

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board of Education Meeting
District Board Room
Hybrid (In-person or via Zoom)

October 9, 2024

The Committee-of-the-Whole Board of Education Meeting was called to order by President, David Ziegler at 6:00 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Board of Education Session (hybrid – in-person and via Zoom) with President David Ziegler presiding.

Mr. Ziegler noted the District is audio recording the meeting and the audio recording will be posted to the district website. Mr. Ziegler also inquired if anyone in attendance was recording the meeting; no one indicated audio recording the meeting.

A Moment of Silent Meditation was observed.

The Pledge of Allegiance was led by Mr. Ziegler

Roll Call

Board Secretary, Lori Mosser called the roll. The following members were present: Mrs. Kantner, Mrs. Morrissey, Mrs. Moyer; and Messer's Ferrari, Kahl, Kramer, ~~Ondrussek~~, Santos and Ziegler. Also, in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Mrs. Mathias, Mrs. DeHaven, Ms. Haas, Mr. Treese, Dr. Gerhart, Mrs. Ressler, Mrs. Houck, ~~Mr. Breden~~, Mrs. Springborn, Mrs. Smith, Mrs. Shoemaker, Mr. Ludwig, Mr. Boltz, Mr. Dresch, Mr. Mealy, Mrs. Hanichak, Mrs. Mosser; and faculty/staff and community members (in-person and Zoom).

Board President Communications

- Welcome and thank you to everyone attending tonight's meeting.
- An Executive Session was held Tuesday, October 1, 2024, for the purpose of Employment Matters.
- An Executive Session was held at 4:30 p.m., prior to the Committee-of-the-Whole Board of Education Meeting for the purpose of Employment Matters.
- An Executive Session is scheduled directly after tonight's Board Meeting for the purpose of Employment Matters.
- Appel, Yost, and Zee will discontinue to represent ELCO as our School Solicitor. We are in the process of interviewing firms to appoint as our new School Solicitor.

Presentation

- 32-year service plaque to Mr. Jack Kahl – Mrs. Becky Dussinger, PSBA

Board Committee & Rep Reports

- Personnel Committee – Mr. Howard Kramer
 - No Report.
- Curriculum Committee – Mrs. Joya Morrissey
 - No Report.
- General Services Committee – Mr. Jack Kahl
 - Next meeting will be held Wednesday, October 16, 2024, at 5:00 p.m.

- Finance Committee – Mr. Jack Kahl
 - Next meeting will be held Wednesday, October 16, 2024, at 5:00 p.m.
- IU13 Rep Report – Mr. Ray Ondrusek
 - No Report.
- PSBA Rep Report – Mrs. Bonnie Kantner
 - PSBA/PASA State Leadership Conference was held October 6-8, 2024.
 - Building Stronger School Communities through Civil Discourse – Interactive event to be held February 1, 2025.
- CTC Rep Report – Mr. JP Santos
 - In the process of interviewing for a new Director.
- Lebanon Co. Tax Collection Rep Report – Mr. Kramer
 - No report.
- ELCO Education Foundation – Mrs. Joya Morrissey
 - Finalizing Donor Wall project with Horst Signs.

Public Comments – Items On the Agenda

- Gabby Smith – Spoke on the approval of the Girls’ Softball Coach

ACTION ITEMS

Personnel Committee – Mr. Howard Kramer, Chairperson

Item Q was requested to be separated from the overall vote.

On a motion from Mr. Kramer, seconded by Mr. Ferrari and approved by voice vote, all voting Aye, Personnel items A – P were approved.

- A. Approved the employment of Christy Haldeman, full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.39, 7.5 hours/day (10-month position), start date on or about October 10, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- B. Approved the employment of Sandra Hammock, full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$16.57, 7.5 hours/day (10-month position), start date on or about October 10, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- C. Approved the employment of Sarah Hoerner, full-time Paraprofessional (subject to assignment), at an hourly rate of \$13.93, 7.5 hours/day (10-month position), start date on or about October 10, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- D. Approved the employment of Kylie Weidman, full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.01, 7.5 hours/day (10-month position), start date TBD, pending receipt of all required documentation, clearances, and disclosures.
Background: This is a new position budgeted for the 2024-2025 school year.
- E. Approved the employment of Jacob Lucas, full-time Custodian (subject to assignment), at an hourly rate of \$14.39, 8.0 hours/day (12-month position), start date effective and retroactive to October 1, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.

