

ELCO Chapter 339 Plan

Amy J Shoemaker, Ed.S.
Director of Pupil Services

February 16, 2023

What is the Chapter 339 Plan

- A written plan on file, approved by the board of school directors, for the development and implementation of a comprehensive, sequential program of counseling services for all students in grades kindergarten through 12th grade.
- The plan addresses three counseling domains: Academic, Career, and Personal/Social
- Related ELCO Strategic Goals
 - **Thriving Students:** *Every student will feel safe, supported, and engaged as learners empowered to use their voice to facilitate positive change and develop as responsible, empowered, and connected problem solvers.*
 - **Readiness for College, Career, and Life:** *Every student will graduate from high school ready to pursue their established post-secondary plan.*
- It is a working document that provides the framework for ensuring our students experience success in school while preparing them to lead fulfilling, post graduate lives as responsible members of society.
- The plan is aligned to the PA Career Education and Work Standards
- The plan is reviewed annually and goals are updated

Benefits of a K-12 Counseling Program

- Provides prevention, intervention, and responsive services
- Delivers developmentally appropriate guidance core curriculum in a systematic way to all students in grades K-12
- Introduces the objectives of the PA Career Education and Work Standards to students in a planned sequence
- Ensures academic and career planning for all students as well as the required PDE documentation
- Provides support to students and families by advocating for academic, personal/social, and career development

Career Development

- The Chapter 339 Plan places greater emphasis on the career domain area
- Related ELCO Strategic Goal
 - **Readiness for College, Career, and Life:** *Every student will graduate from high school ready to pursue their established post-secondary plan*
- Future Ready PA Index emphasizes the importance of career awareness, exploration, and preparation activities
- Requires the collection of supporting documentation of student evidence on an annual basis (artifacts)
- Must address all strands of Career Education and Work standards:
 - Career Awareness and Preparation
 - Career Acquisition
 - Career Retention and Advancement
 - Entrepreneurship



Components of the Chapter 339 Plan

- Mission Statement
 - Role of the Counselor
 - Program Goals
 - Stakeholder Action Plans
 - Monthly Calendar of Activities
 - System Delivery
 - Curriculum Action Plan
 - Career & Post-Secondary Resources
 - Advisory Council
 - Academic/Career Plan & Portfolio
 - Career & Technical Center Strategies
 - Job Descriptions of Counselors
-

Role of the Counselor

- School Counselors serve as leaders, advocates, collaborators, and agents of systematic change
 - School counselors are critical to successful efforts to close the achievement gap
 - School counselors, by virtue of their training and skills, play key roles in addressing the challenges facing students and schools
-

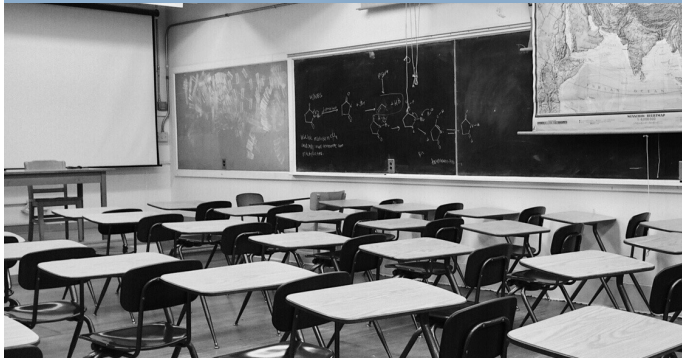
Mission Statement

The mission of the Eastern Lebanon County School District school counseling department is to provide a comprehensive, developmental counseling program for all students that promotes the highest level of student achievement incorporating academic, career, and personal/social development. School counselors assist all students in acquiring the skills needed to successfully meet the challenges and responsibilities of the future.

Calendar of Activities

- Monthly Calendar of Activities
- Ongoing Activities
 - Domain (Academic, Career, Personal/Social)
 - Grade level
 - Level of support
 - Tier 1 (Curriculum)
 - Tier 2 (Responsive)
 - Individual academic/career counseling
 - System support





Curriculum Action Plan

- Plan for each grade level K-12
- Outlines the standard(s) being addressed each lesson (CEW and/or ASCA)
- Curriculum and Materials
- Timeline and student population
- Evaluation process
- Who is teaching the standard and a contact person

Counseling Program Goals

- Program goals for each grade range each of which falls into one of the domains--Academic, Career, Personal/Social
 - Program goals monitored for completion throughout the year
 - Program goals updated on an annual basis
-

Academic/Career Plan & Portfolio

WHAT IS INCLUDED

- Personal information
- Career Assessment Results
- Resume
- Goal Planning
- Career Planning
- College Planning

HOW IS IT MAINTAINED

- Smart Futures-Evergreen accounts
- Naviance

REVIEW

- Portfolios are reviewed and updated each year during career lessons and counselor meetings

Stakeholder Action Plans

Parents

- Parents will be educated about the 339 Plan, the K-12 Counseling program, the Lebanon County CTC, and post-secondary option
- Advisory Council membership will include parents

Educators

- Staff will be educated about the Chapter 339 Plan
- Staff will facilitate career readiness activities
- Advisory Council membership will include staff members

Business/Community

- Connections will be made with business/community stakeholders through various avenues including the College and Career Fair, Career Days, and student co-ops.
- Advisory Council membership will include business and community members

Post-Secondary

- Increase awareness of post-secondary options in various ways including the College and Career Fair, post-secondary visits to the High School

ADVISORY COUNCIL

ADVISORY COUNCIL

Advisory Council

- Serves in a leadership role to support the mission and goals of the school counseling program
- Act as a link between the school counseling program and the various groups to be served
- Contributes ideas and shares feedback regarding the needs of the various stakeholder groups



Resources and CTC Strategies

Resources for students and families

- Indicates CEW strand and Career Cluster
- Various types of organizations
 - Organizations and Agencies
 - Networking Opportunities
 - Online and Other Resources

Career and Technology Center Strategies

- Student awareness
- Parent awareness
- Educator awareness

- Yearly update of plan and goals
- Fill the Future Ready Facilitator position
- Expand utilization of Smart Futures K-8
- Continue to seek input from students, parents, and the ELCO community
- Expand opportunities for students, for example shadowing experiences, co-ops, interviewing skills.



Future Focus

Future Focus
Future Focus
Future Focus

Questions