

**EASTERN LEBANON COUNTY SCHOOL DISTRICT**  
**180 ELCO DRIVE, MYERSTOWN, PA 17067**

**Regular Board of Education Meeting**

**District Board Room**  
**Hybrid (In-person and via Zoom)**

**January 16, 2024**

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5:00 p.m. Finance Committee Meeting

6:00 p.m. Regular Board of Education Meeting

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Board President Communications
- VI. Student Council Report
- VII. Written Request to Address Board
  - Michael Klinger – Taxes and Graduation
- VIII. Presentation
  - New Bond Issue - Raymond James - Mr. Louis Verdelli  
Public Financial Management – Mr. Scott Shearer and  
Ms. Erica Schmidt
- IX. Public Comments – Items On the Agenda
  - A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District’s schools.  
**NOTE:** Personnel matters are never discussed at public meetings.
  - B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

- X. Approval of Minutes (11-20-2023, 12-04-2023, and 01-03-2024)
- XI. Approval of Treasurer's Reports (11-30-2023 and 12-31-20)

NON-CONSENT ITEMS

- XII. Personnel Committee – Mr. Howard Kramer, Chairperson
  - A. Move to accept a “Letter of Resignation” from Laura Mechling, High School LTS Art Teacher, effective and retroactive to January 8, 2024.
  - B. Move to accept a “Letter of Resignation” from Corrie Bailey, full-time Intermediate School Administrative Assistant, effective and retroactive to January 15, 2024.
  - C. Move to accept a “Letter of Resignation” from Armida Teleg Grumbine, full-time High School 2<sup>nd</sup> shift Custodian, effective and retroactive to January 5, 2024.
  - D. Move to accept a “Letter of Retirement” from Lisa Smith, Accounts Payable Specialist/ Federal Programs, effective August 9, 2024.
  - E. Move to accept a “Letter of Retirement” from Jan Ogurcek, Fort Zeller 1<sup>st</sup> Grade Teacher, effective last teacher day of the 2023-2024 school year..
  - F. Move to approve the official start date of Morgan Chapman, Middle School Special Education Teacher, effective January 16, 2024.  
*Background: Teacher was approved January 3, 2024, with a TBD start date. This approves the official start date.*
  - G. Move to approve the employment of Lauren Frantz, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$17.00, 7.5 hours/day (10-month position), start date TBD, pending receipt of all required documentation, clearances, and disclosures. This position does include benefits.  
*Background: This position is filled due to a resignation.*
  - H. Move to approve adding the following individuals to the ELCO Volunteer listing for the 2023-2024 school year, as listed, (noting all required documentation, clearances, and trainings are on file):
    - 1. Kelly Hetrick
    - 2. Ashley Irwin
  - I. Move to approve a change in the employment status of Jenna Lovell, *from* High School Building Substitute *to* High School Long Term Art Substitute at a Salary of Bachelor's – Step 1 (\$52,314), prorated for the remainder of the 2023-2024 school year, effective January 17, 2024.  
*Background: This position is being filled due to a resignation.*
  - J. Move to approve the following ELCO Virtual Academy teachers for the 2023-2024 school year as listed:
    - 1. Michael Lucky

XIII. Curriculum Committee – Mrs. Joya Morrissey, Chairperson

- A. Move to approve a trip and travel request from Jonathan Bickel, High School Teacher, chaperones, and approximately 30 students, to travel and participate in the Veterans History Project in Washington, D.C., on April 19, 2024.  
*Background: This is an annual trip to present projects to VHP Director and tour the various war memorials. Costs for the trip are budgeted.*
- B. Move to approve a trip and travel request from Nicole McCullough, Intermediate School Counselor, to attend the ASCA (American School Counselor Association) conference to be held July 12-15, 2024, in Kansas City MO.  
*Background: This is a budgeted item.*
- C. Move to approve a trip and travel request from David Fair, High School Band Director, chaperone, and approximately 24 students to travel and participate in the PMEA District 7 Chorus Festival to be held at Lebanon Valley College, on January 26-27, 2024.  
*Background: Annual event attended by director, chaperone, and qualifying students. This is a budgeted item.*
- D. Move to approve the 2024-2025 Educational Planning Guide. (Board Attachment).

XIV. Finance Committee – Mr. Jack Kahl, Chairperson

- A. Move to approve payment of bills as found listed and attached to the January 16, 2024, Board Agenda for payments made November 2023, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$3,756,741.65
Cafeteria Fund payments in the amount of	\$155,303.41
Capital Reserve Fund payments in the amount of	\$9,242.85
Debt Service payments in the amount of	\$2,661,704.33
Construction Fund payments in the amount of	\$988,056.82
Student Activity payments in the amount of	\$14,529.83

- B. Move to approve payment of bills as found listed and attached to the January 16, 2024, Board Agenda for payments made December 2023, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$5,079,886.17
Cafeteria Fund payments in the amount of	\$106,167.44
Capital Reserve Fund payments in the amount of	\$33,831.88
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$74,507.45
Student Activity payments in the amount of	\$20,635.11

XV. Superintendent’s Report

- Director’s Reports
- Recognition of School Board Directors

Upcoming Dates/Announcements:

January 17, 2024 – End of 2<sup>nd</sup> Marking Period

January 22, 2024 – In-Service Day (NO students K-12)

January 25, 2024 – 5:00 p.m. – Board Orientation Training

January 25, 2024 – 6:00 p.m. – Finance Committee Meeting

January 31, 2024 – 2 Hour Late Start for students K-12

January 31, 2024 – New Board Orientation at Lancaster-Lebanon IU13

February 5, 2024 – 5:00 p.m. – General Services Committee Meeting

February 5, 2024 – 6:00 p.m. - Committee-of-the-Whole Board of Education Meeting

XVI. Public Comments – Items On/Off the Agenda

- A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.

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XVII. Board Announcements/Comments

XVIII. Old Business

XIX. New Business

- A. Full Day Kindergarten Discussion

XX. Adjournment