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Lawnside Board of Education Meeting Minutes

September 12, 2024  
CALL TO ORDER

The Regular Meeting of the Lawnside Board of Education was called to order at 7:06 p.m. in-person by the Board President, Ms. Forrest. After repeating the Pledge of Allegiance and after observing a moment of silence, the following members answered present to the roll call.

Forrest -Y	Hayes - Absent	Arterbridge Y	Catlett Y
Cauthorne - Absent	Harper - Y	Kittles Y	Still - Y

Present- 6  
Vacant - 1

Also present were Dr. Ronn Johnson, Superintendent; Mark Gordon, ABA; and Darryl Rhone, Board Solicitor.

OPENING STATEMENT

Public notice of this meeting pursuant to the Open Public Meetings Act Chapter 231 PL 1975 has been given by the Board Secretary in the following manner:

- a Posting written notice on the official school bulletin board at the Lawnside Public School and District website
- b Sending notice to the Courier Post and the Retrospect newspapers
- c Position on the district website

APPROVAL OF BOARD MINUTES

Regular Meeting - September 12, 2024

Motion: Ms. Arterbridge  
Second: Ms. Kittles

Forrest -Y	Hayes - Absent	Arterbridge Y	Catlett Y
Cauthorne - Absent	Harper - Y	Kittles Y	Still - Y

Vot: Yes  
Motion Carried

LAWNSIDE SCHOOL DISTRICT

BOARD OF EDUCATION  
426 CHARLESTON AVENUE  
LAWNSIDE, NEW JERSEY 08045  
**"Changing The Future"**

To: Lawnside Board of Education  
From: Dr. Ronn H. Johnson, Superintendent  
Re: Superintendent's Report (Recommendations)  
Date: September 12, 2024

**Mission Statement**

*The mission of the Lawnside School District is to educate our students, through mastery of the New Jersey Student Learning Standards (NJSLS), to become independent thinkers and problem solvers so they will be empowered to meet the challenges of and achieve success in tomorrow's emerging world community. The educational community will provide a safe, nurturing environment in which individual and civic responsibility is fostered and diversity is respected.*

**District Goals:**

*The following District Goals were established in collaboration with the Lawnside Board of Education members at the Board Retreat on Wednesday, July 31, 2024.*

**Goal #1: English Language Arts**

*By June 2025, 25% of students will show proficiency of grade level standards by achieving a score of "Meets Expectations" as measured by the Linkit Benchmark assessment.*

**Goal #2: Social Emotional Learning**

*90% of the staff will utilize the PBSIS goal of a 3:1 ratio of positive student staff interaction for every one corrective action as documented through Class DoJo and teacher observations/walkthroughs.*

**Goal #3: Math**

*By June 2025, 11.4% of students will show proficiency of grade level standards by achieving a score of "Meets Expectations" as measured by the Linkit Benchmark assessment.*

**Goal #4: Writing**

*50 % of students will achieve a proficient score, "3" for grades 3-8 and a "2" for grades K-2, as measured by a common rubric by the end of the 2024-2025 school year.*

Correspondence  
Virtual/Remote Instruction Plan approval letter  
Presentation:

2023-2024 HIB Self-Assessment Grades & 2024-2025 HIB presentation

**Student Enrollment- 344**

ADA-

**Harassment, Intimidation, and Bullying: 0**

**Suspensions for August- 0**

*The Superintendent is not in receipt of any parental request for a Board Hearing at this time.*

**School Safety Drills:**

Fire Drill- N/A

Safety Drill- N/A

**PERSONNEL** - It is recommended by the Superintendent items 1- 10 be approved as written.

1. It is recommended that Staff ID#389 be approved as a Special Education Teacher for the 2024 - 2025 school year starting at a MA Step 3 - \$62,745.

2. It is recommended that Staff ID #388 be approved as an Instructional Assistant for the 2024 - 2025 school year starting at Step 5 - \$32,057 and receive a \$500 stipend for the Substitute Teacher certification.

3. It is recommend that Staff ID #390) be approved as an Instructional Assistant for the 2024-2025 school year starting at Step 5 - \$32,057.

