

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
District Board Room
Hybrid
(In-person or via Zoom)

June 17, 2024

The Regular Board of Education Meeting was called to order by President, David Ziegler at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session with President Ziegler presiding.

Mr. Ziegler noted the District is audio recording the meeting, which will be posted on the District website. Mr. Ziegler also inquired if anyone in attendance was recording the meeting; no one indicated audio recording the meeting.

The Pledge of Allegiance was led by Mr. Ray Ondrusek.

Roll Call

Board Secretary, Lori Mosser, called the roll. The following members were present: Mrs. Kantner, *Mrs. Morrissey, Mrs. Moyer; and Messer's Ferrari, Jr., Kahl, ~~Kramer~~, Santos, and Ziegler. Also in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Mrs. Mathias, Ms. Haas, ~~Mr. Treese~~, Dr. Gerhart, ~~Mrs. Hower~~, ~~Mrs. Houck~~, ~~Mr. Breeden~~, Mrs. DeHaven, Mrs. Shoemaker, Mr. Sweigart, Mr. Mealy, Mr. Boltz, Mr. Dresch, Lori Mosser, Board Secretary; William Zee, School Solicitor; and faculty/staff and community residents (in-person and via Zoom).

*Mrs. Morrissey attended via Zoom.

Board President Communications

- Welcome to everyone attending.
- The Board met in an Executive Session tonight at 5:15 p.m. for the purpose of discussing the School and Safety Report per Act 44.

Public Comments – Items On the Agenda

- No comments were made.

Approval of Minutes

Minutes were separated for individual motions and votes.

On a motion by Mr. Ziegler, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, the Minutes of 05-20-2024 were approved.

On a motion by Mr. Ziegler, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Minutes of 06-03-2024 were approved.

Approval of Treasurer's Report

On a motion by Mr. Ziegler, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, the Treasurer's Report of 05-31-2024 was approved.

CONSENT ITEMS – Mrs. Rachel Moyer (items discussed 06-03-2024)

Curriculum Committee

On a motion by Mrs. Moyer, seconded by Mrs. Kantner and approved by Voice vote, all voting Aye, Consent Item A was approved.

A. Approved digital resources contracted by the school district, as listed: (Board Attachment).

Background: These resources are budgeted and have yearly or multi-year contracts that require board approval. This action will allow these resources to be added to a published list of digital resources indicating that they are contracted and therefore school board approved to use.

Acadience Learning (Grades K-5)	Get More Math (Grades 6-12)	Microsoft - 365 Education (Excel, PowerPoint, Word) (Grades 6-12)	Schoology (Grades K-12)
Adobe Create Suite (Illustrator, InDesign, Photoshop) (Grades 9-12)	IU13 IMS Services (AccessPA, BrainPop, CultureGrams, Discovery Education, Gale Cengage Learning, Power Library, Sora) (Grades K-12)	NoodleTools (Grades 6-12)	Securly - Pass (Grades 6-12)
ClassLink (Grades K-12)	IXL (Grades K-12)	PowerSchool (Grades K-12)	Smart Futures (Grades K-8)
Don Johnston Suite (CoWriter, Snap&Read) (Grades K-12)	LinkIt! (Grades K-12)	PowerSchool Naviance (Grades 9-12)	
Follette Software (Grades K-12)	MakeMusic - Smart Music (Grades 6-12)	Really Great Reading (Grades 3-5)	

NON-CONSENT Items for Approval

Personnel Committee - Mr. Thomas Ferrari, Acting Chairperson

No Items were requested to be separated from the overall vote.

On a motion by Mr. Ferrari, seconded by Mr. Santos and approved by Voice vote, all voting Aye, Personnel Committee Items A - N were approved:

- A. Accepted a “Letter of Resignation” from Kara Weaver, full-time Specialized Paraprofessional, effective and retroactive to June 4, 2024.
- B. Accepted a “Letter of Resignation” from Kendra Moll, Junior High Field Hockey Coach, effective and retroactive to June 12, 2024.
- C. Approved the employment of Valerie Weitzel as a School Psychologist on a “Professional Contract” at a salary of Master’s +15 – Step 5 (\$66,354), effective the start of the 2024-2025 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- D. Approved Mara Borrer, Specialized Paraprofessional, to support Extended School Year (ESY) services at her individual hourly rate for the 2023-2024 school year, during the period June 10, 2024, through August 8, 2024.
Background: Additional paraprofessional staff are needed to support district-operated, classroom-based ESY programs during Summer 2024.
- E. Approved the employment of David Ludwig as Director of Food Services, on a “Professional Administrative Contract”, with an effective date August 5, 2024, at a salary of \$100,000 with applicable Act 93 benefits, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due a retirement

