

Hanford Elementary School District

ANNUAL ORGANIZATIONAL MEETING AGENDA

Wednesday, December 18, 2024

HESD District Office Board Room
714 N. White Street, Hanford, CA

OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag
- Oath of Office
 - Trustee Tim Revious
 - Trustee Greg Strickland

1. BOARD ORGANIZATION

Election and appointment of officer

- President
- Vice President
- Clerk

Designate trustee participation on district committees

- Budget Committee (2)
- Kings County School Board Association (1)

2. ADOPT CALENDAR

Adopt Board Meeting Calendar for 2025 (Gabler)



*****BREAK FOR WINTER RECEPTION*****

3. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Review Dates to Remember

4. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Accept warrant listings dated November 6, 2024; November 8, 2024; November 13, 2024; November 15, 2024; November 20, 2024; November 22, 2024; November 27, 2024; December 2, 2024; December 4, 2024 and December 6, 2024.

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aides and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

- b) Approve minutes of Regular Board Meeting held on November 13, 2024.
- c) Approve interdistrict transfers as recommended.
- d) Approve donation of \$500.00 from Pom Wonderful.
- e) Approve donation of drinkware, umbrellas, and bags from 4imprit.
- f) Approve donation of Dollar Tree supplies valued at \$75.00.

5. INFORMATION ITEMS

- a) Receive for information the monthly financial reports for the period of 07/01/2024-11/30/2024 (Endo)
- b) Receive for information the Budget Calendar for the 2025-2026 Budget (Endo)

6. BOARD POLICIES AND ADMINISTRATION

- a) Consider for adoption Resolution #17-25: Regarding Absent Board Member Compensation – R. Garcia (Gabler)
- b) Consider for approval the updated Expanded Learning Opportunities Program (ELO-P) Plan (Heugly)
- c) Consider for approval Resolution #12-25: Qualifications to Teach Transitional Kindergarten (Martinez)
- d) Consider for approval a consultant contract with Sarah Brown Wessling (Rubalcava)
- e) Consider for approval the revised Board Policy 6141.2 – Recognition of Religious Beliefs and Customs (Rubalcava)
- f) Consider for approval the revised Board Policy 6142.92 – Mathematics Instruction (Rubalcava)
- g) Consider for approval the revised Board Policy and Administrative Regulation 6158 – Independent Study (Rubalcava)
- h) Consider for approval the revised Board Policy 6177 – Summer Learning Programs (Rubalcava)

7. PERSONNEL (Martinez)

- a) Employment

Classified Management

- Ken Kong, Supervisor – Food Services – 8.0 hrs., District Kitchen, effective 12/2/24

Classified

- Brittany Archuleta, READY Program Tutor – 4.5 hrs., Jefferson, effective 12/2/24
- Melissa Arroyo, Yard Supervisor – 1.5 hrs., Roosevelt, effective 11/4/24
- Mallory Kuhn, Special Education Aide – 5.0 hrs., Hamilton, effective 12/2/24
- Avelie Perez-Reyna, Yard Supervisor – 1.5 hrs., Roosevelt, effective 11/4/24
- Briana Ramirez Solorio, Yard Supervisor – 3.5 hrs., King, effective 11/4/24
- Lorraine Zarate, Yard Supervisor – 1.75 hrs., Hamilton, effective 12/2/24

Classified Temps/Subs

- Brooke Adams, Substitute READY Program Tutor, effective 11/12/24
- Damjan Alexander, Athletic Coach, effective 12/3/24
- Edith Celis, Substitute Bilingual Clerk Typist I, Paraprofessional (TK/K), Translator: Oral Interpreter and Translator: Written Translator, effective 11/4/24
- Devin Collins, Athletic Coach, effective 11/12/24
- Mark Corfman, Athletic Coach, effective 11/18/24
- Jeannette Garcia, Substitute Yard Supervisor, effective 11/22/24
- Preston King, Athletic Coach, effective 11/18/24

