

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO DRIVE, MYERSTOWN, PA 17067

Regular Board of Education Meeting

District Board Room
Hybrid (In-person and via Zoom)

June 17, 2024

5:15 p.m. Executive Session

The Board will meet in an Executive Session for the purpose of discussing the School and Safety Report per Act 44.

6:00 p.m. Regular Board of Education Meeting

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Board President Communications
- VI. Public Comments – Items On the Agenda
 - A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District’s schools.
NOTE: Personnel matters are never discussed at public meetings.
 - B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.
- VII. Approval of Minutes (05-20-2024 and 06-03-2024)
- VIII. Approval of Treasurer’s Report (05-31-2024)

CONSENT ITEMS – Mrs. Rachel Moyer (items discussed 06-03-2024)

Curriculum Committee

A. Approve digital resources contracted by the school district, as listed: (Board Attachment).

Background: These resources are budgeted and have yearly or multi-year contracts that require board approval. This action will allow these resources to be added to a published list of digital resources indicating that they are contracted and therefore school board approved to use.

Acadience Learning (Grades K-5)	Get More Math (Grades 6-12)	Microsoft - 365 Education (Excel, PowerPoint, Word) (Grades 6-12)	Schoology (Grades K-12)
Adobe Create Suite (Illustrator, InDesign, Photoshop) (Grades 9-12)	IU13 IMS Services (AccessPA, BrainPop, CultureGrams, Discovery Education, Gale Cengage Learning, Power Library, Sora) (Grades K-12)	NoodleTools (Grades 6-12)	Securly - Pass (Grades 6-12)
ClassLink (Grades K-12)	IXL (Grades K-12)	PowerSchool (Grades K-12)	Smart Futures (Grades K-8)
Don Johnston Suite (CoWriter, Snap&Read) (Grades K-12)	LinkIt! (Grades K-12)	PowerSchool Naviance (Grades 9-12)	
Follette Software (Grades K-12)	MakeMusic - Smart Music (Grades 6-12)	Really Great Reading (Grades 3-5)	

NON-CONSENT ITEMS FOR APPROVAL

IX. Personnel Committee – Mr. Howard Kramer, Chairperson

- A. Move to accept a “Letter of Resignation” from Kara Weaver, full-time Specialized Paraprofessional, effective and retroactive to June 4, 2024.
- B. Move to accept a “Letter of Resignation” from Kendra Moll, Junior High Field Hockey Coach, effective and retroactive to June 12, 2024.
- C. Move to approve the employment of Valerie Weitzel as a School Psychologist on a “Professional Contract” at a salary of Master’s +15 – Step 5 (\$66,354), effective the start of the 2024-2025 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- D. Move to approve Mara Borrer, Specialized Paraprofessional, to support Extended School Year (ESY) services at her individual hourly rate for the 2023-2024 school year, during the period June 10, 2024, through August 8, 2024.
Background: Additional paraprofessional staff are needed to support district-operated, classroom-based ESY programs during Summer 2024.
- E. Move to approve the employment of David Ludwig as Director of Food Services, on a “Professional Administrative Contract”, with an effective date August 5, 2024, at a salary of \$100,000 with applicable Act 93 benefits, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due a retirement.
- F. Move to approve the employment of Megan Ressler as Principal of Jackson Elementary, on a “Professional Administrative Contract”, with an effective date July 1, 2024, at a salary of \$103,000 with applicable Act 93 benefits, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a retirement.

- G. Move to approve the employment of Angela Springborn as the Assistant Middle School Principal on a “Professional Administrative Contract”, with an effective date TBD, at a salary of \$94,500 with applicable Act 93 benefits, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- H. Move to approve a change in the employment status of Mindy Smith *from* Intermediate School Dean of Students *to* Intermediate School Assistant Principal, on a “Professional Administrative Contract”, with an effective date July 1, 2024, at a salary of \$98,000 with applicable Act 93 benefits.
Background: This is a new position. The Dean of Students position is being converted to an Assistant Principal position.
- I. Move to approve a change in the employment status of Megan Hanichak *from* Accounting Supervisor *to* Assistant Business Manager, on a “Professional Administrative Contract”, with an effective date of July 1, 2024, at a salary of \$93,500 with applicable Act 93 benefits.
Background: This is a new position.
- J. Move to approve the change in the employment status of Ashley Ellingsworth *from* Fifth Grade Language Arts teacher at the Intermediate School *to* Intermediate School Reading Specialist effective for the 2024-2025 school year, with no change in salary.
Background: Position is being filled due to resignation.
- K. Move to approve the employment of Lindsey Jaeger as the Intermediate School Librarian on a “Professional Contract” at a salary of Master’s step 14 (\$76,225) effective the start of the 2024-2025 school year, pending receipt of all required documentation, clearances, and disclosures.
Background: Position being filled due to a resignation.
- L. Move to approve the new and/or revised job description: (Board Attachment).

