

Fort Zeller Elementary School PTO
September Meeting Minutes
Wednesday, September 4, 2024 @ 6:30PM

Attendees: Kristen Martin, Ashley Derolf, Haley Wanner, Chelsea Lutz, Bethany Snyder, Trisha Rabold, Ashley Weiler, Kirsten Wenger, Amanda Bashore, Kelly Ulrich, Jazmin Yiengst, Lydia Eberly, Erin Horning, Lindsay Hoffman, Kelly Mohn, Mrs. Booth (Teacher Representative), Pastor Scott Paradise, Mrs. Houck, Mr. Witman (Teacher Representative), and Mrs. McDonald (Teacher Representative)

Meeting Commenced by Kristen Martin at 06:30pm.

Principal's Report: Mrs. Houck

- Kindergarten Meet the Teacher/Bus Ride Night on 8/20 had a wonderful turnout.
- Chalk the Walk – thank you to families!
- 1st & 2nd Grade Meet the Teacher – 9/11 from 6:00-7:00 pm
- Picture Day on 9/11 – two volunteers from Stoneridge can stay until 12:30-1:00.
 - Will possibly need volunteers depending on class schedule for afternoon
- Safety Drills throughout the month. (Intruder Drill/Interior Threat 9/26)
- Beginning of the Year Assessments (Linkit!, Acadience, Spring Math)
- Family Groups – first day 9/13-consistently at the end of the day
- **PBIS Report:**
 - **Bee Cards!**
 - **Think Sheets**
 - **Character Trait: Respect**
 - Students are off to a great start filling bee cards, we already have some in the buckets - and it's only been 4 days!
 - This month during REACH lessons:
 - I will be introducing myself to the **kindergarteners**, explaining to them what my job is here at school, and we will be getting to know each other better.
 - In **first grade**, we will do a review of my job here at school and talk about ways I can help and support students while they're here!
 - In **Second grade**, we're doing a gameshow to review who I am, what my job is, and ways I can help and support students here at school!
 - New program that kids can "apply" for small jobs (announcements, showing new kids around, etc... and earn small prizes for their work).

Title 1 Report: Mrs. Houck

- We are currently administering beginning of the year benchmark assessments. The data will be used to provide the appropriate support and interventions for all students. We encourage families to reach out to classroom teachers and reading interventionists to learn about their child's performance.
- Friday, September 6th, parents should submit the necessary paperwork to show that their child completed a summer reading activity. Our summer reading celebration is on Thursday, September 12th. We will have an ice cream party, and each child will receive a book

- Children's author-last year PTO gave \$300, Annette Whipple (sp??) 13 non-fiction mostly geared around animals. Show is typically \$1200, discount \$960, should be both Ft. Zeller and Jackson. \$215 for each building to donate for visit some time in November.

Teacher's Report:

- Thank you for the first grader's field trip coming up in the fall to Corn Cob Acres.

Secretary's Report: Ashley Derolf

- Motion for adoption of the May meeting minutes.
 - 1st- Kelly Mohn
 - 2nd- Kristen Martin

Treasurer's Report: Haley Wanner

- Motion for adoption of the May treasurer's report.
 - 1st- Kelly Mohn
 - 2nd- Ashley Derolf
- Vote to approve Treasurer this year
 - Voted yes
- Teacher reimbursement increased for kindergarten classes
- 2nd grade gifts lowered for this year
- Kindergarten books increased to \$400 due to difficulty in finding books within price range from last year.
- Family Events
- Motion to approve this year's budget
 - 1st- Chelsea Lutz
 - 2nd- Erin Horn

Committee Reports:

Assemblies: Committee Chair, Trisha Rabold

- Booked- Holly Serio Sept 27th 2:15pm
 - \$400 (Check to be ready for that day)
- In Process- Mobile Ag Lab- Scheduled April 2-4th –
 - \$600-1st Deposit (\$600 later in April)
- Author-add from above (Mrs. Houck's report out)
- 4th Visitor- Possibly February?
 - Need to look at what monies we have left once we have the author figured out.