- Nevaeh Lopez, Athletic Coach, effective 11/15/24
- Ileana Molina, Substitute READY Program Tutor, effective 12/2/24
- Marlene Palacios, Substitute Yard Supervisor, effective 11/20/24
- Fred Perryman, Substitute Yard Supervisor, effective 12/2/24
- Alisa Ramirez, Substitute Clerk Typist II and Account Technician III, effective 11/22/24
- Courtney Rhoades, Substitute READY Program Tutor, effective 11/18/24
- Edith Rubio del Rio, Substitute Bilingual Clerk Typist II, effective 11/21/24
- O'Ryin Turner, Athletic Coach, effective 12/03/24
- Jose Vargas, Athletic Coach, effective 11/21/24
- Taylor Vasquez, Athletic Coach, effective 11/18/24
- Manuel Velasquez, Athletic Coach, effective 12/2/24
- Daisy Villalfana Arellano, Substitute Yard Supervisor, effective 12/4/24

Promotion

- Aureliano Arroyo, from Custodian II – 8.0 hrs., Washington, to Lead Custodian – 8.0 hrs., Simas, effective 12/2/24
- Carolina Ortega de Garcia, from Bilingual Clerk Typist II – 8.0 hrs., Simas, to Administrative Secretary II – 8.0 hrs., District Office, effective 11/11/24

Administrative Transfer

- Tia Jones, from Special Circumstance Aide – 5.75 hrs., Hamilton, to Special Circumstance Aide – 5.75 hrs., Wilson, effective 12/9/24
- Rebecca Quiñones, from Special Circumstance Aide – 5.75 hrs., Richmond, to Special Circumstance Aide – 5.75 hrs., Simas, effective 11/13/24

Voluntary Transfer

- Yessenia Chacon, from Bilingual Clerk Typist II – 8.0 hrs., Lincoln, to Bilingual Clerk Typist II – 8.0 hrs., Hamilton, effective 11/18/24
- Stephanie Rubio, from Bilingual Clerk Typist II – 8.0 hrs., Hamilton, to Bilingual Clerk Typist II – 8.0 hrs., Simas, effective 11/18/24

Temporary Out of Class Assignment

- Jacob Carrasco, from Custodian II – 8.0 hrs., Monroe, to Lead Custodian – 8.0 hrs., Washington, effective 12/2/24-1/31/25

Short Term Classified

- Angelique Amador, Short-Term Yard Supervisor – 3.5 hrs., Richmond, effective 12/2/24-1/30/25
- Hannah Barajas, Short-Term Licensed Vocational Nurse – 8.0 hrs., Washington, effective 11/18/24-1/17/25
- Victoria Barrientos-Ghena, Short-Term Special Education Aide – 5.0 hrs., Lincoln, effective 11/4/24-1/17/25

Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594

- Damjan Alexander, 4-6th Boys Basketball, Lincoln, effective 12/3/24-2/7/25
- Mariah Benitez, 4-6th Girls Basketball, Hamilton, effective 11/18/24-2/7/25
- Devin Collins, 7-8th Boys Wrestling, Wilson, effective 11/12/24-2/20/25
- Mark Corfman, 4-6th Boys Basketball, Roosevelt, effective 11/18/24-2/7/25
- James Joyce, 4-6th Boys Basketball, Richmond, effective 11/18/24-2/7/25
- Preston King, 4-6th Boys Basketball, Monroe, effective 11/18/24-2/7/25
- Nevaeh Lopez, 7-8th Girls Soccer, effective 11/15/24-2/20/25
- Isabelle Madera, 4-6th Girls Basketball, Washington, effective 11/18/24-2/7/25
- Michael Quiñones, 4-6th Boys Basketball, Washington, effective 11/18/24-2/7/25
- Tayshaun Tabbs, 4-6th Boys Basketball, King, effective 11/18/24-2/7/25

- O'Ryin Turner, 4-6th Boys Basketball, Lincoln, effective 12/03/24-2/7/25
- Jose Vargas, 4-6th Boys Basketball, Hamilton, effective 11/21/24-2/7/25
- Taylor Vasquez, 4-6th Girls Basketball, Roosevelt, effective 11/18/24-2/7/25
- Manuel Velazquez, 7th Boys Soccer, Kennedy, effective 12/2/24-2/20/25

b) Resignations

- Arlet Alatorre, Substitute Special Circumstance Aide, effective 05/31/24
- Manuel Amezola, Substitute Yard Supervisor, effective 11/12/24
- Donna Duran, READY Program Tutor – 4.5 hrs., Jefferson, effective 12/20/24
- Silvia Foreman, Substitute Alternative Education Program Aide, Special Education Aide and Translator: Oral Interpreter, effective 10/31/24
- Alize Moreno, READY Program Tutor – 4.5 hrs., Jefferson, effective 11/15/24
- Olga Ramirez, Yard Supervisor – 3.5 hrs., Roosevelt, effective 11/20/24
- Guadalupe Rios Juarez, READY Program Tutor – 4.5 hrs., Simas, effective 12/20/24
- Elizabeth Steen, READY Program Tutor – 4.5 hrs., Jefferson, effective 11/22/24
- Bethany Temores, READY Program Tutor – 4.5 hrs., Jefferson, effective 11/11/24
- Jessicca Vallin, Special Circumstance Aide – 5.75 hrs., Wilson, effective 12/02/24
- Maria Villaseñor, Substitute READY Program Tutor, effective 06/07/24

Termination due to Failure to Complete Mandatory Training

- Angelique Brazil, Substitute Paraprofessional (TK/K), effective 08/22/24
- Mary Davila, Substitute Clerk Typist II, effective 01/31/24
- Guadalupe Gonzalez, Substitute Babysitter, Yard Supervisor and Translator: Oral Interpreter, effective 02/07/24
- Griselda Padron, Substitute Bilingual Clerk Typist I, Yard Supervisor, Translator: Oral Interpreter and Translator: Written Translator, effective 02/09/24
- Leann Palk, Substitute Yard Supervisor, effective 05/26/24
- Brianne Perez, Substitute Licensed Vocational Nurse, effective 05/31/24
- Fatima Perico, Substitute Yard Supervisor, effective 03/12/24
- Jasmine Reyes Hernandez, Substitute Special Circumstance Aide, effective 05/31/24
- Jose Rosas, Substitute Custodian II and Groundskeeper I, effective 02/23/24
- Aaron Stephenson, Substitute Custodian I and Yard Supervisor, effective 11/28/23
- Alijah Turner, Substitute READY Program Tutor, effective 09/18/24

c) Retirements

- Stanley Buryta, Heating, Ventilation & Air Conditioning Specialist – 8.0 hrs., effective 12/27/24
- Joyce Martinez, Yard Supervisor – 3.5 hrs., Washington, effective 12/12/24

d) Consider approval of Co-Sponsor Partnership Agreement between the Tulare County Office of Education IMPACT Intern Program and the Hanford Elementary School District

- Authorize agreement to collaborate with Tulare County Office of Education by developing and delivering a quality teacher preparation program through PROJECT IMPACT; New teacher and leadership development IMPACT Intern Program. This is a one-year agreement effective August 1, 2024 through June 30, 2025.

e) Volunteers

<u>Name</u>	<u>School</u>
Bradley Lane	Hamilton
Kylie Devine	Jefferson
Cassia Jameson	Jefferson

Irving Pacheco	Jefferson
Jaime "Jimmy" Perales	Jefferson
John Eberle	Kennedy
<u>Name</u>	<u>School</u>
Adolfo Garcia	Kennedy/Richmond
Margaret Blackbear McCanna	King
Margaret Courtis	King
Cecilia Escalante-Cortes	King
Jeff Fabry	King
Kourtney Johnson	King
Krystal Lara	King
Emily Ramirez	King
Ashley Rummel	King
Aliyah Sanchez	King
Janeen Tugas	King
Audrey Genis	Monroe
Flor Cortez Lopez	Richmond
Jesus Bustamante	Roosevelt
Taylor Vasquez	Roosevelt
Adriana Velasquez	Roosevelt
Huonganh Duong	Simas
Jacob Lopez	Simas
Victoria Ortiz	Washington
Nadine Requejo	Washington

8. FINANCIAL (Endo)

- a) Consider for approval the opening of Funds 2140, 2145 and 2150
- b) Consider for approval the Certification of Signatures
- c) Consider for approval the renewal of membership with San Joaquin Valley Purchasing Co-op
- d) Consider for approval the renewal of services and memorandum of understanding with Super Co-op Joint Powers Authority
- e) Consider for approval the District to issue a Request for Proposals (RFP) to select the District's bond underwriter
- f) Consider for adoption Resolution #18-25: State Building Funds Application

ADJOURN MEETING

Hanford Elementary School District

REGULAR BOARD MEETING SCHEDULE January 2025 – December 2025

Regular Board Meetings are normally held on the 2nd and 5th Wednesday of the month. (The calendar may be modified for holiday months). Unless otherwise noted, board meetings begin at 5:30 p.m.

