

Fort Zeller Elementary PTO

Meeting Minutes

Wednesday, September 7, 2022 @ 6:30 PM

Attendance: Miss Crandall, Mrs. Houck, Kristen Martin, Sarah Derr, Amy Shade, Allison Ebersole, Amora Cook, Danielle Gingrich, Ashley Anspach, Ashley ?, ?, Jodi Horst, Scott Paradise (Millcreek Church), Kelly Mohn, Mrs. Faust, Mrs. Longenecker, Trisha Rabold & Kelly Newswanger

PRINCIPAL'S REPORT: Mrs. Houck

- Amazing start to the school year. The kids have been a joy.
- Kindergarten: Meet the teacher night was successful.
- Open House for 1st and 2nd on Sept. 15th
- Safety drills with all classrooms in the school. Severe weather drill, intruder drill
- Picture day September 14th
- 2 hour late start on September 28th
- Respect is the PBIS focus for the month of September.

TITLE 1 REPORT: Mrs. Houck

- Completed Arcadience benchmark assessment just today.
- Summer Reading Celebration 9/23 get an ice cream party for completing their summer program and/or visited the Book Mobile Lab at least 8 times this past summer. A special visitor will be coming to help celebrate.
- Book Mobile- 1,145 books checked out from the summer season. 155 students register, 23 in kindergarten, 28 in 1st, 28 2nd grade

TEACHER'S REPORT:

- Lisa Pap local children's author in Pa, scheduled her for November 14th and 15th at the I.S school. They do not have a price just yet. 1st and 2nd graders would have a 45 minute presentation and 30 minutes for kindergarten and autistic support classrooms. We will wait for more details. Split the cost with Jackson, Fort Zeller, and the I.S. \$250 per 45 minute presentation. Hopefully sell and sign books while she visits.

SECRETARY'S REPORT: Kelly Newswanger

- Motion for Adoption of the May Meeting Minutes

Motion: Kelly Mohn

Second: Sarah Derr

TREASURER'S REPORT: Sara Derr

- Motion for adoption of the May Treasurer's report

- Motion: Kristen Martin

Second: Allison Ebersole

COMMITTEE REPORTS:

Assemblies: Committee Chair, Jodi Horst

- We have the Holly Serio: music assembly on September 16th in the afternoon \$300
- Mobile Ag Lab is scheduled for \$1,150 April 3-5th. We received our \$500 grant to reduce the cost of the assembly.
- Perhaps have the Forgotten Friends Assembly every other year to give variety for the kids.
- Suggestion of a state park assembly, possibly through Middlecreek.

Book Fair: Committee Chair, Amora Cook

- The fall book fair is confirmed and scheduled for Wednesday November 16th - 23rd. Before Thanksgiving and during parent-teacher conferences.
- \$2,174.37 of Scholastic Dollars was spent in June to pay for the Scholastic News magazines for grades k-2 for the 2022-2023 school year.
- Current Scholastic Dollars balance: \$2,119.67

Rewards Programs: Committee Chair, *Unfilled*

- **Box Tops** - \$21.80
- **Amazon Smile** - \$56.86
- **Smile.amazon.com**-use it for all of your shopping needs! (holiday season is upon us)
- **Box tops**-continue to scan your receipt in the app!
- Ideas on how to promote these? No work, and earn "free" \$
- **Coca Cola Give:** \$33.93 received payout
- Jodi would like to continue taking care of the Coca Cola Give program to help raise funds for our school.

Fundraising: Committee Chair, Kristen Martin

- Art to Remember: Ask Mrs. Panza to participate this year or possibly next year.
- We could possibly coordinate with Mother's and Father's Day.
- In relation to the Race for Education, we are offering tshirt orders for families. This will be distributed as Adult sizes only and will be sent home with families through a QR code handout.

Race for Education: Co-Chairs, Amy Shade & Kelly Newswanger

- Date: **Friday, October 7th, Rain date: Friday, October 14th. Goal: \$10,000**
- Already received 4 Gold and 1 white level sponsors so far. \$1,225, over \$3,000 since agenda was printed.
- Business letter and fundraising packets sent home with students Sept. 6th.
- Tshirt design created and ready to go! Sent out tshirt forms to gather sizes.
- Water bottles were purchased. Amanda Krall is sponsoring them again this year.

- Teachers were provided an outline until the day of the event to keep them informed about collections and papers to be distributed.
- 35 minute time slots-25 run/walk & 10 minutes of snack/reading (The Richland Library will come to read a book with the kids).
- Students will earn prizes for being the top classes in each grade level with an ice cream party. The top class in the school will receive an ice cream party and a glow stick party!
- A fundraising goal tracker will be displayed in the lobby for students, staff and visitors to see!
- Parents wanting to participate or volunteer that day will need to wait for the schedule so they can help when their children are participating in the race.
- Mrs. Houck is game for participating in the \$10,000 celebration for kissing a pig.
- Have the kids make pig ears to celebrate their goal success.

Hospitality: Tri-Chairs, Danielle Gingrich, Erin Horning, & Ashley Anspach

- Our first hospitality event is September 8th. Last year, we did our first event on the first day of school, and I think everyone was too distracted and busy that day to really enjoy it.
- We did not request parent help last year either like we did this year. We are hoping to include parent contributions more throughout the year to allow for more PTO money for Teacher Appreciation Week.
- Send out signup genius sign ups on the Fort Zeller PTO Facebook page and sent through the weekly PTO emails from Kristen.

Gingerbread Shop: Committee Chair, Allison Ebersole

- Scheduled for December 1st & 2nd . Set up during conference time so it is easier when students arrive.

Memory Book: Committee Chair, Kelly Mohn

- Advertise Lifetouch to upload pictures for school-wide events and classroom pictures from teachers.
- Possibly have a contest where students sketch a book cover for the yearbook. Ask Mrs. Panza if she can introduce the students to the contest.
- Perhaps have custodial and cafeteria staff to vote for the best cover.

Fun in the Sun: Co-Chairs, Erin Horning & Amora Cook

- No update

OLD BUSINESS:

- Side-kicks for next year to learn the position? Next year, we would like to have assistants for each committee to make transitions a lot easier.
- Reminder to use your Dutchway Sub coupons and Pretzel/ice cream punch cards by September 30th when they expire.

NEW BUSINESS:

- Need volunteers for picture day - 9/14 -need two volunteers for the hours of 10:30-12:30 & 12:30-2:30
- Back to school night volunteers - 2? Set up a table-
- 50th Anniversary Tail-gating Event - 3 baskets for raffle, Yard Games

We will need volunteers to help @ the event - set-up, during event (selling retired t-shirts; water bottles, etc.), overseeing raffle baskets, overseeing and keeping yard games organized, etc), clean up of event. Fort Zeller building is 50 years old and we want to celebrate. Friday, October 14th 5-7 p.m. If you know of an organization and/or business that would like to sponsor a raffle basket, contact Fort Zeller PTO. A sign up genius will be distributed for volunteers. We need volunteers for face painting.

Possibly invite retired or former teachers to the event.

- Sent out an invite to the entire district.

Have the building open so people could walk the halls for a piece of nostalgia.

- Myerstown Block Party event: Saturday, September 24th 10 a.m.-7 p.m.

Meeting adjourned by Kristen Martin at 7:59 p.m.

*****NEXT MEETING: Tuesday, October 4, 2022 - 6:30PM**