

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board of Education Meeting
District Board Room
Hybrid

April 3, 2024

The Committee-of-the-Whole Board of Education Meeting was called to order by President, David Ziegler at 6:00 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Board of Education Session

Mr. Ziegler noted the District is audio recording the meeting and the audio recording will be posted to the district website. Mr. Ziegler also inquired if anyone in attendance was recording the meeting. No one indicated recording the meeting.

A Moment of Silence was observed.

The Pledge of Allegiance was led by Mr. Santos.

Roll Call

Board Secretary, Lori Mosser called the roll. The following members were present: Mrs. Kantner, Mrs. Morrissey, and Mrs. Moyer; and Messer's Ferrari Jr., Kahl, Kramer, Ondrusek, Santos, and Ziegler. Also, in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Ms. Haas, Mr. Treese, Dr. Gerhart, *Mrs. Hower, Mrs. Houck, Mr. Breeden, Mrs. Shoemaker, Mr. Sweigart, ~~Mrs. Himmelreich~~, Mr. Richards, Mrs. DeHaven, Mr. Boltz, ~~Mr. Dresch~~, Mr. Mealy; Lori Mosser, Board Secretary; William Zee, School Solicitor; and faculty/staff and community members (in-person and Zoom).

*Mrs. Hower attended via zoom.

*Mr. Ferrari, Jr. arrived at 6:02 p.m.

Board President Communications

- Welcomed everyone attending.

Board Committee & Rep Reports

- Personnel Committee – Mr. Kramer
 - No report.
- Curriculum Committee – Mrs. Morrissey
 - The next meeting will be held Thursday, May 2, 2024, at 6:00 p.m.
- General Services Committee – Mr. Kahl
 - No report.
- Finance Committee – Mr. Kahl
 - No report.
- IU13 Rep Report – Mr. Ondrusek
 - The next meeting will be held Wednesday, April 10, 2024.
- PSBA Rep Report – Mrs. Kantner
 - Advocacy Day will be held April 8, 2023.
 - Accepting proposals for the 2024 Legislative Platform through June 28, 2024.

- CTC Rep Report – Mr. Ziegler
 - Attended Spring OAC Dinner.
 - March CTC newsletter was distributed to Board Members.
- Lebanon Co. Tax Collection Rep Report – Mr. Kramer.
 - No report.
- ELCO Education Foundation – Mrs. Morrissey
 - The next meeting will be held Thursday, April 11, 2024, in the District Board Room.
 - Coordinating grand opening of the Planetarium to coincide with Homecoming Week in October 2024.
 - Ramping up fundraising efforts for Gala to be held in August.

Students of the Month

- Intermediate School: Reading Olympics Team

At 6:12 p.m. the board took a brief intermission to allow students and parents attending the opportunity to leave prior to the start of the business meeting.

The meeting reconvened at 6:15 p.m.

Public Comments – Items On the Agenda

- No comments were made.

ACTION ITEMS

Personnel Committee – Mr. Howard Kramer, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Kramer, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Personnel Items A-F, were approved:

- A. Approved the employment of Taylor Hibshman, as a part-time Food Service employee (subject to assignment), at an hourly rate of \$13.79, 5.5 hours/day (10-month position), effective on or about April 9, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- B. Approved the employment of Michelle Renyard, as a full-time Paraprofessional (subject to assignment), at an hourly rate of \$15.15, 7.5 hours/day (10-month position), start date TBD, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- C. Approved the following mentors for the 2023-2024 school year, prorated to the number of days worked, as listed:

<u>Teacher</u>	<u>Mentor</u>
Amanda VanOverbeke	Robin Anne Kimmey
Abby Weiant	Jonelle Edris
- D. Approved the following individual as a coach for the 2024 Spring Sports season. (pending receipt of all required documentation, clearances, and disclosures.)

