

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting
District Board Room
Hybrid
(In-person or via Zoom)

January 16, 2024

The Regular Board of Education Meeting was called to order by President, Mr. David Ziegler at 6:02 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session with President Ziegler presiding.

Mr. Ziegler noted the District is audio recording the meeting, which will be posted on the District website. Mr. Ziegler also inquired if anyone in attendance was recording the meeting. No one indicated recording the meeting.

A Moment of Silent Meditation was observed, which is optional for attendees.

The Pledge of Allegiance was led by Mr. Ondrusek.

Roll Call

Board Secretary, Mrs. Lori Mosser, called the roll. The following members were present: Mrs. Kantner, Mrs. Morrissey, Mrs. Moyer; and Messer's Ferrari, Kahl, Kramer, Ondrusek, Santos, and Ziegler. Also in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Ms. Haas, Mr. Treese, Dr. Gerhart, Mrs. Hower, Mrs. Houck, Mr. Breeden, Mrs. Lutz, Mrs. Shoemaker, Mr. Sweigart, ~~Mrs. Himmelreich~~, Mr. Mealy, Mrs. DeHaven, Mr. Boltz, Mr. Dresch, Mr. Richards, Lori Mosser, Board Secretary; William Zee, School Solicitor; and faculty/staff and community residents (in-person and via Zoom).

Board President Communications

- Welcome to everyone attending.
- A Finance Committee meeting was held at 5:00 p.m., prior to the Regular Board of Education meeting.
- Board Orientation training scheduled directly after the board meeting will be postponed until a later date.

Student Council Report

- No report.

Written Request to Address Board

- Mr. Michael Klinger – Taxes and Graduation

Presentation

- New Bond Issue - Raymond James - Mr. Louis Verdelli
Public Financial Management – Mr. Scott Shearer

Public Comments – Items On the Agenda

- The below listed individuals spoke in favor of Full-Day Kindergarten.

Jessica Hoffer	Jamie Gerhart
Amanda Strine	Shannon Martin
Josh Gassert	Jennifer Roberts
Megan Schaeffer	Amber Weaver
Mandy Newmaster	

Approval of Minutes

Minutes were separated for individual motions and votes.

On a motion by Mr. Ziegler, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, the Minutes of 11-20-2023 were approved.

On a motion by Mr. Ziegler, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, the Minutes of 12-04-2023 were approved.

On a motion by Mr. Ziegler, seconded by Mr. Santos and approved by Voice vote, all voting Aye, the Minutes of 01-03-2024 were approved.

Approval of Treasurer’s Report

Treasurer’s Reports were separated for individual motions and votes.

On a motion by Mr. Ziegler, seconded by Mr. Ferrari, Jr. and approved by Voice vote, all voting Aye, the Treasurer’s Report of 11-30-2023 was approved.

On a motion by Mr. Ziegler, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, the Treasurer’s Report of 12-31-2023 was approved.

NON-CONSENT Items for Approval

Personnel Committee – Mr. Howard Kramer, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Kramer, seconded by Mrs. Kantner and approved by Voice vote, all voting Aye, Personnel Committee Items A-J were approved:

- A. Accepted a “Letter of Resignation” from Laura Mechling, High School LTS Art Teacher, effective and retroactive to January 8, 2024.
- B. Accepted a “Letter of Resignation” from Corrie Bailey, full-time Intermediate School Administrative Assistant, effective and retroactive to January 15, 2024.
- C. Accepted a “Letter of Resignation” from Armida Teleg Grumbine, full-time High School 2nd shift Custodian, effective and retroactive to January 5, 2024.
- D. Accepted a “Letter of Retirement” from Lisa Smith, Accounts Payable Specialist/ Federal Programs, effective August 9, 2024.
- E. Accepted a “Letter of Retirement” from Jan Ogurcek, Fort Zeller 1st Grade Teacher, effective last teacher day of the 2023-2024 school year.

- F. Approved the official start date of Morgan Chapman, Middle School Special Education Teacher, effective January 16, 2024.
Background: Teacher was approved January 3, 2024, with a TBD start date. This approves the official start date.
- G. Approved the employment of Lauren Frantz, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$17.00, 7.5 hours/day (10-month position), start date TBD, pending receipt of all required documentation, clearances, and disclosures. This position does include benefits.
Background: This position is filled due to a resignation.
- H. Approved adding the following individuals to the ELCO Volunteer listing for the 2023-2024 school year, as listed, (noting all required documentation, clearances, and trainings are on file):
1. Kelly Hetrick
 2. Ashley Irwin
- I. Approved a change in the employment status of Jenna Lovell, *from* High School Building Substitute *to* High School Long Term Art Substitute at a Salary of Bachelor's – Step 1 (\$52,314), prorated for the remainder of the 2023-2024 school year, effective January 17, 2024.
Background: This position is being filled due to a resignation.
- J. Approved the following ELCO Virtual Academy teachers for the 2023-2024 school year as listed:
1. Michael Lucky

