

**EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO DRIVE, MYERSTOWN, PA 17067**

Regular Board of Education Meeting

**District Board Room
Hybrid (In-person and via Zoom)**

September 16, 2024

5:00 p.m. Executive Session

The Board will meet in an Executive Session for the purpose of discussing School and Safety matters.

6:00 p.m. Regular Board of Education Meeting

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Board President Communications
 - A. Move to direct Lori Mosser, Board Secretary, to cast the board’s vote (electronically) for the following PSBA Officers: (Board Attachment)

President Elect (one-year term ending December 31, 2025)
 - Sabrina BackerVice-President Elect (one-year term ending December 31, 2025)
 - Matt VannoyPSBA Eastern Zone Representative (three-year term ending December 31, 2027)
 - Holly ArnoldPSBA Insurance Trustees (three-year term ending December 31, 2027), you may vote for three.
 - Nathan G. Mains
 - Richard Frerichs
 - William S. LaCoff
- VI. Public Comments – Items On the Agenda
 - A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District’s schools.
NOTE: Personnel matters are never discussed at public meetings.

- B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

VII. Approval of Minutes (8-19-2024 and 09-03-2024)

VIII. Approval of Treasurer's Report (07-31-2024 and 08-31-2024)

NON-CONSENT ITEMS FOR APPROVAL

IX. Personnel Committee – Mr. Howard Kramer, Chairperson

- A. Move to approve the employment of Kimberly Mecca as Director of Special Education, on a "Professional Administrative Contract," with an effective date TBD, at a salary of \$125,000 with applicable Act 93 benefits, pending receipt of all required documentation, clearances, and disclosures.

Background: This position is being filled due to a resignation.

- B. Move to approve the employment of Kate Blakeslee, as the full-time District Office Receptionist, at an hourly rate of \$16.40, 7.5 hours/day (12-month position), start date on or about September 30, 2024, pending receipt of all required documentation, clearances, and disclosures.

Background: This position is being filled due to a resignation.

- C. Move to approve the employment of Angela Hetrick, as a full-time Paraprofessional (subject to assignment), at an hourly rate of \$15.00, 7.5 hours/day (10-month position), start date on or about September 30, 2024, pending receipt of all required documentation, clearances, and disclosures.

Background: This is a new position for the 2024-2025 school year.

- D. Move to approve the employment of Vicki Hartman, as a full-time Paraprofessional (subject to assignment), at an hourly rate of \$14.63, 7.5 hours/day (10-month position), start date on or about September 30, 2024, pending receipt of all required documentation, clearances, and disclosures.

Background: This is a new position for the 2024-2025 school year.

- E. Move to approve the employment of Kayla Hurd, as a full-time Paraprofessional (subject to assignment), at an hourly rate of \$12.31, 7.5 hours/day (10-month position), start date on or about September 30, 2024, pending receipt of all required documentation, clearances, and disclosures.

Background: This position is being filled due to a resignation.

- F. Move to approve the employment of Melissa Krioneris, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.39, 7.5 hours/day (10-month position), start date on or about September 30, 2024, pending receipt of all required documentation, clearances, and disclosures.

Background: This position is being filled due to a resignation.

- G. Move to approve the employment of Anna M. Martin, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.83, 7.5 hours/day (10-month position), start date on or about September 30, 2024, pending receipt of all required documentation, clearances, and disclosures.

Background: This position is being filled due to a resignation.

- H. Move to approve the employment of Judy Stauffer, as a part-time Food Service employee (subject to assignment), at an hourly rate of \$13.13, 5.0 hours/day (10-month position), start date TBD, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- I. Move to approve the employment of Tanya Sweigart, as a part-time Food Service employee (subject to assignment), at an hourly rate of \$13.13, 5.0 hours/day (10-month position), start date TBD, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- J. Move to approve the employment of Tiffany Arnold, as a part-time Food Service employee (subject to assignment), at an hourly rate of \$13.79, 5.0 hours/day (10-month position), start date TBD, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- K. Move to approve a change in the employment status of Damien Keisch *from* part-time Food Service employee *to* full-time Food Service employee at ELCO Intermediate School, effective and retroactive to September 9, 2024, at an hourly rate of \$13.79, 6.0 hours/day.
Background: This position is being filled due to a resignation.
- L. Move to approve Aleesa Groff as the Special Education Grade 3-5 Team Leader, prorated to the number of days worked.
Background: This position is being filled due to a short-term vacancy from approximately October 2024 through January 2025.
- M. Move to approve the official start date of Daniel Genova, short-term High School Social Studies substitute teacher, effective and retroactive to September 9, 2024.
Background: This teacher was approved September 3, 2024, with a TBD start date. This approves the official start date.
- N. Move to accept a “Letter of Resignation” from Brianna Wentzel, full-time Paraprofessional, effective September 18, 2024.
- O. Move to approve the following individuals as coaches for the 2024-2025 Winter Sports Season, as listed:
- | | | |
|----------------|---------------------|-----------------------|
| Boys Wrestling | Varsity Asst. Coach | Craig Ziegler |
| | JH Coach | Christopher Longstaff |
| | JH Coach | Warren Zimmerman |
- P. Move to approve the following individual as a coach for the 2024-2025 Spring Sports Season, pending receipt of all required documentation, clearances, and disclosures.
- | | | |
|----------------|--------------------|-----------|
| Girls Softball | Varsity Head Coach | Cory Derr |
|----------------|--------------------|-----------|
- Q. Move to approve the following individuals for extra-curricular positions for the 2024-2025 school year, as listed:
- | | |
|-----------------------------------|-----------------|
| Middle School Quiz Bowl Advisor | Jeffrey Bennett |
| High School Quiz Bowl Advisor | Elisabeth Putt |
| Envirothon Advisor | Angela Bicher |
| Technology Student Assoc. Advisor | Wyatt Hall |

- R. Move to approve adding the following individual to the ELCO sub list for the 2024-2025 school year, pending receipt of all required documentation, clearances, and disclosures, as listed:

Julie Miller – Substitute Teacher

- S. Move to approve adding the following individuals to the ELCO volunteer listing for the 2024-2025 school year, as listed, (noting all required documentation, clearances, and trainings are on file):

Kayla Behney	Justin Shober	Amber Zimmerman
Lindsay Hoffman	Kelsey Boyer	

X. Curriculum Committee – Mrs. Joya Morrissey, Chairperson

- A. Move to approve travel and attendance of board members and administrators to the PASA-PSBA School Leadership Conference to be attended October 8, 2024, at the Kalahari Poconos Resort.