- F. Approved the employment of Megan Ressler as Principal of Jackson Elementary, on a “Professional Administrative Contract”, with an effective date July 1, 2024, at a salary of \$103,000 with applicable Act 93 benefits, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a retirement.
- G. Approved the employment of Angela Springborn as the Assistant Middle School Principal on a “Professional Administrative Contract”, with an effective date TBD, at a salary of \$94,500 with applicable Act 93 benefits, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- H. Approved a change in the employment status of Mindy Smith *from* Intermediate School Dean of Students *to* Intermediate School Assistant Principal, on a “Professional Administrative Contract”, with an effective date July 1, 2024, at a salary of \$98,000 with applicable Act 93 benefits.
Background: This is a new position. The Dean of Students position is being converted to an Assistant Principal position.
- I. Approved a change in the employment status of Megan Hanichak *from* Accounting Supervisor *to* Assistant Business Manager, on a “Professional Administrative Contract”, with an effective date of July 1, 2024, at a salary of \$93,500 with applicable Act 93 benefits.
Background: This is a new position.
- J. Approved a change in the employment status of Ashley Ellingsworth *from* Fifth Grade Language Arts teacher at the Intermediate School *to* Intermediate School Reading Specialist effective for the 2024-2025 school year, with no change in salary.
Background: Position is being filled due to resignation.
- K. Approved the employment of Lindsey Jaeger as the Intermediate School Librarian on a “Professional Contract” at a salary of Master's - Step 14 (\$76,225) effective the start of the 2024-2025 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: Position being filled due to a resignation.
- L. Approved the new and/or revised job description: (Board Attachment).

Accounts Payable/Receivable Coordinator

- M. Granted Tenure to the following individuals, as listed:
Background: Per PA School Code 1949 Act 14 - Each board of school directors in all school districts shall hereafter enter into contracts, in writing, with each professional employee initially employed by a school district, on or after June 30, 1996, who has satisfactorily completed three (3) years of service in any school district in the Commonwealth.
1. Melanie Haas
 2. Jessica Hutchinson
 3. McKenna Kolovani
 4. Pamela Rittle
- N. Approved the following individuals as coaches for the 2024-2025 Fall Sports Season, (pending receipt of all required documentation, clearances, and disclosures), as listed:

Cheerleading

Varsity Head Coach
JH Asst. Coach

Liana Raihl
Marysia Daly

Girls' Volleyball	Varsity Head Coach Varsity Asst. Coach Volunteer Coaches	Megan Hanichak Wes Harpold Josh Glant, Gene Kreitzer Paul Zook, Ron Sholl
Boys' Soccer	Varsity Head Coach Varsity Asst. Coaches JH Asst. Coaches Volunteer Coach	Jamie Cascarino Sean Miller, Brian Marquette Blaine Troutman, Pat Yeagley Sean Szerba
Girls' Soccer	Varsity Head Coach Varsity Asst. Coach JV Head Coach Volunteers	Derek Fulk Amy Thome Allie Wagner Emma Strickler, Bob Smith, Josh Deck
Football	JH Coaches Varsity Head Coach Varsity Asst. Coaches JH Asst. Coaches Volunteers	Diane Bidelspach, TBD Robert Miller Robert Williams, John Carley, Earl Thomas, Wyatt Hall Warren Zimmerman, Derek Thomas, Tom Eberly John Wetzel, Kyle Knight
Girls' Tennis	Varsity Head Coach Volunteer Coach	Chris Gyorke Catherine Shaak
Golf	Varsity Head Coach Volunteer Coach	David Meyer Karl Keath
Field Hockey	Varsity Head Coach Varsity Asst. Coaches JH Coaches Volunteers	Kelsey Thorley Kristi Fields, Erin Harris Addie Bird, TBD Sarah Shollenberger, Abbie Keath, Jen Greene, Kendra Moll
Cross Country	Varsity Head Coach JH Asst. Coach Volunteers	Chuck Gerberich Chad Miller Mitchell Gray, Greg Gray, Holly Hartman, Haley Thunberg, Drew Gerberich