January 22, 2025

February 12, 2025

February 26, 2025

March 12, 2025

March 26, 2025

April 9, 2025

April 23, 2025

May 14, 2025

May 28, 2025

June 11, 2025

June 25, 2025

July 23, 2025 - *Tentative* - The July meeting will only be held if it is needed.

August 13, 2025

August 27, 2025

September 10, 2025

September 24, 2025

October 8, 2025

October 22, 2025

November 12, 2025

December 17, 2025

Adopted:

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 12/09/2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 12/18/2024

ITEM:

Consider approval of warrants.

PURPOSE:

The administration is requesting the approval of the warrants as listed on the registers dated: 11/06/24, 11/08/24, 11/13/24, 11/15/24, 11/20/24, 11/22/24, 11/27/24, 12/02/24, 12/04/24 and 12/06/24.

FISCAL IMPACT:

See attached.

RECOMMENDATIONS:

Approve the warrants.

**Warrant Register For Warrants
Dated 11/06/2024**

Warrant Number	Vendor Number	Vendor Name	Amount
12760947	6552	CHILDREN'S STORYBOOK GARDEN – Study Trips	\$4,500.00
12760948	8220	IMAGE 2000 FRESNO – Materials/Supplies	\$4,460.53
Total Amount of All Warrants:			\$8,960.53

Warrant Register For Warrants Dated 11/08/2024

Warrant Number	Vendor Number	Vendor Name	Amount
12761083	2	A-Z BUS SALES INC – Materials/Supplies	\$3,981.04
12761084	6271	MARIBEL AGUILERA – Payroll Refund	\$66.67
12761085	1142	MICHELE ALEXANDER – Payroll Refund	\$94.47
12761086	7377	DANIELLE ALVAREZ – Payroll Refund	\$112.73
12761087	6431	AMAZON.COM – Materials/Supplies, Books	\$21,326.80
12761088	2352	AMS.NET – Equipment, Other Services	\$5,755.13
12761089	7062	YADIRA ARCIGA CASTREJON – Payroll Refund	\$62.47
12761090	7230	ARDENT GENERAL INC – Woodrow Admin Project	\$416,382.30
12761091	6469	JENNIFER BAKER – Payroll Refund	\$62.47
12761092	6112	JENNIFER BAYS – Payroll Refund	\$67.50
12761093	8511	VERENISE BRAVO – Reimburse-Travel/Conference, Mileage	\$285.64
12761094	8486	SARAH BROWN WESSLING – Other Services	\$5,800.00
12761095	7731	CASSANDRA BUSTAMANTE – Payroll Refund	\$64.91
12761096	5209	ARISTEO CALVILLO – Payroll Refund	\$63.39
12761097	1667	CDW GOVERNMENT INC. – Materials/Supplies	\$5,619.58
12761098	8479	CHARTER UP LLC – Other Services	\$9,962.09
12761099	324	CHILDS & COMPANY INC. – Materials/Supplies	\$109.31
12761100	1833	COALITION FOR ADEQUATE HOUSING C.A.S.H. – Membership Dues	\$758.00
12761101	4178	COOK'S COMMUNICATION – Materials/Supplies	\$3,027.47
12761102	4925	LINDA CRUZ – Payroll Refund	\$63.87
12761103	8281	DAWN ELECTRIC INC. – Services/Repair	\$1,979.50
12761104	5786	DOCUMENT TRACKING SERVICES – Other Services	\$179.80
12761105	7082	DAVID ENDO – Payroll Refund	\$144.30
12761106	8063	FIDELITY SECURITY LIFE INSURANCE CO. – Health/Welfare Benefits	\$11,534.33
12761107	556	JOY GABLER – Reimburse-Materials/Supplies	\$37.50
12761108	558	CAROL GALLEGOS – Other Services	\$2,500.00
12761109	2461	GAMETIME – Materials/Supplies	\$38,810.53
12761110	1393	GAS COMPANY – Utilities	\$520.50
12761111	592	DAVID GOLDSMITH – Payroll Refund	\$124.20
12761112	2157	YOLANDA GOMES – Payroll Refund	\$66.67
12761113	8513	MICHELLE GONZALES – Payroll Refund	\$44.61
12761114	7673	STEPHEN L. HAHN INSPECTIONS – Woodrow Admin Project	\$7,875.00
12761115	635	HANFORD CHAMBER OF COMMERCE – Membership Dues	\$350.00
12761116	7592	HANFORD SENTINEL – Subscription	\$242.30
12761117	5946	THE HARTFORD – Health/Welfare Benefits	\$1,478.53
12761118	5513	HARMINI HERNANDEZ – Reimburse-Materials/Supplies	\$54.05
12761119	5855	HOBBY LOBBY – Materials/Supplies	\$599.95
12761120	2427	HOME DEPOT CREDIT SERVICES – Materials/Supplies	\$159.61
12761121	2188	THE HOME DEPOT PRO – Warehouse Inventory	\$22,146.70
12761122	5893	MONICA JACOBSEN – Payroll Refund, Reimburse-Materials/Supplies	\$278.95
12761123	8237	THE KARATE SCHOOL – Other Services	\$4,935.00
12761124	8289	KIMBALL MIDWEST – Materials/Supplies	\$422.42
12761125	8504	TAYLOR KING – Payroll Refund	\$60.07
12761126	4846	KINGS AREA RURAL TRANSIT – Other Services	\$60.00
12761127	3241	KINGS COUNTY – Other Services	\$268.00
12761128	3241	KINGS COUNTY – Other Services	\$76.00
12761129	796	KINGS COUNTY OFFICE OF ED – Other Services	\$51.00
12761130	808	KINGS WASTE & RECYCLING – Utilities	\$213.05

