

DONATED FUNDS/PROPERTY/EQUIPMENT

(Board approval is required for gifts of \$10,000 or more)

DONOR'S NAME: _____

ADDRESS: _____ CITY: _____

STATE: _____ ZIP CODE: _____ EMAIL ADDRESS: _____

PHONE NUMBER: _____ VALUE OF DONATION: _____

DESCRIPTION OF DONATION: _____

If donation is a vehicle: VIN # _____

In order for you to take a deduction of more than \$500.00 for a vehicle contribution, you must attach a copy of form 1098-C to your federal tax return. Please include your social security and or TIN number and mailing address and a completed copy of form 1098-C will be mailed to you.

VALUE OF DONATION: \$ _____ SSN or TIN: _____

MAILING ADDRESS (aligned with SSN/TIN): _____

(In order to take this deduction, please attach form showing how value was determined.)

IF FOR A SPECIFIC PURPOSE INDICATE BELOW:

All gifts, grants and bequests shall become Kennewick School District #17 property and at the discretion of the district may be used in a particular school.

RECEIVED BY: _____ DATE: _____

SCHOOL OR LOCATION: _____

The Kennewick School District acknowledges receipt of the above

Date: _____ Received by superintendent or designee: _____

Route completed form to Business Office at: businessoffice@ksd.org