

Fort Zeller Elementary PTO
Meeting Minutes
Wednesday, October 5, 2022 @ 6:30 PM

Attendance: Amora Cook, Allison Ebersole, Jodi Horst, Kelly Newswanger, Amy Shade, Sarah Derr, Scott Paradise, Ashley Anspach, Kristen Martin, Erin Horning, Bethany Snyder, Ashley Weiler, Kelly Mohn, Mrs. Eshleman (teacher rep), and Jodi Houck.

Meeting commenced by Kristen Martin at 6:30 p.m.

PRINCIPAL'S REPORT: Mrs. Houck

- Thank PTO for the Holly Serio program assembly in September.
- Open House for 1st and 2nd graders was successful. The kids loved the cupcakes.
- PBIS meeting- Mrs. Brosius is attempting to get more parent involvement. She is looking for a PTO representative to attend the meetings to share minutes to get information out to parents. Bee Cards 648 completed for the month of September. 8 think sheets were given in September for students to evaluate their behaviors and attempt to meet with the counselor to teach them skills to problem solve on their own. Meetings are the First Tuesdays of the month if any parents are interested.
- Self-control is the October character trait
- Fire prevention day is next Wednesday, October 12th- an assembly and a truck tour outside.
- Rising Raiders night- invite incoming kindergarteners into the school to get them acclimated to the school. Dinner and activities will be scheduled multiple times throughout the year. Suggestion of notifying parents through the Myerstown and Richland libraries to keep incoming kindergarten parents in the know about the events.
- 50th celebration is next Friday, October 14th. The junior class will help with tattoos, face painting, and balloons. They are looking to use it as a fundraiser. Ponchos food truck is coming and offering food. Fort Zeller will also have a table of snack concessions to purchase.
- Bus Appreciation, the week of October 17th- Breakfast for all of the drivers. Have the students make thank you cards for the bus drivers when they attend.
- Boy Scouts- Adopt a school program. They would like to help out at upcoming events. They are coming to the Veteran's Day celebration at the school.

TITLE 1 REPORT: Mrs. Houck

- Summer reading party was a success. Students enjoyed the ice cream sundae, selecting a new book, and reading to Daisy (K-Pets Therapy dog). A total of 58 students completed the challenge. 22 students completed the library program, 9 students visited bookmobile 10 times, and 27 students completed activities from the summer calendar.

- Our first Raiders Read event starts tomorrow. 34 HS students signed up to be a part of the program. A student will visit a classroom either at JA or FZ and read aloud the story Leonardo *The Terrible Monster* written by Mo Willems. They will reinforce the character trait from the month of September, which was respect. Excited to kick-off this program and see the interaction between “big kids” and our young learners.
- On Saturday, October 22nd, the Bookmobile will be at Richland’s Fall Festival from 12-4. Looking forward to being a part of this community event.
- Wednesday, October 26th will be our Title 1 Informational Night for families. Dinner will be served, parents will learn about Title 1, and students will complete “apple themed” stations.

TEACHER’S REPORT:

- Thank you for the tshirts. Reminders for the teacher reimbursement clarifies the amount and due dates for all teachers and is appreciated.
- First grade field trip. Jane Ogurcak- We will reach out to her to see the anticipated cost of the trip to have a check ready to go.
- Lisa Paap assembly was approved and is in November. \$300 paid by the PTO. Suggestion to invite the afternoon kindergarten students to the morning assembly. 1st and 2nd graders will be in the afternoon.

SECRETARY’S REPORT: Kelly Newswanger

- Motion for Adoption of the September Meeting Minutes: Ashley Anspach
- Second: Kelly Mohn

TREASURER’S REPORT: Sarah Derr

- Motion for adoption of the September Treasurer’s report: Kelly Mohn
- Second: Kristen Martin

COMMITTEE REPORTS:

Assemblies: Committee Chair, Jodi Horst

- Mobile Ag Lab is scheduled for April 3-5th. We received our \$500 grant to reduce the cost of the assembly to \$1,150.
- Jodi received an assembly idea from Shanon Martin. Micaela’s Voice- The assembly would be about inclusion. She will do research and check with pricing.
- Jodi will also check into the Middlecreek suggestion from the last meeting.

