

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
District Board Room
Hybrid
(In-person or via Zoom)

October 21, 2024

The Regular Board of Education Meeting was called to order by President, David Ziegler at 6:02 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session with President Ziegler presiding.

Mr. Ziegler noted the District is audio recording the meeting, which will be posted on the District website. Mr. Ziegler also inquired if anyone in attendance was recording the meeting. No one in attendance indicated audio or video recording the meeting.

The Pledge of Allegiance was led by Mr. David Ziegler.

Roll Call

Board Secretary, Lori Mosser, called the roll. The following members were present: Mrs. Kantner, Mrs. Moyer, and Mrs. Morrissey; and Messer's Ferrari, Jr., Kahl, ~~Kramer~~, Ondrusek, Santos, and Ziegler. Also in attendance were the following from the administrative team: * Mrs. Vicente, *Dr. Davis, Mrs. Mathias, Mrs. DeHaven, Ms. Haas, Mr. Treese, Dr. Gerhart, Mrs. Ressler, Mrs. Houck, Mrs. Smith, Mrs. Springborn, Mrs. Shoemaker, Mrs. Mecca, Mr. Ludwig, ~~Mr. Mealy~~, Mr. Boltz, Mr. Dresch, Mrs. Hanichak, Lori Mosser; and faculty/staff and community residents (in-person and via Zoom).

*Attended via Zoom

Board President Communications

- Welcome to everyone attending.
- Announced that Superintendent Mrs. Vicente and Assistant Superintendent Dr. Davis are attending a "What's Right in Education" conference. The Board looks forward to hearing about what they take away from this event.

Student Council Report – Nicole Books, President

Nicole Books, Student Council President, reported on the following activities:

- Spirit Week was a great success. The week ended with the lawn lunch and a pep rally in the auditorium. Congratulations to all the seniors on the Homecoming Court.
- Approximately 450 students attended the Homecoming Dance. The proceeds from the dance will be used to purchase new decorative flags for the stadium.
- October 11, 2024, was our first Raider-Thon event. We held a "Tackling Cancer" event at the football game and raised \$760.
- October 23, 2024, we will be hosting our Haunted Hallways event at the High School for students in grades K through 5.

Students of the Month

- Girls On the Run – Presented by Dr. Michael Gerhart, Intermediate School Principal

At 6:10 p.m., the board took a brief intermission to allow students and parents attending to leave prior to the start of the business meeting.

The meeting reconvened at 6:13 p.m.

Public Comments – Items On the Agenda

- No comments were made.

Approval of Minutes

Minutes were separated for individual motions and votes.

On a motion by Mr. Ziegler, seconded by Mrs. Kantner and approved by Voice vote, all voting Aye, the Minutes of 09-16-2024 were approved.

On a motion by Mr. Ziegler, seconded by Mr. Santos and approved by Voice vote, all voting Aye, the Minutes of 10-09-2024 were approved.

Approval of Treasurer’s Report

On a motion by Mr. Ziegler, seconded by Mr. Ferrari, Jr., and approved by Voice vote, all voting Aye, the Treasurer’s Report of 09-30-2024 was approved.

NON-CONSENT ITEMS FOR APPROVAL

Personnel Committee – Mr. Santos on behalf of Mr. Howard Kramer, Chairperson

Item F was requested to be separated from the overall vote.

On a motion by Mr. Santos, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, Personnel Committee Items A-E and Items G-H, were approved:

- A. Approved the employment of Donna Bixby, as a full-time Paraprofessional (subject to assignment), at an hourly rate of \$13.93, 7.5 hours/day (10-month position), effective start date TBD, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- B. Approved the employment of Anna Martin, as a part-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.83, 7.5 hours/day (10-month position), effective start date October 30, 2024.
Background: This position is being filled due to a resignation.
- C. Accepted a “Letter of Retirement” from Amy Weddle, High School Business Education teacher, effective January 17, 2025.
- D. Approved the official start date of Kimberly Mecca, Director of Special Education, effective October 21, 2024.
Background: This Director was approved September 16, 2024, with a TBD start date with the district.

- E. Approved the official start date of Kylie Weidman, full-time Specialized Paraprofessional, effective October 21, 2024.
Background: This paraprofessional was approved October 9, 2024, with a TBD start date with the district.
- F. Approved John Mentzer as interim Dean of Students at the High School effective October 22, 2024, for a time period to be determined, at an annual stipend of \$5,000, prorated for the duration of the assignment.
- G. Approved adding the following individual to the ELCO sub list for the 2024-2025 school year, pending receipt of all required documentation, clearances, and disclosures.

Whitney Yeingst – Substitute Nurse

- H. Approved adding the following individuals to the ELCO volunteer listing for the 2024-2025 school year, as listed, (noting all required documentation, clearances, and trainings are on file):
- | | | |
|----------------|----------------|----------------|
| Kelly Althouse | Zachary Daly | Deborah Fisher |
| Brandon Moyer | Ashley Plantz | Emerald Shober |
| Donald Klick | Doreen Horning | |

Discussion took place.

On a motion from Mr. Santos, seconded by Mrs. Moyer, and approved by Voice vote, 7- Ayes and 1-Nay from Mr. Ferrari, Jr., Personnel Committee Item F was approved.

