22/2024

Reviewed by: _____

Date Reviewed: _____

Treasurer's Report
Capital Savings
October 1 - October 31, 2024

Balance Forward: October 1, 2024 **0.27**

Receipts

Receipts	
Xfer from Capital Checking CNB	
BAN Proceeds	
Print Deposits	
Xfer from Capital Now	
Interest	
Total Receipts	-

Disbursements


Xfer to Gen to pay back loan for Asset Preservation	
Xfer to Capital Checking for Asset Preservation	
Xfer to DS	
Total Disbursements	-

Balance on Hand: October 31, 2024 **\$ 0.27**

Bank Reconciliation

Bank Statement CNB 2223	0.03%	0.27
Bank Statement NYCLASS		-
Xfer in transit (to Capital Checking)		
Reconciled Balance		\$ 0.27

Respectfully Submitted,



Cullen Spencer, Treasurer
Date Completed: 11/27/2024

Reviewed by: _____
Date Reviewed: _____

Treasurer's Report
Capital Now
October 1 - October 31, 2024

Balance Forward: October 1, 2024 47,168.16
Receipts

Loan from General for Asset Preservation
Loan from General for Bus Purchase
Insurance Proceeds for Academy Gym Floor
Smart Schools Bond
Xfer from BAN Proceeds for Asset Preservation
Xfer from General
Refund - Hanover
Interest

Total Receipts _____ -

Disbursements

Warrant
Xfer to Capital Savings
Prior month correction
Due to DS
Xfer to General for BAN payoff

Total Disbursements _____ -

Balance on Hand: October 31, 2024 \$ 47,168.16

Bank Reconciliation

Bank Statement CNB 5645 2.53
 Chase 1109 47,165.63

Xfer to general in transit
Outstanding Checks

Reconciled Balance \$ 47,168.16

Respectfully Submitted,



Cullen Spencer, Treasurer

Date Completed: 11/27/2024

Reviewed by: _____
Date Reviewed: _____

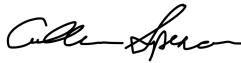
Treasurer's Report
Debt Service
October 1 - October 31, 2024

Balance Forward:	October 1, 2024	1,195,343.06
Receipts		
	Xfer from Capital	
	BAN Premium	
	Interest - CD	5,023.81
	Interest - Savings	
	Total Receipts	<u>5,023.81</u>
Disbursements		
	Xfer to General	-
	Total Disbursements	<u>-</u>
Balance on Hand:	October 31, 2024	<u><u>\$ 1,200,366.87</u></u>

Bank Reconciliation

Bank Statement	CNB 7123	19.33
Bank Statement	CD 7700	592,945.22
Bank Statement	CD 7909	607,402.32
Deposit in transit (refund of CNB wire fee)		
	Reconciled Balance	<u><u>\$ 1,200,366.87</u></u>

Respectfully Submitted,



Cullen Spencer, Treasurer

Date Completed: 11/27/2024

Reviewed by: _____
Date Reviewed: _____

Treasurer's Report
Federal
October 1 - October 31, 2024

Balance Forward: October 1, 2024 1,699,126.36

Receipts

IDEA 611	
IDEA 619	
ARP-IDEA 611	
ARP-IDEA 619	
Federal COVID Stimulus - CRRSA	
Federal COVID Stimulus - ARPA	
Summer 4408 (ESY)	
Title IA	
Title III ENL	
Title IIIA	
Title IV	
Title IIA	
UPK	394,561.00
UPK - ARPA	
Healthcare Workers Bonus	

	Total Receipts	394,561.00
--	----------------	------------

Disbursements

Warrant - Checks	(120,724.00)
Warrant - ACH	(18,700.00)
Due to General	
PR Adjustments	
XFER to Gen for interfund loan paydown	(900,000.00)
PR 10-15	(77,514.79)
PR 10-31	(73,231.72)

	Total Disbursements	(1,190,170.51)
--	---------------------	----------------

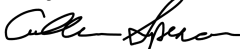
Balance on Hand: October 31, 2024 \$ 903,516.85