**4. It is recommended that Staff # 364's Letter of Resignation as a Paraprofessional be approved effective December 2, 2024. (Received a full-time position closer to home).**

5. It is recommended that Staff # 331's Letter of Resignation as a Building Based Substitute be approved effective September 2, 2024. (Received a full-time position with benefits).

6. It is recommended that the following staff members be approved as Teachers for the "Changing the Future" after school program at an hourly rate of \$44.82 during the 2024-2025 school year. The program will run on Tuesday-Thursdays from 3:30-4:30 from September 17, 2024-May 29, 2025. (Paid through Title I funds):  
Staff ID: 189 Staff ID: 306 Staff ID: 285  
Staff ID: 306 Staff ID: 136 Staff ID: 326

7. It is recommended that the following staff members be approved as Paraprofessionals for the "Changing the Future" after school program at an hourly rate of \$19.31 during the 2024-2025 school year. The program will run on Tuesday-Thursdays from 3:30-4:30 from September 17, 2024-May 29, 2024. (Paid through Title I funds):  
Staff ID: 263 Staff ID: 311

8. It is recommended that Innovative Designs for Educational Achievement, LLC be approved to provide Speech Language Therapy and transition services September 5th - September 20th, with a not to exceed of \$8,100.

9. It is recommended that the following clubs be approved for the 2024 -2025 school year at the contracted stipend of \$965. (Stipends to be paid June 2025 as all clubs must maintain membership of at least 10 students)

- Activities Coordinator Staff ID # 162
- PBSIS Coordinator Staff ID # 120, 366, & 285
- 8th Grade Staff ID # 120
- Yearbook Staff ID # 252 & 311
- Student Council Staff ID # 380 & 332
- Junior Honor Society Staff ID # 294
- Boys Basketball Staff ID # 252
- Girls Basketball Staff ID # 285
- Cheerleading Staff ID # 278 & 311
- Safety Patrol Staff ID # 162
- Horticulture Staff ID # 120
- Dance Staff ID # 358

Drama Staff ID# 318

10. It is recommended that the following staff be approved to serve as Saturday School staff during the 2024-2025 school year:

#120 (Certified Rate) #383 (Certified Rate)

#285 (Certified Rate) #294 (Certified Rate)

# 311 (Non-Certified Rate)

**MANAGEMENT-** It is recommended by the Superintendent items 1- 11 be approved as written.

1. It is recommended that the July 1, 2023- June 30, 2024 School Self- Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act be approved for submission to the NJ Department of Education.

2. It is recommended that the Lawnside Board of Education approve the curriculum updates of English Language Arts and Mathematics. The updates consist of using the 2020 New Jersey State Learning Standards. *The link the to curriculum will be provided to the school board members via email*

3. It is recommended that the Lawnside Public School Nursing Orders (Policy and Procedures Manual) be approved for the 2024-2025 school year as written by the school doctor.

4. It is recommended that the following additional after school clubs be approved for posting for the 2024-2025 school year at a contracted stipend of \$965 (Stipend to be paid June 2025 as all clubs must maintain membership of at least 10 students)  
Dance Team  
Drama Club

5. It is recommended that the updated job description for Special Education Teacher be approved.

6. It is recommended that Donielle Bayard be approved to provide Speech Language Services August 2nd - September 3, 2024; not to exceed \$6600.

7. It is recommended that Donielle Bayard be approved to provide Compensatory Speech Language therapy to student #7721486880; not to exceed \$3500.

8. It is recommended that Cheerful Chatter be approved to provide Speech Consultative services for non-verbal students for the 2024 - 2025 school year; not to exceed \$4,000.

9. It is recommended that Ivy League Tutoring be approved to provide supplemental reading services to student #8659885926 for the 2024 - 2025 school year; not to exceed \$14,000.

10. It is recommended that Ivy League Tutoring be approved to provide supplemental reading services to student # 6262612040 September 5 - October 18, 2024; not to exceed \$3,000.

11. It is recommended that the following Professional Development Opportunities be

approved for the 2024-2025 school year.

