

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Committee-of-the-Whole Board of Education Meeting  
District Board Room  
Hybrid

March 4, 2024

The Committee-of-the-Whole Board of Education Meeting was called to order by President, David Ziegler at 6:02 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Board of Education Session (hybrid – in-person and via Zoom) with President David Ziegler presiding.

Mr. Ziegler noted the District is audio recording the meeting and the audio recording will be posted to the district website. Mr. Ziegler also inquired if anyone in attendance was recording the meeting; no one in attendance indicated audio recording the meeting.

A Moment of Silence was observed.

The Pledge of Allegiance was led by Mr. Kahl

#### Roll Call

Board Secretary, Lori Mosser called the roll. The following members were present: Mrs. Kantner, Mrs. Morrissey, Mrs. Moyer; and Messer's \*Ferrari, Jr., Kahl, Kramer, Ondrusek, Santos, and Ziegler. Also, in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Ms. Haas, Mr. Treese, Dr. Gerhart, ~~Mrs. Hower~~, Mrs. Houck, Mr. Breeden, Mrs. Lutz, Mrs. Shoemaker, Mr. Sweigart, ~~Mrs. Himmelreich~~, ~~Mr. Richards~~, Mrs. DeHaven Mr. Boltz, Mr. Dresch, Mr. Mealy; Lori Mosser, Board Secretary; William Zee, School Solicitor; and faculty/staff and community members (in-person and Zoom).

\*Mr. Ferrari, Jr. arrived at 6:08 p.m.

#### Board President Communications

- Welcome to everyone attending.
- The Board will meet immediately following the adjournment of tonight's meeting for required board training.
- First day of Spring Sports. Good Luck to all athletes.

#### Board Committee & Rep Reports

- Personnel Committee – Mr. Howard Kramer
  - No report.
- Curriculum Committee – Mrs. Joya Morrissey
  - The next scheduled meeting will be held March 14, 2024, at 6:00 p.m.
- General Services Committee – Mr. Jack Kahl
  - Last meeting was February 13, 2024.
  - The March 7, 2024, meeting will be rescheduled to a later date.
- Finance Committee – Mr. Jack Kahl
  - Spoke of the 2024-2025 budget presentation at committee meeting on February 28, 2024.
  - Provided a summary of the Market Street Sports Group presentation.

- IU13 Rep Report – Mr. Ondrusek
  - There will be a slight increase in basic subsidies this year.
  - The next scheduled meeting will be held March 13, 2024.
- PSBA Rep Report – Mrs. Kantner
  - Spring Advocacy Day will be held April 8, 2024.
  - Board Leadership Virtual Workshop will be held either March 9 or March 16.
  - PSBA Bulletin is now available digitally.
- CTC Rep Report – Mr. Santos
  - No Report.
- Lebanon Co. Tax Collection Rep Report – Mr. Ferrari, Jr.
  - No Report.
- ELCO Education Foundation – Mrs. Morrissey
  - The next scheduled meeting will be held March 14, 2024, at 8:00 a.m., in the District Board Room.
  - August 4, 2024, the Gala will be held to benefit the Planetarium.

### Students of the Month

- Middle School Technology Student Association
- Middle School What’s So Cool About Manufacturing Crew

### Presentation

- Special Education Plan – Mr. Jeremy Sweigart, Director of Special Education

The Board took a brief recess at 6:30 p.m. to allow students and parents attending the recognition of Students of the Month the opportunity to exit the meeting.

The meeting reconvened at 6:32 p.m.

### Public Comments – Items On the Agenda

- Nicole Readinger – Market Street Sports Group and how it will affect Booster Club fundraising.
- Val Kramer – Market Street Sports Group and how monies will be disbursed.

## **ACTION ITEMS**

### Personnel Committee – Mr. Howard Kramer, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Kramer, seconded by Mr. Ferrari, Jr. and approved by Voice vote, all voting Aye, Personnel Items A-I, were approved:

- A. Accepted a “Letter of Resignation” from Lindsay Dries, Intermediate School Reading Specialist, effective March 12, 2024.
- B. Accepted a “Letter of Retirement” from Jenelle Himmelreich, Director of Food Services, effective April 16, 2024.

- C. Approved Sherri Newman, Speech Language Pathologist, to provide speech therapy services for up to 60-minutes per week for a student participating in Instruction in the Home at a rate of \$35/hour, retroactive to February 26, 2024, through June 4, 2024.

