

**EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO DRIVE, MYERSTOWN, PA 17067**

**Committee-of-the-Whole
Board of Education Meeting**

**District Board Room
Hybrid Meeting**

November 4, 2024

5:00 p.m. Executive Session

This meeting is being held for the purpose of discussing confidential student matters.

6:00 p.m. Committee-of-the-Whole Board of Education Meeting

I. Call to Order

II. Moment of Silent Meditation

III. Pledge of Allegiance

IV. Roll Call

V. Board President's Communications

VI. Board Committees & Rep Reports

- Personnel Committee
- Curriculum Committee
- General Services Committee
- Finance Committee
- IU13 Rep Report
- PSBA Rep Report
- CTC Rep Report
- Lebanon County Tax Collection Committee Rep Report
- ELCO Education Foundation

VII. Public Comments – Items On the Agenda

A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.
NOTE: Personnel matters are never discussed at public meetings.

B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

ACTION ITEMS FOR APPROVAL

VIII. Personnel Committee – Mr. Howard Kramer, Chairperson

- A. Move to accept a “Letter of Resignation” from Ryan Gallagher, School Psychologist, effective December 26, 2024.
- B. Move to approve the official start date of Donna Bixby, full-time Paraprofessional, effective and retroactive to October 28, 2024.
Background: This Paraprofessional was approved October 21, 2024, with a TBD start date with the district.
- C. Move to approve a non-precedent setting stipend to Amy Shoemaker, Director of Pupil Services, in the amount of \$4000.00 for unanticipated work during the period of August 5, 2024, through October 18, 2024.
Background: The additional work is due to the resignation of the Director of Special Education and concluded on the first workday of the newly hired Director.
- D. Move to approve the following individuals for the 2024-2025 Winter Sports Season, pending receipt of all required documentation, clearances, and disclosures.

Girls Wrestling	Varsity Head Coach	Chad Miller
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Boys Wrestling	Volunteer Coach	Kenneth Miller
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- E. Move to approve the following individuals for the 2024-2025 Spring Sports Season, pending receipt of all required documentation, clearances, and disclosures.

Girls Softball	Varsity Asst. Coach	Randy Derr, Sr.
	JV Head Coach	William Barshinger, III
- F. Move to approve adding the following individuals to the ELCO volunteer listing for the 2024-2025 school year, as listed, (Noting all required documentation, clearances, and trainings are on file):

Robert Bird	Olivia Boltz
Ashley Dubble	Samantha Hill
Ashley Lease	Lindsay Patt
Melanie Warnick	

IX. Curriculum Committee – Mrs. Joya Morrissey, Chairperson

- A. Move to approve the expulsion hearing waiver agreement with parents and student (24-25-01) that accepts the proposed expulsion of the student for a violation of the Student Code of Conduct.
- B. Move to approve a trip and travel request from Jonathan Bickel, High School English teacher, chaperone, and approximately 38 students, to travel and participate in the Veterans History Project to be held in Washington, D.C., on April 25, 2025.
Background: This is an annual trip to present projects to VHP Director and tour the Library of Congress, the Smithsonian, and various war memorials. Costs of the trip are budgeted.

- C. Move to approve a trip and travel request from Elaine Mathias, Business Manager and Megan Hanichak, Assistant Business Manager, to travel and attend the Business Administrators Professional Development Conference to be held in State College, PA., on November 6-8, 2024.
Background: This is an annual conference that has been budgeted.

X. Policy Ad Hoc Committee – Mrs. Rachel Moyer, Chairperson

- A. Move to approve Policy 220 – Student Expression/Dissemination of Materials for first reading. (Board Attachment)
Background: Policy reviewed by committee. A minor language revision was made to remove extracurricular programs from the purpose.
- B. Move to approve Policy 221 – Dress and Grooming for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- C. Move to approve Policy 222 – Tobacco and Vaping Products for first reading. (Board Attachment)
Background: Policy reviewed by committee. Revisions include the removal of references to JUULS as this is a specific brand, revised language for incident reporting to PDE per school code, replaced the term “local police department” with “law enforcement agency” to align with school code.
- D. Move to approve Policy 223 – Use of Motor Vehicles for first reading. (Board Attachment)
Background: Policy reviewed by committee. Minor language changes. Guideline language changed to reflect language in student handbook.
- E. Move to approve Policy 224 – Care of School Property for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- F. Move to approve Policy 226 – Searches for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- G. Move to approve Policy 227 – Controlled Substances/Paraphernalia for first reading. (Board Attachment)
Background: Policy reviewed by committee. The purpose statement was updated with minor language changes including revised language for incident reporting to PDE and replacing the term “local police department” with “law enforcement agency” to align with school code.
- H. Move to approve Policy 228 – Student Government for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no content revisions, just minor formatting changes.
- I. Move to approve Policy 229 – Student Fundraising for first reading. (Board Attachment)
Background: Policy reviewed by committee. Language was removed addressing organizations outside of the district that are permitted to conduct fundraising. This language will be covered in Policy 913.
- J. Move to approve Policy 230 – Public Performances by Students for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.

- K. Move to approve Policy 231 – Social Events and Class Trips for first reading. (Board Attachment)
Background: Policy reviewed by committee. A minor revision was made at the end of the policy to include a reference to school code.
 - L. Move to approve Policy 232 – Student Involvement in Decision-Making for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
 - M. Move to approve Policy 233 – Suspension and Expulsion for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
 - N. Move to approve Policy 235 – Student Rights and Responsibilities for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- XI. General Services Committee – Mr. Jack Kahl, Chairperson
- A. Move to approve five preventative maintenance proposals from McClure Company for boilers, chillers, and hot water heaters for the 2024-2025 school year in the amount of \$22,372.00. (Board Attachment)
Background: This is a renewal contract for one-year in the amounts listed: Fort Zeller Elementary \$3,888.00, Jackson Elementary \$4,404.00, Intermediate School \$972.00, Middle School \$5,660.00, and High School \$7,448.00. This is under Costars contract #008-E23-1046. Costs have been budgeted.

NON-ACTION ITEMS FOR DISCUSSION

- XII. Personnel Committee – Mr. Howard Kramer, Chairperson
 - No items for discussion
- XIII. Curriculum Committee – Mrs. Joya Morrissey, Chairperson
 - No items for discussion
- XIV. General Services Committee – Mr. Jack Kahl, Chairperson
 - No items for discussion
- XV. Finance Committee – Mr. Jack Kahl, Chairperson
 - No items for discussion

XVI. Superintendent's Report

- Principal Reports
- Athletic Director Report

Upcoming Dates/Announcements:

November 5, 2024 – 2-Hour Late Start for students K-12

November 5, 2024 – Election Day

November 7, 2024 – 6:00 p.m. – Curriculum Committee Meeting

November 13, 2024 – 5:00 p.m. – General Services Committee Meeting

November 13, 2024 – 6:00 p.m. – Finance Committee Meeting

November 14, 2024 – 5:30 p.m. – Policy Ad Hoc Committee Meeting

November 18, 2024 – 6:00 p.m. – Regular Board of Education Meeting

November 25-26, 2024 – K-12 Parent-Teacher Conferences (NO students K-12)

November 27, 2024 - K-12 In-Service Exchange (NO students K-12)

November 28-29, 2024 – NO School - Closed for Thanksgiving Break

XVII. Public Comments – Items On/Off the Agenda

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XVIII. Board Announcements/Comments

XIX. Old Business

XX. New Business

XXI. Adjournment