Curriculum Committee – Mrs. Joya Morrissey, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mrs. Morrissey, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, Personnel Committee Items A-D were approved:

- A. Approved a trip and travel request from Jonathan Bickel, High School Teacher, chaperones, and approximately 30 students, to travel and participate in the Veterans History Project in Washington, D.C., on April 19, 2024.
Background: This is an annual trip to present projects to VHP Director and tour the various war memorials. Costs for the trip are budgeted.
- B. Approved a trip and travel request from Nicole McCullough, Intermediate School Counselor, to attend the ASCA (American School Counselor Association) conference to be held July 12-15, 2024, in Kansas City MO.
Background: This is a budgeted item.
- C. Approved a trip and travel request from David Fair, High School Band Director, chaperone, and approximately 24 students to travel and participate in the PMEA District 7 Chorus Festival to be held at Lebanon Valley College, on January 26-27, 2024.
Background: Annual event attended by director, chaperone, and qualifying students. This is a budgeted item.
- D. Approved the 2024-2025 Educational Planning Guide. (Board Attachment).

Finance Committee – Mr. Jack Kahl, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mr. Ferrari, Jr. and approved by Voice vote, all voting Aye, Finance Items A-B, were approved:

- A. Approved payment of bills as found listed and attached to the January 16, 2024, Board Agenda for payments made November 2023, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$3,756,741.65
Cafeteria Fund payments in the amount of	\$155,303.41
Capital Reserve Fund payments in the amount of	\$9,242.85
Debt Service payments in the amount of	\$2,661,704.33
Construction Fund payments in the amount of	\$988,056.82
Student Activity payments in the amount of	\$14,529.83

- B. Approved payment of bills as found listed and attached to the January 16, 2024, Board Agenda for payments made December 2023, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$5,079,886.17
Cafeteria Fund payments in the amount of	\$106,167.44
Capital Reserve Fund payments in the amount of	\$33,831.88
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$74,507.45
Student Activity payments in the amount of	\$20,635.11

Superintendent's Report

Directors Reports:

- Mrs. Amy Shoemaker, Director of Pupil Services
 - Districts are required to offer building tours to first responders every other year, we conducted those tours last spring but this year we had a request to offer a tour to additional first responders, which will take place later this month at the Intermediate School.
 - Districts must conduct one security drill within the first 90 days of school, which we held in September. A second security drill will be conducted in each building between January 25-31, 2024.
- Mr. Jeremy Sweigart, Director of Special Education
 - Completed second phase of the CMCI program. Preliminary results indicate the District performed well.
- Mr. Robert Boltz, Director of Technology
 - I am volunteering to sit on an IU13 Subcommittee focusing on Student Data Privacy and Protection. Our purpose is to establish a common Privacy Agreement between software vendors and school districts.
- Mrs. Darbe DeHaven, Director of Human Resources
 - Open enrollment has been completed.
 - Thanked Board for approving the scanner purchase.
 - Working to expand the HR capabilities in CSIU.
- Mr. Doug Dresch, Director of Buildings and Grounds
 - Science classrooms are complete.
 - Lobar has begun work on the High School auditorium and the old Ag Shop
 - An inspector has been out weekly and we have had good reports.

Mrs. Vicente shared the following:

- Thanked Mr. Dresch and the building crew for their efforts in clearing the school properties.

Upcoming Dates/Announcements:

January 17, 2024 – End of 2nd Marking Period
 January 22, 2024 – In-Service Day (NO students K-12)
 January 25, 2024 – 5:00 p.m. – Board Orientation Training
 January 25, 2024 – 6:00 p.m. – Finance Committee Meeting
 January 31, 2024 – 2 Hour Late Start for students K-12
 January 31, 2024 – New Board Orientation at Lancaster-Lebanon IU13
 February 5, 2024 – 5:00 p.m. – General Services Committee Meeting
 February 5, 2024 – 6:00 p.m. - Committee-of-the-Whole Board of Education Meeting

- Recognition of School Board Directors
 - January is School Director Recognition Month – Mrs. Vicente expressed appreciation to the members of the school board for their time and service to the District.

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mr. Ferrari, Jr. thanked Mr. Klinger and the parents for their comments at the meeting.
- Mr. Kramer thanked Mr. Klinger for his comments and voiced support for Full-Day Kindergarten.
- Mr. Kahl voiced support for Full-Day Kindergarten.

Old Business

- No Old Business was discussed.

New Business

- Presentation on Full-Day Kindergarten – Mrs. Vicente and Dr. Davis.
- Discussion took place after presentation.
- President Ziegler recommended putting Full-Day Kindergarten on the February 5, 2024, agenda for vote.

Adjournment

On a motion by Mr. Ziegler, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, President Ziegler adjourned the meeting at 8:22P.M.

Respectfully submitted,

Lori Mosser
Board Secretary