

Fort Zeller Elementary School PTO
May Meeting Minutes
Tuesday, May 7, 2024 @ 6:30PM

Attendees: Kristen Martin, Ashley Derolf, Ashley Anspach, Sarah Derr, Jodi Houck, Pastor Scott Paradise, Ashley Weiler, Kirsten Wenger, Trisha Rabold, Ashley Withrow, Kristi McDonnell, Erin Horning, Bethany Snyder, Sarah Sechrist.

Called to order by Kristen Martin at 6:31pm

Principal's Report: Mrs. Houck

- Barn Hill Preserve Assembly – May 1
- Kindergarten Registration/Screening (May 8-9) We have 76 total students registered for kindergarten and 61 signed up to come to the screenings.
- End of the Year Assessments: Spring Math Spring Screener, Linkit! Testing, Acadience Testing the first few weeks in May.
- Field Day – May 17th & 20th – Scavenger Hunt
- K (AM) Move up Day (May 31) – K (PM), First & Second Grade Move-up (June 3)
- Second Grade Ceremony/Animal Projects (May 31) @ 2:00 pm
- Kindergarten's Last Day – June 3
- PBIS Report:
 - **Bee Cards!**
 - Total: 5,610 (almost 600 more than last year)
 - April: 792
 - **Think Sheets** (also more than last year, nothing major. Teachers are utilizing more)
 - Kindergarten: 1
 - First Grade: 6
 - Second Grade: 14
 - **Character Trait: Respect**
 -

Title 1 Report: Mrs. Houck

- **Family Poetry Scavenger Hunt:**
 - As of April 29th, Fort Zeller had 25 students complete the challenge.
 - Students will get to choose a poetry book and select a gift card from Sugar Shaker, Smith Candies, or Ice Shack.
- **Family Literacy Night:**
 - We are excited for Family Literacy Night. We have close to 140 elementary (K-5) students attending.
 - We are looking forward to hearing Anna Raff's presentation about being an illustrator and doodling with the students. After her presentation, students can meet her and get her to autograph their book.
 - We hope our spaced themed literacy stations will excite the students to want to learn more about space and rocket ships.
 - The Myerstown and Richland Library will also be in attendance.

- **Summer Reading Program:**

- Our assembly for the summer reading program will be Tuesday, May 28th. Each child will bring home a folder with the details about our summer reading challenge.

Teacher's Report:

- Thank you for everything!

Secretary's Report: Ashley Derolf

- Motion for adoption of the April meeting minutes.
 - 1st: Sarah Derr
 - 2nd: Ashley Withrow

Treasurer's Report: Sarah Derr

- Motion for adoption of the March treasurer's report.
 - Budget is up to date- invoices coming in for field trips. Over in assemblies by \$22.96 (unexpected fuel).
 - Still awaiting invoices for fun in the sun
 - Scholarships written out this past week.
 - 1st: Ashley Derolf
 - 2nd: Ashley Anspach

Committee Reports:

Assemblies: Committee Chair, Trisha Rabold

- A great year of Assemblies! Holly Serio, Mobile Ag Lab, Forgotten Friends, Visiting Author, Barn Hill Preserve.
- Thanks for all who helped arrange & raise funds, and a special thanks to Mrs. Houck/Ft Zeller for helping to off-set costs.
- Invoice Received for Mobile Ag Lab
- Future tasks for Summer- Receive and Pay for Mobile Ag Lab 2025 Deposit
- Holly Serio- will arrange for beginning of next year

Book Fair: Committee Chair, *Unfilled (Amora Cook)*

- Nothing to add at this time.

Rewards Program: Committee Chair, *Unfilled*

- Box tops:
 - In April we earned \$7.80
 - Paid - \$87.40

Fundraising: Committee Chair, Kristen Martin

- Punch Cards –
 - Order forms went home
 - Due back - 5/15
 - Punch Cards go home with students - 5/31
 - Punch cards are \$10 and have 4 punches

Race for Education: Tri-Chairs, Bethany Snyder, Amanda Bashore, Kelly Ulrich

- Nothing to add at this time.

Hospitality: Tri-Chairs, Erin Horning, *Unfilled*, and *Unfilled*

- Teacher Appreciation Week is this week!

Gingerbread Shop: Committee Chair, Ashley Weiler

- Nothing to add at this time.

Memory Book: Committee Co-Chairs, Kelly Mohn & Lindsey Moyer

- Yearbook order is being processed by Lifetouch and we are expecting delivery May 24th
- We ordered extra yearbooks to lower the per book price PTO pays. We need to sell some of the extras to break even.
 - Extras will be on sale once delivered for \$15 to PTO.
 - We will try to sell some during the second-grade animal presentations.
- We have a volunteer for next year. Contract is already set up. Kelly can get her access in the beginning of next school year once the new yearbook is set up in the Lifetouch app.
- 124 from students- 34 were packages. We ordered 151 total, we have 27 extra to sell
 - Developing flyer for students, emails, facebook, and set up during second-grade animal presentations.
 - We either need to sell 9 or 19 for break-even point.
 - Interested chair for committee with incoming kindergarten

Fun in the Sun: Co-Chairs, Erin Horning & *Unfilled*

- Fun in the Sun will be Friday. Looks like we will have a great turnout.
- Confirming the inflatables and Ice Shake and times this week.
- Keeping fingers crossed for nice weather!
- Discussing rain date: May 30th, decision to be made by 5/8.

Old Business:

- Would anyone be available to take pics of 2nd grade classes for poster? Ideas? Or should we try to get one on Fun in the Sun Day?
 - Bring kids out a few minutes early for picture.

- Bring Autistic Support class for pictures.
- Next meeting, **our** last meeting of the year is voting for the Treasurer and Vice President positions.
- Various committee positions will be available this coming fall, we are currently advertising these openings.

New Business:

- 2nd grade posters were quoted at \$110 - I need the sales tax-exempt form for sales tax - pictures will be taken Friday, 5/10 before the classes go to Fun in the Sun
- 2023/2024 Scholarship Winners - Carysn Boyer and Camden Marquette
- Elections -
 - Vice President – Kirsten Wenger
 - Treasurer – TBD

Next Meeting: See you next year!

Meeting adjourned at 7:05pm