

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
District Board Room
Hybrid
(In-person or via Zoom)

February 20, 2024

The Regular Board of Education Meeting was called to order by President David Ziegler at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session with President Ziegler presiding.

Mr. Ziegler noted the District is audio recording the meeting, which will be posted on the District website. Mr. Ziegler also inquired if anyone in attendance was recording the meeting. No one indicated recording the meeting.

A Moment of Silent Mediation was observed, which is optional for attendees.

The Pledge of Allegiance was led by Mr. Santos.

Roll Call

Board Secretary, Lori Mosser, called the roll. The following members were present: Mrs. Kantner, Mrs. Morrissey, Mrs. Moyer; and Messer's Ferrari, Kahl, Kramer, Santos and Ziegler. Also in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, ~~Ms. Haas~~, Mr. Treese, Dr. Gerhart, Mrs. Hower, Mrs. Houck, Mr. Breeden, Mrs. Lutz, Mrs. Shoemaker, Mr. Sweigart, ~~Mrs. Himmelreich~~, Mr. Mealy, Mrs. DeHaven, Mr. Richards, Mr. Boltz, ~~Mr. Dreese~~, Lori Mosser, Board Secretary; Kevin French, School Solicitor; and faculty/staff and community residents (in-person and via Zoom).

Board President Communications

- Welcome to everyone attending.
- The Board will meet immediately following the adjournment of tonight's meeting for required board training.

On a motion by Mr. Ziegler, seconded by Mr. Ondrusek and approved by Voice vote, 9-0, the board adopted PSBA's Principles for Governance and Leadership. (Board Attachment).

Student Council Report

- Nicole Books, Student Council President, reported on the following activities:
 - Holiday Fun Day was a big success, ending the day with our Winter Pep Rally.
 - Our RaiderTHON events raised more than \$10,000.
 - Tentative date for Homecoming is September 30, 2024.

Presentation

- Mr. Brock Riffle, TPG Telecom, LLC; Topic: Cell Tower Proposal

Public Comments – Items On the Agenda

- No comments were made.

Approval of Minutes

Minutes were separated for individual motions and votes.

On a motion by Mr. Ziegler, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, the Minutes of 01-16-2024 were approved.

On a motion by Mr. Ziegler, seconded by Mrs. Kantner and approved by Voice vote, all voting Aye, the Minutes of 02-05-2024 were approved.

Approval of Treasurer’s Report

On a motion by Mr. Kramer, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, the Treasurer’s Report of 01-31-2024 was approved.

NON-CONSENT Items for Approval

Personnel Committee – Mr. Howard Kramer, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Kramer, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, Personnel Committee Items A-M were approved:

- A. Accepted a “Letter of Resignation” from Lauren Frantz, full-time Specialized Paraprofessional, effective and retroactive to February 9, 2024.
- B. Accepted a “Letter of Resignation” from Caitlin Lucas, full-time Specialized Paraprofessional, effective March 8, 2024.
- C. Accepted a “Letter of Resignation” from Tara Lutz, Assistant Principal, Middle School, effective April 17, 2024.
- D. Approved the employment of David Drahovsky on a “Professional Contract” as a Middle School Math teacher, at a salary of Bachelor’s +24 – Step 15 (\$70,242), effective on or about March 25, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a retirement.
- E. Approved a change in building assignment of Stephanie Sheetz, full-time Specialized Paraprofessional *from* ELCO Intermediate School *to* ELCO Middle School (7.5 hours/day), retroactive to February 13, 2024, with no change in hourly rate.
Background: This change in assignment is reflective of current student needs.
- F. Approved a change in the employment status of Stephanie Werner *from* part-time 10-month Food Service worker *to* full-time 12-month Intermediate School Administrative Assistant, at an hourly rate of \$17.82, 7.5 hours/day, effective on or about March 4, 2024.
Background: This position is being filled due to a resignation.

- G. Approved the employment of Mara Borrer, full-time Specialized Paraprofessional (subject to assignment) at an hourly rate of \$14.43, 7.5 hours/day (10-month position), start date effective on or about February 21, 2024, pending receipt of all required documentation, clearances, and disclosures.

Background: Position filled due to resignation.

- H. Approved the employment of Angel Jacovidis, full-time Specialized Paraprofessional (subject to assignment) at an hourly rate of \$17.50, 7.5 hours/day (10-month position), start date on or about March 11, 2024, pending receipt of all required documentation, clearances, and disclosures.

Background: This position is being filled due to a staff reassignment..

- I. Approved the employment of Kara Weaver, full-time Specialized Paraprofessional (subject to assignment) at an hourly rate of \$14.43, 7.5 hours/day (10-month position), start date effective on or about February 26, 2024, pending receipt of all required documentation, clearances, and disclosures.

Background: This position is being filled due to a staff reassignment.