- F. Accepted a “Letter of Resignation” from Jacob Lucas, full-time custodian, effective and retroactive to October 2, 2024.
- G. Amended the start date of Daniel Genova, short-term High School Social Studies substitute, to be effective and retroactive to September 4, 2024.
Background: The official start date was previously approved to be September 9, 2024. This motion reflects the correct start date.
- H. Accepted a “Letter of Resignation” from Daniel Genova, short-term High School Social Studies substitute, effective and retroactive to October 4, 2024.
- I. Accepted a “Letter of Resignation” from Anna Martin, full-time Specialized Paraprofessional, effective October 25, 2024.
- J. Accepted a “Letter of Resignation” from Hannah Kibby, full-time Paraprofessional, effective and retroactive to September 26, 2024.
- K. Approved a “Letter of Temporary Employment” to Hannah Kibby, as a short-term Intermediate School Learning Support substitute teacher, start date effective and retroactive from September 26, 2024, through January 1, 2025, at a daily rate of \$155.00.
Background: This position is being filled due to a permanent teacher on leave.
- L. Approved the official start date of Andrew Harven, long-term High School Mathematics teacher, effective and retroactive to October 7, 2024.
Background: This teacher was approved August 19, 2024, with a TBD start date with the district.
- M. Approved a change in the employment status of Rebecca Kreitzer *from* full-time Custodian *to* full-time Head Custodian (subject to assignment), at an hourly rate of \$18.45, 8.0 hours/day (12-month position), effective October 14, 2024.
Background: Ms. Kreitzer’s employment status will change due to the retirement of a Head Custodian.
- N. Recommended the following individual in an extra-curricular position for the 2024-2025 school year.

Jonathan Swift – Intermediate School Musical Director

- O. Approved adding the following individuals to the ELCO sub list for the 2024-2025 school year, pending receipt of all required documentation, clearances, and disclosures.

Audrey Firestine – Substitute Nurse
Leah Ruby – Substitute Teacher
Louise Ciesielka – IU Guest Teacher

- P. Approved adding the following individuals to the ELCO volunteer listing for the 2024-2025 school year, as listed, (noting all required documentation, clearances, and trainings are on file):

Jessica Behm	Adam Englehart	Jessica Fake
Ashley Fuhrman	Jessica Hoffer	Elisha Shirk
Shelby Stauffer	Jenifer Baughman-Fetzer	

On a motion from Mr. Kramer, seconded by Mr. Ferrari and approved by Voice vote, 7 – Ayes, and 1 – Abstain from Mr. Ziegler, Personnel item Q was approved.

- Q. Approved the following individuals as coaches for the 2024-2025 Winter Sports Season, (pending receipt of all required documentation, clearances, and disclosures), as listed:

Boys’ Basketball:	Head Varsity Coach	Brad Connors
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	Assistant Coaches	Wes Soto, Tom Eberly Earl Thomas
Girls' Basketball:	Volunteer Coaches	Scott Attivo, Douglas Strickler
	Head Varsity Coach	Karl Keath
	Assistant Coaches	Robert Miller, Scott Laicha Sue Gingrich
	Volunteer Coaches	Derek Fulk, Alexis Thomas Zoe Zerman
Bowling:	Head Varsity Coach	Pam Rittle
Cheerleading:	Head Varsity Coach	Liana Raihl
	Assistant Coach	Marysia Daly
Boys' Wrestling:	Head Varsity Coach	Matt Fittery
	Assistant Coaches	Craig Ziegler, Chris Longstaff Warren Zimmerman
	Volunteer Coaches	David Ziegler, Brandon Lawrence, Wesley Bankus
Indoor Track:	Head Varsity Coach	Mike Harnish
	Assistant Coaches	Holly Hartman, Jackie Bender
Weight Room Monitor:		Bob Williams

Curriculum Committee – Mrs. Joya Morrissey, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mrs. Morrissey, seconded by Mr. Santos and approved by Voice vote, all voting Aye, Curriculum Items A – E were approved.

