



## EASTERN LEBANON COUNTY SCHOOL DISTRICT

---

### Alternative Education for Disruptive Youth

### Complaint Form

You may make copies of this form, use additional paper, or call/email the (AEDY Program or LEA) at (contact information) for additional copies.

My preferred method of contact is:

By phone (please provide number): \_\_\_\_\_

Best time during normal business hours to call: \_\_\_\_\_

By email (please provide email address): \_\_\_\_\_

In person at a public facility during normal business hours. The location would probably be a school or Intermediate Unit building to permit duplication of documents.

Are you filing this complaint on behalf of a specific child?  Yes  No

Please provide your contact information, relationship to child, and signature.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_

Mobile Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Relationship to child or children:

Parent  Attorney  Advocate  Other

Name and address of the residence of the child: \_\_\_\_\_  
\_\_\_\_\_

Child's school and school district: \_\_\_\_\_

Is the child currently in school?  Yes  No

If so, where is the child's current program: \_\_\_\_\_

Complete **only** if the complaint is filed on behalf of a homeless child or youth.

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

On or about what date did the violation occur? Date: \_\_\_\_\_

To clarify my allegations, I would like the ELCO School District to interview the following person(s). (Optional)

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone/Email: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone/Email: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone/Email: \_\_\_\_\_

Provide a statement about the violation or issue, which you believe has occurred. Please include a description of the problem.

List the facts that support your statement.

What is your proposed solution to this problem?

Please return the form to: ELCO School District, Director of Pupil Services, 180 ELCO Drive  
Myerstown PA 17067