

**EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO DRIVE, MYERSTOWN, PA 17067**

**Committee-of-the-Whole  
Board of Education Meeting**

**District Board Room  
Hybrid Meeting**

**March 4, 2024**

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6:00 p.m. Committee-of-the-Whole Board of Education Meeting

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Board President's Communications
- VI. Board Committees & Rep Reports
  - Personnel Committee
  - Curriculum Committee
  - General Services Committee
  - Finance Committee
  - IU13 Rep Report
  - PSBA Rep Report
  - CTC Rep Report
  - Lebanon County Tax Collection Committee Rep Report
  - ELCO Education Foundation
- VII. Students of the Month
  - Middle School Technology Student Association
  - Middle School What's So Cool About Manufacturing Crew
- VIII. Presentation
  - Special Education Plan – Mr. Jeremy Sweigart, Director of Special Education

IX. Public Comments – Items On the Agenda

- A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District’s schools.  
**NOTE:** Personnel matters are never discussed at public meetings.
- B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

**ACTION ITEMS FOR APPROVAL**

X. Personnel Committee – Mr. Howard Kramer, Chairperson

- A. Move to accept a “Letter of Resignation” from Lindsay Dries, Intermediate School Reading Specialist, effective March 12, 2024.
- B. Move to accept a “Letter of Retirement” from Jenelle Himmelreich, Director of Food Services, effective April 16, 2024.
- C. Move to approve Sherri Newman, Speech Language Pathologist, to provide speech therapy services for up to 60-minutes per week for a student participating in Instruction in the Home at a rate of \$35/hour, retroactive to February 26, 2024, through June 4, 2024.  
*Background: Speech therapy services are needed to support a student that recently transitioned to Instruction in the Home for the remainder of the 2023-2024 school year. Services will be provided outside of the contracted workday.*
- D. Move to approve a change in the employment assignment of Kristi Fields *from* Intermediate School Math teacher (4<sup>th</sup> grade) *to* Middle School Learning Support teacher, with an effective date on or about March 13, 2024, with no change in salary.  
*Background: This position is being filled due to a resignation.*
- E. Move to approve the employment of Malachi Bomgardner, as an Intermediate School Math teacher (4<sup>th</sup> grade) on a “Temporary Professional Contract” at a salary of Bachelor’s – Step 1 (\$52,314), effective on or about March 11, 2024, pending receipt of all required documentation, clearances, and disclosures.  
*Background: This position was filled due to a change in assignment.*
- F. Move to approve the following mentors for the 2023-2024 school year, as listed prorated to the number of days worked, as listed:

**Teacher**

Kristi Fields  
Malachi Bomgardner

**Mentor**

Lindsay Hibshman  
Tara Perlaki

- G. Move to approve the following individual as a new bus aide, noting all bus aides are employed directly through Brightbill Transportation, as listed:

Constance May

- H. Move to approve a non-precedent setting stipend to Zachary Cook, in the amount of \$2448.00, for unanticipated work during the 2023-2024 school year.  
*Background: The additional work is due to the vacancy in the Social Studies department from September 14, 2023, through November 19, 2023.*
- I. Move to approve the following individuals to the ELCO volunteer listing for the 2023-2024 school year, as listed (noting all required documentation, clearances, and trainings are on file):

Jordan Behm	Adina Cook	Johanna Dominguez	Brian Gruber
Mary Halys	Tabitha Heisey	Chelsea Kirby	Kylene Martin
Michele McFeaters	David Sarabok	Kelly Ulrich	Debra Wampler
Michelle Wolf	Kurt Livering	Malinda Shank	

