

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
District Board Room
Hybrid
(In-person or via Zoom)

March 18, 2024

The Regular Board of Education Meeting was called to order by President, David Ziegler at 6:06 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session with President Ziegler presiding.

Mr. Ziegler noted the District is audio recording the meeting, which will be posted on the District website. Mr. Ziegler also inquired if anyone in attendance was recording the meeting. No one indicated recording the meeting.

A Moment of Silent Mediation was observed, which is optional for attendees.

The Pledge of Allegiance was led by Mrs. Bonnie Kantner.

Roll Call

Board Secretary, Lori Mosser, called the roll. The following members were present: Mrs. Kantner, Mrs. Morrissey, Mrs. Moyer; and Messer's Ferrari, Kahl, Kramer, Ondrusek,*Santos and Ziegler. Also in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Ms. Haas, Mr. Treese, Dr. Gerhart, ~~Mrs. Hower~~, Mrs. Houck, ~~Mr. Breeden~~, ~~Mrs. Lutz~~, Mrs. Shoemaker, Mr. Sweigart, ~~Mrs. Himmelreich~~, Mr. Mealy, ~~Mr. Boltz~~, Mr. Dresch, Lori Mosser, Board Secretary; William Zee, School Solicitor; and faculty/staff and community residents (in-person and via Zoom).

- Mr. Santos attended via zoom.

Board President Communications

- Welcome to everyone attending.
- General Services Committee met tonight March 18, 2024, at 5:00 p.m. prior to the Regular Board of Education Meeting.
- The Board met in an Executive Session tonight at 5:45 p.m. prior to the Regular Board of Education Meeting to discuss confidential and legal personnel matters.
- Nomination of the ELCO representative to the Lancaster-Lebanon IU13 Board to serve a 3-year term (July 1, 2024, to June 30, 2027).

Mr. Ziegler opened the floor for nominations. Mr. Ziegler nominated Mr. Ondrusek. With no other nominations, Mr. Ziegler closed the nominations and called for a vote. The voice vote was unanimous 9-0. Mr. Ondrusek will serve as the ELCO representative to the Lancaster-Lebanon IU13 Board for a 3-year term from July 1, 2024, to June 30, 2027.

Student Council Report

- Nicole Books, Student Council President reported on the following events:
 - The Interact Club had a successful food drive.
 - Student Council is currently planning for the Spring Lawn Lunch.
 - Planning for next school year's Homecoming Dance is underway.

Public Comments – Items On the Agenda

- No comments were made.

Approval of Minutes

Minutes were separated for individual motions and votes.

On a motion by Mr. Ziegler, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, the Minutes of 02-20-2024 were approved.

On a motion by Mr. Ziegler, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, the Minutes of 03-04-2024 were approved.

Approval of Treasurer’s Report

On a motion by Mr. Kramer, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Treasurer’s Report of 02-28-2024 was approved.

NON-CONSENT Items for Approval

Personnel Committee – Mr. Howard Kramer, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Kramer, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, Personnel Committee Items A-J were approved:

- A. Accepted a “Letter of Resignation” from Benjamin Moser, Head Varsity Wrestling Coach, effective and retroactive to March 12, 2024.
- B. Approved the employment of Jessica Comoglio, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.92, 7.5 hours/day (10-month position), start date April 8, 2024, pending receipt of all documentation, clearances, and disclosures.
Background: New position due to student needs.
- C. Approved the employment of Vicki Eckel, part-time Paraprofessional (subject to assignment), at an hourly rate of \$12.45, start date March 25, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- D. Appointed Elaine Mathias as Business Manager for the ELCO School District at a salary not to exceed \$145,000 per year. This appointment is contingent upon the Administration and Ms. Mathias finalizing the terms of a comprehensive employment contract to be approved by the Board at a subsequent meeting, along with receipt of all required documentation, clearances, and disclosures. The tentative start date for this appointment is July 1, 2024.
Background: This position is being filled due to a resignation.
- E. Approved a change in the release date of Tara Lutz, Middle School Assistant Principal *from* April 17, 2024, *to* March 28, 2024.
- F. Approved Michael Murphy as Interim Middle School Assistant Principal at a daily rate of \$365.00, effective March 27, 2024, to on or before June 4, 2024.
Background: The Interim Assistant Principal is being hired due to a resignation.

- G. Approved the employment of Dennis Morgan, as a seasonal grounds worker, at an hourly rate of \$12.75, effective March 25, 2024.
- H. Approved adding the following individuals to the ELCO sub list for the 2023-2024 school year, pending receipt of all required documentation, clearances, and disclosures, as listed:
 - 1. Audrey Firestine - School Nurse
 - 2. Siobhan Bonis – School Nurse
 - 3. Abigail Snee – School Nurse

- I. Approved the following individual in an extra-curricular position for the 2023-2024 school year. Retroactive to January 2023.

