

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
District Board Room
Hybrid
(In-person or via Zoom)

April 15, 2024

The Regular Board of Education Meeting was called to order by President, David Ziegler at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session with President Ziegler presiding.

Mr. Ziegler noted the District is audio recording the meeting, which will be posted on the District website. Mr. Ziegler also inquired if anyone in attendance was recording the meeting. No one indicated recording the meeting.

The Pledge of Allegiance was led by Mr. Ferrari, Jr.

Roll Call

Board Secretary, Lori Mosser, called the roll. The following members were present: Mrs. Kantner, Mrs. Morrissey, and Mrs. Moyer; and Messer's Ferrari Jr., Kahl, Kramer, Ondrusek, Santos, and Ziegler. Also in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Ms. Haas, ~~Mr. Treese~~, Dr. Gerhart, Mrs. Hower, Mrs. Houck, Mr. Breeden, Mrs. Shoemaker, Mr. Sweigart, Mrs. DeHaven, ~~Mrs. Himmelreich~~, Mr. Mealy, Mr. Richards, Mr. Boltz, Mr. Dresch, Lori Mosser, Board Secretary; Michael Lewis, School Solicitor; and faculty/staff and community residents (in-person and via Zoom).

Board President Communications

- Welcome to everyone attending.

Recognition

- Morgan Kline – Lancaster-Lebanon Female Bowling Champion
- Kylee Trostle – Girls' Wrestling District III Champion

Student Council Report

Mrs. Jennifer Haas on behalf of Nicole Books, Student Council President, reported on the following activities:

- Planning is underway for Teacher Appreciation Day and the Spring Lawn Lunch.
- We continue to discuss ideas for the Homecoming Dance this Fall.

At 6:12 p.m. the Board took a brief intermission to allow students and parents to leave prior to the start of the business meeting.

The meeting reconvened at 6:14 p.m.

Public Comments – Items On the Agenda

- No Comments were made.

Approval of Minutes

Minutes were separated for individual motions and votes.

On a motion by Mr. Ziegler, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, the Minutes of 03-18-2024 were approved.

On a motion by Mr. Ziegler, seconded by Mrs. Kantner and approved by Voice vote, all voting Aye, the Minutes of 04-03-2024 were approved.

Approval of Treasurer's Report

On a motion by Mr. Ziegler, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, the Treasurer's Report of 03-31-2024 was approved.

NON-CONSENT Items for Approval

Personnel Committee –Mr. Howard Kramer, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Kramer, seconded by Mr. Ferrari, Jr. and approved by Voice vote, all voting Aye, Personnel Committee Items A-H were approved:

- A. Accepted a "Letter of Resignation" from Anna M. Martin, full-time Specialized Paraprofessional, effective June 5, 2024.
- B. Accepted a "Letter of Resignation" from Taylor Hasker-Cirulli, Intermediate School Counselor, effective April 25, 2024.
- C. Approved the official start date of Michelle Renyard, full-time Paraprofessional, effective April 10, 2024.
Background: Paraprofessional was approved April 3, 2024, with a TBD start date. This approves the official start date.
- D. Approved Kirk Keppley as the ELCO+ Coordinator K-12 for the Summer 2024 summer school program at a stipend of \$4,500.
Background: The ELCO+ Coordinator will oversee the students, teachers, and paraprofessionals in the ELCO+ summer school.
- E. Approved up to 7 additional days of employment at per diem rate, for Jennifer Martin, Future Ready Facilitator, during the summer of 2024.
Background: Mrs. Martin will be engaging in activities as the Future Ready Facilitator including workshops, meetings with local business leaders, and professional learning activities.
- F. Approved the following mentor for the 2023-2024 school year, prorated to the number of days worked, as listed:

<u>Teacher</u>	<u>Mentor</u>
David Drahovsky	Paul Zook
- G. Approved adding the following individual to the ELCO sub listing for the 2023-2024 school year. (pending receipt of all required documentation, clearances, and disclosures):

Arthur Lyon – Substitute Teacher

- H. Approved adding the following individuals to the ELCO volunteer listing for the 2023-2024 school year, as listed, (noting all required documentation, clearances, and trainings are on file):

Tim Anspach	Kendra Heck	Kira Lawrence
Amber Price	Zachary Rutter	Eric Tanger
Amy Thome	Amaris Wolfe	Jennifer Zimmerman
Terry Hartranft		

Curriculum Committee – Mrs. Joya Morrissey, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mrs. Morrissey, seconded by Mrs. Moyer and approved by Voice vote, 9-0, Items A-B were approved:

- A. Approved a trip and travel request from Darbe DeHaven, Director of Human Resources, to travel and attend the 12th Annual District HR Exchange Conference to be held on April 24-26, 2024, at Bear Creek Mountain Resort and Conference Center.
Background: The conference is held by the IU13 to provide activities and collaboration centered around district HR topics such as Reasonable Requests, PSERS, Unemployment, Promoting Professional Integrity, and HR Guidance on Discipline and Behavior. This trip has been budgeted.
- B. Approved a trip and travel request from Brad Connors, Head Varsity Boys' Basketball Coach and Asst. Coach Wes Soto, and the ELCO Boys' Basketball Team to travel and attend Team Camp to be held on June 7-9, 2024, at the Naval Academy, Annapolis, MD.
Background: Costs for Team Camp are funded by Booster Club and/or parents.