- J. Approved adding the following individual to the ELCO sub listing for the 2023-2024 school year, pending receipt of all required documentation, clearances, and disclosures.

Taylor Hibshman – Substitute Teacher

- K. Approved the following individuals as new drivers, noting all drivers are employed directly through Brightbill Transportation, as listed:

1. Jennifer Moyer
2. Sarah Sanger
3. Josh Garman
4. Jose Cruz
5. April Zipp
6. Brooke Schauer
7. Daniel Moyer

- L. Approved adding the following individuals to the ELCO volunteer listing for the 2023-2024 school year, as listed. Noting all required documentation, clearances, and trainings are on file:

Rachel Artz	Rachel Brown	Tara Busser
Susan Eberly	Brittany Frandsen	Brett Hildebrand
Joslin Moyer	Jamie Schwartzbeck	Jonathon Shade
Katelynne Shaffer		

- M. Approved the following individuals as coaches for the 2024 Spring Sports season, as listed. (pending receipt of all required documentation, clearances, and disclosures.)

Boy's Baseball Coaches	Head Varsity Coach Asst. Coaches Volunteer Coaches	Bradley Kreiser Derek Fulk, Zachary Stuart Travis Bicher, Lyle Krall, Brian Mc Donnell, Corey Shaud
Girls' Softball Coaches	Varsity Head Coach Asst. Coaches Volunteer Coaches	Allen Phillips Corey Derr, Kim Eshleman Troy Hassler, Randy Derr James Nemeč

Boys Tennis	Head Varsity Coach Volunteer Coach	Chris Goyrke Catherine Shaak
Track & Field Coaches	Head Varsity Coach Asst. Coaches Volunteer Coaches	Bob Miller Holly Hartman, Earl Thomas, Michael Harnish, Wyatt Hall, Greg Underkoffler, Warren Zimmerman Jackie Bender, Emilee Gettle, Blaine Troutman, Ben Horst
Unified Sports	Head Coach Volunteer Coaches	Megan Worley Angie Sieber, Melanie Haas, Melanie Kauffman, Chad Miller

Curriculum Committee – Mrs. Joya Morrissey, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mrs. Morrissey, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, Items A-F were approved:

- A. Approved a trip and travel request from Holly Hartman and Michael Harnish, Indoor Track Coaches, and approximately four (4) students to attend and participate in an Indoor Track and Field Meet Invitational to be held February 16, 2024, at the Garden State Track Club, Staten Island, New York. Retroactive to February 5, 2024.
Background: This is a budgeted trip.
- B. Approved a trip and travel request from Ben Moser, Head Varsity Wrestling Coach, and approximately six (6) students to attend and participate in the District III, 3A Wrestling Championship to be held February 23-24, 2024, at Spring Grove High School, York, PA.
Background: Annual trip dependent on students qualifying. Costs have been budgeted
- C. Approved a trip and travel request from Madison Hetrick, High School Ag Teacher, and approximately six (6) students to travel and participate in the SLLC (State Legislative Leadership Conference) to be held March 24-26, 2024, in Harrisburg, PA.
Background: Annual budgeted trip providing students with the opportunity to practice parliamentary law, attend workshops, meet state legislators, and complete community service.
- D. Approved a trip and travel request from Amy Weddle, High School FBLA advisor, Holly Hartman, chaperone, and approximately 20 high school students to travel and participate in the FBLA State Leadership Conference, April 8-10, 2024, at the Hershey Lodge and Convention Center, Hershey, PA.
Background: Annual trip dependent on students qualifying. Costs have been budgeted.
- E. Approved six (6) 2-hour delays on May 13, 14, 15, 16, 20, and 21, 2024, only for high school students who are not involved in Keystone Exam testing.
Background: Students who are not assigned to a Keystone Exam testing session on these dates have the option to arrive at school according to a 2-hour delay schedule. Students who choose to take advantage of the 2-hour delay will be responsible for their own transportation. If a student does not have their own transportation, they will be expected to arrive at school on the regular morning bus run. This will help lessen the number of students in the building during testing and improve the ability to utilize staffing as testing proctors. No other school buildings will be affected.
- F. Approved the 2024-2025 District Calendar (Board Attachment).
Background: The calendar was reviewed by the Curriculum Committee and reflects suggestions from staff and administration. The calendar meets the requirement for 180 school days with a few Act 80 exceptions.

General Services Committee – Mr. Jack Kahl, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mr. Ferrari, Jr. and approved by Voice vote, all voting Aye, Items A-B were approved:

- A. Approved a 3-year agreement with the Lancaster-Lebanon IU13 for SentinelOne Licensing at a cost of \$14,407.50 per year, with the remainder of the 2023-2024 school year pro-rated at a cost of \$6,447.50. (Board Attachment).