Warrant Register For Warrants Dated 11/08/2024

Warrant Number	Vendor Number	Vendor Name	Amount
12761131	5270	KUTA SOFTWARE LLC – Other Services	\$349.00
12761132	6986	MORGAN LAMBERT – Reimburse-Materials/Supplies	\$38.97
12761133	986	LAWNMOWER MAN – Materials/Supplies	\$186.08
12761134	838	LAWRENCE TRACTOR COMPANY – Materials/Supplies	\$1,364.30
12761135	2018	LEARNING RESOURCES INC. – Materials/Supplies	\$142.56
12761136	6657	FRANK LOURENCO – Payroll Refund	\$80.14
12761137	912	MANGINI ASSOCIATES INC. – JFK/Woodrow Admins/Monroe TK Projects	\$51,186.55
12761138	6905	BLANCA MARTINEZ – Payroll Refund	\$62.47
12761139	2903	JAIME MARTINEZ – Reimburse-Travel/Conference, Mileage	\$47.81
12761140	6436	MATCO TOOLS – Materials/Supplies	\$1,008.69
12761141	5769	DIANA MEDELLIN – Payroll Refund	\$77.34
12761142	7732	METLIFE SMALL MARKET – Health/Welfare Benefits	\$4,677.12
12761143	3910	CHRISTINA MORA – Payroll Refund	\$91.67
12761144	6018	NAfME – Membership Dues	\$316.00
12761145	8100	NAPA AUTO PARTS – Materials/Supplies	\$900.83
12761146	8472	NORTHERN CALIFORNIA RECREATION – Materials/Supplies	\$7,927.03
12761147	3398	TIM NUANES – Payroll Refund	\$77.34
12761148	8210	PACIFIC SHREDDING – Services	\$210.00
12761149	8492	YVETTE PEREZ – Reimburse-Other Services	\$39.00
12761150	1125	PETUNIA'S PLACE – Books	\$9,938.68
12761151	7458	VERONICA PORRAZ – Payroll Refund	\$63.88
12761152	7861	WILLIAM POTTER – Payroll Refund	\$121.40
12761153	5432	SARAH PRINCETTA – Reimburse-Materials/Supplies	\$196.70
12761154	5764	QUINN COMPANY – Services/Repair	\$6,206.87
12761155	4827	RAYMOND GEDDES & CO. INC. – Materials/Supplies	\$358.14
12761156	6768	REPTILE RON ANIMAL PRESENTATIONS – Other Services	\$750.00
12761157	8447	JANET L. RICHARDSON – Other Services	\$3,300.00
12761158	5898	ANNELIESE ROA – Payroll Refund	\$91.67
12761159	8512	EDITH RODRIGUEZ – Payroll Refund	\$61.64
12761160	4511	DOUG ROSE – Payroll Refund	\$80.14
12761161	3883	SHEREESE ROSE – Payroll Refund	\$88.19
12761162	1303	SAVE MART SUPERMARKETS – Food Services-Food	\$134.97
12761163	6138	SCANTASTIK INC – Materials/Supplies	\$855.00
12761164	6533	SCHOOL LIFE – Materials/Supplies	\$72.13
12761165	1327	SCHOOL SPECIALTY LLC – Materials/Supplies	\$967.48
12761166	3131	SHERWIN-WILLIAMS CO – Materials/Supplies	\$290.97
12761167	4112	ANTHONY SILVA – Payroll Refund	\$75.94
12761168	1356	SILVAS OIL COMPANY INC. – Materials/Supplies	\$1,176.31
12761169	1367	SISC III – Health/Welfare Benefits	\$733,211.75
12761170	6826	SITELOGIQ – Hamilton/Washington Solar Projects	\$242,284.24
12761171	1374	SMART & FINAL STORES (HFD DO) – Materials/Supplies	\$705.49
12761172	1801	SMART & FINAL STORES (HFD KIT) – Food Services-Food	\$204.45
12761173	1392	SOUTHERN CALIFORNIA EDISON CO. – Utilities	\$38,038.27
12761174	1404	STANISLAUS FOUNDATION – ADMIN – Health/Welfare Benefits	\$2,960.62
12761175	1403	STANISLAUS FOUNDATION – DENTAL – Health/Welfare Benefits	\$5,251.76
12761176	4381	STAPLES - BUSINESS ADVANTAGE – Materials/Supplies	\$1,998.82
12761177	4369	APRIL TAMAYO ALATORRE – Payroll Refund	\$46.34
12761178	8509	MELANIE TATCO – Other Services	\$450.00