Bank Reconciliation

Bank Statement Chase 1117	544,705.85
Outstanding Checks	(35,750.00)
Deposit in transit (xfer from Gen Muni)	394,561.00

	Reconciled Balance	\$ 903,516.85
--	--------------------	------------------

Respectfully Submitted,



Cullen Spencer, Treasurer

Date Completed: 11/27/2024

Reviewed by: _____

Date Reviewed: _____

Treasurer's Report
 General Muni
 October 1 - October 31, 2024

Balance Forward:	October 1, 2024	28,389,417.41
Receipts		
STAR		
Gen Aid		
VLT	147,982.01	
Excess Cost Aid		
Nonresident Homeless Aid		
Commercial Gaming grant		
Instructional Materials Aid		
Summer Sch 4408		
Retiree Health ACH		
MCD		
Ch. 47/66/721		
IB Exam Waivers		
Misc		
Xfer from Gen Paypal		
Xfer from Leadership for PSAT Proctors		
Xfer from Gen Now/Tax Coll	11,447,640.33	
Xfer from Cafeteria		
E-rate		
Chromebook sales		
Interest	57,977.47	
	Total Receipts	11,653,599.81


Disbursements		
Xfer to General Now	(5,500,000.00)	
Xfer to VEBA		
Xfer to Deductions for Retiree 403B payout		
Xfer to Cafeteria		
Xfer to Capital for Bus purchase		
	Total Disbursements	(5,500,000.00)

Balance on Hand:	October 31, 2024	<u>\$ 34,543,017.22</u>
-------------------------	-------------------------	--------------------------------

Bank Reconciliation

Bank Statement	CNB 4323	5,558,518.04
	NYCLASS 01-1165-0006	14,661.96
	NYCLASS 01-1165-0012	350.62
	Community Bank CDARS 4484	7,000,000.00
	MCB Liquid Money Market 9081	1,203,272.32
	CNB CD 7795	
	CNB CD 7993	
	CNB CD 9345	6,333,463.95
	CNB CD 1006	
	CNB CD 1174	
	CNB CD 6453	5,000,000.00
	CNB CD 0090	4,500,000.00
	CNB CD 6843	5,524,933.33
In-transit (Xfer to Gen Now)		
In-transit (Xfer to cafe)		(197,622.00)
In-transit (Xfer to Fed)		(394,561.00)
	Reconciled Balance	<u>\$ 34,543,017.22</u>

Respectfully Submitted,



Cullen Spencer, Treasurer

Reviewed by: _____

Date Completed: 11/27/2024

Date Reviewed: _____

Treasurer's Report
General Now
October 1 - October 31, 2024

Balance Forward: October 1, 2024 8,511,961.08

Receipts

Tax Collections	10,247,640.33	
County Prior Year Taxes		
County Tax Penalty		
Invoices	174,013.51	
City Prior Year Taxes		
City Tax Penalty		
PILOT		
BOCES	1,458,311.40	
Refunds	1,386.75	
Student Fees		
Donations		
Insurance Recovery		
E-rates	1,396.25	
Misc		
Scrap		
Revtrak Chromebook/iPad sales		
Xfer from Gen Muni	5,500,000.00	
Payroll Xfers from Café	80,375.05	
Payroll Xfers from Federal	150,746.51	
Xfer from Payroll	0.14	
Xfer from Fed for interfund loan paydown	900,000.00	
ACH return		
Retiree Health ACH	58,025.01	
ERS Accepted Adj	241.45	
Earnings from Treasury Bill Maturity	298,604.29	
Interest/Earnings	4,669.26	
Total Receipts	18,875,409.95	

