

The Purpose of this Addendum is **to provide responses, clarification, and/or notice of changes to the above-referenced solicitation.**

Bid Due Date: January 09, 2025 @ 2:00 PM (CST)

Question & Answer

End User Responses

Q: Would the district consider a program with a digital implementation structure for students and families and virtual therapy sessions for intensive services?

A: At this time, we are not considering a 100% virtual option.

Q: Is the district looking for direct services on-site for students?

A: Yes, we are looking for direct student and family sessions in person.

Q: The RFP speaks for about 25 min. presentation. Is this presentation one that must be submitted with the RFP, or is it one that must be done in person?

A: No, after the solicitation due date, presentations will be held virtually. All vendors that are selected to provide a presentation will be notified; presentations are not needed with the RFP submission.

Q: When asking about 2 or more case studies of work could you please clarify what is actually being asked and needed?

A: Case studies are documentation of a vendors past experiences with scope/project implementation and the results.

Q: The proposal states a Bachelor Degree was needed. In clarity is this speaking of the owner or one who is employed with the firm must have a bachelor degree like a counselor for example?

A: Vendor employees working with the students need to have a bachelor's degree.

Q: Training and Support Needs: Are there any training or support services that should be included as part of the proposal?

A: Program implementation on the campus site includes training and support services.

Q: Lessons from Past Solicitations: Have similar solicitations been issued in the past, and are there any lessons or preferred practices vendors should consider?

A: This is the first time Dallas ISD is requesting this type of RFP. There are no prior contracts for these specific services. Please read the RFP thoroughly and review your response for completeness prior to submitting.

Q: What specific skills or competencies does the district require for the curriculum, such as social

awareness, self-management, emotional regulation, etc.?

A: Social development skills and competencies including but not limited to those mentioned above and working with peer pressure, outside influences etc.

Q: If the vendor uses a digital curriculum, how should the materials and guides requested in the proposal be included (i.e., would the district accept a brief description or another specific overview of the materials instead of full copies in English and/or Spanish)?

A: We expect full access to lessons for vetting. This is not a 100% virtual program, we would expect the program to include on site meetings with students that engage in discussions etc. If it is a digital curriculum, we would expect access to the lessons for vetting.

Q: To what degree does the district require the vendor to provide program monitoring at each site (e.g., is in-person monitoring by the vendor required at each location, or can it be virtual)?

A: We expect the vendor on site to do in-person work with students and families.

Q: Will the proposed curriculum become part of the district's Multi-Tiered Systems of Support, and if so, would the district expect the vendor(s) to support Tier I, Tier II, and Tier III services for students?

A: No, this is for a very specific group of students that are identified at each high school (10-20 students) with a focus on social skills development.

Q: Would the district consider virtual services for Tier I, Tier II, and Tier III support and counseling/therapy?

A: No, not at this time.

Q: How many students does the district anticipate participating in the program for services?

A: We anticipate 10-20 participants per comprehensive high school.

Q: Does the district require the vendor to deliver all the sessions, or can the vendor offer in-platform/on-demand training for the district staff to deliver sessions in their classrooms using the provided curriculum as applicable?

A: We require the vendor to deliver all of the sessions in person.

Q: What qualifications are required for the providers, including preferred licensure type and experience (e.g., licensed clinical social workers, school psychologists, etc.)?

A: Dependent upon the providers position a bachelor's degree and/or license is required.

Q: Does the district require specific dates in the requested schedules under Proposal Specifications, or can the vendor provide milestones with the dates and times to be determined in collaboration with the district upon award?

A: The vendor would work with the district to determine exact dates.

Q: Does the district expect the vendor to offer any professional development opportunities to district staff

during the contract?

A: No, the vendor is not expected to provide professional development to the district staff.

Q: Can the proposed pricing be adjusted after the initial year during the 3-year term as applicable upon mutual agreement with the district (e.g., the proposed pricing is for 1 year but may be negotiated for each subsequent year)?

A: For this RFP, pricing is set for a 3-year term per our terms and conditions.

Q: Do you require the vendor to anticipate the maximum costs and add a "Note to Buyer" that actual costs may vary per line but will be confirmed with the district upon award?

A: The vendor should provide the maximum amount and can attach additional cost information to their RFP response. However, please note that the pricing scenario is what is being evaluated for pricing.

Q: Stakeholder Engagement: Will vendors directly access district staff or stakeholders during the implementation phase for feedback and collaboration?

A: There will be access to students and parents during implementation for feedback.

Q: What is the approximate number of students that Dallas ISD would like served in this program?

A: We anticipate 10-20 participants per comprehensive high school on the school list attached I.

Q: Approximately how many students would be in elementary, middle, and high school?

A: This RFP is written for only high school students ranging at about 10-20 participants per comprehensive high school on the school list attached.

Q: What is the district's ideal student to teacher ratio for this program?

A: The ratio is 10-20 students to 1 teacher.

Q: Will all students be attending a full day program in person?

A: a full day program. We are looking for a segment of the school day (ex., 45 minutes twice a week, after school, etc.)

Q: Will the district be providing core curriculum?

A: No, the RFP is requesting the curriculum be part of the vendor submission.

Q: Will the district be providing furniture?

A: Our campus sites have furniture.

Q: What are the top reasons that the district is seeking a provider for these programs vs an in-house solution?

A: The programs will provide additional support for Tier III or identified students.

Q: Will the district be providing student technology?

A: Students have a device.