Book Fair: Committee Chair, *Unfilled*

- Typically held around conferences
- Review day, purchase day, then open during conferences
- One in November and then around April
- Looking for chair

Rewards Program: Committee Chair, *Unfilled*

- This summer - \$16.00 (7/3 - 8/27)
- Connect Walmart & BoxTops - if you shop at Walmart - you do not need to scan the receipts if you connect the accounts - instructions
- Monthly specials - that can earn more box tops - post on FB & weekly email

Fundraising: Committee Chair, Kristen Martin

- Justinos Punch Cards - I will be reaching out to Josh to schedule this fundraiser between Race for Ed and Union House. - Pizza Party for winner
- Union House Day - November 10 - All day - 10% of food sales - we have crayons and coloring sheets left over from last year
- End November/Begin December?
- Skipping Spiritwear this year - push for Race for Ed Shirts - hardly any orders last year
- Art to Remember? Winter or Spring?
- Perfect Candy?
 - 40% of sales
- February - Coin Wars - Snowman themed again - "Snow Day"
- May - Punch Cards

Race for Education: Tri-Chairs, Bethany Snyder, Amanda Bashore, Kelly Ulrich

- Business sponsor letters went out beginning in July
- Business donations currently at \$5,950 (business deadline 9/13)- as of 9/4 we are currently at \$7550.00.
- Businesses will be sent certificates to hang in business and tax ID letters
- Gold level sponsors will receive a shirt
- All business sponsors will have logos on poster to be displayed in both school offices for the remainder of the school year
- Student packets went home Tuesday 9/3 **please start to share on FB!**
- Adult shirts for sale: flyer coming home soon (deadline 9/20)
- Student goal is to raise \$10,000
- Prizes: \$2,500 Raiders bracelets, \$5,000 extra recess, \$7,500 freeze pops, \$10,000 movie with chips
- All staff will be given a free t-shirt this year (must fill out Google form for size by 9/20)
- Water bottles have been ordered (Sponsor: Amanda Krall) and will again be filled and labelled by students at the High School and Middle School
- Apple slices will be ordered closer to the time
- Richland library will attend and read book to students after race times
- Bubbles and obstacles on race course
- Bold Accounting purchased a 20 foot blow up race arch for the PTO
- Dieffenbach's donated individual bags of chips for all students in both schools
- Boyer's donated \$25 gift card: will use to purchase toppings for grade level winning classrooms' ice cream parties
- Teachers have all chosen race times: signup genius will come out soon for volunteers

Hospitality: Tri-Chairs, Chelsea Lutz, *Unfilled*, and *Unfilled*

- Overview of the year
- Hydration Station- 2nd week of September
 - Reusable plastic cups/straws and stickers, different flavors and packets.
- Conference meals: same week as thanksgiving (Monday)
 - Plan for crockpot-soup/chili/grab and go, drinks/containers
 - Need volunteers
- Custodian day (10/2)- four here
 - Cupcakes from LE Cupcakes- donating 4 pack cupcakes per custodian

Gingerbread Shop: Committee Chair, Ashley Weiler

- Tentative dates: December 10th and 11th
- New location: Gym
- Looking for volunteer to help take over for next year

Memory Book: Committee Co-Chairs, Jazmine Yiengst & *Unfilled*

- Nothing to discuss at this time.

Fun in the Sun: Co-Chairs, Erin Horning & *Unfilled*

- Nothing to discuss at this time.

Old Business:

- Nothing to discuss at this time.

New Business:

- Review Back to School Picnic - if the PTO participates next year, make sure it is a fun event - games, maybe fun handouts?
- Roller Skating Party - schedule? January
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Next Meeting: Wednesday, October 2, 2024

Meeting adjourned: 07:22pm