Jonathan Swift – Intermediate School Musical Director

- J. Approved adding the following individuals to the ELCO volunteer listing for the 2023-2024 school year, as listed, (noting all required documentation, clearances, and trainings are on file):

Sirena Bishop	Michael Blantz	Christopher Capone	Leslie Cassidy
Alexandria Fidler	Ian Firestine	Tiffany Hollinger	Nathan Horst
Shawn Martin	Amy Nye	Richard Plantz	Michelle Renyard
Erica Roland	Eleora Stevenson	Haley Wanner	Timothy Fetzer

Curriculum Committee – Mrs. Joya Morrissey, Chairperson

Item E was requested to be separated from the overall vote.

On a motion by Mrs. Morrissey, seconded by Mrs. Kantner and approved by Voice vote, all voting Aye, Curriculum Committee Items A-D were approved:

- A. Approved a trip and travel request from Robert Miller, Head Varsity Track and Field Coach, Holly Hartman, Michael Harnish, and Jacqueline Bender – Assistant Coaches, and qualifying student athletes, to travel and participate in the District III Championships to be held May 17-18, 2024, at Shippensburg University, Shippensburg, PA.
Background: Annual trip subject to qualifying students. Costs are budgeted.
- B. Approved a trip and travel request from Robert Miller, Head Varsity Track and Field Coach, Holly Hartman, Michael Harnish, and Jacqueline Bender – Assistant Coaches, and qualifying student athletes, to travel and participate in the PIAA State Championships to be held May 24-25, 2024, at Shippensburg University, Shippensburg, PA.
Background: Annual trip subject to qualifying athletes. Costs are budgeted.
- C. Approved a trip and travel request from Jamie Cascarino, Head Varsity Soccer Coach, Sean Miller, and Brian Marquette – Assistant Coaches, and the Boys’ Soccer Team to travel and attend team camp to be held July 12-14, 2024, at Messiah College, Mechanicsburg, PA.
Background: There are no costs to the district for this annual trip. Costs are funded through the Booster Club and/or parents
- D. Approved a student survey to be conducted in the Spring 2024 with athletes who were on the Fall 2023 ELCO Football Team (Board Attachment).
Background: The Curriculum Committee reviewed a request to conduct a survey of students for research for a doctoral dissertation at Liberty University. The survey is voluntary and will require parent permission to be obtained before the students are surveyed. Survey results are collected anonymously, and no personally identifiable information will be collected.

On a motion from Mrs. Morrissey, seconded by Mr. Ondrusek and approved by Voice Vote, 8 Ayes and 1 Nay from Mr. Ondrusek, Curriculum Item E was approved:

E. Approved new textbooks for the 2024-2025 school year, as listed:

Background: The textbooks were selected by the mathematics and social studies departments and reviewed by the Curriculum Committee.

Course: AP Macroeconomics

Grade Levels: 11-12

Publisher: Bedford, Freeman, and Worth

Textbook Title: Krugman's Economics for the AP Course, 4th Ed.

Author: Anderson and Ray

Copyright: 2023

Course: AP Calculus

Grade Levels: 11-12

Publisher: Pearson(Savvas)

Textbook Title: Calculus AP Edition: Graphical, Numerical, Algebraic, 6th Ed

Author: Demana, Waits, Kennedy, Bressoud, and Boardman

Copyright: 2020

Course: Geometry, CP Geometry, Honors Geometry

Grade Levels: 9-11

Publisher: Savvas

Textbook Title: EnVision Geometry

Author: Kennedy, Milou, Thomas, and Zbiek

Copyright: 2024

Course: Middle School Math

Grade Levels: 6-8

Publisher: Savvas

Textbook Title: EnVision

Author: Berry, Champagne, Milou, Schielack, Wray, Charles, and Fennell

Copyright: 2024

General Services Committee – Mr. Jack Kahl, Chairperson

Item C was requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mr. Kramer and approved by Voice Vote, 9-0, Items A-B and D were approved:

A. Approved and sign the Deed of Dedication and Bill of Sale as well as the Assignment of Easement in connection with the Jackson Township Authority – Utility Easement. (Board Attachment).

Background: This was required for the 2020 public works project which included the construction of a sewer line.

B. Approved the preventative and planned maintenance agreements for the food service equipment with Brubaker Refrigeration LLC at a cost of \$4,225.00. (Board Attachment).

Background: These agreements are effective August 1, 2024, for one year and cover Fort Zeller Elementary, Jackson Elementary, Intermediate School, and Middle School. These costs have been budgeted.

