

Memorandum of Understanding

Between

Mercer Island School District (“District”)

and

Mercer Island Education Association, Classified Unit (“MIEA”)

Regarding

Committee to Review Transportation Extra Trip Procedure & Bidding Procedure

The Mercer Island Education Association (MIEA) and the District share a mutual interest in establishing transparent, fair, and practical processes for assigning extra trips among District drivers. A committee previously developed and revised an Extra Trip Procedure. Both parties now wish to review and, as necessary, update this procedure.

Additionally, the parties seek to formalize the process for regular trip bidding which occurs before the student year begins. The objective would be to enhance transparency and practicality for all drivers.

To achieve these objectives, the District and MIEA agree to establish a Transportation Review Committee (Committee) tasked with the following responsibilities:

1. Review and Update the Extra Trip Procedure: The Committee will review the current Extra Trip Procedure and make updates as deemed appropriate to ensure it remains transparent, fair, and practical for all District drivers.
2. Develop a Regular Trip Bidding Procedure: The Committee will create a clear, objective, and transparent procedure for the regular trip bidding process conducted before the start of the student year. This procedure will be designed to enhance practicality and fairness for all drivers.

The District and the MIEA will each appoint up to three members to the Committee, with these appointments to be made no later than October 15, 2024. The Committee will review and revise the Extra Trip Procedure and develop a new Regular Trip Bidding Procedure by January 20, 2025.

Once these procedures are drafted, they will be submitted to the MIEA President and a District Human Resources representative for review to ensure compliance with the applicable Collective Bargaining Agreement (CBA). If no conflicts with the CBA are identified, the finalized procedures will be made accessible to all drivers and dispatchers by being published online.

To ensure ongoing effectiveness and relevance, the procedures will be reviewed every two years by a designated MIEA representative from the transportation department, a dispatcher, and an administrator overseeing the transportation department.

Nothing in this MOU should be construed as preventing additional reviews of these procedures should issues or concerns arise.

Dr. Frederick D. Rundle Nov 18, 2024

Dr. Fred Rundle Date
Superintendent

Sally Loeser Dec 9, 2024

Sally Loeser Date
MIEA President