Accounts Payable/Receivable Coordinator

- M. Move to grant Tenure to the following individuals, as listed:
Background: Per PA School Code 1949 Act 14 - Each board of school directors in all school districts shall hereafter enter into contracts, in writing, with each professional employee initially employed by a school district, on or after June 30, 1996, who has satisfactorily completed three (3) years of service in any school district in the Commonwealth.

1. Melanie Haas
2. Jessica Hutchinson
3. McKenna Kolovani
4. Pamela Rittle

- N. Move to approve the following individuals as coaches for the 2024-2025 Fall Sports Season, (pending receipt of all required documentation, clearances, and disclosures), as listed:

Cheerleading	Varsity Head Coach	Liana Raihl
	JH Asst. Coach	Marysia Daly
Girls’ Volleyball	Varsity Head Coach	Megan Hanichak
	Varsity Asst. Coach	Wes Harpold
	Volunteer Coaches	Josh Glant, Gene Kreitzer
		Paul Zook, Ron Sholl
Boys’ Soccer	Varsity Head Coach	Jamie Cascarino
	Varsity Asst. Coaches	Sean Miller, Brian Marquette
	JH Asst. Coaches	Blaine Troutman, Pat Yeagley

Girls' Soccer	Volunteer Coach	Sean Szerba
	Varsity Head Coach	Derek Fulk
	Varsity Asst. Coach	Amy Thome
	JV Head Coach	Allie Wagner
	Volunteers	Emma Strickler, Bob Smith, Josh Deck
Football	JH Coaches	Diane Bidelspach, TBD
	Varsity Head Coach	Robert Miller
	Varsity Asst. Coaches	Robert Williams, John Carley, Earl Thomas, Wyatt Hall
Girls' Tennis	JH Asst. Coaches	Warren Zimmerman, Derek Thomas, Tom Eberly
	Volunteers	John Wetzel, Kyle Knight
	Varsity Head Coach	Chris Gyorke
	Volunteer Coach	Catherine Shaak
	Golf	Varsity Head Coach
Field Hockey	Volunteer Coach	Karl Keath
	Varsity Head Coach	Kelsey Thorley
	Varsity Asst. Coaches	Kristi Fields, Erin Harris
	JH Coaches	Addie Bird, TBD
	Volunteers	Sarah Shollenberger, Abbie Keath, Jen Greene, Kendra Moll
Cross Country	Varsity Head Coach	Chuck Gerberich
	JH Asst. Coach	Chad Miller
	Volunteers	Mitchell Gray, Greg Gray, Holly Hartman, Haley Thunberg, Drew Gerberich

X. Curriculum Committee – Mrs. Joya Morrissey, Chairperson

- A. Move to approve a trip and travel request for approximately 180 5th grade students and 15 chaperones to travel and attend the annual overnight trip to Camp Swatara to be held May 27 – 28, 2025.
Background: This is an annual trip. Costs are covered by a combination of the Intermediate School field trip budget, Intermediate School PTO budget, and students. Parent volunteers with clearances on file at the District Office will also serve as chaperones.
- B. Move to approve a trip and travel request from Kelsey Thorley, Varsity Field Hockey Head Coach and Kristi Fields, Erin Harris, and Addie Bird – Assistant Coaches, and approximately 15-20 students to travel and participate in the Mid-Atlantic Field Hockey Camp to be held July 18-20, 2024, at Cape Henlopen State Park, DE.
Background: The costs of this trip will be covered by a combination of funds from student/parents and booster club.
- C. Move to approve a trip and travel request from Matthew Rissinger, High School French teacher and Paul Dissinger, High School Social Studies teacher, chaperones, and approximately 40 students to travel and participate in a trip to New York City on September 23, 2024.
Background: Students will have the opportunity for small group learning. Each group will have a specific itinerary and will visit museums and institutions within the city. Costs will be paid by student/parent and revenues from student activity clubs could offset some of the fees.
- D. Move to approve a trip and travel request from Jonathan Bickel, Yearbook Advisor, and five (5) yearbook staff to travel and attend the Walsworth Yearbook Summer Workshop at James Madison

University, Harrisonburg, VA., to be held July 15-18, 2024.