*Background: Speech therapy services are needed to support a student that recently transitioned to Instruction in the Home for the remainder of the 2023-2024 school year. Services will be provided outside of the contracted workday.*

- D. Approved a change in the employment assignment of Kristi Fields *from* Intermediate School Math teacher (4<sup>th</sup> grade) *to* Middle School Learning Support teacher, with an effective date on or about March 13, 2024, with no change in salary.

*Background: This position is being filled due to a resignation.*

- E. Approved the employment of Malachi Bomgardner, as an Intermediate School Math teacher (4<sup>th</sup> grade) on a “Temporary Professional Contract” at a salary of Bachelor’s – Step 1 (\$52,314), effective on or about March 11, 2024, pending receipt of all required documentation, clearances, and disclosures.

*Background: This position was filled due to a change in assignment.*

- F. Approved the following mentors for the 2023-2024 school year, as listed prorated to the number of days worked, as listed:

<u>Teacher</u>	<u>Mentor</u>
Kristi Fields	Lindsay Hibshman
Malachi Bomgardner	Tara Perlaki

- G. Approved the following individual as a new bus aide, noting all bus aides are employed directly through Brightbill Transportation, as listed:

Constance May

- H. Approved a non-precedent setting stipend to Zachary Cook, in the amount of \$2448.00, for unanticipated work during the 2023-2024 school year.

*Background: The additional work is due to the vacancy in the Social Studies department from September 14, 2023, through November 19, 2023.*

- I. Approved the following individuals to the ELCO volunteer listing for the 2023-2024 school year, as listed (noting all required documentation, clearances, and trainings are on file):

Jordan Behm	Adina Cook	Johanna Dominguez	Brian Gruber
Mary Halys	Tabitha Heisey	Chelsea Kirby	Kylene Martin
Michele McFeaters	David Sarabok	Kelly Ulrich	Debra Wampler
Michelle Wolf	Kurt Livering	Malinda Shank	

Curriculum Committee – Mrs. Joya Morrissey, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mrs. Morrissey, seconded by Mr. Santos and approved by Voice vote, all voting Aye, Curriculum Items A-B were approved:

- A. Approved a trip and travel request from Amy Weddle, High School FBLA Advisor, Jonathan Bickel, chaperones and approximately 50 students, to travel to New York City Financial District, April 12, 2024.

*Background: Budgeted trip providing students exposure to the global nature of finance and the interconnectedness of economies and cultures.*

- B. Approved a tip and travel request from Wyatt Hall, Middle School STEM teacher, Greg Underkoffler, and approximately 14 students to travel and participate in the TSA (Technology Student Association) State Conference on April 17-19, 2024, at Seven Springs Mountain Resort, Seven Springs, PA.

*Background: Budgeted trip for qualifying students to compete in various STEM related events. Students will compete against other students across the state of Pennsylvania for a chance to represent our district at the National competition in June.*

#### General Services Committee – Mr. Jack Kahl, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mr. Kramer and approved by Voice vote, all voting Aye, General Services Items A-B were approved:

- A. Awarded an agreement with ePlus Technology at a cost of \$78,176.29 to upgrade network switches at the High School and Middle School. (Board Attachment).

*Background: This purchase is part of the federal E-Rate program, a bid process that includes 70% reimbursement of funds to the district upon approval. The expense for this equipment has been budgeted.*

- B. Awarded an agreement with ePlus Technology at a cost of \$163,526.48 to upgrade network access points at the High School and Middle School (Board Attachment).

*Background: This purchase is part of the Federal E-Rate program, a bid process that includes 70% reimbursement of funds back to the district upon approval. The expense for this equipment has been budgeted.*

#### Finance Committee - Mr. Jack Kahl, Chairperson

Item D was requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Finance Items A-C, were approved.

- A. Approved Change Order #15 to the High School Renovations and Additions project in the amount of \$4,666.00 (Board Attachment).

*Background: This is PC-3 for sink, gas piping to Greenhouse heater, and wall hydrant relocation.*

- B. Approved a Special Education Contracting Agreement with Yellow Breeches Educational Center effective March 5, 2024, for the remainder of the 2023-2024 school year (Board Attachment).

*Background: Special Education placement needed based on determination per student IEP Team recommendation.*

- C. Approved a proposal from Modular Genius for a 2-classroom relocatable (modular) building to be located at Jackson Elementary at a cost of \$398,907.43 (Board Attachment).

*Background: This was discussed in Finance Committee and recommended to move forward for approval. There is space needed for the Full Day Kindergarten program at Jackson Elementary. Pricing per KPN#201902-01C.*

On a motion by Mr. Kahl, seconded by Mr. Kramer and approved by voice vote, 7 Ayes, and 2 Nay votes from Mrs. Morrissey and Mrs. Moyer. Item D was approved.