Background: Annual conference held for board members and administrators. This is a budgeted item.

- B. Move to approve a trip and travel request from Amy Weddle and Holly Hartman High School Business Education teachers and approximately 18 students to attend the Pennsylvania FBLA State Leadership Workshop to be held November 2-4, 2024, at the Kalahari Poconos Resort.

Background: This workshop provides an opportunity for member leadership development. Students will participate in business and leadership workshops. The costs for this trip have been budgeted.

- C. Move to approve a trip and travel request from Robert Boltz, Director of Technology, Jodi Houck, Principal at Fort Zeller, Megan Ressler, Principal at Jackson Elementary, and Judy Umbenhauer, Technology Learning Coordinator to attend the Apple Distinguished Schools Leadership Academy to be held November 12-15, 2024, at Full Sail University, Orlando FL.

Background: This conference will provide opportunities to discuss and share examples of how to work together to inspire, imagine, and impact teaching. Professional learning sessions will be held to help reflect and advance innovative technology practices. The costs for this trip have been budgeted

XI. Policy Ad Hoc Committee – Mrs. Rachel Moyer, Chairperson

- A. Move to approve the following policies (revised/reviewed/and/or new) for a second reading, as listed: (Board Attachment)

1. Policy 123.1 Concussion Management
2. Policy 123.2 Sudden Cardiac Arrest
3. Policy 123.3 Interscholastic Athletic Coaches
4. Policy 124 Alternative Instruction
5. Policy 125 Adult Education
6. Policy 126 Class Size
7. Policy 127 Assessment System
8. Policy 130 Homework
9. Policy 137 Home Education Programs
10. Policy 137.1 Extracurricular Participation by Home Education Students
11. Policy 137.2 Participation in Co-curricular Activities and Academic Courses by Home Education Students
12. Policy 137.3 Participation in Career and Technical Education Programs by Home Education Students

- 13. Policy 138 Language Instruction Educational Program for English Learners
- 14. Policy 140 Charter Schools
- 15. Policy 140.1 Extracurricular Participation by Charter/Cyber Charter Students
- 16. Policy 142 Migrant Students
- 17. Policy 143 Standards for Persistently Dangerous Schools
- 18. Policy 144 Standards for Victims of Violent Crimes
- 19. Policy 146 Student Services
- 20. Policy 146.1 Trauma-Informed Approach
- 21. Policy 150 Title I – Comparability of Services

XII. General Services Committee – Mr. Jack Kahl, Chairperson

- A. Move to approve the creation of an Ad Hoc Committee for the purpose of marketing (Policy 715: Commercial Advertising, Partnerships, Sponsorships, and Naming Rights).
Background: The General Services Committee discussed and recommends the creation of an Ad Hoc Committee to explore and identify additional revenue through marketing initiatives.

XIII. Finance Committee – Mr. Jack Kahl, Chairperson

- A. Move to approve payment of bills as found listed and attached to the September 16, 2024, Board Agenda for payments made August 2024, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$3,021,656.86
Cafeteria Fund payments in the amount of	\$21,885.42
Flex Spending Fund payments in the amount of	\$78.46
Debt Service payments in the amount of	\$395,544.31
Construction Fund payments in the amount of	\$2,601,840.40
Student Activity payments in the amount of	\$382.04

- B. Move to approve Barbacane, Thornton & Company, LLP, as the local auditor beginning July 1, 2025, through June 30, 2027, as per the letter of engagement. Rates for the contract are as listed below: (Board Attachment)

- 2025 - \$29,000
- 2026 - \$30,825
- 2027 - \$32,775

Background: The Finance Committee recommends approving an engagement letter to extend services from Barbacane, Thornton & Company for auditing services for an additional three years. The fee structure includes a \$3,000 cost of assistance with preparation of the annual comprehensive financial report.

- C. Move to approve the purchase and installation of new speakers for the High School auditorium from Shenk Audio Design at a total cost of \$1,710.00. (Board Attachment)
Background: The current speakers in the High School auditorium block projected materials on the newly installed screen. Current speakers will be traded in and replaced with speakers that will be repositioned in the auditorium.
- D. Move to approve a contract with Baker Event Co., to provide Disc Jockey services on October 5, 2024, at a total cost of \$3,034.80. (Board Attachment)
Background: This contract is for Disc Jockey services to be provided at the High School Homecoming Dance. The costs for this service have been budgeted.

Superintendent's Report

- Director's Reports
- Athletic Director Report

Upcoming Dates/Announcements:

September 19, 2024 – 5:30 pm – Policy Ad Hoc Committee Meeting

September 24, 2024 – 2-hour late start for students K -12

October 9, 2024 – 6:00 pm – Committee-of-the-Whole Board of Education Meeting

October 14, 2024 – NO School in observance of Columbus Day

XIV. Public Comments – Items On/Off the Agenda

- A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.

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- B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

XV. Board Announcements/Comments

XVI. Old Business

XVII. New Business

XVIII. Adjournment