Disbursements

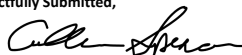
A/P Warrants	(2,551,690.86)	
Payroll Deductions Warrants	(4,225,091.46)	
Add back non-cash deduction payments:		
Employee Health Deductions	124,935.14	
Employee Dental Deductions	12,460.51	
Employee fines (Deduction code DISTR)	-	
Correction for State-dated payroll check voids		
Xfer to Leadership		
Health Insurance Wire	(1,078,162.60)	
ERS Annual Invoice		
Xfer to Capital		
ERS Accepted Adj		
Omni TSA Non-elective Contributions (ER)		
VEBA Cash Balance xfer to BRI		
BAN Principal		
BAN Interest		
H S A Fundings	(15,448.19)	
Xfer to Gen Muni	(11,447,640.33)	
Bond Interest		
Bond Principal		
Check Print Postage	(184.11)	
Total Disbursements	(19,180,821.90)	

Balance on Hand: October 31, 2024 \$ 8,206,549.13

Bank Reconciliation

Bank Statement		
CNB 9172		1,148,967.02
Tax Collection 6026		-
Chase Lockbox 6841		8,200,034.55
CNB 3427		58,025.01
Chase Treasuries 5961		-
Outstanding Checks		(1,099,387.07)
Charge in-transit (HSA)		(100.00)
Charge in-transit (OMNI)		(78,029.31)
Charge in-transit (Payroll ERS)		(23,327.92)
Deposit in transit (NSF check 3033 re-deposit)		329.85
Xfer in-transit (to extracurricular)		
Refund in-transit - Stop payment fee		37.00
Reconciled Balance		\$ 8,206,549.13

Respectfully Submitted,



Cullen Spencer, Treasurer

Reviewed by: _____

Date Completed: 11/27/2024

Date Reviewed: _____

Treasurer's Report
Leadership
October 1 - October 31, 2024

Balance Forward: October 1, 2024 \$ 93,390.12
Receipts

Vanco RevTrak Revenue	12,631.74	
Xfer from Extracurricular		
Interest	242.88	
Xfer from General Now		
Xfer from Deductions		
Cash Receipt Query Attached	8,009.73	
Misc deposit		
Total Receipts		20,884.35

Disbursements

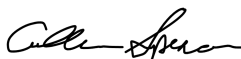
Warrant	(15,472.94)	
NSF Check		
FNBO Credit Card		
Xfer to Extracurricular		
Xfer to General for Proctor Pay		
Xfer to General for DECA Donation		
Xfer to Trust Memorial		
Total Disbursements		(15,472.94)

Balance on Hand: October 31, 2024 \$ 98,801.53

Bank Reconciliation

Bank Statement	CNB 4762	38,170.03
Bank Statement	NYCLASS 0009	60,902.88
Less Outstanding Checks		(271.38)
Deposit in-transit (Revtrak)		
Deposit in-transit (Stop payment fee)		
Xfer in-transit (to XC)		
Xfer in-transit (to Gen)		
Reconciled Balance		<u>\$ 98,801.53</u>

Respectfully Submitted,



Cullen Spencer, Treasurer

Date Completed: 11/27/2024

Reviewed by: _____
Date Reviewed: _____

Treasurer's Report
Payroll
October 1 - October 31, 2024

Balance Forward: October 1, 2024 0.14

Receipts

Xfer from Gen Now
ACH Return
Payroll adjustments
Voided Checks
Interest

Total Receipts _____ -

Disbursements

Adj for negative PR checks
Xfer to General Now

Total Disbursements _____ (0.14)
(0.14)

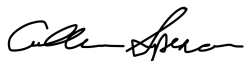
Balance on Hand: October 31, 2024 \$ _____ -

Bank Reconciliation

Bank Statement CNB 7815 0.03%
Outstanding Checks
Deposit in transit - Stop payment fee refund
Small balance adj

Reconciled Balance \$ _____ -

Respectfully Submitted,



Cullen Spencer, Treasurer

Date Completed: 11/27/2024

Reviewed by: _____

Date Reviewed: _____

Treasurer's Report
Trust Memorial
October 1 - October 31, 2024

Balance Forward: October 1, 2024 391,412.20

Receipts

Dividends		
Academy Trust		
Sara Shenkman		
Donations/Contributions	150.00	
Investment Results		
Stale-Dated Check write-offs		
Xfer from Leadership		
Interest	0.24	
Total Receipts	150.24	150.24