Curriculum Committee – Mrs. Joya Morrissey, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mrs. Morrissey, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, Curriculum Committee Items A-F were approved:

- A. Approved a trip and travel request for approximately 180 5th grade students and 15 chaperones to travel and attend the annual overnight trip to Camp Swatara to be held May 27–28, 2025.
Background: This is an annual trip. Costs are covered by a combination of the Intermediate School field trip budget, Intermediate School PTO budget, and students. Parent volunteers with clearances on file at the District Office will also serve as chaperones.
- B. Approved a trip and travel request from Kelsey Thorley, Varsity Field Hockey Head Coach and Kristi Fields, Erin Harris, and Addie Bird – Assistant Coaches, and approximately 15-20 students to travel and participate in the Mid-Atlantic Field Hockey Camp to be held July 18-20, 2024, at Cape Henlopen State Park, DE.
Background: The costs of this trip will be covered by a combination of funds from student/parents and booster club.

- C. Approved a trip and travel request from Matthew Rissinger, High School French teacher and Paul Dissinger, High School Social Studies teacher, chaperones, and approximately 40 students to travel and participate in a trip to New York City on September 23, 2024.
Background: Students will have the opportunity for small group learning. Each group will have a specific itinerary and will visit museums and institutions within the city. Costs will be paid by student/parent and revenues from student activity clubs could offset some of the fees.
- D. Approved a trip and travel request from Jonathan Bickel, Yearbook Advisor, and five (5) yearbook staff to travel and attend the Walsworth Yearbook Summer Workshop at James Madison University, Harrisonburg, VA, to be held July 15-18, 2024.
Background: This is an annual trip. Costs for trip have been budgeted.
- E. Approved a contract with the IU13 for \$14,353.30 for the 2024-2025 school year, for the use of PowerSchool Schoology Learning Management System. This is the first year of a five (5) year contract the IU has with PowerSchool. This contract is effective July 1, 2024, through June 30, 2029. (Board Attachment).
Background: Schoology, Learning Management System (LMS) is where teachers post assignments, test/quizzes, links, and other documents for students and parents that relate to the classes students are enrolled. The yearly cost is determined by the student enrollment.
- F. Approved a contract with the IU13 for \$21,349.10 for the 2024-2025 school year, for Microsoft Enrollment in Education Solutions (EES). This is the first year of a five (5) year contract the IU has with Microsoft. This contract is effective August 1, 2024, through July 31, 2029. (Board Attachment).
Background: This agreement covers all licensing for Microsoft products used in the school district that includes server and computer operating systems, district-wide licensing for the Microsoft Office suite. The yearly cost is determined by the number of staff employed by the district.

Finance Committee – Mr. Jack Kahl, Chairperson

No items were requested to be separated for Roll Call vote.

On a motion by Mr. Kahl, seconded by Mr. Santos and approved by Voice vote, all voting Aye, Finance Committee Items A- H, were approved:

- A. Approved payment of bills as found listed and attached to the June 17, 2024, Board Agenda for payments made May 2024, in the amounts indicated: (Board Attachments).

General Fund payments in the amount of	\$3,492,811.45
Cafeteria Fund payments in the amount of	\$192,912.73
Capital Reserve Fund payments in the amount of	\$480.00
Debt Service payments in the amount of	\$2,367,729.33
Construction Fund payments in the amount of	\$1,887,542.10
Flex Spending payments in the amount of:	\$868.09
Student Activity payments in the amount of	\$12,658.28
- B. Approved a proposal from LowV Systems, Inc., for the purchase and installation of a key card entry system for three (3) doors and release button for one (1) door in the District Office area at a cost of \$15,713.00 (Board Attachment).
Background: The cost will be fully covered by the 2022 Mental Health & Safety and Security Grant which was awarded to the District by the PA Commission on Crime and Delinquency (Grant ID# 38484).