XI. Curriculum Committee – Mrs. Joya Morrissey, Chairperson

- A. Move to approve a trip and travel request from Amy Weddle, High School FBLA Advisor, Jonathan Bickel, chaperones and approximately 50 students, to travel to New York City Financial District, April 12, 2024.  
*Background: Budgeted trip providing students exposure to the global nature of finance and the interconnectedness of economies and cultures.*
- B. Move to approve a tip and travel request from Wyatt Hall, Middle School STEM teacher, Greg Underkoffler, and approximately 14 students to travel and participate in the TSA (Technology Student Association) State Conference on April 17-19, 2024, at Seven Springs Mountain Resort, Seven Springs, PA.  
*Background: Budgeted trip for qualifying students to compete in various STEM related events. Students will compete against other students across the state of Pennsylvania for a chance to represent our district at the National competition in June.*

XII. General Services Committee – Mr. Jack Kahl, Chairperson

- A. Move to award an agreement with ePlus Technology at a cost of \$78,176.29 to upgrade network switches at the High School and Middle School. (Board Attachment).  
*Background: This purchase is part of the federal E-Rate program, a bid process that includes 70% reimbursement of funds to the district upon approval. The expense for this equipment has been budgeted.*
- B. Move to award an agreement with ePlus Technology at a cost of \$163,526.48 to upgrade network access points at the High School and Middle School (Board Attachment).  
*Background: This purchase is part of the Federal E-Rate program, a bid process that includes 70% reimbursement of funds back to the district upon approval. The expense for this equipment has been budgeted.*

XIII. Finance Committee – Mr. Jack Kahl, Chairperson

- A. Move to approve Change Order #15 to the High School Renovations and Additions project in the amount of \$4,666.00 (Board Attachment).  
*Background: This is PC-3 for sink, gas piping to Greenhouse heater, and wall hydrant relocation.*

- B. Move to approve a Special Education Contracting Agreement with Yellow Breeches Educational Center effective March 5, 2024, for the remainder of the 2023-2024 school year (Board Attachment).  
*Background: Special Education placement needed based on determination per student IEP Team recommendation.*
- C. Move to approve a proposal from Modular Genius for a 2-classroom relocatable (modular) building to be located at Jackson Elementary at a cost of \$398,907.43 (Board Attachment).  
*Background: This was discussed in Finance Committee and recommended to move forward for approval. There is space needed for the Full Day Kindergarten program at Jackson Elementary. Pricing per KPN#201902-01C.*
- D. Move to approve an exploratory Inventory Study conducted by Market Street Sports Group at no cost to the ELCO School District.  
*Background: Market Street Sports Group (MSSG), a marketing firm, serves as an organization's corporate partnership representative to secure corporate partners, approved by the organization to generate additional revenue through naming rights, sponsorships, and advertising. MSSG gave an introductory presentation about their services to the Finance Committee. The committee recommends moving forward with the Inventory Study.*

**NON-ACTION ITEMS FOR DISCUSSION**

XIV. Personnel Committee – Mr. Howard Kramer, Chairperson

- No items for discussion

XV. Curriculum Committee – Mrs. Joya Morrissey, Chairperson

- No Items for discussion

XVI. General Services Committee – Mr. Jack Kahl, Chairperson

- No items for discussion

XVII. Finance Committee – Mr. Jack Kahl, Chairperson

- No items for discussion

XVIII. Superintendent's Report

- Principal Reports

Upcoming Dates/Announcements:

March 7, 2024 – 5:00 p.m. – General Services Committee Meeting

March 8, 2024 – Act 80 Day – NO School for students K-12

March 14, 2024 – 6:00 p.m. – Curriculum Committee Meeting

March 18, 2024 – 6:00 p.m. – Regular Board of Education Meeting

March 21, 2024 – 6:00 p.m. – Policy Ad Hoc Committee Meeting

March 27, 2024 – End of 3<sup>rd</sup> Marking Period

March 28, 2024 – Emergency Make-Up Day #1 – **(School is in Session)**

April 2, 2024 – Emergency Make-Up Day #2 – **(School is in Session)**

XIX. Public Comments – Items On/Off the Agenda

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XX. Board Announcements/Comments

XXI. Old Business

XXII. New Business

XXIII. Adjournment