- A. Approved a three-year subscription with MakeMusic Cloud at a cost of \$1,116.49 per year based on the number of students participating in Middle School Band. (Board Attachment).
Background: This is a renewal of software used as an online practice tool that provides immediate feedback on a students' individual performances. Performers can learn their parts correctly at home while the band director can access the practice analytics to work with specific students and/or parts of the performance. The cost of this software has been budgeted.
- B. Approved the Participation Agreement between ELCO School District and the Pennsylvania Higher Education Assistance Agency (PHEAA) to participate in the PA Student Teacher Stipend Program. (Board Attachment)
Background: Act 33 of 2023 created an Educator Pipeline Support Grant Program that provides stipends to qualifying college students while they are completing their student teaching experience. This agreement will allow student teachers assigned to our schools to benefit from this grant program.
- C. Approved a trip and travel request from Matt Fittery, Head Varsity Wrestling Coach, Craig Ziegler, Assistant Coach, and approximately 13 student athletes to travel and participate in the Jarvis Wildcat Memorial Wrestling Tournament to be held December 6-7, 2024, at Athens High School, Athens, PA.
Background: The costs for this trip will be funded by the Booster Club.
- D. Approved a trip and travel request from Matt Fittery, Head Varsity Wrestling Coach, Assistant Coaches – Craig Ziegler, Christopher Longstaff, and Warren Zimmerman, and approximately 50 student athletes to travel and participate in the Chambersburg Trojan Wars Wrestling Tournament to be held December 27-29, 2024, at Chambersburg High School, Chambersburg, PA.
Background: The costs for this trip will be funded by the Booster Club.
- E. Approved a trip and travel request from Jonathan Bickel, Yearbook Advisor, and approximately 8 students to travel and participate in the NSPA Journalism Convention to be held November 7-9, 2024, at the Philadelphia Marriott in Philadelphia, PA.
Background: The students will participate in workshops and learn from yearbook journalism experts from across the United States. The costs for this trip have been budgeted.

Policy Ad Hoc Committee – Mrs. Rachel Moyer, Chairperson

No items were requested to be separated from the overall vote.

On a motion from Mrs. Moyer, and seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, Policy Ad Hoc Items A – BB were approved.

- A. Approved Policy 200 – Enrollment of students for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- B. Approved Policy 201 – Admission of Students for first reading. (Board Attachment)
Background: The language was added for the initial enrollment of students to reflect that the policy is in accordance with state law and regulations.
- C. Approved Policy 202 – Eligibility of Nonresident Students for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- D. Approved Policy 203 – Immunizations and Communicable Diseases for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- E. Approved Policy 203.1 – HIV Infection for first reading. (Board Attachment)
Background: There is one minor language change permitting an employee to notify one of the listed individuals in the event of exposure to bodily fluids that present a reasonable risk of transmitting infection. The current policy requires notification of all individuals listed in the policy.
- F. Approved Policy 204 – Attendance for first reading. (Board Attachment)
Background: Additional language required annual notification of the attendance policy by including it on the website, in newsletters, and in student handbooks. The policy is already being communicated via these methods.
- G. Approved Policy 205 – Postgraduate Students for first reading. (Board Attachment)
Background: Minor revision to remove repetitive wording about the Board not being responsible for continuing education of students in any other school district.
- H. Approved Policy 206 – Assignment Within District for first reading. (Board Attachment)
Background: The language was changed for better clarity and consistency while maintaining the intent of the policy.
- I. Approved Policy 207 – Confidential Communications of Students for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- J. Approved Policy 208 – Withdrawal From School for first reading. (Board Attachment)
Background: The changes reflect removing the statement explicitly stating the age of students withdrawing from school and replacing it by stating the policy applies to students of compulsory school age.
- K. Approved Policy 209 – Health Examinations/Screenings for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- L. Approved Policy 209.1 – Food Allergy Management for first reading. (Board Attachment)
Background: This policy has a minor language change under the Delegation of Responsibility section to state that the District will also follow other state or federal guidance on managing food allergies.
- M. Approved Policy 209.2 – Diabetes Management for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- N. Approved Policy 210 – Medications for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.