- D. Approved an exploratory Inventory Study conducted by Market Street Sports Group at no cost to the ELCO School District.

*Background: Market Street Sports Group (MSSG), a marketing firm, serves as an organization's corporate partnership representative to secure corporate partners, approved by the organization to generate additional revenue through naming rights, sponsorships, and advertising. MSSG gave an introductory presentation about their services to the Finance Committee. The committee recommends moving forward with the Inventory Study.*

## **NON-ACTION ITEMS**

### Personnel Committee – Mr. Howard Kramer, Chairperson

- No Items for discussion.

### Curriculum Committee – Mrs. Joya Morrissey, Chairperson

- No Items for discussion.

### General Services Committee – Mr. Jack Kahl, Chairperson

- No Items for discussion.

### Finance Committee – Mr. Jack Kahl, Chairperson

- No Items for discussion.

### Superintendent's Report

- Principal Reports
  - Ms. Jennifer Haas – ELCO High School
    - The High School will be participating in the Junior Achievement “Inspire” Virtual Career Fair the week of March 14, 2024.
    - Adopt a High School Program, is a partnership with the IU13 to develop and foster relationships between businesses and educators.
  - Dr. Michael Gerhart – ELCO Intermediate School
    - STEM/Career Night took place on February 22, 2024.
    - Ag Week will take place the week of March 14, 2024. Activities are scheduled throughout the week.
  - Mr. Jonathan Treese – ELCO Middle School
    - Middle School Quiz Bowl had a fantastic regular season accumulating an impressive 14-2 record. The team is being considered to participate in the National tournament in May.
    - 8<sup>th</sup> grade students visited the CTC. Students interacted with staff and learned about the many opportunities the CTC provides.
  - Mrs. Jodi Houck – Fort Zeller Elementary School
    - March 1, 2024, we kicked off Read Across America with students experiencing fun activities throughout the week, including mystery readers and special dress days.
    - Kindergarten Orientation will be held March 12, 2024, 5:30 p.m. to 6:30 p.m.

- Mr. Tommy Mealy, Athletic Director
  - Lancaster-Lebanon League Boys/Girls Basketball All Stars were announced with Elco being well represented.
  - Freshman wrestler Kylee Trostle won her weight class at Districts and earned a place in the PIAA State Championships at Hershey.
  - Spring Sports started today – Good Luck to all Spring sports teams.

Mrs. Vicente reported on the following:

- Our 30<sup>th</sup> Anniversary Blood Drive was a great success. There was great community support. We registered 166 people, collected 135 units of blood, which will save up to 405 lives. We had live broadcasts from WLBR, WGAL, and Fox 43.
- A Lebanon County transportation study has been posted on the Elco Website. There is a survey that can be completed by any member of the public. Also you can drop a “pin” on locations of concern and ideas for improvements.

Upcoming Dates/Announcements:

March 7, 2024 – 5:00 p.m. – General Services Committee Meeting- **CANCELLED**

March 8, 2024 – Act 80 Day – NO School for students K-12

March 14, 2024 – 6:00 p.m. – Curriculum Committee Meeting

March 18, 2024 – 6:00 p.m. – Regular Board of Education Meeting

March 21, 2024 – 6:00 p.m. – Policy Ad Hoc Committee Meeting

March 27, 2024 – End of 3<sup>rd</sup> Marking Period

March 28, 2024 – Emergency Make-Up Day #1 – **(School is in Session)**

April 2, 2024 – Emergency Make-Up Day #2 – **(School is in Session)**

Public Comments – Items On/Off the Agenda

- Nicole Readinger – commented on Market Street Sports Group and the formation of a Marketing Ad Hoc Committee.

Board Announcements/Comments

- Mr. Kramer commented on the Elco High School choir singing the National Anthem at the Hershey Bears game Saturday, March 2, 2024.
- Mrs. Moyer thanked all involved in the Blood Drive.
- Mrs. Morrissey thought the Blood Drive was a great success.
- Mrs. Kantner thanked all involved in the Blood Drive. Looking forward to seeing the video the students create for What’s So Cool About Manufacturing.
- Mr. Ferrari, Jr. noted how important the Read Across America program is for students.
- Mr. Ondrusek supported a recommendation for a Marketing Ad Hoc committee.
- Mr. Ziegler commented on Sarah Miller and Kylee Trostle and their success in the wrestling program.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mrs. Moyer, seconded by Mrs. Morrissey and approved by a Voice vote, all voting Aye, President Ziegler adjourned the meeting at 7:35 p.m.

Respectfully submitted,

Lori Mosser  
Board Secretary