EASTERN LEBANON COUNTY SCHOOL DISTRICT 180 ELCO DRIVE, MYERSTOWN, PA 17067

Committee-of-the-Whole Board of Education Meeting

District Board Room Hybrid Meeting

February 5, 2024

5:00 p.m.	General Services Committee Meeting
6:00 p.m.	Committee-of-the-Whole Board of Education Meeting

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Board President's Communications
 - Principles for Governance and Leadership
- VI. Board Committees & Rep Reports
 - Personnel Committee
 - Curriculum Committee
 - General Services Committee
 - Finance Committee
 - IU13 Rep Report
 - PSBA Rep Report
 - CTC Rep Report
 - Lebanon County Tax Collection Committee Rep Report
 - ELCO Education Foundation
- VII. Students of the Month
 - FBLA students who qualified for State Competition
 - Choral students who qualified for the PMEA Region V Festival

VIII. Presentation

• Preliminary 2024-2025 Budget Presentation – Mr. Michael Miller

IX. Public Comments – Items On the Agenda

- A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.
 - **NOTE**: Personnel matters are never discussed at public meetings.
- B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

ACTION ITEMS FOR APPROVAL

- X. Personnel Committee Mr. Howard Kramer, Chairperson
 - A. Move to accept a "Letter of Resignation" from Jessica Hutchinson, School Psychologist, effective the last teacher day of the 2023-2024 school year.
 - B. Move to accept a "Letter of Resignation" from Jennifer Lutz, Intermediate School Autistic Support Teacher, effective on or about 60 days from letter dated January 2, 2024.
 - C. Move to accept a "Letter of Retirement" from Patti Erby, full-time 2nd shift custodian, effective June 30, 2024.
 - D. Move to accept a "Letter of Retirement" from Elizabeth Quenzer, Intermediate School, School Nurse, effective last teacher day of the 2023-2024 school year.
 - E. Move to accept a "Letter of Retirement" from Sara Shirato, Jackson Elementary Life Skills Support Teacher, effective the last teacher day of the 2023-2024 school year.
 - F. Move to accept a "Letter of Retirement" from Tam Hower, Jackson Elementary Principal, effective June 30, 2024.
 - G. Move to approve the following mentors for the 2023-2024 school year prorated to the number of days worked, as listed:

MentorTeacherJennifer GreeneMorgan ChapmanMichael LuckyJenna Lovell

H. Move to approve adding the following individuals to the ELCO Volunteer listing for the 2023-2024 school year, as listed (noting all required documentation, clearances, and trainings are on file):

Thomas Dellinger	Loren Miller	Brittany Schuhauer
Jody Hill	Joya Morrissey	Sabrina Tracey
Nicholas Grecco	Bridget Murray	Alexandra Wentzel
Amy Miller	Tiffany Schellhamer	Lori Yeiser
Kyra Cartagena		

- XI. Curriculum Committee Mrs. Joya Morrissey, Chairperson
 - A. Move to approve a trip and travel request from David Fair, High School Band Director, chaperones, and qualifying students to travel and participate in the Region Band Festival to be held February 22-24, 2024, at Eastern York High School.

 Background: Annual event attended by director, chaperones, and qualifying students. Costs are budgeted.
 - B. Move to approve a trip and travel request from David Fair, High School Band Director, chaperones, and qualifying students to travel and participate in the PMEA Region 5 Chorus Festival to be held March 8-9, 2024, at Dover Area High School. Background: Annual event attended by director, chaperones, and qualifying students. Costs are budgeted.
 - C. Move to approve a trip and travel request from David Fair and Melodie Fair, High School Choral and Band Teachers, and qualifying students, to travel and participate in the State Music Festival to be held April 17-20, 2024, at the Bayfront Convention Center, Erie, PA. *Background: This is an annual event, pending qualifying student(s). Costs are budgeted.*
 - D. Move to approve the implementation of full-day kindergarten beginning in the 2024-2025 school year.

Background: A full-day kindergarten presentation was made with the Curriculum Committee on January 11, 2024, and during the January 16, 2024, Board Meeting. Anticipated costs for the full-day kindergarten program are included in the 2024-2025 preliminary budget.

- XII. Finance Committee Mr. Jack Kahl, Chairperson
 - A. Move to approve an increase in the daily professional substitute rate from \$135 to \$155 effective and retroactive to the first day of the second semester, January 19, 2024.

 Background: This increase is recommended to attract additional substitutes to work in the district and assist in alleviating the shortage of substitutes. This motion is recommended by the Finance Committee.

NON-ACTION ITEMS FOR DISCUSSION

- XIII. Personnel Committee Mr. Howard Kramer, Chairperson
 - No items for discussion
- XIV. Curriculum Committee Mrs. Joya Morrissey, Chairperson
 - No items for discussion
- XV. General Services Committee Mr. Jack Kahl, Chairperson
 - No items for discussion
- XVI. Finance Committee Mr. Jack Kahl, Chairperson
 - No items for discussion

XVII. Superintendent's Report

• Principal Reports

Upcoming Dates/Announcements:

February 13, 2024 – 5:15 p.m. – General Services Committee Meeting

February 15, 2024 – Act 80 Day – ½ day for students K-5 (Parent/Teacher Conferences)

February 15, 2024 – 6:00 p.m. - Curriculum Committee Meeting

February 16, 2024 – Act 80 Day – NO school for students K-12

February 19, 2024 – NO school in observance of President's Day

February 20, 2024 – 6:00 p.m. – Regular Board of Education Meeting

February 28, 2024 – 5:15 p.m. – Finance Committee Meeting

XVIII. Public Comments – Items On/Off the Agenda

A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the district's schools.

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- B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.
- XIX. Board Announcements/Comments
- XX. Old Business
- XXI. New Business
- XXII. Adjournment