- O. Approved Policy 210.1 – Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- P. Approved the retirement of Policy 211 – Student Accident Insurance. (Board Attachment)
Background: The Policy Committee proposes retiring this policy based on PSBA recommendations.
- Q. Approved Policy 212 – Reporting Student Progress for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- R. Approved Policy 214 – Class Rank for first reading. (Board Attachment)
Background: The change corrects a grammatical error in the current policy by changing proceeding to preceding under the Authority section.
- S. Approved Policy 215 – Promotion and Retention for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- T. Approved Policy 216 – Student records for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- U. Approved Policy 216.1 – Supplemental Discipline Records for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- V. Approved Policy 217 – Graduation for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- W. Approved Policy 218 – Student Discipline for first reading. (Board Attachment)
Background: The change corrected an error in the current policy by adding back into the policy the information about student discipline during on and off-campus activities. Additional language was added to reflect the current School Code and indicates that incidents will be reported to the PA Department of Education.
- X. Approved Policy 218.1 – Weapons for first reading. (Board Attachment)
Background: Minor changes were made for language clarity and consistency. Reporting requirements were changed to report to the PA Department of Education as well as local law enforcement agencies that have jurisdiction over the school's property.
- Y. Approved Policy 218.2 – Terroristic Threats for first reading. (Board Attachment)
Background: Similar to Policy 218.1, reporting requirements were changed to report to the PA Department of Education as well as local law enforcement agencies that have jurisdiction over the school's property.
- Z. Approved Policy 218.3 – Discipline of Student Convicted/Adjudicated of Sexual Assault. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- AA. Approved Policy 219 – Student Complaint Process for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- BB. Approved Policy 334 – Sick Leave for first reading. (Board Attachment)
Background: Changes reflect the removal of the statement that required a doctor's certificate to be used for a sick day immediately before or after a holiday break, vacation, personal day, or paid time off.

General Services Committee – Mr. Jack Kahl, Chairperson

On a motion from Mr. Kahl, seconded by Mrs. Moyer and approved by voice vote, all voting Aye, General Services Item A was approved.

- A. Approved a proposal from Precision Fire Protection, Inc., for a 5-year internal sprinkler inspection at the Intermediate School at a cost of \$4,980.00. (Board Attachment)
Background: This proposal will repair deficiencies from the last inspection by replacing 3 lengths of pipe and replacing two dry heads as well as completing the 5-year internal inspection. The costs have been budgeted. This proposal is under COSTARS contract #325923.

Finance Committee – Mr. Jack Kahl, Chairperson

No items were requested to be separated from the overall vote.

On a motion from Mr. Kahl, seconded by Mr. Santos and approved by voice vote, all voting Aye, Items A-B were approved.

- A. Approved Change Order #26 to the High School Renovation and Additions project in the amount of \$35,787.87. (Board Attachment)
Background: Cedar Electric EC-8a is to add 6 power poles and relocate 3 projector outlets in the amount of \$13,778.62. Cedar Electric EC-8b is to make changes to the sewer plant and scoreboard feeds in the amount of \$22,009.25.
- B. Approved Change Order #27 to the High School Renovation and Additions project in the amount of \$49,310.12. (Board Attachment)
Background: Lobar GC-25a is for additional cold formed metal framing in the amount of \$3,627.50; Lobar GC-25b is to supply and install ceramic tile in shower in the amount of \$4,835.66; Lobar GC-25c is for additional storm piping in South teachers lot to connect to downspouts from EMT canopy in the amount of \$9,363.80; Lobar GC-25d is to patch existing drywall in the amount of \$3,167.66; Lobar GC-25e is for additional roof blocking at the weight room in the amount of \$2,237.64; Lobar GC-25f is for additional drywall and framing in 9 rooms in the amount of \$17,521.08, and Lobar GC-25g is for steel roof top framing in the amount of \$8,556.78.

NON-ACTION ITEMS

Personnel Committee – Mr. Howard Kramer, Chairperson

- No items for discussion.

Curriculum Committee – Mrs. Joya Morrissey, Chairperson

- No items for discussion.

General Services Committee – Mr. Jack Kahl, Chairperson

- No items for discussion.