Disbursements

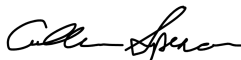
Warrant		
Void Warrant		
Xfer to Extracurricular		
Investment Results		
Due to Extra Curricular		
Total Disbursements	-	-

Balance on Hand: October 31, 2024 \$ 391,562.44

Bank Reconciliation

Bank Statement CNB Invest	381,867.57
Bank Statement CNB 6516	9,694.87
Less Outstanding Checks	
Deposit in transit (Stop payment fee refund)	
Reconciled Balance	\$ 391,562.44

Respectfully Submitted,



Cullen Spencer, Treasurer

Date Completed: 11/27/2024

Reviewed by: _____

Date Reviewed: _____

Canandaigua City School District

Appropriation Status Summary Report By Object From 7/1/2024 To 10/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
100	Instructional Salary	*	22,650.00	-1,025.00	21,625.00	0.00	0.00	21,625.00
120	Instructional Salary	*	7,997,223.00	-2,457.00	7,994,766.00	1,361,346.93	6,367,678.76	265,740.31
121	Instructional Salary	*	375,177.00	0.00	375,177.00	64,603.08	289,571.92	21,002.00
122	Instructional Salary	*	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
129	Instructional Salary	*	16,656.00	0.00	16,656.00	7,139.62	0.00	9,516.38
130	Instructional Salary	*	9,316,024.00	-1,669.20	9,314,354.80	1,645,505.00	7,509,484.86	159,364.94
140	Instructional Salary Substitutes	*	823,750.00	0.00	823,750.00	93,647.25	0.00	730,102.75
141	Instructional Salary	*	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
150	Instructional Salary	*	12,080,668.00	122,823.70	12,203,491.70	3,016,526.28	8,428,006.25	758,959.17
151	Instructional Salary	*	9,550.00	0.00	9,550.00	0.00	0.00	9,550.00
160	Non-Instructional Salary	*	10,823,668.00	-38,350.50	10,785,317.50	2,595,858.73	3,098,158.48	5,091,300.29
200	Equipment	*	574,896.00	24,501.02	599,397.02	99,304.12	125,188.49	374,904.41
220	Computer Hardware	*	130,600.00	0.00	130,600.00	0.00	0.00	130,600.00
400	Contractual	*	3,633,615.00	458,371.82	4,091,986.82	1,177,247.45	2,123,689.59	791,049.78
415		*	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
450	Supplies	*	1,921,662.00	51,450.12	1,973,112.12	889,124.60	693,786.48	390,201.04
460	Computer Software	*	122,905.00	7,725.00	130,630.00	38,403.86	19,541.51	72,684.63
470	Tuition	*	1,621,257.00	-32,840.00	1,588,417.00	141,014.25	1,145,025.01	302,377.74
473		*	0.00	24,310.00	24,310.00	4,862.00	19,448.00	0.00
480	Textbooks	*	205,712.00	-7,725.00	197,987.00	89,051.14	8,702.97	100,232.89
490	BOCES	*	10,127,758.00	18,599.95	10,146,357.95	2,601,333.49	7,380,862.46	164,162.00
600	Principal	*	4,395,000.00	405,000.00	4,800,000.00	350,000.00	4,450,000.00	0.00
700	Interest	*	3,343,635.00	-405,000.00	2,938,635.00	86,925.00	2,461,067.35	390,642.65
800	Employee Benefits	*	23,293,100.00	-202,604.00	23,090,496.00	6,616,750.83	12,821,260.88	3,652,484.29
900	Interfund Transfers	*	280,000.00	0.00	280,000.00	0.00	0.00	280,000.00
Fund ATotals:			91,147,506.00	421,110.91	91,568,616.91	20,878,643.63	56,941,473.01	13,748,500.27
160	Non-Instructional Salary	*	675,100.00	0.00	675,100.00	138,879.64	53,045.36	483,175.00
200	Equipment	*	179,000.00	0.00	179,000.00	13,353.30	56,864.04	108,782.66
400	Contractual	*	1,113,000.00	0.00	1,113,000.00	198,123.92	743,817.49	171,058.59
450	Supplies	*	121,900.00	0.00	121,900.00	18,686.70	92,902.16	10,311.14
800	Employee Benefits	*	284,000.00	0.00	284,000.00	78,145.25	10,064.27	195,790.48
Fund CTotals:			2,373,000.00	0.00	2,373,000.00	447,188.81	956,693.32	969,117.87

