

**Mansfield Township Board of Education**



**December 12, 2024**

**7:00 p.m. Executive Session**

**7:30 p.m. Regular Meeting**

**Call to Order - Constance Quinn, President**

**Roll Call – Kelly Morris, Board Secretary**

**Mansfield Township Board of Education**

Constance Quinn, President	Jonathan Lemp	Jonathan Rood
Linda Watters, Vice President	Alison Lorentson	Jennifer Rosenblum
Judy Irwin	Diane Margolin	James J. Winand

**Executive Session - 7:00 p.m.**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

**BE IT THEREFORE RESOLVED**, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- Matters rendered confidential by Federal Law, State Law, or Court Rule*
- Pending Litigation*
- Personnel Matters*
- Matters of Attorney/Client Privilege*
- Confidential Student Matters*

**BE IT FURTHER RESOLVED**, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and **BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**Approval to go into Executive Session**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to move to Closed Session at \_\_\_\_\_ (time) for approximately \_\_\_\_\_ minutes. Action will / will not be taken upon return to open session. Voice Vote.

**Reconvene to Open Session**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to return to Open Session at \_\_\_\_\_ (time). Voice Vote.

**President’s Announcement**

**Statement of Advance Notice**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

**Pledge of Allegiance** - Constance Quinn

**President’s Report** - Constance Quinn

- Forensic Auditor - Final Presentation

**Superintendent’s Report** - Diana Mai

- HIB Report

**Administrators’ Reports**

Business Administrator - Kelly Morris

Principal - Noreen Matias

- Governor’s Educator of the Year

**Communications and Petitions (If required)** – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

**Public Comment** - Agenda Items Only

Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

**Consent Agenda - Recommended Action(s)**

**Board Member: Linda Watters**

**Approval of Minutes and Reports**

1. Motion to approve the open and closed session **minutes** of the November 21, 2024 Regular meeting.
2. Motion to receive/approve the **HIB Report Cases**, as presented, as recommended by the Superintendent.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

**Approval Agenda**

**Chair: Diane Margolin**

**Education/Policy Committee - Recommended Action(s):**

1. No requested action/update as needed.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

**Approval Agenda**

**Chair: Alison Lorentson**

**Personnel Committee - Recommended Action(s)**

1. Motion to approve the appointment of **Gregory Wilson** to the position of 10-Month Assistant Principal at an annual salary of \$84,000.00, prorated based on an effective date of January 6, 2025 through June 30, 2025, as recommended by the Superintendent.
2. Motion to approve the reassignment of **Kaylee Bennett**, Special Education Teacher, to the position of Grade 6 Math Teacher, effective January 6, 2025 through June 30, 2025, as recommended by the Superintendent.

3. Motion to approve the appointment of **Stephanie Albiani** to the position of Preschool Teacher at an annual salary at MA/Step 2 on the guide, prorated based on an effective date of January 6, 2025 through June 30, 2025, as recommended by the Superintendent.
4. Motion to accept the resignation for reason of retirement of **Denise Heymann**, 12-Month Secretary, with sincere gratitude for 23 years of service, effective June 30, 2025, as recommended by the Superintendent.
5. Motion to accept the resignation for reason of retirement of **Amy Kemp**, Special Education Teacher, with sincere gratitude for 25 years of service, effective June 30, 2025, as recommended by the Superintendent.
6. Motion to accept the resignation for reason of retirement of **Lisa Foster-Clarke**, Occupational Therapy Teacher, with sincere gratitude for 21 years of service, effective June 30, 2025, as recommended by the Superintendent.
7. Motion to approve horizontal movement on the salary guide for **Laurie O'Brien**, Teacher, from MA+30/Step 18 to MA+45/Step 18, effective February 1, 2025, as recommended by the Superintendent.
8. Motion to approve the below staff requests for **Tuition Reimbursement**, as recommended by the Superintendent.

Employee	School/Course	Date(s)	District Cost
Putignano, Kristi	SPED -5033-W1:Research, Inquiry, Evidence Based Practice; Southeastern Oklahoma State University	Spring 2025	954.00
Putignano, Kristi	SPED -5083-W1:Teaching Students w. Autism; Southeastern Oklahoma State University	Spring 2025	954.00

9. Motion to appoint the below **Substitute Teachers** as presented, effective immediately, as recommended by the Superintendent.

Marissa Dillon	Pending paperwork completion
Julianna Valli	Pending paperwork completion

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

**Township Liaison Agenda**

**Township Chair: Linda Watters and Jennifer Rosenblum**

**Township Committee - Recommended Action(s):**

1. No requested action/update as needed.

**Approval Agenda**

**Chair: James Winand**

**Facilities/Finance Committee - Recommended Action(s)**

1. Motion to approve the **payment of bills** for the period of November 22, 2024 through December 12, 2024, as presented, in the amount of \$767,818.17.
2. Motion to approve **line item transfers** for the month of November 2024 in the amount of \$7,940.00, as presented.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

**Public Comment**

Public comments are invited on matters pertaining to the district at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

**New Business** - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

**Old Business** - Members of the Board may comment on any item or topic that was previously discussed by the Board.

**Future Board Meeting Dates:**

Thursday, January 2, 2025 - Reorganization Meeting

\*\*2025 Board Meetings will be announced at the annual reorganization meeting.

**Second Executive Session** (If Necessary)

**BE IT THEREFORE RESOLVED**, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- Matters rendered confidential by Federal Law, State Law, or Court Rule*
- Pending Litigation*
- Personnel Matters*
- Matters of Attorney/Client Privilege*
- Confidential Student Matters*

**Approval to go into Executive Session**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to move to Closed Session at \_\_\_\_\_ (time) for approximately \_\_\_\_\_ minutes. Action will / will not be taken upon return to open session. Voice Vote.

**Reconvene to Open Session**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to return to Open Session at \_\_\_\_\_ (time). Voice Vote.

**Adjournment**

**Board Member: Mr. Jonathan Rood**

**Recommended Action** - Motion to adjourn the meeting.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to Adjourn the meeting at \_\_\_\_\_ (time). Voice Vote.