- C. Approved the purchase of licenses for the online career planning and portfolio platform Smart Futures for students in grades kindergarten through eighth in the amount of \$5,200.00 for the 2024-2025 school year.
Background: The platform is used to facilitate career exploration activities utilizing the PA Academic Standards for Career Education and Work. Smart Futures has been used successfully since the 2022-2023 school year, costs have been budgeted and have remained stable since implementation.
- D. Approved a 2-year agreement with Huron Studer in the amount of \$26,650.00 to provide professional learning services, effective June 24, 2024, through June 23, 2026. (Board Attachment).
Background: This agreement provides customized professional learning services that will be used with ELCO administration between 2024 through 2026.
- E. Approved Act 93 Administrative increases, Non-Act 93 Supervisory increases, and Support Staff increases, effective July 1, 2024. (Board Attachment)
- F. Approved salary increases for Mrs. Julia Vicente – Superintendent, Dr. Barbara Davis – Assistant Superintendent, and Mrs. Darbe DeHaven – Director of Human Resources, effective July 1, 2024. (Board Attachment)
- G. Approved the renewal of IEP Writer, for development of student IEP’s, Section 504 Service Agreements, and Child Accounting purposes during the period of July 1, 2024, through June 30, 2025, at a cost of \$11,049.00. (Board Attachment).
Background: This is an annual subscription and has been budgeted for the 2024-025 school year.
- H. Approved a Special Education Contracting Agreement with New Story Schools for the 2024-2025 school year. (Board Attachment).
Background: This is an approval for contracted services for the 2024-2025 school year for three (3) academic placements.

Superintendent’s Report

Directors Reports:

- Mrs. Amy Shoemaker, Director of Pupil Services
 - Attended the Key Leadership Orientation for Communities That Care (CTC) organized by the Community Health Council. The goal of this event was to find ways to prevent adolescent problem behaviors and promote positive youth development. I was able to network with different organizations, service providers, and agencies from across Lebanon County. I plan to attend monthly Key Leader meetings next school year.
- Mr. Jeremy Sweigart, Director of Special Education
 - Our District was able to collaborate with the IU13 in supporting the post-secondary education efforts of five (5) students with IEP’s that will be attending the Lebanon County CTC for the upcoming 2024-2025 school year. These students were able to apply for and receive micro-scholarships to offset costs of uniforms, school supplies, and equipment fees. The student recipients will be working in Auto Body, Culinary, and the Pastry Arts program.
- Mr. Robert Boltz, Director of Technology
 - Due to Finalsite purchasing Blackboard, whom we use for our website hosting, we will need to transition our site over to Finalsite within the next few months, which will most likely mean a new website design.
 - New regulations under the Americans with Disabilities Act (ADA) will require all school districts and IU’s to comply to the internationally recognized accessibility standard for web access, the Web Content Accessibility Guidelines (WCAG 2.1).

- Mr. Tommy Mealy, Athletic Director
 - Boys' Basketball Team attended team camp in Annapolis, MD.
 - McKenna Haas competed in the Nike Outdoor Nationals in the triple jump at Eugene, OR.
 - The Football team is traveling to Penn State University for a competition Friday, June 21, 2024.
 - The Football team, along with the Girls' and Boys' Basketball teams are holding youth camps. Thank you to the Middle School for accommodating these camps.

Mrs. Vicente shared the following:

- First day of Camp Invention at the Intermediate School. 61 students are participating this year.
- First day of ELCO+ Elementary Summer School program. The secondary Summer School program will start next week.
- Our SPA program will start in July.
- At the State FFA Convention – ELCO represented very well, with several teams placing in their categories.
- Book Mobile schedule is listed on the district website.

Upcoming Dates/Announcements:

June 20, 2024, 6:00 p.m. – Policy Ad Hoc Committee Meeting

July 4, 2024 – District Closed in observance of Independence Day

July 11, 2024, 6:00 p.m. – Policy Ad Hoc Committee Meeting

July 15, 2024, 6:00 p.m. – Regular Board of Education Meeting

Public Comments – Items On/Off the Agenda

- Morgan Wilson – Spoke on the Anti-Bullying Policies in place at ELCO.

Board Announcements/Comments

- Mr. Ziegler congratulated both Mrs. Vicente and Mrs. Haas for being recognized as Honorary State FFA Members at the Pennsylvania FFA State Convention.
- Mr. Ziegler commented on how well the commencement program went this year.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mr. Ondrusek, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, President Ziegler adjourned the meeting at 6:37 p.m.

Respectfully submitted,

Lori Mosser
Board Secretary