Background: SentinelOne is End Point Detection and Response Software that provides end user protection against malware that includes 24/7 monitoring by SentinelOne. Pricing a state-wide consortium price in conjunction with Lancaster-Lebanon IU and Capital Area IU for an approximate 67% discount from retail cost. Costs have been budgeted.

- B. Approved a yearly contract with Edwards Business Solutions on an e-Fax solution to replace copper POTS lines at a cost of \$3,791.80, for the first year and implementation.

Background: The District was informed that Verizon will be sunsetting copper land lines. This solution will still allow the District to have a fax solution which is still needed. The elimination of the copper POTS lines will offset the cost of the e-Fax solution. Costs are budgeted.

Finance Committee – Mr. Jack Kahl, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mr. Santos, and approved by Voice vote, all voting Aye, Finance Items A-C were approved.

- A. Approved Change Order #14 to the High School Renovations and Additions project in the amount of \$50,878.25. (Board Attachment).

Background: This includes Lobar GC-13, to provide temporary repair to sewer line at a cost of \$8,004.43, Lobar GC-14, to refinish stage flooring at a cost of \$30,661.24, Heisey Mechanical HC-5, to provide exhaust for the laser engraver at a cost of \$10,253.98, and Cedar Electric EC-4, to provide power for exhaust at a cost of \$1,958.60.

- B. Approved the Lancaster-Lebanon Intermediate Unit 13 IDEA Part B Use of Funds Agreement for the 2023-2024 school year. (Board Attachment)

Background: Annual agreement for Special Education services in the amount of \$537,103, which is the District's share of the Individuals with Disabilities Act (IDEA) Part B funds for distribution by IU#13.

- C. Approved payment of bills as found listed and attached to the February 20, 2024, Board Agenda for payments made January 2024, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$3,745,408.72
Cafeteria Fund payments in the amount of	\$219,305.49
Capital Reserve Fund payments in the amount of	\$114.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$696,068.38
Student Activity payments in the amount of	\$11,979.41

Superintendent's Report

Director's Reports:

- Mrs. Amy Shoemaker, Director of Pupil Services
 - An overview of the career and planning platform Smart Futures, which was board approved and purchased last year.
 - Discussed how Smart Futures is being utilized in grades Kindergarten through eighth grades.
- Mr. Jeremy Sweigart, Director of Special Education
 - ELCO has partnered with the Office of Vocational Rehabilitation to provide post-secondary transition lessons and activities to students through the Early Reach Program.
 - Early Reach Counselors visit the District regularly to provide support to students in multiple grade levels throughout the school year.
- Mrs. Darbe DeHaven, Director of Human Resources
 - We have been busy posting, interviewing, and hiring for open positions within the District.
 - I am working on updating procedures for the hiring and recruiting process. This will provide a more collaborative and uniform system across the district.
- Mr. Robert Boltz, Director of Technology
 - Overview on the Civil Rights Data Collection due next Monday, February 26.
- Mr. Tommy Mealy, Athletic Director
 - Four (4) wrestlers will be moving onto District Championships this weekend.
 - McKenna Hass qualified for Indoor State Championships in the Triple Jump.
 - Boys Basketball playing in first round of District III playoffs.

Mrs. Vicente shared the following:

- March 1, 2024, will commemorate the 30th Anniversary of our District Blood Drive. Many events are scheduled throughout the day and WLBR will be doing a live broadcast.
- February 15, 2024 – Junior Achievement sponsored Real Life Events where students learned about financial literacy.
- Congratulations to the students and staff that made RaiderTHON a success this year.

Upcoming Dates/Announcements:

February 28, 2024 – 5:15 p.m. – Finance Committee Meeting

March 4, 2024 – 6:00 p.m. – Committee-of-the-Whole Board of Education Meeting

March 8, 2024 – Act 80 Day – NO school for students K-12

March 14, 2024 – 6:00 p.m. – Curriculum Committee Meeting

March 18, 2024 – 6:00 p.m. – Regular Board of Education Meeting

March 25, 2024 – End of 3rd Marking Period

Public Comments – Items On/Off the Agenda

- Ed Stock – commented on Policy #253.

Board Announcements/Comments

- Mr. Howard Kramer – Spoke of the ELCO community that were involved in “A Night to Shine” prom.
- Mrs. Joya Morrissey – Greatly enjoyed her volunteering experience with Junior Achievement Day.
- Mr. David Ziegler – Spoke of the success the ELCO girl’s wrestling program is having.
- Mr. Ray Ondrusek – Commented on having continued discussions regarding the cell tower proposal.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mr. Ziegler, seconded by Mr. Santos and approved by Voice vote, all voting Aye, President Ziegler adjourned the meeting at 7:26 p.m..

Respectfully submitted,

Lori Mosser
Board Secretary