Book Fair: Committee Chair, Amora Cook

- The fall book fair is confirmed and scheduled for Wednesday November 16th - 23rd.
- Parent shopping during parent teacher conference days, Monday Nov. 21st & Tuesday Nov. 22nd
- 1 student preview day and 2 student buying days (Wednesday preview, and Thursday/Friday buying days)

- Staff preview event: the teachers could create their wish lists. Teachers expressed that the refreshments are not necessary. Teachers will need to submit their wish lists by 11:00 a.m. in order for Amora to place an order.
- Conferences are Monday, November 21st 12-8 p.m. & Tuesday, November 22nd 8-4 p.m.
- First week of November send out the teacher class lists of when they purchase the books in order to get the parents to help volunteer when their children are there.

Rewards Programs: Committee Chair, *Unfilled*

- **Box Tops** - 9 people submitted receipts in September \$33.10
- **Amazon Smile** - \$56.86
- **Smile.amazon.com**-use it for all of your shopping needs! (holiday season is upon us)
- **Coca Cola Gives:** \$11.58 donated

Fundraising: Committee Chair, Kristen Martin

- 50th Anniversary Tailgating Event –Looking for donation of 3 baskets to raffle off & volunteers to help with this event. Jodi may be able to donate a basket. Selling 50th anniversary t-shirts and Kristen will promote the online link ordering option for two weeks starting the week of October 10th. Kristen did purchase 45 shirts and will offer them at the actual tailgating event. Ordering forms with QR codes will be available if shirts do run out that night. We are selling other items we have on hand from previous events.
- Suggestion of offering the spirit wear if it's not a lot of effort for us. Let the community know there is a new ELCO logo this year as well. The fundraiser doesn't require a ton of time, so we will have it.

Race for Education: Co-Chairs, Amy Shade & Kelly Newswanger

- **Date: Friday, October 7th Goal: \$10,000**
- Business sponsors: Gold level: 32 Blue: 3 White: 7 TOTAL: \$9,795
- Classes with rewards will be announced Monday! Rewards will be redeemed in October.
- Mrs. Angstadt's class at the high school helped organize the shirts by size for each classroom.
- We have a class coming tomorrow to fill the water bottles for students on the day of the race.
- Parent volunteers need to check in at the front desk with Lori before heading to the Race for Ed.

Hospitality: Tri-Chairs, Danielle Gingrich, Erin Horning, & Ashley Anspach

- Another event is being planned for Parent-Teacher conferences in November.

Gingerbread Shop: Committee Chair, Allison Ebersole

- Scheduled for Thursday, December 1st & Friday, the 2nd
- Sign up for teachers after the book fair and we can send out a sign up genius for parent volunteers.

Memory Book: Committee Chair, Kelly Mohn

- Prices have gone up. \$13.50 last year, \$15.39 for our price based off of last year's order.
- Set the price at \$15 to cover the price of the book. If we sold 151 books= \$14.35
- We receive 4 free books. One in the library and one in the office.
- We purchased 15 additional books last year for people who missed the sale.
- Sell 135 and purchase the amount remaining to make a profit.
- We can create a custom cover for no additional cost. Kelly will work on getting that together

Fun in the Sun: Co-Chairs, Erin Horning & Amora Cook

- No update (Spring event)

OLD BUSINESS:

- 50th Anniversary Tail-gating Event - 3 baskets for raffle

We will need volunteers to help @ the event - set-up, during event (selling retired t-shirts; water bottles, etc.), overseeing raffle baskets, overseeing and keeping yard games organized, etc), clean up of event.

- Art to Remember: Mrs. Panza agreed to participate this year in March. A Spring fundraiser.

NEW BUSINESS:

- Christmas books - Try to have the teachers utilize the Scholastic coupons to purchase the student Christmas books \$50 for 30 coupons which buys up to a \$5 book. Mrs. Eshleman purchased the coupons for the entire school during the meeting. Maybe purchase and receive the books by November so we have time to wrap the books prior to the holiday break. Utilize the Boy Scouts and possible church members to wrap the books.
- Roller Skating party - January - everyone agreed to book a date!
- Move December's meeting due to music concerts to December 7th.

Meeting adjourned by Kristen Martin @ 7:56 p.m.

*****NEXT MEETING: Tuesday, November 1, 2022 - 6:30PM**