



Mayor Robert Jakubowski
Director of Public Works, Parks, and Buildings

Commissioner Robert O. Lee
Director of Public Safety and Affairs

Commissioner Jeffrey Whitman
Director of Revenue and Finance

Agenda

Caucus Meeting

December 3, 2024
5:00 PM

****Public Notice****

Topic: Borough of
Audubon Caucus

December 3, 2024 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

Meeting ID: 349 802 0449

Passcode: Audubon

MEETING CALLED TO ORDER

1. **OPENING STATEMENT:** “Notice of this meeting has been provided in a legal notice published in the Courier Post and The Retrospect and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 5:00 pm meeting time and that formal action may or may not be taken at all Caucus and Commissioners’ Meetings.”

2. **FLAG SALUTE /EXIT DESIGNATIONS**

3. **ROLL CALL**

4. **MOTION TO APPROVE THE MEETING MINUTES:**

Commissioners’ Meeting Minutes of November 19, 2024

Motion by:

Second by:

All in Favor

5. **ORDINANCES FOR ACTION: N/A**

6. **RESOLUTIONS FOR ACTION:**

- **2024-150** Refund Overpayment of Property Taxes for Block 49, Lot 5.01 in the amount of \$1,876.95

Motion by:

Second by:

Roll Call Vote

- **2024-151** Rescind Resolution 2024-84 for the Approval of the Person-to-Person Transfer of Liquor License for 20 West Atlantic Avenue, The Kove Catering Inc. due to an incorrect effective date
Motion by: *Second by:* *Roll Call Vote*

- **2024-152** Approval of the Person-Person Transfer of the Aforesaid Plenary Retail Consumption Liquor License from The Kove Catering Inc. to The Kove Banquet Inc. effective December 9, 2024
Motion by: *Second by:* *Roll Call Vote*

- **2024-153** Authorizing the Appointment of Robert Chabot, Independent Animal Care Services, LLC, as Animal Control Officer for the Borough of Audubon for 2025
Motion by: *Second by:* *Roll Call Vote*

- **2024-154** Authorizing the Re-Appointment Danielle Ingves as Trustee of the Audubon Free Public Library for a five-year term January 1, 2025 to December 31, 2029
Motion by: *Second by:* *All in Favor*

- **2024-155** Authorizing the Re-Appointment of Amanda Negro as Trustee of the Audubon Free Public Library for a five-year term January 1, 2025 to December 31, 2029
Motion by: *Second by:* *All in Favor*

7. DEPARTMENTAL REPORTS:

- Borough Administrator
- Assistant Superintendent of Public Works
- Chief Financial Officer
- Borough Clerk's Office
- Tax Collector
- Tax Assessor
- Police Chief
- Fire Chief
- OEM
- EMS
- Municipal Court
- Construction Code/Zoning
- Engineer
- Solicitor
- Library
- Rec Center
- Sustainable Audubon

8. COMMISSIONERS' REPORTS

- COMMISSIONER LEE REPORT
- COMMISSIONER WHITMAN REPORT
- MAYOR JAKUBOWSKI REPORT

9. OPEN SESSION: Motion To Open

Motion by:

Second by:

All in Favor

Motion To Close

Motion by:

Second by:

All in Favor

8. CLOSED SESSION: (if needed)

9. ADJOURNMENT:

Motion by:

Second by:

All in Favor: