

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
District Board Room
Hybrid
(In-person or via Zoom)

September 16, 2024

The Regular Board of Education Meeting was called to order by President, David Ziegler at 6:01 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session with President Ziegler presiding.

Mr. Ziegler noted the District is audio recording the meeting, which will be posted on the District website. Mr. Ziegler also inquired if anyone in attendance was recording the meeting. No one in attendance indicated audio or video recording the meeting.

The Pledge of Allegiance was led by Mrs. Rachel Moyer.

Roll Call

Board Secretary, Lori Mosser, called the roll. The following members were present: Mrs. Kantner, Mrs. Morrissey and Mrs. Moyer; and Messer's Ferrari, Jr., Kahl, Kramer, Ondrusek, Santos, Ziegler. Also in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Mrs. Mathias, Mrs. DeHaven, Ms. Haas, Mr. Treese, Dr. Gerhart, Mrs. Ressler, Mrs. Houck, Mr. Breeden, Mrs. Smith, Mrs. Springborn, Mrs. Shoemaker, Mr. Ludwig, Mr. Mealy, Mr. Boltz, Mr. Dresch, Mrs. Mosser, William Zee, School Solicitor; and faculty/staff and community residents (in-person and via Zoom).

Board President Communications

- Welcome to everyone attending.
- The Board met in Executive Session tonight at 5:00 p.m., for the purpose of discussing School and Safety matters.

Student Council Report

Ms. Jennifer Haas on behalf of Nicole Books, Student Council President, reported on the following activities:

- Homecoming Spirit Week: September 30 – October 5, 2024
- October 4th – Special lawn lunch; followed by the Fall Pep Rally
- October 5th – Homecoming Dance held in the MS Gymnasium from 7:00 p.m. – 9:30 p.m.
- October 11th – Raider-Thon “Tackling for a Cure” football game at 7:00 p.m.

Students of the Month

- High School Freshmen Forward Students
- Middle School Where Everyone Belongs “WEB” leaders

The board took a brief recess at 6:12 p.m. to allow students and parents attending the recognition of Students of the Month the opportunity to exit the meeting.

The meeting reconvened at 6:14 p.m.

On a motion by Mr. Ziegler, and approved by Roll Call vote, 9 Ayes and 0 Nays, Item A was approved.

Roll Call Vote:

Jack Kahl – Aye
 Bonnie Kantner – Aye
 Ray Ondrusek – Aye
 Joya Morrissey – Aye
 Thomas Ferrari – Aye
 Howard Kramer – Aye
 JP Santos – Aye
 Rachel Moyer – Aye
 David Ziegler – Aye

- A. Directed Lori Mosser, Board Secretary, to cast the board’s vote (electronically) for the following PSBA Officers: (Board Attachment)

President Elect (one-year term ending December 31, 2025)

- Sabrina Backer

Vice-President Elect (one-year term ending December 31, 2025)

- Matt Vannoy

PSBA Eastern Zone Representative (three-year term ending December 31, 2027)

- Holly Arnold

PSBA Insurance Trustees (three-year term ending December 31, 2027), you may vote for three.

- Nathan G. Mains
- Richard Frerichs
- William S. LaCoff

Public Comments – Items On the Agenda

- Morgan Wilson – Commented on Personnel Item P – Hiring of Varsity Softball Coach Cory Derr

Approval of Minutes

Minutes were separated for individual motions and votes.

On a motion by Mr. Ziegler, seconded by Mrs. Moyer, and approved by Voice vote, all voting Aye, the Minutes of 08-19-2024 were approved.

On a motion by Mr. Ziegler, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Minutes of 09-03-2024 were approved.

Approval of Treasurer’s Report

Treasurer’s Reports were separated for individual motions and votes.

On a motion by Mr. Kramer, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, the Treasurer’s Report of 07-31-2024 was approved.

On a motion by Mr. Kramer, seconded by Mr. Santos and approved by Voice vote, all voting Aye, the Treasurer’s Report of 08-31-2024 was approved.

NON-CONSENT ITEMS FOR APPROVAL

Personnel Committee – Mr. Howard Kramer, Chairperson

Items O and P were requested to be separated from the overall vote.

