

**EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO DRIVE, MYERSTOWN, PA 17067**

**Regular Board of Education Meeting**

**District Board Room  
Hybrid (In-person and via Zoom)**

**October 21, 2024**

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6:00 p.m. Regular Board of Education Meeting

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Board President Communications
- VI. Student Council Report – Nicole Books, President
- VII. Students of the Month
  - A. Girls On the Run – Dr. Michael Gerhart, Principal Intermediate School
- VIII. Public Comments – Items On the Agenda
  - 1) Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District’s schools.  
**NOTE:** Personnel matters are never discussed at public meetings.
  - 2) Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.
- IX. Approval of Minutes (09-16-2024 and 10-09-2024)
- X. Approval of Treasurer’s Report (09-30-2024)

NON-CONSENT ITEMS FOR APPROVAL

XI. Personnel Committee – Mr. Howard Kramer, Chairperson

- A. Move to approve the employment of Donna Bixby, as a full-time Paraprofessional (subject to assignment), at an hourly rate of \$13.93, 7.5 hours/day (10-month position), effective start date TBD, pending receipt of all required documentation, clearances, and disclosures.  
*Background: This position is being filled due to a resignation.*
- B. Move to approve the employment of Anna Martin, as a part-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.83, 7.5 hours/day (10-month position), effective start date October 30, 2024.  
*Background: This position is being filled due to a resignation.*
- C. Move to accept a “Letter of Retirement” from Amy Weddle, High School Business Education teacher, effective January 17, 2025.
- D. Move to approve the official start date of Kimberly Mecca, Director of Special Education, effective October 21, 2024.  
*Background: This Director was approved September 16, 2024, with a TBD start date with the district.*
- E. Move to approve the official start date of Kylie Weidman, full-time Specialized Paraprofessional, effective October 21, 2024.  
*Background: This paraprofessional was approved October 9, 2024, with a TBD start date with the district.*
- F. Move to approve John Mentzer as interim Dean of Students at the High School effective October 22, 2024, for a time period to be determined, at an annual stipend of \$5,000, prorated for the duration of the assignment.
- G. Move to approve adding the following individual to the ELCO sub list for the 2024-2025 school year, pending receipt of all required documentation, clearances, and disclosures.

Whitney Yeingst – Substitute Nurse

- H. Move to approve adding the following individuals to the ELCO volunteer listing for the 2024-2025 school year, as listed, (noting all required documentation, clearances, and trainings are on file):

Kelly Althouse	Zachary Daly	Deborah Fisher
Brandon Moyer	Ashley Plantz	Emerald Shober
Donald Klick	Doreen Horning	

XII. Policy Ad Hoc Committee – Mrs. Rachel Moyer, Chairperson

- A. Move to approve the following policies (revised/reviewed/and/or new) for a second reading, as listed: (Board Attachment)
  - 1. Policy 200 Enrollment of Students
  - 2. Policy 201 Admission of Students
  - 3. Policy 202 Eligibility of Nonresident Students

4. Policy 204 Attendance
5. Policy 205 Postgraduate Students
6. Policy 206 Assignment Within District
7. Policy 207 Confidential Communications of Students
8. Policy 208 Withdrawal From School
9. Policy 209.1 Food Allergy Management
10. Policy 209.2 Diabetes Management
11. Policy 210 Medications
12. Policy 210.1 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors
13. Policy 211 Student Accident Insurance (Retire)
14. Policy 212 Reporting Student Progress
15. Policy 214 Class Rank
16. Policy 215 Promotion and Retention
17. Policy 216 Student Records
18. Policy 216.1 Supplemental Discipline Records
19. Policy 217 Graduation
20. Policy 218 Student Discipline
21. Policy 218.1 Weapons
22. Policy 218.2 Terroristic Threats
23. Policy 218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault
24. Policy 219 Student Complaint Process
25. Policy 334 Sick Leave

XIII. Finance Committee – Mr. Jack Kahl, Chairperson

- A. Move to approve payment of bills as found listed and attached to the October 21, 2024, Board Agenda for payments made September 2024, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$2,279,219.48
Cafeteria Fund payments in the amount of	\$100,229.74
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$0.00
Construction Fund payments in the amount of	\$2,025,468.31
Flex Spending payments in the amount of	\$409.30
Student Activity payments in the amount of	\$5,710.44

- B. Move to terminate the agreement with Appel, Yost & Zee, LLP, as solicitor of record for the ELCO School District, effective October 4, 2024.
- C. Move to approve Jeffrey Litts, Esq. of Saxton & Stump, LLC, as District Solicitor for the ELCO School District, effective October 21, 2024, at an hourly rate not to exceed \$295.00. (Board Attachment)
- D. Move to approve Jane Williams, Esq. of Sweet, Stevens, Katz, and Williams, LLP, as Special Counsel for Special Education related matters for the ELCO School District, effective October 21, 2024, at an hourly rate not to exceed \$200.00. (Board Attachment)

XIV. Superintendent's Report

- Directors' Report

Upcoming Dates/Announcements:

October 30, 2024 – End of Marking Period #1

November 4, 2024 – 6:00 p.m. – Committee-of-the-Whole Board of Education Meeting

November 5, 2024 – 2-Hour Late Start for students K-12

November 7, 2024 – 6:00 p.m. – Curriculum Committee Meeting

November 13, 2024 – 5:00 p.m. – General Services Committee Meeting

November 13, 2024 – 6:00 p.m. – Finance Committee Meeting

November 14, 2024 – 5:30 p.m. – Policy Ad Hoc Committee Meeting

November 18, 2024 – 6:00 – Regular Board of Education Meeting

XV. Public Comments – Items On/Off the Agenda

- A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.

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XVI. Board Announcements/Comments

XVII. Old Business

XVIII. New Business

XIX. Adjournment