

**EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO DRIVE, MYERSTOWN, PA 17067**

Regular Board of Education Meeting

**District Board Room
Hybrid (In-person and via Zoom)**

March 18, 2024

5:00 p.m. General Services Committee Meeting

5:45 p.m. Executive Session

The board will meet in an Executive Session for the purpose of discussing confidential personnel matters.

6:00 p.m. Regular Board of Education Meeting

I. Call to Order

II. Moment of Silent Meditation

III. Pledge of Allegiance

IV. Roll Call

V. Board President Communications

- Nomination of ELCO representative to the Lancaster-Lebanon IU13 Board to serve. 3-year term (July 1,2024 – June 30, 2027).

VI. Student Council Report – Nicole Books, President

VII. Public Comments – Items On the Agenda

A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District’s schools.

NOTE: Personnel matters are never discussed at public meetings.

B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

VIII. Approval of Minutes (02-20-2024 and 03-04-2024)

IX. Approval of Treasurer’s Report (02-28-2024)

NON-CONSENT ITEMS FOR APPROVAL

- X. Personnel Committee – Mr. Howard Kramer, Chairperson
- A. Move to accept a “Letter of Resignation” from Benjamin Moser, Head Varsity Wrestling Coach, effective and retroactive to March 12, 2024.
 - B. Move to approve the employment of Jessica Comoglio, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.92, 7.5 hours/day (10-month position), start date April 8, 2024, pending receipt of all documentation, clearances, and disclosures.
Background: New position due to student needs.
 - C. Move to approve the employment of Vicki Eckel, part-time Paraprofessional (subject to assignment), at an hourly rate of \$12.45, start date March 25, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
 - D. Move to appoint Elaine Mathias as Business Manager for the ELCO School District at a salary not to exceed \$145,000 per year. This appointment is contingent upon the Administration and Ms. Mathias finalizing the terms of a comprehensive employment contract to be approved by the Board at a subsequent meeting, along with receipt of all required documentation, clearances, and disclosures. The tentative start date for this appointment is July 1, 2024.
Background: This position is being filled due to a resignation.
 - E. Move to approve a change in the release date of Tara Lutz, Middle School Assistant Principal from April 17, 2024, to March 28, 2024.
 - F. Move to approve Michael Murphy as Interim Middle School Assistant Principal at a daily rate of \$365.00, effective March 27, 2024, to on or before June 4, 2024.
Background: The Interim Assistant Principal is being hired due to a resignation.
 - G. Move to approve the employment of Dennis Morgan, as a seasonal grounds worker, at an hourly rate of \$12.75, effective March 25, 2024.
 - H. Move to approve adding the following individuals to the ELCO sub list for the 2023-2024 school year, pending receipt of all required documentation, clearances, and disclosures, as listed:
 - 1. Audrey Firestine - School Nurse
 - 2. Siobhan Bonis – School Nurse
 - 3. Abigail Snee – School Nurse
 - I. Move to approve the following individual in an extra-curricular position for the 2023-2024 school year. Retroactive to January 2023.

Jonathan Swift – Intermediate School Musical Director

- J. Move to approve adding the following individuals to the ELCO volunteer listing for the 2023-2024 school year, as listed, (noting all required documentation, clearances, and trainings are on file):

Sirena Bishop	Michael Blantz	Christopher Capone	Leslie Cassidy
Alexandria Fidler	Ian Firestine	Tiffany Hollinger	Nathan Horst
Shawn Martin	Amy Nye	Richard Plantz	Michelle Renyard
Erica Roland	Eleora Stevenson	Haley Wanner	Timothy Fetzer

XI. Curriculum Committee – Mrs. Joya Morrissey, Chairperson

- A. Move to approve a trip and travel request from Robert Miller, Head Varsity Track and Field Coach, Holly Hartman, Michael Harnish, and Jacqueline Bender – Assistant Coaches, and qualifying student athletes, to travel and participate in the District III Championships to be held May 17-18, 2024, at Shippensburg University, Shippensburg, PA.
Background: Annual trip subject to qualifying students. Costs are budgeted.
- B. Move to approve a trip and travel request from Robert Miller, Head Varsity Track and Field Coach, Holly Hartman, Michael Harnish, and Jacqueline Bender – Assistant Coaches, and qualifying student athletes, to travel and participate in the PIAA State Championships to be held May 24-25, 2024, at Shippensburg University, Shippensburg, PA.
Background: Annual trip subject to qualifying athletes. Costs are budgeted.
- C. Move to approve a trip and travel request from Jamie Cascarino, Head Varsity Soccer Coach, Sean Miller, and Brian Marquette – Assistant Coaches, and the Boys’ Soccer Team to travel and attend team camp to be held July 12-14, 2024, at Messiah College, Mechanicsburg, PA.
Background: There are no costs to the district for this annual trip. Costs are funded through the Booster Club and/or parents
- D. Move to approve a student survey to be conducted in the Spring 2024 with athletes who were on the Fall 2023 ELCO Football Team (board Attachment).
Background: The Curriculum Committee reviewed a request to conduct a survey of students for research for a doctoral dissertation at Liberty University. The survey is voluntary and will require parent permission to be obtained before the students are surveyed. Survey results are collected anonymously, and no personally identifiable information will be collected.
- E. Move to approve new textbooks for the 2024-2025 school year, ss listed:
Background: The textbooks were selected by the mathematics and social studies departments and reviewed by the Curriculum Committee.