Finance Committee – Mr. Jack Kahl, Chairperson

- No items for discussion.

Superintendent's Report

- Principal Reports
 - Mrs. Megan Ressler - Jackson Elementary School
 - Our first professional learning experience took place in September, both Fort Zeller and Jackson staff participated. Grade levels worked together to review pacing of instruction, then instructional teams worked together to focus on areas of instruction.

- Mrs. Jodi Houck – Fort Zeller Elementary School
 - We are continuing with the SPARC program for our first and second graders. We had our first session this month and we are thankful to Bayer Corporation for their sponsorship of this wonderful program.
 - Fort Zeller and Jackson will be hosting our first Rising Raider workshop on Wednesday, October 16.
- Dr. Michael Gerhart – ELCO Intermediate School
 - PBIS Monthly Assembly showcasing the students.
 - Inaugural Raider Voices meeting.
- Mr. Jonathan Treese – ELCO Middle School
 - Our WEB leaders will have their retreat trip to Refreshing Mountain to complete team building skills and receive additional leadership curriculum.
 - Our staff is facilitating 40 clubs this year based on student and staff interest. These clubs will take place twice a month to engage students in positive relationships.
- Ms. Jennifer Haas – ELCO High School
 - Thanked everyone who helped throughout the week to make Spirit Week and all the Homecoming festivities a success.
 - We have revitalized the Quiz Bowl team. They had their first competition this week, which they won.
- Mr. Tommy Mealy – Athletic Director
 - Lebanon County Athletes of the of the Week:
Kailen Hibshman – Field Hockey – (scored her 200th point against Annville-Cleona.)
Mitchell Frederick - Football
 - Congratulations to the Field Hockey team for winning a 2nd Section III Championship.
 - Congratulations to Reece Woelfing - she qualified for the District III 2A Girls Tennis singles tournament.
 - Congratulations to our Girls Soccer team for finishing as runner-up in the Section III Lanc. Lebanon League Quarterfinal Playoffs.

Mrs. Vicente reported on the following:

- Thanked the board for their approval of the PHEAA PA Student Teacher Stipend Program.
- Thanked the Board for supporting both Dr. Davis and her at the PSBA/PASA Conference. The Keynote speaker was Dr. John Hodge, his message was very energetic and engaging. His message aligned with our District Values.

Upcoming Dates/Announcements:

October 10, 2024 – 6:00 p.m. – Curriculum Committee Meeting
 October 14, 2024 – NO School in observance of Columbus Day
 October 15, 2024 – 2-hour Late Start for students K-12
 October 16, 2024 – 5:00 p.m. – General Services Committee Meeting
 October 16, 2024 – 6:00 p.m. – Finance Committee Meeting
 October 17, 2024 - 5:30 p.m. – Policy Ad Hoc Committee Meeting
 October 21, 2024 – 6:00 p.m. – Regular Board of Education Meeting
 October 30, 2024 – End of 1st Marking Period

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Rachel Moyer – Spoke on the PSBA/PASA Keynote speaker and how his message resonated the importance of taking care of each other.
- Dave Ziegler – Spoke of the excitement and engagement of all the staff and students during all of the Spirit Week/Homecoming festivities.

Old Business

At the September 16, 2024, Regular Board Meeting a motion was passed to table Personnel Item P.

- P. Move to approve the following individual as a coach for the 2024-2025 Spring Sports Season, pending receipt of all required documentation, clearances, and disclosures.

Girls' Softball Coach Head Varsity Coach Cory Derr

A motion was made by Mr. Ziegler, seconded by Mrs. Morrissey approved by Voice vote, all voting Aye, to remove Personnel Item P from the table.

On a motion by Mr. Ziegler, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, the motion was passed.

- P. Approved the following individual as a coach for the 2024-2025 Spring Sports Season, pending receipt of all required documentation, clearances, and disclosures.

Girls' Softball Coach Head Varsity Coach Cory Derr

New Business

- No New Business was discussed.

Adjournment

On a motion by Mrs. Moyer, seconded by Mrs. Morrissey and approved by a Voice vote, all voting Aye, President Ziegler adjourned the meeting at 7:16 p.m.

Respectfully submitted,

Lori Mosser
Board Secretary