Unified Sports

Volunteer Coach

Heather Reigle

- E. Approved the following individuals to the ELCO volunteer listing for the 2023-2024 school year, as listed. (Noting all required documentation, clearances, and trainings are on file):

Jeffrey Bair	Melissa Bowman	Craig Gass
Drew Gensamer	Elainna Layser	Mark Seldomridge
Derek Shanaman	Jeffrey Simpson	Justin Arndt
Tammy Lyons		

- F. Approved the employment of Abigail Snee as the Certified School Nurse at the ELCO Intermediate School on a “Temporary Professional Contract” at a salary of Master’s Step 1 (\$58,931) effective the 2024-2025 school year, pending the receipt of all required documentation, clearances, and disclosures.

Background: This position is being filled due to a retirement.

Curriculum Committee – Mrs. Joya Morrissey

On a motion by Mrs. Morrissey, seconded by Mrs. Kantner and approved by Voice vote, 9-0, Item A was approved:

- A. Approved the Special Education Plan for the Eastern Lebanon County School District dated July 1, 2024, through June 30, 2027.

Background: The Special Education Plan was available for public inspection and comment for a minimum of 28 days, beginning March 5, 2024.

Policy Ad Hoc Committee – Mrs. Rachel Moyer, Chairperson

No Items were requested to be separated from the overall vote.

On a motion by Mrs. Moyer, seconded by Mr. Ondrusek and approved by Voice Vote, 9-0, Item A was approved:

- A. Approved the following policies (revised/reviewed/and/or new) for 1st reading, as listed: (Board Attachment).
1. Policy 006 - Meetings (revised)
 2. Policy 200 - Enrollment of Students (revised)
 3. Policy 202 - Eligibility of Nonresident Students (revised)
 4. Policy 203 - Immunization and Communicable Diseases (revised)
 5. Policy 216.1 - Supplemental Discipline Records (revised)
 6. Policy 217 - Graduation (revised)
 7. Policy 254 - Educational Opportunity for Military Children (**new**)
 8. Policy 800 - Records Management (revised)
 9. Policy 810 - Transportation (revised)
 10. Policy 830 – Breach of Computerized Personal Information (revised)
 11. Policy 830.1 – Data Governance – Storage/Security (**new**)

Finance Committee – Mr. Jack Kahl, Chairperson

No Items were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mr. Kramer and approved by Voice vote, all voting Aye, Items A-E, were approved:

- A. Approved an agreement with Central Susquehanna Intermediate Unit (CSIU), to provide computer services for Fund Accounting, Payroll, and Human Resources modules for the period of July 1, 2024, to June 30, 2025, at a cost of approximately \$27,800. (Board Attachment).
Background: The cost is billed per student and the agreement price is estimated for the next year. This is an annual license renewal.
- B. Approved Change Order #17 to the High School Renovations and Additions project in the amount of \$2,451.00. (Board Attachment).
Background: This is Jay R. Reynolds PC-4 to connect water piping to an existing wall hydrant.
- C. Approved Spotts, Stevens and McCoy (SSM) authorization for services at the High School as part of the renovations and additions project, at a cost of \$13,600. (Board Attachment).
Background: This service is to provide lead abatement oversight and air monitoring for the removal of the lead paint flooring in the shop areas.
- D. Approved adding one electrical account to the recommended Utility Rates Analysts (URA) supply rate for a 15-month period. (Board Attachment).
Background: URA identified an electrical account on the Met-Ed default rate and the recommended supplier, AEP, which is projected to save the District \$9,500.00 over 15-month period.
- E. Approved an agreement with Learning Opportunity Group through IU13, to provide professional services effective and retroactive from March 25, 2024, through June 30, 2024 for the Interim Middle School Assistant Principal position at a daily rate of \$365.00. (Board Attachment).
Background: The Interim Middle School Assistant Principal will be on site for up to four days per week until on or before June 5, 2024. This interim Assistant Principal position is in effect for the end of the 2023-2024 school year due to a resignation.

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Roll Call vote, all voting Aye, Item F was approved:

Roll Call Vote

Mr. Ziegler – Aye
Mrs. Moyer – Aye
Mrs. Kantner – Aye
Mr. Ferrari, Jr. – Aye
Mr. Kramer – Aye
Mr. Kahl – Aye
Mrs. Morrissey – Aye
Mr. Ondrusek – Aye
Mr. Santos - Aye

- F. Adopted Resolution #04-03-2024-I, concerning the 2024-2025 Lancaster-Lebanon IU13 Budget. (Board Attachment) (Roll Call Vote).

