

Fort Zeller Elementary School PTO

Meeting Minutes

Wednesday, November 6, 2024 @ 6:30PM

Attendance: Kristen Martin, Ashley Derolf, Haley Wanner, Chelsea Lutz, Bethany Snyder, Trisha Rabold, Ashley Weiler, Kirsten Wenger, Amanda Bashore, Erin Horning, Lindsay Hoffman, Mrs. Houck, Robin Wentzel (teacher representative), and Madison Breiner (teacher representative).

Meeting commenced by Kristen Martin at 6:30pm

Principal's Report: Mrs. Houck

- Whole grade movie/snack – Thank you!
- Rewards for RFE – Kids LOVED them all!
- Two Hour Late Start – 11/5
- Picture Retakes – 11/7
- Veterans Day Breakfast – 11/11 (43 veterans attending – 90 people total)
- Author Visit – Annette Whipple – 11/18
- No School 11/25-11/29 – We do have school on Monday after Thanksgiving
- Conferences 25/26- teachers 12:30pm- 9pm/normal school hours
- Using PTFast for signups- first time using it
- Admin meeting: reviewing all school board/district policy
 - Flyers: Any flyer must be sent to district office for approval
 - Texas roadhouse and Perfect Candy flyers to be sent for approval
- PBS Report:
 - Bee Cards:
 - October 837
 - Total: 1,650
 - Think Sheets: 27
 - Character Trait: Citizenship
- R.E.A.C.H. Lessons:
 - K - A Little Scribble Spot. Kindergarten students were introduced to all the Little Spots and Emotions that we are going to learn about this year. We made our own tangled up scribble spot and then untangled him, one color at a time, as we discussed each emotion spot.
 - 1 - We did a review of our Little Spots from last year and learned how to spot feelings in other people. We looked for clues on each other's faces to try to figure out which emotion our partner was pretending to feel. Then 1st graders created their own spots-colored to match how they are feeling about being in 1st grade so far!
 - 2 - We made remote controls for our brain! After reading Hunter and His Amazing Remote Control, we made remote controls to help us practice our self-control skills! The remotes give students a visual reminder to stop, pause, slow down, rewind, etc.

Title 1 Report: Mrs. Houck

- On October 29th, we had our annual Elementary Title 1 Informational Night for parents and guardians of students who are eligible for Title 1 support. Students completed three

fall themed stations and parents learned about our Title 1 program. The students had a great time!

- Our Parent Engagement Committee meeting is scheduled for November 20th.
 - The committee of parents will help us to evaluate our Title 1 program and provide suggestions on how we should spend parent and family engagement funds.

Teacher's Report:

- Pending items at meeting

Secretary's Report: Ashley Derolf

- Motion for adoption of the October meeting minutes.
 - 1st: Chelsea Lutz
 - 2nd: Lindsey Hoffman

Treasurer's Report: Haley Wanner

- Motion for adoption of the October treasurer's report.
 - 1st: Kristen Martin
 - 2nd: Amanda Bashore

Committee Reports:

Assemblies: Committee Chair, Trisha Rabold

- Nothing to add

Book Fair: Committee Chair, *Unfilled*

- Schedule:
 - Wednesday -after school, set-up
 - Thursday-During school day, preview
 - Need additional volunteers
 - Friday- during school day, shopping and cleanup at the end
 - Need additional volunteers
 - Monday-12:30-8pm, conference shopping
 - Tuesday-8am-3:45pm, conference shopping
 - Tuesday-3:45-whenever, tear down
- At the bottom of handout this year will be an option to donate change for those that need assistance withing buying books. The link will also be available in the eWallet option.

Rewards Program: Committee Chair, *Unfilled*

- Box Tops Rewards
 - October – \$13.50
 - Connect Walmart & BoxTops - if you shop at Walmart - you do not need to scan the receipts if you connect the accounts

- Monthly specials

Fundraising: Committee Chair, Kristen Martin

- Justinos Punch Cards –
 - Went home Monday, 11/4
 - We sold 717 tickets
 - PTO purchases 2 tickets for the pizza party = \$18
 - Total profit was - \$2129
- Union House Day –
 - November 10 from 8am- 9pm- 10% of food sales
 - No flyer needed
 - We have crayons and coloring sheets left over from last year
- Perfect Candy –
 - Sell for \$7/bag
 - Show flyers
 - Profit \$3.70/bag
 - Timeline:
 - 11/8 - Forms go home
 - 11/20 - Orders due back
 - 11/25 - Get #'s to Perfect Candy
 - 12/13 - Orders go home with students
- Texas Roadhouse –
 - Gift Card selling 11/8-12/11
 - Gift cards go home with students 12/17
 - PTO receives 10% of sales
 - What date for dine-in Texas Roadhouse (Papermill Road, Reading) –
 - Jan 7, 9 (NOT January 8th - this is our PTO meeting)
 - Jan 16 (penciling in)
 - Jan 23 (penciling in for snow date)
- 2025 Fundraising
 - Coin wars – Feb
 - Punch Cards - End of year
- Depending how we do with the 3 remaining fundraisers for 2024, we will see if another one is needed in the springtime.

Race for Education: Tri-Chairs, Bethany Snyder, Amanda Bashore, Kelly Ulrich

- Students surpassed their fundraising goal with \$10,750
- All classes rewarded with a movie, Dieffenbach chips, and Swiss drinks –
- Mrs. Yocum's class had their glow-stick and ice cream party on 10/31
- Mrs. Hartman's class had their ice cream party on 10/31
- Mrs. Frederick's class will have their party on 11/7

- Mrs. Thorley's class and paras were given donuts and water bottles as a thank you for their help
- THANK YOU to all the volunteers and PTO members that helped this year!

Hospitality: Tri-Chairs, Chelsea Lutz, *Unfilled*, and *Unfilled*

- Conference meal: Monday, November 25
 - Set up: 3 pm at Fort Zeller
 - Anyone willing to help clean up around 6pm? (will need to store extra food/snacks/drinks, clean up crock pots, etc.)



Sign up:

- Coolers donations?
 - 1 large Igloo, looking for 1 or 2 more for drinks

Gingerbread Shop: Committee Chair, Ashley Weiler

- Kirsten Wenger is taking over Gingerbread Shop next year!
- Dates- Tues. Dec 10 & Wed. Dec 11th
- Set up will be right after school Mon. Dec 9th- all and any help is appreciated- will be on the up-coming sign-up genius
- Volunteers sign up genius coming soon for GS
- Donations so far this year-
 - Amanda Bashore- Salon Bella Donna
 - Brooke Moyer- Small Town
 - Denise Thomas- Papparazi Jewelry
- Items to Discuss-
 - Donate change option/info
 - No money/list students
 - pick from \$1.50 or \$2 and under tables this year
 - keep 4 item limit?
 - Everyone is onboard w/ the plans

Memory Book: Committee Co-Chairs, Jazmine Yiengst & *Unfilled*

- No agenda items at this time.

Fun in the Sun: Co-Chairs, Erin Horning & *Unfilled*

- No agenda items at this time.

Old Business:

- Mt. Gretna Roller Skating Party –
 - Saturday, January 11 - 10AM-1PM
 - \$100/hr
 - \$300 (Last year it was \$225)
- Christmas Book Orders - Bulk Bookstore - Ordered, Received and at the HS for wrapping

New Business:

Next Meeting: Wednesday, December 4, 2024 at 6:30pm

Meeting adjourned: 7:22pm