Canandaigua City School District

Appropriation Status Summary Report By Object From 7/1/2024 To 10/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
150		*	6,000.00	0.00	6,000.00	3,000.00	0.00	3,000.00
800		*	459.00	0.00	459.00	0.00	0.00	459.00
	Fund FHBTotals:		6,459.00	0.00	6,459.00	3,000.00	0.00	3,459.00
150	Instructional Salary	*	396,794.00	0.00	396,794.00	84,044.96	354,572.04	-41,823.00
400	Contractual	*	11,144.59	-2,005.26	9,139.33	0.00	2,155.00	6,984.33
450	Supplies	*	9,098.00	4,505.26	13,603.26	4,505.26	0.00	9,098.00
800	Employee Benefits	*	165,364.00	0.00	165,364.00	0.00	0.00	165,364.00
	Fund FIATotals:		582,400.59	2,500.00	584,900.59	88,550.22	356,727.04	139,623.33
150	Instructional Salary	*	606,768.00	0.00	606,768.00	101,127.68	505,640.32	0.00
160	Non-Instructional Salary	*	134,293.00	0.00	134,293.00	29,750.14	0.00	104,542.86
400	Contractual	*	100,411.00	0.00	100,411.00	0.00	100,411.00	0.00
800	Employee Benefits	*	203,249.00	0.00	203,249.00	0.00	0.00	203,249.00
	Fund FIBTotals:		1,044,721.00	0.00	1,044,721.00	130,877.82	606,051.32	307,791.86
150	Instructional Salary	*	1,319.00	0.00	1,319.00	219.28	1,099.72	0.00
160	Non-Instructional Salary	*	13,034.00	0.00	13,034.00	3,745.19	0.00	9,288.81
400	Contractual	*	18,341.00	0.00	18,341.00	0.00	18,341.00	0.00
	Fund FICTotals:		32,694.00	0.00	32,694.00	3,964.47	19,440.72	9,288.81
150	Instructional Salary	*	91,939.00	0.00	91,939.00	16,253.84	75,684.86	0.30
400	Contractual	*	4,101.00	-60.00	4,041.00	210.00	0.00	3,831.00
450	Supplies	*	29.02	0.00	29.02	0.00	0.00	29.02
460	Travel	*	2,039.00	60.00	2,099.00	0.00	1,351.00	748.00
	Fund FIITotals:		98,108.02	0.00	98,108.02	16,463.84	77,035.86	4,608.32
400	Contractual	*	37,276.76	5,700.00	42,976.76	2,400.00	35,300.00	5,276.76
450	Supplies	*	744.29	0.00	744.29	0.00	0.00	744.29
490		*	912.00	0.00	912.00	0.00	0.00	912.00
	Fund FIVTotals:		38,933.05	5,700.00	44,633.05	2,400.00	35,300.00	6,933.05
150	Instructional Salary	*	93,000.00	0.00	93,000.00	123,084.50	0.00	-30,084.50