NON-ACTION ITEMS

Personnel Committee – Mr. Howard Kramer, Chairperson

- No Items for discussion.

Curriculum Committee – Mrs. Joya Morrissey, Chairperson

- No Items for discussion.

General Services Committee – Mr. Jack Kahl, Chairperson

- No Items for discussion.

Finance Committee – Mr. Jack Kahl, Chairperson

- No Items for discussion.

Superintendent's Report

- Principal Reports
 - Mrs. Jodi Houck – Fort Zeller Elementary School
 - Throughout the month of March, Fort Zeller welcomed SPARC (Science Program and Research Coach) to come and visit with our first and second grade students. The students participated in lessons then hands-on activities that involved their senses.
 - Friday, April 5, 2024, the Fort Zeller PTO has organized an assembly with Forgotten Friend Reptile Sanctuary. This is a reptile rescue and education organization.
 - Mrs. Tam Hower – Jackson Elementary School
 - Rising Raiders event was held March 20, 2024. We had over 50 people in attendance. Families were treated to an evening of ELA, Math, STEM, and fine-motor skill activities.
 - Family Math and STEM Night was held March 21, 2024. Over 100 students and families participated in a variety of Math and STEM activities. Thank you to all teachers and staff for all the work that was put into making this evening a success.
 - Dr. Michael Gerhart – ELCO Intermediate School
 - BQC Foundry – Visited the Intermediate School to hold a Foundry In a Box event with our 5th graders on March 25 and March 26, 2024. Students watched a video on the casting process then participated in a hands-on activity.
 - The 5th grade Spring Musical is The Lion King Jr., to be presented on May 3, 2024.
 - Mr. Jonathan Treese – ELCO Middle School
 - Our “What’s So Cool About Manufacturing” team was recognized for the viewer’s choice award. The team’s video scored in the top 3 overall meaning they will move onto the state competition to be held in May. This marks 2 consecutive years our team qualified for states.
 - The Middle School students held a Coin Wars fundraiser to benefit the 4 Diamonds Club. Each grade competed against each other; the 6th grade team rallied late in the week to win the competition.

- Ms. Jennifer Haas – ELCO High School
 - There are several Future Ready activities that are currently underway. Students are finishing three sessions for the Junior Achievement Inspire Virtual Career Fair. Our final Lunch and Learn session was held today. The Future Ready Job Fair will be held April 19, several universities and local businesses will be participating.
 - Lebanon Daily News is starting a new initiative – “Student of the Week.”

Mrs. Vicente reported on the following:

- Unified Sports will hold their only home track meet on Wednesday, April 17, 2024. The other participating schools will be Manheim Township and Warwick.
- Several students participated in and placed in the South-Central Pennsylvania Scholastic Art and Writing Contest.
- Lebanon County will hold their 2nd Annual “State of Lebanon County” on May 22, 2024, at Lebanon Valley College. The theme this year is Outlook For the Future.

Upcoming Dates/Announcements:

April 8, 2024 – Early Dismissal for K-12 Students
 April 9, 2024 – 6:00 p.m. - Policy Ad Hoc Committee Meeting
 April 10, 2024 – 2 Hour Late Start for K-12 Students
 April 15, 2024 – Regular Board of Education Meeting

Spring Concert Dates:

May 5, 2024 – 1:00 p.m. – High School Spring Concert – Middle School Gymnasium
 May 7, 2024 – 7:00 p.m. – Middle School Spring Concert – Middle School Gymnasium
 May 9, 2024 – 7:00 p.m. – Intermediate School Spring Concert – Middle School Gymnasium

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mr. Ziegler commented on the opportunities our students have available to them through the shared experiences of staff members and community members.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mr. Zeigler, seconded by Mr. Santos and approved by a Voice vote, all voting Aye, President Ziegler adjourned the meeting at 7:58 p.m.

Respectfully submitted,

Lori Mosser
Board Secretary