On a motion by Mr. Kramer, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, Personnel Committee Items A-N and Q-S, were approved:

- A. Approved the employment of Kimberly Mecca as Director of Special Education, on a “Professional Administrative Contract,” with an effective date TBD, at a salary of \$125,000 with applicable Act 93 benefits, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- B. Approved the employment of Kate Blakeslee, as the full-time District Office Receptionist, at an hourly rate of \$16.40, 7.5 hours/day (12-month position), start date on or about September 30, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- C. Approved the employment of Angela Hetrick, as a full-time Paraprofessional (subject to assignment), at an hourly rate of \$15.00, 7.5 hours/day (10-month position), start date on or about September 30, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This is a new position for the 2024-2025 school year.
- D. Approved the employment of Vicki Hartman, as a full-time Paraprofessional (subject to assignment), at an hourly rate of \$14.63, 7.5 hours/day (10-month position), start date on or about September 30, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This is a new position for the 2024-2025 school year.
- E. Approved the employment of Kayla Hurd, as a full-time Paraprofessional (subject to assignment), at an hourly rate of \$12.31, 7.5 hours/day (10-month position), start date on or about September 30, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- F. Approved the employment of Melissa Krioneris, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.39, 7.5 hours/day (10-month position), start date on or about September 30, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- G. Approved the employment of Anna M. Martin, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.83, 7.5 hours/day (10-month position), start date on or about September 30, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- H. Approved the employment of Judy Stauffer, as a part-time Food Service employee (subject to assignment), at an hourly rate of \$13.13, 5.0 hours/day (10-month position), start date TBD, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.

- I. Approved the employment of Tanya Sweigart, as a part-time Food Service employee (subject to assignment), at an hourly rate of \$13.13, 5.0 hours/day (10-month position), start date TBD, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- J. Approved the employment of Tiffany Arnold, as a part-time Food Service employee (subject to assignment), at an hourly rate of \$13.79, 5.0 hours/day (10-month position), start date TBD, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- K. Approved a change in the employment status of Damien Keisch *from* part-time Food Service employee *to* full-time Food Service employee at ELCO Intermediate School, effective and retroactive to September 9, 2024, at an hourly rate of \$13.79, 6.0 hours/day.
Background: This position is being filled due to a resignation.
- L. Approved Aleesa Groff as the Special Education Grade 3-5 Team Leader, prorated to the number of days worked.
Background: This position is being filled due to a short-term vacancy from approximately October 2024 through January 2025.
- M. Approved the official start date of Daniel Genova, short-term High School Social Studies substitute teacher, effective and retroactive to September 9, 2024.
Background: This teacher was approved September 3, 2024, with a TBD start date. This approves the official start date.
- N. Accepted a “Letter of Resignation” from Brianna Wentzel, full-time Paraprofessional, effective September 18, 2024.
- O. *Move to approve the following individuals as coaches for the 2024-2025 Winter Sports Season, as listed:*
- | | | |
|-----------------------|----------------------------|------------------------------|
| <i>Boys Wrestling</i> | <i>Varsity Asst. Coach</i> | <i>Craig Ziegler</i> |
| | <i>JH Coach</i> | <i>Christopher Longstaff</i> |
| | <i>JH Coach</i> | <i>Warren Zimmerman</i> |
- P. *Move to approve the following individual as a coach for the 2024-2025 Spring Sports Season, pending receipt of all required documentation, clearances, and disclosures.*
- | | | |
|-----------------------|---------------------------|------------------|
| <i>Girls Softball</i> | <i>Varsity Head Coach</i> | <i>Cory Derr</i> |
|-----------------------|---------------------------|------------------|
- Q. Approved the following individuals for extra-curricular positions for the 2024-2025 school year, as listed:
- | | |
|-----------------------------------|-----------------|
| Middle School Quiz Bowl Advisor | Jeffrey Bennett |
| High School Quiz Bowl Advisor | Elisabeth Putt |
| Envirothon Advisor | Angela Bicher |
| Technology Student Assoc. Advisor | Wyatt Hall |
- R. Approved adding the following individual to the ELCO sub list for the 2024-2025 school year, pending receipt of all required documentation, clearances, and disclosures.

- S. Approved adding the following individuals to the ELCO volunteer listing for the 2024-2025 school year, as listed, (noting all required documentation, clearances, and trainings are on file):

Kayla Behney	Justin Shober	Amber Zimmerman
Lindsay Hoffman	Kelsey Boyer	

On a motion from Mr. Kramer, seconded by Mr. Kahl and approved by voice vote 8 – Ayes, 0 – Nays, and 1 – Abstain from Mr. Ziegler, Personnel Item O was approved.

- O. Approved the following individuals as coaches for the 2024-2025 Winter Sports Season, as listed:

Boys Wrestling	Varsity Asst. Coach	Craig Ziegler
	JH Coach	Christopher Longstaff
	JH Coach	Warren Zimmerman

A motion was made by Mr. Kramer on Personnel Item P and seconded by Mr. Kahl.

Discussion took place.

Mr. Santos made a motion to Table Item P, seconded by Mr. Ondrusek and approved by Roll Call vote, 7 - Ayes and 2 – Nays, the motion to Table Item D passed.

Jack Kahl – Aye
 Bonnie Kantner – Aye
 Ray Ondrusek – Aye
 Joya Morrissey – Aye
 Thomas Ferrari – Aye
 Howard Kramer – Aye
 JP Santos – Aye
 Rachel Moyer – Nay
 David Ziegler - Nay

- P. *Tabled the following individual as a coach for the 2024-2025 Spring Sports Season, pending receipt of all required documentation, clearances, and disclosures.*

<i>Girls Softball</i>	<i>Varsity Head Coach</i>	<i>Cory Derr</i>
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Curriculum Committee – Mrs. Joya Morrissey, Chairperson

No Items were requested to be separated from the overall vote.

On a motion by Mrs. Morrissey, seconded by Mr. Santos and approved by Voice vote, all voting Aye, Curriculum Committee Items A-C, were approved:

- A. Approved travel and attendance of board members and administrators to the PASA-PSBA School Leadership Conference to be attended October 8, 2024, at the Kalahari Poconos Resort.
Background: Annual conference held for board members and administrators. This is a budgeted item.

- B. Approved a trip and travel request from Amy Weddle and Holly Hartman, High School Business Education teachers and approximately 18 students to attend the Pennsylvania FBLA State Leadership Workshop to be held November 2-4, 2024, at the Kalahari Poconos Resort.
Background: This workshop provides an opportunity for member leadership development. Students will participate in business and leadership workshops. The costs for this trip have been budgeted.
- C. Approved a trip and travel request from Robert Boltz, Director of Technology, Jodi Houck, Principal at Fort Zeller, Megan Ressler, Principal at Jackson Elementary, and Judy Umbenhauer, Technology Learning Coordinator to attend the Apple Distinguished Schools Leadership Academy to be held November 12-15, 2024, at Full Sail University, Orlando FL.
Background: This conference will provide opportunities to discuss and share examples of how to work together to inspire, imagine, and impact teaching. Professional learning sessions will be held to help reflect and advance innovative technology practices. The costs for this trip have been budgeted.

Policy Ad Hoc Committee – Mrs. Rachel Moyer, Chairperson

On a motion by Mrs. Moyer, seconded by Mr. Kramer and approved by Voice vote, all voting Aye, Policy Ad Hoc Committee Item A was approved:

- A. Approved the following policies (revised/reviewed/and/or new) for a second reading, as listed: (Board Attachment)
1. Policy 123.1 Concussion Management
 2. Policy 123.2 Sudden Cardiac Arrest
 3. Policy 123.3 Interscholastic Athletic Coaches
 4. Policy 124 Alternative Instruction
 5. Policy 125 Adult Education
 6. Policy 126 Class Size
 7. Policy 127 Assessment System
 8. Policy 130 Homework
 9. Policy 137 Home Education Programs
 10. Policy 137.1 Extracurricular Participation by Home Education Students
 11. Policy 137.2 Participation in Co-curricular Activities and Academic Courses by Home Education Students
 12. Policy 137.3 Participation in Career and Technical Education Programs by Home Education Students
 13. Policy 138 Language Instruction Educational Program for English Learners
 14. Policy 140 Charter Schools
 15. Policy 140.1 Extracurricular Participation by Charter/Cyber Charter Students
 16. Policy 142 Migrant Students
 17. Policy 143 Standards for Persistently Dangerous Schools
 18. Policy 144 Standards for Victims of Violent Crimes
 19. Policy 146 Student Services
 20. Policy 146.1 Trauma-Informed Approach
 21. Policy 150 Title I – Comparability of Services

General Services Committee – Mr. Jack Kahl, Chairperson

On a motion by Mr. Kahl, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, General Services Committee Item A, was approved:

- A. Approved the creation of an Ad Hoc Committee for the purpose of marketing (Policy 715: Commercial Advertising, Partnerships, Sponsorships, and Naming Rights).
Background: The General Services Committee discussed and recommends the creation of an Ad Hoc Committee to explore and identify additional revenue through marketing initiatives.

Finance Committee – Mr. Jack Kahl, Chairperson

Item D was requested to be separated from the vote.

On a motion by Mr. Kahl, seconded by Mr. Kramer and approved by Voice vote, all voting Aye, Finance Committee Items A-C were approved:

- A. Approved payment of bills as found listed and attached to the September 16, 2024, Board Agenda for payments made August 2024, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$3,021,656.86
Cafeteria Fund payments in the amount of	\$21,885.42
Flex Spending Fund payments in the amount of	\$78.46
Debt Service payments in the amount of	\$395,544.31
Construction Fund payments in the amount of	\$2,601,840.40
Student Activity payments in the amount of	\$382.04

- B. Approved Barbacane, Thornton & Company, LLP, as the local auditor beginning July 1, 2025, through June 30, 2027, as per the letter of engagement. Rates for the contract are as listed below: (Board Attachment)

- 2025 - \$29,000
- 2026 - \$30,825
- 2027 - \$32,775

Background: The Finance Committee recommends approving an engagement letter to extend services from Barbacane, Thornton & Company for auditing services for an additional three years. The fee structure includes a \$3,000 cost of assistance with preparation of the annual comprehensive financial report.

- C. Approved the purchase and installation of new speakers for the High School auditorium from Shenk Audio Design at a total cost of \$1,710.00. (Board Attachment)
Background: The current speakers in the High School auditorium block projected materials on the newly installed screen. Current speakers will be traded in and replaced with speakers that will be repositioned in the auditorium.

On a motion from Mr. Kahl, seconded by Mrs. Moyer and approved by Voice vote, 8 – Ayes, and 1 – Nay from Mr. Ondrusek, Finance Item D was approved.

- D. Approved a contract with Baker Event Co., to provide Disc Jockey services on October 5, 2024, at a total cost of \$3,034.80. (Board Attachment)

Background: This contract is for Disc Jockey services to be provided at the High School Homecoming Dance. The costs for this service have been budgeted.

Superintendent's Report

Director's Reports:

- Mrs. Amy Shoemaker, Director of Pupil Services
 - Throughout the school year our staff will be participating in various safety trainings. The trainings will be on the following topics: Situational Awareness, Bullying Prevention, and Recognizing Concerning Behaviors.

- Several drills have already been conducted this school year and during the week of September 23, each building will conduct a lockdown drill. Families will receive an email that a lockdown drill will be occurring in each building.
- Mr. Robert Boltz, Director of Technology
 - One of the investments we have made with our Apple Lease includes Apple Professional Learning with a Learning Specialist. This summer teachers and principals worked collaboratively to develop a list of “I Can” statements regarding the use of iPads at each grade level. We are looking to continue this scope and sequencing with additional grade levels throughout the school year.
- Mr. Tommy Mealy, Athletic Director
 - Steven Rosado was recognized as our first Lebanon County Athlete of the Week on September 6.
 - Our Boys’ Soccer team won the Ritter-Hoffman Cup for the 5th consecutive season.
 - Girls Field Hockey team is in first place in Section III.
 - Homecoming Game is Friday, October 4, 2024.

Mrs. Vicente shared the following:

- All buildings have finished up their Back to School/Meet the Teacher Nights.
- LebTown published an article highlighting the ELCO FFA Students that renovated a 60-year-old farm wagon and donated it to the Lebanon County 4-H Poultry Club.
- Our first blood drive of the school year had 61 individuals registered and 40 successful donations resulting in 120 lives saved.

Upcoming Dates/Announcements:

September 18, 2024 – 5:30 pm – Policy Ad Hoc Committee Meeting

September 24, 2024 – 2-hour late start for students K -12

October 9, 2024 – 6:00 pm – Committee-of-the-Whole Board of Education Meeting

October 14, 2024 – NO School in observance of Columbus Day

Public Comments – Items On/Off the Agenda

- James Martin – Commented on a transportation issue with his daughter.

Board Announcements/Comments

- No comments were made.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mr. Ziegler, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, President Ziegler adjourned the meeting at 7:07 p.m.

Mr. Ziegler reminded board members there would be an Executive Session to be held immediately following adjournment to discuss confidential personnel matters protected by law.

Respectfully submitted,

Lori Mosser
Board Secretary