<b>Staff ID #</b>	<b>Workshop/Training</b>	<b>Date</b>	<b>Cost</b>
202	"Transformative Practices that Nurture Creativity, Agency, Flow, and Joy"	Multiple	
		Dates	
		\$108	
	120 2024 NJPSA/FEA/NJASCD Fall Conference	10/16-10/18	
		\$565	
	AI Staff Peter Mott House by the Lawnside Historical Society (3 Part Series)	10/28	
		TBD	
		TBD	
		\$1,350	

#### **FIELD TRIPS**

It is recommended that the following field trips be approved for the 2024-2025 school year:

<b>Grade/Club</b>	<b>Location</b>	<b>Date</b>	<b>Cost</b>
Grade 3	Franklin Institute (Philadelphia, PA)	11/13 or 11/20	\$5
Grade 5	Peter Mott House (Lawnside, NJ)	10/22/24	No Cost
	Walking Trip		

***Please contact Dr. Johnson at 856-546-4850 ext. 2200 or ronjohnson@lawnside.k12.nj.us if you have any questions prior to the board meeting on Thursday.***

HIB Presentation: Dr. Johnson discussed the roles of the HIB Coordinator and Anti-Bullying Specialist, Jessica Harper and Porta Harris. They also covered the online reporting system (HIBster), which enables any student, parent, staff member, or other stakeholders to submit reports. Dr. Johnson reviewed how the district provides training and support to ensure compliance with all state and federal regulations. Lastly, Dr. Johnson invited all board members to participate in the training, and noted that board members would be informed of the training date and time.

Nutri-Serve: The district's food service provider presented to the board regarding their 17-year partnership with the district. They discussed their ongoing efforts to reassess food menus to increase student participation in the program and confirmed that they would continue revising the menus based on student feedback. They also highlighted that students now have a choice of four different entrées, most of which can be made dairy-free to accommodate students with dietary restrictions. Additionally, they mentioned some of the special events planned for this year, such as Johnny Appleseed Day and Dr. Seuss Day. They addressed concerns about serving sizes, emphasizing that they meet Federal requirements. Lastly, they introduced the new online ordering system, which allows parents of Pre-K through 5th-grade students to order breakfast and lunch online.

Forrest -Y	Hayes - Absent	Arterbridge Y abstain 2	Catlett Y
Cauthorne - Absent	Harper - Y personal abstain 9	Kittles Y	Still - Y

Motion: Ms. Kittles  
 Second: Ms. Still

Vote - 6- Yes

Motion carried

**CORRESPONDENCE - None**

**OLD BUSINESS** -Mr. Harper raised concerns about the use of DoorDash and asked if the board would take action on the issue. Ms. Forrest encouraged Mr. Harper to discuss the matter with Dr. Johnson, noting that they would revisit the concern at a later date. Mr. Rhone suggested that the board policy committee review and present policy related to DoorDash to the full board.

**PUBLIC COMMENTS: -**

Karen Carter: A Lawnside educator, Karen asked if students would have the opportunity to participate in the school lunch survey. She emphasized the importance of student feedback in determining the food options provided. She also highlighted the value of parent feedback in the survey process and mentioned her intention to assist students in accessing the survey to submit responses during their lunch period.

Lavina Taylor: Ms. Taylor suggested that the QR code for the lunch survey should be made available to students during lunch periods and posted around the cafeteria.

**COMMITTEE REPORTS**

**CURRICULUM COMMITTEE - Chairperson:** Ms. Hayes: None

**HADDON HEIGHTS REP- Chairperson:** MS. Hayes: None

**OUTREACH COMMITTEE - Chairperson:** Ms. Cauthorne. - None

**POLICY COMMITTEE- Chairperson:** Ms. Still - Request for a 2nd read on the following policies:

- (a) 3542 - School Meal Program Arrears
- (b) 3571 - Audit

- (c) 5113- Attendance, Absence and Excuses
- (d) 6114 - Emergencies and Disaster Preparedness
- (e) 5141.8 - Sports Related Concussion and Head Injury

Motion: Ms. Still  
 Second: Ms. Catlett

Forrest -Y	Hayes - Absent	Arterbridge Y	Catlett Y
Cauthorne - Absent	Harper - Y	Kittles Y	Still - Y