- F. Approved John Mentzer as interim Dean of Students at the High School effective October 22, 2024, for a time period to be determined, at an annual stipend of \$5,000, prorated for the duration of the assignment.

Policy Ad Hoc Committee – Mrs. Rachel Moyer, Chairperson

On a motion by Mrs. Moyer, seconded by Mr. Kahl, and approved by Voice vote, all voting Aye, Policy Ad Hoc Committee Item A was approved:

- A. Approved the following policies (revised/reviewed/and/or new) for a second reading, as listed: (Board Attachment)
1. Policy 200 Enrollment of Students
 2. Policy 201 Admission of Students
 3. Policy 202 Eligibility of Nonresident Students
 4. Policy 204 Attendance
 5. Policy 205 Postgraduate Students
 6. Policy 206 Assignment Within District
 7. Policy 207 Confidential Communications of Students
 8. Policy 208 Withdrawal From School
 9. Policy 209.1 Food Allergy Management
 10. Policy 209.2 Diabetes Management
 11. Policy 210 Medications
 12. Policy 210.1 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors
 13. Policy 211 Student Accident Insurance (Retire)
 14. Policy 212 Reporting Student Progress
 15. Policy 214 Class Rank
 16. Policy 215 Promotion and Retention
 17. Policy 216 Student Records
 18. Policy 216.1 Supplemental Discipline Records

- 19. Policy 217 Graduation
- 20. Policy 218 Student Discipline
- 21. Policy 218.1 Weapons
- 22. Policy 218.2 Terroristic Threats
- 23. Policy 218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault
- 24. Policy 219 Student Complaint Process
- 25. Policy 334 Sick Leave

Finance Committee – Mr. Jack Kahl, Chairperson

Items C and D were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mr. Ondrusek, and approved by Voice vote, all voting Aye, Finance Committee Items A-B were approved:

- A. Approved payment of bills as found listed and attached to the October 21, 2024, Board Agenda for payments made September 2024, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$2,279,219.48
Cafeteria Fund payments in the amount of	\$100,229.74
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$2,025,468.31
Flex Spending payments in the amount of	\$409.30
Student Activity payments in the amount of	\$5,710.44

- B. Terminated the agreement with Appel, Yost & Zee, LLP, as solicitor of record for the ELCO School District, effective October 4, 2024.

Discussion took place.

On a motion from Mr. Kahl, seconded by Mrs. Morrissey, and approved by Voice vote, 7 – Ayes and 1 – Nay from Mr. Ferrari, Jr., Finance Committee Item C was approved.

- C. Approved Jeffrey Litts, Esq. of Saxton & Stump, LLC, as District Solicitor for the ELCO School District, effective October 21, 2024, at an hourly rate not to exceed \$295.00. (Board Attachment)

Discussion took place.

On a motion from Mr. Kahl, seconded by Mrs. Kantner, and approved by Voice vote, 7 – Ayes, and 1 – Nay from Mr. Ferrari, Jr., Finance Committee Item D was approved.

- D. Approved Jane Williams, Esq. of Sweet, Stevens, Katz, and Williams, LLP, as Special Counsel for Special Education related matters for the ELCO School District, effective October 21, 2024, at an hourly rate not to exceed \$200.00. (Board Attachment)

Superintendent's Report

Director Reports:

- Mrs. Amy Shoemaker, Director of Pupil Services
 - The 2024 Holiday Program is in full swing with Kelly Smith organizing the program. This program will provide aid to families over the winter holidays by providing gift cards to Dutchway, filling stockings with Target gift cards for each child, and winter coats, if needed. Information will be sent home to all ELCO families so that everyone has the opportunity to donate or ask for assistance. Information about this program is located on the ELCO SD website.
- Mr. Robert Boltz, Director of Technology
 - The technology department has been replacing several network switches with equipment purchased through the E-Rate program. We will be finalizing the upgrades soon.
 - We are beginning work on refreshing the website design. We will be transitioning to the Finalsite platform within the school year. This refresh will have minor appearance changes to the website.
- Mr. Tommy Mealy, Athletic Director
 - Lebanon County Athletes of the Week: Chloe Shirk – Girls Volleyball and Bryce Hoglund – Boys Soccer.
 - Teams that qualified for District III playoffs: Girls Soccer; Field Hockey; and select Cross Country members.
 - The Football team will celebrate senior night this Friday, October 25. The team is currently in the field to qualify for the 4A District III tournament which begins November 1, 2024.

Upcoming Dates/Announcements:

October 30, 2024 – End of Marking Period #1

November 4, 2024 – 6:00 p.m. – Committee-of-the-Whole Board of Education Meeting

November 5, 2024 – 2-Hour Late Start for students K-12

November 7, 2024 – 6:00 p.m. – Curriculum Committee Meeting

November 13, 2024 – 5:00 p.m. – General Services Committee Meeting

November 13, 2024 – 6:00 p.m. – Finance Committee Meeting

November 14, 2024 – 5:30 p.m. – Policy Ad Hoc Committee Meeting

November 18, 2024 – 6:00 – Regular Board of Education Meeting

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mr. Santos stated that Mr. Charles Benson was hired as the new director at the CTC.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mr. Ziegler, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, President Ziegler adjourned the meeting at 6:48 p.m.

Respectfully Submitted,

Lori Mosser
Board Secretary