Canandaigua City School District

Appropriation Status Summary Report By Object From 7/1/2024 To 10/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
160	Non-Instructional Salary	*	165,000.00	0.00	165,000.00	150,253.53	0.00	14,746.47
400	Contractual	*	51,500.00	0.00	51,500.00	4,592.06	0.00	46,907.94
450	Supplies	*	600.00	0.00	600.00	183.42	349.83	66.75
470	Tuition	*	150,200.00	0.00	150,200.00	137,573.06	0.00	12,626.94
490		*	375,000.00	0.00	375,000.00	0.00	375,000.00	0.00
800	Employee Benefits	*	83,000.00	0.00	83,000.00	0.00	0.00	83,000.00
Fund FSSTotals:			918,300.00	0.00	918,300.00	415,686.57	375,349.83	127,263.60
150	Instructional Salary	*	267,812.00	0.00	267,812.00	46,042.08	213,559.92	8,210.00
160	Non-Instructional Salary	*	89,703.00	0.00	89,703.00	10,115.10	0.00	79,587.90
400	Contractual	*	429,000.00	0.00	429,000.00	54,450.00	374,550.00	0.00
800	Employee Benefits	*	2,607.00	0.00	2,607.00	0.00	0.00	2,607.00
Fund FUPTotals:			789,122.00	0.00	789,122.00	110,607.18	588,109.92	90,404.90
240		*	10,000.00	0.00	10,000.00	8,042.79	1,957.21	0.00
293		*	90,000.00	0.00	90,000.00	0.00	0.00	90,000.00
Fund H25Totals:			100,000.00	0.00	100,000.00	8,042.79	1,957.21	90,000.00
210		*	500,000.00	1,872,525.84	2,372,525.84	312,770.84	1,524,755.00	535,000.00
Fund HBUTotals:			500,000.00	1,872,525.84	2,372,525.84	312,770.84	1,524,755.00	535,000.00
200		*	170,697.81	0.00	170,697.81	0.00	0.00	170,697.81
400		*	75,974.19	0.00	75,974.19	0.00	0.00	75,974.19
Fund HSSTotals:			246,672.00	0.00	246,672.00	0.00	0.00	246,672.00
440		*	0.00	0.00	0.00	1,007,573.00	0.00	-1,007,573.00
Fund TCTotals:			0.00	0.00	0.00	1,007,573.00	0.00	-1,007,573.00
Grand Totals:			97,877,915.66	2,301,836.75	100,179,752.41	23,425,769.17	61,482,893.23	15,271,090.01

Canandaigua City School District

Revenue Status Report By Function From 7/1/2024 To 10/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Tax	52,580,000.00	0.00	52,580,000.00	49,983,840.00	2,596,160.00
A 1081	Other Payment in Lieu of Taxes	675,195.00	0.00	675,195.00	228,182.55	447,012.45
A 1085	School Tax Relief Reimbursement	0.00	0.00	0.00	2,595,975.35	-2,595,975.35
A 1090	Interest and Penalties on Real Property Taxes	191,469.00	0.00	191,469.00	3,962.59	187,506.41
A 1335	Other Student Fees/Charges - From Individuals	5,000.00	0.00	5,000.00	-1,025.00	6,025.00
A 2230	Tuitions - Other Districts in NYS	160,000.00	0.00	160,000.00	0.00	160,000.00
A 2280	Health Services for Other Districts	55,000.00	0.00	55,000.00	0.00	55,000.00
A 2401	Interest and Earnings	250,000.00	0.00	250,000.00	762,651.51	-512,651.51
A 2440	Rental of Buses	15,000.00	0.00	15,000.00	25,156.00	-10,156.00
A 2650	Sale of Scrap and Excess Materials	5,000.00	0.00	5,000.00	3,517.05	1,482.95
A 2666	Sale of Transportation Equipment	50,000.00	0.00	50,000.00	0.00	50,000.00
A 2701	Refund of Prior Year Expenses	150,000.00	0.00	150,000.00	3,586.52	146,413.48
A 2770	Other Unclassified Revenues	60,000.00	0.00	60,000.00	115,253.90	-55,253.90
A 2770.002	Use of Facilities	0.00	0.00	0.00	362.50	-362.50
A 3101	Formula Operating Aid	32,580,515.00	0.00	32,580,515.00	2,067,499.48	30,513,015.52
A 3102	VLT Lottery Aid	0.00	0.00	0.00	5,708,052.19	-5,708,052.19
A 3103	BOCES Aid	2,100,000.00	0.00	2,100,000.00	0.00	2,100,000.00
A 3104	Tuition Aid (Chapters 47, 66, and 721)	125,000.00	0.00	125,000.00	0.00	125,000.00
A 3260	Texbook Aid	190,000.00	0.00	190,000.00	0.00	190,000.00
A 3261	Computer Hardware Aid	50,000.00	0.00	50,000.00	0.00	50,000.00
A 3262	Computer Software Aid	49,000.00	0.00	49,000.00	0.00	49,000.00
A 3263	Library Media Aid	20,000.00	0.00	20,000.00	0.00	20,000.00
A 3289	Other State Aid	15,000.00	0.00	15,000.00	87,329.65	-72,329.65
A 4601	Medicaid Assistance	120,000.00	0.00	120,000.00	0.00	120,000.00
A Totals:		89,446,179.00	0.00	89,446,179.00	61,584,344.29	27,861,834.71
C 1245	Other Breakfast Sales	11,000.00	0.00	11,000.00	3,386.12	7,613.88
C 1445	Other Lunch Sales	225,500.00	0.00	225,500.00	42,116.10	183,383.90
C 1446	Catering/Special Events	6,000.00	0.00	6,000.00	0.00	6,000.00
C 2401	Interest and Earnings	25,000.00	0.00	25,000.00	6,078.47	18,921.53
C 2402	Over/Short	0.00	0.00	0.00	50.10	-50.10
C 2770	Other Unclassified Revenue	0.00	0.00	0.00	4,823.32	-4,823.32
C 2771	Commissions	4,000.00	0.00	4,000.00	0.00	4,000.00