- C. Move to approve the purchase of an electric sign for the ELCO High School from Horst Signs as part of the construction project at a cost of \$22,122.44. (Board Attachment).
Background: The new sign will replace the current building signage. Costs are included in the construction.
- D. Approved the proposal with Prism Response, LLC, for the removal and disposal of lead paint as part of the construction project at a cost of \$14,833. (Board Attachment).
Background: The concrete floor in the original tech-ed area was painted with lead-based paint. A specialized removal process is required by the EPA. Safety precautions will be followed.

On a motion from Mr. Kahl, and seconded by Mr. Kramer and approved by Voice Vote, 7 Ayes, and 2 Nays from Mr. Ferrari and Mrs. Moyer, Item C was approved.

- C. Move to approve the purchase of an electric sign for the ELCO High School from Horst Signs as part of the construction project at a cost of \$22,122.44. (Board Attachment).
Background: The new sign will replace the current building signage. Costs are included in the construction.

Finance Committee – Mr. Jack Kahl, Chairperson

No Items were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, Finance Items A-C, were approved:

- A. Approved payment of bills as found listed and attached to the March 18, 2024, Board Agenda for payments made February 2024, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$3,292,914.68
Cafeteria Fund payments in the amount of	\$178,958.13
Capital Reserve Fund payments in the amount of	\$43,321.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$209,775.99
Student Activity payments in the amount of	\$15,502.34

- B. Approved an event rental agreement from Foundry 48 LLC, for the use of a facility located at 100 Millport Road, Lititz, PA, at no cost to the district. (Board Attachment).

Background: Rental for the 2024 prom.

- C. Approved Change Order #16 to the High School Renovation and Additions project in the amount of \$8,917.32. (Board Attachment).

Background: This is GC-15 for replacement doors, removal of concrete slab, additional sound panels and ceiling work.

Superintendent's Report

Director's Reports:

- Mrs. Amy Shoemaker, Director of Pupil Services
 - ELCO is one of 30 districts partnering on a grant with the Center for Safe Schools. We had 20 pupil service staff members and administrators complete Level 1 and Level 2 training, which included threat assessments and suicide assessments. We will now have access to the CSTAG case management system provided through Navigate 360, at no cost for three years.

- Mr. Jeremy Sweigart, Director of Special Education
 - Friday, March 22, 2024, the Lancaster-Lebanon IU13 will host a Spring Bazaar at Cornwall Manor. Students receiving Special Education services will be on site from 9:00 a.m. to 1:00 p.m. selling a variety of student created items. This is one of two bazaars the IU hosts each school year.
- Mrs. Darbe DeHaven, Director of Human Resources
 - Visited Millersville University to gather information to enhance our recruitment efforts.
 - Continue to interview and hire new personnel.
 - Participated in a learning module to advance Open Enrollment to an electronic process.
- Mr. Thomas Mealy, Athletic Director
 - Freshman, Kylee Trostle placed 6th at PIAA Inaugural Girl's State Wrestling Championships.
 - Congratulations to most recent Lebanon County Sports Athletes of the Week: Sara Miller and Kyle Miller.
 - The Military baseball game will be held Saturday, May 4, 2024, at 11:00 a.m.
 - ELCO Unified Sports Team will host a Track and Field event on April 17, 2024, with Warwick and Manheim Township schools participating.

Mrs. Vicente shared the following:

- Congratulations to the students who were chosen to the PMEA All-State Chorus. They are the only singers in Lebanon County to accomplish this.
 - Ave Bird
 - Elias Gloom
 - Deacon Shearer
- 2nd Annual Back to School Picnic will be held Thursday, August 22, 2024.
- Attended and spoke at the Aspiring Leaders Special Education Event held at the Lancaster-Lebanon IU13, Friday, March 15, 2024.
- FFA Agriculture Literacy was held last week. We had a week filled with many events enjoyed by all students.

Upcoming Dates/Announcements:

March 21, 2024 – 6:00 p.m. – Policy Ad Hoc Committee Meeting

March 27, 2024 – End of 3rd Marking Period

March 28, 2024 – Emergency Make-Up Day #1 – **(School in Session)**

March 29 – April 1, 2024 – School is CLOSED for Spring Break (students K-12)

April 2, 2024 – Emergency Make-Up Day #2 – **(School in Session)**

April 3, 2024 – 6:00 p.m. – Committee-of-the-Whole Board of Education Meeting

Public Comments – Items On/Off the Agenda

- Carol Price – Commented on safety protocols and procedures at High School

Board Announcements/Comments

- No comments were made.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mr. Ziegler, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, President Ziegler adjourned the meeting at 6:48 p.m.

Respectfully submitted,

Lori Mosser
Board Secretary