

Title I Parent and Family Engagement Policies Fort Zeller Elementary School 2024-2025

The Eastern Lebanon County School District believes that Parent and Family Engagement is a primary component of its Title I program. It is the policy of the ELCO School District to involve parents and/or guardians in all aspects of their child's education. Every effort will be made by the school district to help parents or guardians become actively involved in their child's participation in the program.

The ELCO School District and the parents or guardians of the students participating in activities, services and programs funded by Title I, Part A of the Every Student Succeeds Act (ESSA) agree that this policy outlines how the parents or guardians, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

The ELCO School District will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:
 - a. Provide the student with individual/small group instruction designed to meet the individual needs of the student within the literacy domain.
 - b. Provide instruction in the areas of phonemic awareness, phonics, vocabulary, comprehension, fluency, and writing to encourage students to meet the standards established by the state of PA. Using some or all of the following interventions—*UFLI Foundations, Foundations, and 95 Percent Group*.
2. Provide parents or guardians with information on participation in Title I.
 - a. Send home brief description of Title I program at the beginning of the school year (handbook).
 - b. Send home the Title I Parent and Family Engagement Policies at the beginning of the year.
 - c. Hold an annual Parent and Family-Compact meeting to inform parents of their child's participation in the Title I Program.
 - d. Provide information to parents or guardians of participating students in an understandable and uniform format, including alternative formats upon the request of parents or guardians with disabilities, and to the extent practicable, in a language that parents or guardians can understand.
 - e. Provide information in a timely manner to parents or guardians of participating children about Title I programs that include a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet. Information regarding curriculum based assessments, *Acadience Reading* assessment, *Core Phonics Survey*, *Primary Spelling Inventory*, and *LinkIt* benchmark assessments will be shared, along with the proficiency levels expected for each assessment, at Parent Teacher Conferences or upon request of parent or guardian.

3. Provide parents or guardians with the opportunity to be involved in the planning, review, and improvement of the school's parental and family engagement policy and parent compact in an organized, ongoing and timely way.
4. Provide parents or guardians the opportunity to be actively involved in the Title I program by providing organized meetings during the school year.
 - a. Meet the Teacher night at the beginning of the school year.
 - b. Informational programs for parents or guardians throughout the school year.
5. Provide information to the parents or guardians of Title I students.
 - a. Provide parents or guardians with tips and activities to improve literacy skills of children (parent nights, brochures, and articles).
 - b. Communicate individually with parents or guardians (written, phone, e-mail) when relevant/timely.
 - c. Provide parents or guardians with information regarding their child's successes on a regular basis through parent-teacher conferences, progress reports with report cards, other mutually agreed upon means (ex. communication book, biweekly notes).
6. Provide parents or guardians with reasonable access to staff. Staff will be available for consultation with parents or guardians during regular school hours and during conference times. Contact your child's teacher to schedule appointments outside of conference times.
7. Provide opportunities for parents or guardians to meet to formulate suggestions and to participate, as appropriate, in decisions about the education of their children.
8. Provide parents or guardians with opportunities to continue to encourage growth in their children's reading skills over summer break.
 - a. Summer Reading Incentive Programs
 - b. "Wild About Books" Mobile (free access to a variety of high-interest and engaging books)
9. Provide parents or guardians opportunities to volunteer and participate in their child's class, and to observe classroom activities. Parents or guardians may contact the teacher and arrange for a time to observe. Parents or guardians will be contacted if volunteers are needed for class activities.
10. Provide parents or guardians with the opportunity to suggest activities.
11. Every effort will be made by the district to accommodate parent or guardian requests for Title I activities. Proposals will be discussed by parents or guardians, Title I personnel, district administration in order to determine costs and feasibility of the suggested activity.
12. Provide parents or guardians the opportunity to be involved in the decisions about how the reserved parent or family involvement funds will be spent.
13. Provide parents or guardians the opportunity to request information regarding the professional qualifications of their child's teacher.