Canandaigua City School District

Revenue Status Report By Function From 7/1/2024 To 10/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C 3190	State Aid - School Lunch	605,000.00	0.00	605,000.00	60,522.00	544,478.00
C 3192	Summer Food Service Program - State	0.00	0.00	0.00	929.00	-929.00
C 3290	State Aid - School Breakfast	198,000.00	0.00	198,000.00	22,075.00	175,925.00
C 4190	Surplus Food - Federal	75,000.00	0.00	75,000.00	0.00	75,000.00
C 4190.100	Federal Lunch	869,000.00	0.00	869,000.00	84,436.00	784,564.00
C 4190.200	Federal Breakfast	324,500.00	0.00	324,500.00	30,589.00	293,911.00
C 4190.300	Other Federal Revenues	10,000.00	0.00	10,000.00	0.00	10,000.00
C 4192	Summer Food Service Program - Federal	20,000.00	0.00	20,000.00	31,711.00	-11,711.00
C Totals:		2,373,000.00	0.00	2,373,000.00	286,716.11	2,086,283.89
FHB 3289	Healthcare Workers Bonus	6,459.00	0.00	6,459.00	3,229.50	3,229.50
FHB Totals:		6,459.00	0.00	6,459.00	3,229.50	3,229.50
FIA 4126.000.24	Title I Part A 2023-24	10,737.59	0.00	10,737.59	0.00	10,737.59
FIA 4126.000.25	Title I Part A 2024-25	574,163.00	0.00	574,163.00	0.00	574,163.00
FIA Totals:		584,900.59	0.00	584,900.59	0.00	584,900.59
FIB 4256	IDEA Section 611	1,044,721.00	0.00	1,044,721.00	208,944.00	835,777.00
FIB Totals:		1,044,721.00	0.00	1,044,721.00	208,944.00	835,777.00
FIC 4256	IDEA Section 619	32,694.00	0.00	32,694.00	6,538.00	26,156.00
FIC Totals:		32,694.00	0.00	32,694.00	6,538.00	26,156.00
FII 4126.000.24	Title IIA State Aid 23/24	1,542.02	0.00	1,542.02	0.00	1,542.02
FII 4126.000.25	Title IIA State Aid 24/25	96,566.00	0.00	96,566.00	0.00	96,566.00
FII Totals:		98,108.02	0.00	98,108.02	0.00	98,108.02
FIV 4129.000.24	Title IV State Aid 23/24	8,052.45	0.00	8,052.45	0.00	8,052.45
FIV 4129.000.25	Title IV State Aid 24/25	36,580.60	0.00	36,580.60	0.00	36,580.60
FIV Totals:		44,633.05	0.00	44,633.05	0.00	44,633.05
FSS 3289	Summer School Aid	734,640.00	0.00	734,640.00	0.00	734,640.00
FSS 5031	Summer School Interfund Transfer	183,660.00	0.00	183,660.00	0.00	183,660.00