Course: AP Macroeconomics
 Grade Levels: 11-12
 Publisher: Bedford, Freeman, and Worth
 Textbook Title: Krugman's Economics for the AP Course, 4th Ed.
 Author: Anderson and Ray
 Copyright: 2023

Course: AP Calculus
 Grade Levels: 11-12
 Publisher: Pearson(Savvas)
 Textbook Title: Calculus AP Edition: Graphical, Numerical, Algebraic, 6th Ed
 Author: Demana, Waits, Kennedy, Bressoud, and Boardman
 Copyright: 2020

Course: Geometry, CP Geometry, Honors Geometry
Grade Levels: 9-11
Publisher: Savvas
Textbook Title: EnVision Geometry
Author: Kennedy, Milou, Thomas, and Zbiek
Copyright: 2024

Course: Middle School Math
Grade Levels: 6-8
Publisher: Savvas
Textbook Title: EnVision
Author: Berry, Champagne, Milou, Schielack, Wray, Charles, and Fennell
Copyright: 2024

XII. General Services Committee – Mr. Jack Kahl, Chairperson

- A. Move to approve and sign the Deed of Dedication and Bill of Sale as well as the Assignment of Easement in connection with the Jackson Township Authority – Utility Easement. (Board Attachment).
Background: This was required for the 2020 public works project which included the construction of a sewer line.
- B. Move to approve the preventative and planned maintenance agreements for the food service equipment with Brubaker Refrigeration LLC at a cost of \$4,225.00. (Board Attachment).
Background: These agreements are effective August 1, 2024, for one year and cover Fort Zeller Elementary, Jackson Elementary, Intermediate School, and Middle School. These costs have been budgeted.
- C. Move to approve the purchase of an electric sign for the ELCO High School from Horst Signs as part of the construction project at a cost of \$22,122.44. (Board Attachment).
Background: The new sign will replace the current building signage. Costs are included in the construction.
- D. Move to approve the proposal with Prism Response, LLC, for the removal and disposal of lead paint as part of the construction project at a cost of \$14,833. (Board Attachment).
Background: The concrete floor in the original tech-ed area was painted with lead-based paint. A specialized removal process is required by the EPA. Safety precautions will be followed.

XIII. Finance Committee – Mr. Jack Kahl, Chairperson

- A. Move to approve payment of bills as found listed and attached to the March 18, 2024, Board Agenda for payments made February 2024, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$3,292,914.68
Cafeteria Fund payments in the amount of	\$178,958.13
Capital Reserve Fund payments in the amount of	\$43,321.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$209,775.99
Student Activity payments in the amount of	\$15,502.34

- B. Move to approve an event rental agreement from Foundry 48 LLC, for the use of a facility located at 100 Millport Road, Lititz, PA, at no cost to the district. (Board Attachment).
Background: Rental for the 2024 prom.

- C. Move to approve Change Order #16 to the High School Renovation and Additions project in the amount of \$8,917.32. (Board Attachment).

Background: This is GC-15 for replacement doors, removal of concrete slab, additional sound panels and ceiling work.

XIV. Superintendent's Report

- Director's Reports

Upcoming Dates/Announcements:

March 21, 2024 – 6:00 p.m. – Policy Ad Hoc Committee Meeting

March 27, 2024 – End of 3rd Marking Period

March 28, 2024 – Emergency Make-Up Day #1 – **(School in Session)**

March 29 – April 1, 2024 – School is CLOSED for Spring Break (students K-12)

April 2, 2024 – Emergency Make-Up Day #2 – **(School in Session)**

April 3, 2024 – 6:00 p.m. – Committee-of-the-Whole Board of Education Meeting

XV. Public Comments – Items On/Off the Agenda

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XVI. Board Announcements/Comments

XVII. Old Business

XVIII. New Business

XIX. Adjournment