Background: This is an annual trip. Costs for trip have been budgeted.

- E. Move to approve a contract with the IU13 for \$14,353.30 for the 2024-2025 school year, for the use of PowerSchool Schoology Learning Management System. This is the first year of a five (5) year contract the IU has with PowerSchool. This contract is effective July 1, 2024, through June 30, 2029. (Board Attachment).

Background: Schoology, Learning Management System (LMS) is where teachers post assignments, test/quizzes, links, and other documents for students and parents that relate to the classes students are enrolled. The yearly cost is determined by the student enrollment.

- F. Move to approve a contract with the IU13 for \$21,349.10 for the 2024-2025 school year, for Microsoft Enrollment in Education Solutions (EES). This is the first year of a five (5) year contract the IU has with Microsoft. This contract is effective August 1, 2024, through July 31, 2029. (Board Attachment).

Background: This agreement covers all licensing for Microsoft products used in the school district that includes server and computer operating systems, district-wide licensing for the Microsoft Office suite. The yearly cost is determined by the number of staff employed by the district,

XI. Finance Committee – Mr. Jack Kahl, Chairperson

- A. Move to approve payment of bills as found listed and attached to the June 17, 2024, Board Agenda for payments made May 2024, in the amounts indicated: (Board Attachments).

General Fund payments in the amount of	\$3,492,811.45
Cafeteria Fund payments in the amount of	\$192,912.73
Capital Reserve Fund payments in the amount of	\$480.00
Debt Service payments in the amount of	\$2,367,729.33
Construction Fund payments in the amount of	\$1,887,542.10
Flex Spending payments in the amount of:	\$868.09
Student Activity payments in the amount of	\$12,658.28

- B. Move to approve a proposal from LowV Systems, Inc., for the purchase and installation of a key card entry system for three (3) doors and release button for one (1) door in the District Office area at a cost of \$15,713.00 (Board Attachment).

Background: The cost will be fully covered by the 2022 Mental Health & Safety and Security Grant which was awarded to the District by the PA Commission on Crime and Delinquency (Grant ID# 38484).

- C. Move to approve the purchase of licenses for the online career planning and portfolio platform Smart Futures for students in grades kindergarten through eighth in the amount of \$5,200.00 for the 2024-2025 school year.

Background: The platform is used to facilitate career exploration activities utilizing the PA Academic Standards for Career Education and Work. Smart Futures has been used successfully since the 2022-2023 school year, costs have been budgeted and have remained stable since implementation.

- D. Move to approve a 2-year agreement with Huron Studer in the amount of \$26,650 to provide professional learning services, effective June 24, 2024, through June 23, 2026. (Board Attachment).

Background: This agreement provides customized professional learning services that will be used with ELCO administration between 2024 through 2026.

- E. Move to approve Act 93 Administrative increases, Non-Act 93 Supervisory increases, and Support Staff increases, effective July 1, 2024. (Board Attachment)

- F. Move to approve salary increases for Mrs. Julia Vicente – Superintendent, Dr. Barbara Davis – Assistant Superintendent, and Mrs. Darbe DeHaven – Director of Human Resources, effective July 1, 2024. (Board Attachment)
- G. Move to approve the renewal of IEP Writer, for development of student IEP’s, Section 504 Service Agreements, and Child Accounting purposes during the period of July 1, 2024, through June 30, 2025, at a cost of \$11,049.00. (Board Attachment).
Background: This is an annual subscription and has been budgeted for the 2024-025 school year.
- H. Move to approve a Special Education Contracting Agreement with New Story Schools for the 2024-2025 school year. (Board Attachment).
Background: This is an approval for contracted services for the 2024-2025 school year for three (3) academic placements.

XII. Superintendent’s Report

- Director’s Reports
- Athletic Director’s Report

Upcoming Dates/Announcements:

- Thursday, June 20, 2024, 6:00 p.m. – Policy Ad Hoc Committee Meeting
- Thursday, July 4, 2024 – District Closed in observance of Independence Day
- Thursday, July 11, 2024, 6:00 p.m. – Policy Ad Hoc Committee Meeting
- Monday, July 15, 2024, 6:00 p.m. – Regular Board of Education Meeting

XIII. Public Comments – Items On/Off the Agenda

- A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District’s schools.
NOTE: Personnel matters are never discussed at public meetings.
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XIV. Board Announcements/Comments

XV. Old Business

XVI. New Business

XVII. Adjournment