Procurement Services Responses

Q: Can you clarify what the vendor should fill in for the “Quote minimum release amount” compared to the “Quote price”?

A: “Bid Minimum Release Amount” field does not require a response.

Q: Budget Constraints: Are there predefined budgetary limits for this proposal that vendors need to consider?

A: This RFP is anticipated to be awarded to a pool of vendors. There is a proposed estimated \$2M budget to be distributed to the pool of vendors over the life cycle of the contract for services provided.

Q: Would the district accept electronic signatures (Adobe Sign) on the proposal forms/attachments?

A: Yes, electronic signatures are acceptable, as long as the documents are signed when your proposal is submitted.

Q: Under criminal background, it states about a firm owner having a criminal background. If the owner of the firm has a criminal background or employees does this disqualify them from the RFP?

A: No, Disclosure of a criminal history is required for the owner(s) however, it may not disqualify your company from being awarded on this RFP. Please note that any staff that has contact with students must pass a criminal background.

Q: Understanding the RFP is for 3 yrs. nowhere is it stating funding of the RFP? Is this RFP requiring a build-out of the firms to show a competitive price amount capable of doing the job successfully?

A: Yes, the District will select vendor(s) based on the best value to the district. Price is the largest of the evaluation criteria

Q: If there is a funding amount for the RFP can you share the price amount?

A: The district’s approved budget is available on Dallas ISD website.

Q: I am a vendor with the district and I am trying to get some more information regarding the RFP. Is there a chance I can get on another quick call with you sometime today or this week?

A: All questions regarding the scope of work for this RFP were required to be submitted in writing to the buyer prior to the questions deadline. However, you may contact the buyer and/or our vendor management division for technical assistance regarding submitting a response electronically.

Q: Clicking on Oracle self service this pops up as though wrong with the link or browser.

A: Please ensure you are using Google Chrome when you are working on our supplier portal.

Failure of Web Server bridge:

No backend server available for connection: timed out after 10 seconds or idempotent set to OFF or method not idempotent.

Q: So if we get approved to be inside the program. And we talk to the schools that you outlined in the RFP that will be participating. And say we talk to the schools and the schools want to bring us on to run our afterschool program. Who is responsible for the funding? I'm continually running in to the issue of funding. Does me getting approved for this RFP, and having a high school want to use my services will I then intern be funded. Does me getting approved for this RFP, and having a high school want to use my services will I then intern be funded?

A: The purpose of the RFP is to award selected vendors capable of meeting Dallas ISD requirements. Each school manages their funding and budget in accordance with Dallas ISD policies and procedures.

Q: Who is funding the program is it the school or is it the district?

A: This RFP is intended to select the program after evaluation. Funding sources will be identified at the time of purchase order.

Q: Regulatory Alignment: Are there additional compliance requirements beyond 2 CFR Part 200 that vendors should adhere to?

A: This may be determined prior to the program being implemented at as school since the funding source for requisitions may vary.

Q: Federal Funding Conditions: Will this procurement involve reporting or auditing requirements specific to the federal funds being used?

A: Yes, This may be determined prior to the program being implemented at as school since the funding source for requisitions may vary, a pre-cost and post-cost analysis will be conducted so federal funds can be used.

Q: Can the proposed pricing be adjusted after the initial year during the 3-year term as applicable upon mutual agreement with the district (e.g., the proposed pricing is for 1 year but may be negotiated for each subsequent year)?

A: For this RFP, pricing is set for a 3-year term per our terms and conditions.

Q: Budget Constraints: Are there predefined budgetary limits for this proposal that vendors need to consider?

A: No, this is an RFP for selection of qualified vendors based on the Scope of Work.

Q: Can the vendor add an attachment to each line item that outlines other price details per line, alternative price structures, and other details for the program?

A: The vendor should provide the total amount and can attach additional cost information to their RFP response. However, please note that the pricing scenario is what is being evaluated for pricing.



MWBE Responses

Q: Do you require the M/WBE to be registered as an M/WBE in Texas, or can they be certified in any other state?

A: They can be certified in another state provided they use any of the 13 certifying agencies that are listed in our website. Some of those agencies are national agencies and some are local, but they must be from the list of approved certifying agencies approved by the district.

Q: If the vendor and/or joint venture partner M/WBE company have no prior experience with other MWBE companies, can the sections for "M/WBE References" be left blank on the forms?

A: They can be left blank; however, they will not receive points for references in the evaluation.

Q: Can you re-confirm Section 11 of the M/WBE forms is not required to be completed or signed with the proposal by the prime vendor and M/WBE?

A: Section 11 does not have to be completed at the time they submit the RFP; However, they will need to fill it with every certified sub-contractor if they get the contract.

Q: If the total proposed price or contract amounts could vary once the contract is awarded, can the vendor fill in "TBD" on the related areas of the M/WBE forms?

A: They can, however, to score points they must either provide the contract amount or the MWBE Percentage.

The information in this Addendum is hereby incorporated and made part of any contract awarded pursuant to this solicitation.

Please sign this addendum and submit along with your copies of the proposal. ALL OTHER PROVISIONS, AND OTHER TERMS AND CONDITIONS REMAIN UNCHANGED. BIDDERS ARE REQUIRED TO ACKNOWLEDGE AND RETURN/SUBMIT A COPY OF THIS ADDENDUM WITH THEIR PROPOSAL.

Form fields for Company Name, Address, Email Address, Submitter's Signature, Date, Submitter's Name/Title, City, State and Zip Code, Telephone No., and 800 # (if available).

END OF ADDENDUM