Canandaigua City School District

Revenue Status Report By Function From 7/1/2024 To 10/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
	FSS Totals:	918,300.00	0.00	918,300.00	0.00	918,300.00
FUP 3289	Universal PreK	789,122.00	0.00	789,122.00	394,561.00	394,561.00
	FUP Totals:	789,122.00	0.00	789,122.00	394,561.00	394,561.00
H25 5031	Capital Outlay 2024-25 Interfund Transfer	100,000.00	0.00	100,000.00	0.00	100,000.00
	H25 Totals:	100,000.00	0.00	100,000.00	0.00	100,000.00
HBU 5031	Interfund Transfer from General Fund	500,000.00	0.00	500,000.00	0.00	500,000.00
	HBU Totals:	500,000.00	0.00	500,000.00	0.00	500,000.00
HSS 3297.000	Smart Schools State Sources	246,672.00	0.00	246,672.00	0.00	246,672.00
	HSS Totals:	246,672.00	0.00	246,672.00	0.00	246,672.00
TC 2770.44	Taxes Collected - Wood Library	0.00	0.00	0.00	1,007,573.00	-1,007,573.00
	TC Totals:	0.00	0.00	0.00	1,007,573.00	-1,007,573.00
V 2401	Interest & Earnings	0.00	0.00	0.00	12,955.13	-12,955.13
	V Totals:	0.00	0.00	0.00	12,955.13	-12,955.13
	Grand Totals:	96,184,788.66	0.00	96,184,788.66	63,504,861.03	32,679,927.63

School Symbols

~~The students of Canandaigua Academy have chosen the historical Native American Brave, typical of those that inhabited the Finger Lakes Region, to symbolize those characteristics. Because the Brave is a Native American symbol, great care needs to be taken to treat the legacy of the Brave with the highest level of respect. Therefore, the Superintendent of Schools shall develop guidelines for use of the Brave symbol and disseminate such guidelines. No inappropriate or unauthorized use of the Brave symbol in conjunction with the Canandaigua City School District shall be allowed.~~

~~The Canandaigua City School District shall adhere to the Brand Manual. Any outside entity wishing to use our trademark brand must submit a form on the website to be granted permission. The regulation is our Brand Manual. No inappropriate or unauthorized use of the brand shall be allowed~~

~~The Superintendent will develop regulations for this policy.~~

Board Approved: September 23, 2019

Student Awards and Scholarship

Student gifts or scholarship awards are to adhere to the following:

Gifts or scholarship awards may be made only with the approval of the Principal. Donors of scholarship awards shall submit a written proposal to the Principal. This proposal should indicate:

1. Definition of purpose of award.
2. Criteria to be used for selection of recipient.
3. Method of selection e.g. individual committee, faculty, by application, etc.
4. Nature or amount of award and duration.
5. How and by what person or group the award will be financed.

All scholarship awards must first be approved by the Board of Education. The following general guidelines are established to help determine which awards are most appropriately presented:

- ~~1. Any award presented at Commencement will carry a value of \$1,000 or greater and shall go to a graduating senior;~~
- ~~2.1. All other awards shall be presented at the awards ceremony-Awards Assembly;~~
- ~~3.2. For all awards, it It should be the intent that the award will be presented annually for a period of at least three (3) years. However, significant one (1) year awards may also qualify.~~

~~Superintendent shall develop regulations for selection committees and administration of said funds.~~

Education Law, Section 1709 (12 and 12a)
Comptroller's Opinion No. 62-367

Board Approved: September 23, 2019
Non-Substantive: December 16, 2020