Policy Ad Hoc Committee – Mrs. Rachel Moyer, Chairperson

On a motion by Mrs. Moyer, seconded by Mr. Ondrusek and approved by Voice vote, 9-0, Item A was approved:

- A. Approved the following policies (revised/reviewed/and/or new) for the 2nd reading, as listed: (Board Attachment).
1. Policy 200 – Enrollment of Students (revised)
 2. Policy 202 – Eligibility of Nonresident Students (revised)
 3. Policy 203 – Immunization and Communicable Diseases (revised)
 4. Policy 216.1 – Supplemental Discipline Records (revised)
 5. Policy 217 – Graduation (revised)
 6. Policy 254 – Educational Opportunity for Military Children (**new**)
 7. Policy 800 – Records Management (revised)
 8. Policy 810 – Transportation (revised)
 9. Policy 830 – Breach of Computerized Personal Information (revised)
 10. Policy 830.1 – Data Governance – Storage/Security (**new**)

Finance Committee – Mr. Jack Kahl, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mr. Kramer and approved by Voice vote, all voting Aye, Finance Items A-C, were approved:

- A. Approved payment of bills as found listed and attached to the April 15, 2024, Board Agenda for payments made March 2024, in the amounts indicated:
(Board Attachment)

General Fund payments in the amount of	\$6,394,989.83
Cafeteria Fund payments in the amount of	\$259,427.02
Capital Reserve Fund payments in the amount of	\$648.75
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$961,808.68
Student Activity payments in the amount of	\$18,322.23

- B. Approved a “Letter of Agreement” with Central Susquehanna Intermediate Unit/The Center for Schools and Communities to provide an Advanced School Security Bundle of 80 hours of consulting services between April 15, 2024, and June 30, 2025, at a cost not to exceed \$10,000. (Board Attachment).
Background: The Center for Safe Schools will be providing services to include consultation for rewriting the District’s All Hazard Plan, professional development, updating safety documents, and guidance on improving safety measures and drills. The cost of this contract will be fully covered by the 2022 Mental Health & Safety and Security Grant which was awarded to the District by the PA Commission on Crime and Delinquency.
- C. Approved a Special Education Agreement with Yellow Breeches Education Center, effective and retroactive to April 5, 2024, for the remainder of the 2023-2024 school year. (Board Attachment).
Background: Special Education placement needed based on determination per student IEP Team recommendation.

Superintendent’s Report

Directors Reports:

- Mrs. Amy Shoemaker, Director of Pupil Services
 - School Counseling Advisory Council is required to hold two meetings each school year, per the Chapter 339 School Guidance Plan. The purpose of this council is to share proposed goals for the year in the areas of career development, academic, personal, and social goals. The council is comprised of students, parents, community members, business leaders, school board representative, CTC representatives, and ELCO teachers and administrators. The second meeting will take place later this week to review progress on their goals.
- Mr. Jeremy Sweigart, Director of Special Education
 - In the process of planning for the Extended School Year (ESY) program for Summer 2024. ESY serves students in the classroom and through individualized sessions. Students qualify for ESY using several different criteria. ESY is a five-week program beginning June 24, 2024, running Monday through Thursday from 8:30 a.m. – 11:30 a.m. As a result of a collaborative efforts of the District and IU13, all ESY services are reimbursed by the IU13 through IDEA Part B funds.
- Mrs. Darbe DeHaven, Director of Human Resources
 - Continue to post job openings, interview candidates and on-board new hires.
- Mr. Robert Boltz, Director of Technology
 - Mapping out process to update staff computers and laptops.
 - Gearing up to update student iPads during the summer months.

- Mr. Doug Dresch, Director of Building and Grounds
 - Renovations continue in the the locker room and gym area. Starting to lay block for the walls and installing the new spiral duct for heating and cooling.
 - Renovations are also continuing in the music wing. The installation of windows and doors in the band area, along with a complete install of lighting fixtures.

Mrs. Vicente shared the following:

- Our Inaugural Unified Sports Track Meet will take place April 17, 2024, starting at 4:00 p.m. other schools participating are Manheim Township and Warwick. We encourage all to attend this event.
- We received a check for \$2,752.94 from Giant Food Stores from the “Feeding School Kids Campaign.”

Upcoming Dates/Announcements:

April 22, 2024 – 6:00 p.m. – Finance Committee Meeting

April 25, 2024 – 6:00 p.m. – FFA Banquet at Listrack

May 3 & 4, 2024 – 5th Grade School Musical – “The Lion King, Jr.”

May 6, 2024 – 6:00 p.m. - Committee-of-the-Whole Board of Education Meeting

May 9, 2024 – 6:00 p.m. – Curriculum Committee Meeting

Spring Concert Dates:

May 5, 2024 – 1:00 p.m. – High School Spring Concert – Middle School Gymnasium

May 7, 2024 – 7:00 p.m. – Middle School Spring Concert – Middle School Gymnasium

May 9, 2024 – 7:00 p.m. – Intermediate School Spring Concert – Middle School Gymnasium

Public Comments – Items On/Off the Agenda

- No Comments were made.

Board Announcements/Comments

- Mr. Kahl encouraged board and community members to attend the Finance Committee on April 22, 2024. 2024-2025 budget updates will be discussed.
- Mrs. Morrissey informed the Board there will be no Gala held this August. The Foundation is working on smaller fundraising events.
- Mr. Ferrari thanked Giant for their contribution. Stated how our female athletes are breaking barriers. Best of luck to all the Unified track members.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mrs. Moyer, seconded by Mrs. Kantner and approved by Voice vote, all voting Aye, President Ziegler adjourned the meeting at 6:44 p.m.

Respectfully submitted,

Lori Mosser
Board Secretary