Vote: Yes  
 Motioned Carried

**PERSONNEL & FINANCE COMMITTEE - Chairperson: Ms. Catlett - None**

**Camden County Ed Service Comm Rep - Chairperson: Mr. Harper: - met and explained they are looking for another location to provide services.**

**DIP - Chairperson: Ms. Still - Committee has not met, no report.**

**NEW BUSINESS:**

**Approval of Resolution from the Business Office - # 143--146**

- Resolution # 144 - Approval revised amount for TLC
- Resolution # 145 - Approval ESEA Title 1
- Resolution # 146 - Approval Strategic Financial Services
- Resolution # 149- Approval of Line item transfers
- Resolution # 150 - Approval Of Secretary's and Treasurer's Report

Motion: Ms. Kittles  
 Second: Ms. Still

Forrest -Y Abstain 146	Hayes - Absent	Arterbridge Y	Catlett Y
Cauthorne - Absent	Harper - Y	Kittles Y	Still - Y

Vote - 7- Yes 1 Abstain  
 Motion Carried

**XII - APPROVAL OF THE TREASURER & BOARD SECRETARY'S REPORT - July 2024**

Vote: Yes

Motion: Ms. Cautlett  
 Second: Ms. Arterbridge

Forrest -Y	Hayes - Absent	Arterbridge Y	Catlett Y
Cauthorne - Absent	Harper - Y	Kittles Y	Still - Y

Motion Carried.

**APPROVAL OF PAYMENT OF THE BILLIS**

Amount: \$502,795.98 - Dated: 9/10/2024  
 Amount: \$96478.63 - Dated: 8/27/2024 - Ratification  
 Amount: \$ 310,546.79 - Dated 8/12/2024 - Ratification

Motion: Ms. Still  
 Second: Ms. Cauthorne  
 Vote: 6 Yes

Forrest -Y	Hayes - Absent	Arterbridge Y	Catlett Y
Cauthorne - Absent	Harper - Y	Kittles Y	Still - Y

Motion Carried.

**EXECUTIVE SESSION**

**Executive Session: Time In: 8:30 pm ( Personnel Matters, Student Matters, and Legal Matters)**

Motion: Ms. Kittlers  
 Second: Ms. Still

Forrest -Y	Hayes - Absent	Arterbridge Y	Catlett Y
Cauthorne - Absent	Harper - Y	Kittles Y	Still - Y

Vote - 6 Yes  
 Motion Carried

**Executive Session: Time Out: 9:24 pm**

Motion: Ms. Harper  
 Second: Ms. Arterbridge



Forrest -Y	Hayes - Absent	Arterbridge Y	Catlett Y
Cauthorne - Absent	Harper - Y	Kittles Y	Still - Y

Vote - 6 Yes  
 Motion Carried

**Approval of Graham Vs. Lawnside**

Motion: Mr. Harper

Second: Ms. Kittles

Forrest -Y	Hayes - Absent	Arterbridge Y	Catlett Y
Cauthorne - Absent	Harper - Y	Kittles Y	Still - Y

Vote - 8- Yes  
 Motion Carried

Motion for adjournment: 9:25 pm

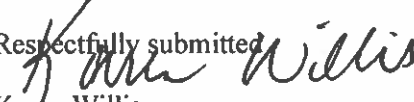
Motion - Ms. Harper

Second by Ms. Kittles

Vote - Yes  
 Motion Carried

Forrest -Y	Hayes - Absent	Arterbridge Y	Catlett Y
Cauthorne - Absent	Harper - Y	Kittles Y	Still - Y

I, Karen Willis, Business Administrator/Board Secretary of the Board of Education of the Borough of Lawnside in the County of Camden, New Jersey Hereby Certify that the foregoing extract from the minutes of a meeting of the Board of Education duly called and held on September 12, 2024 has been compared by me with the original minutes as officially recorded in the Minute Book of the Board of Education and is true complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract

Respectfully submitted  
  
 Karen Willis  
 Business Administration/ Board Secretary