**Warrant Register For Warrants
Dated 11/08/2024**

Warrant Number	Vendor Number	Vendor Name	Amount
12761179	1504	TURF STAR INC. – Materials/Supplies	\$560.37
12761180	1521	UNITED REFRIGERATION INC. – Materials/Supplies	\$596.10
12761181	1780	UNITED RENTALS – Services/Repair	\$1,394.64
12761182	7210	JESSICA VALENCIA – Payroll Refund	\$65.97
12761183	7106	VERBENA NURSERY – Materials/Supplies	\$824.28
12761184	1612	MICHELLE E. WHITE – Payroll Refund	\$66.67
Total Amount of All Warrants:			\$1,691,151.19

Credit Card Register For Payments Dated 11/08/2024

Document Number	Vendor Number	Vendor Name	Amount
14040277	3599	4IMPRINT INC – Materials/Supplies	\$929.07
14040278	176	BSN SPORTS – Materials/Supplies	\$3,377.45
14040279	509	EWING IRRIGATION PRODUCTS – Materials/Supplies	\$2,682.89
14040280	7836	FOLLETT CONTENT SOLUTIONS LLC – Books	\$58.94
14040281	831	LAKESHORE LEARNING MATERIALS – Materials/Supplies	\$2,369.64
14040282	886	LRP PUBLICATIONS INC. – Materials/Supplies	\$136.40
14040283	1071	ORIENTAL TRADING CO. INC. – Materials/Supplies	\$1,429.21
14040284	1121	PERMA-BOUND – Books	\$771.48
14040285	1414	STEAM CLEANER INC – Services/Repair	\$2,833.33
Total Amount of All Credit Card Payments:			\$14,588.41

**Warrant Register For Warrants
Dated 11/13/2024**

Warrant Number	Vendor Number	Vendor Name	Amount
12761621	113	BARNES AND NOBLE-5886056 – Books	\$1,106.50
12761622	592	DAVID GOLDSMITH – Advance-Travel/Conference	\$321.00
12761623	6427	KYLE GRIFFIN – Advance-Travel/Conference, Mileage	\$747.79
12761624	3630	MICHAEL HERNANDEZ – Advance-Travel/Conference	\$321.00
12761625	6808	CARLOS RODRIGUEZ – Advance-Travel/Conference	\$321.00
12761626	5067	RUSSELL SIGLER INC – Materials/Supplies, Equipment	\$43,935.55
Total Amount of All Warrants:			\$46,752.84

Warrant Register For Warrants Dated 11/15/2024

Warrant Number	Vendor Number	Vendor Name	Amount
12761703	6909	AAF FLANDERS – Materials/Supplies	\$3,989.61
12761704	6745	JUANA AGUILAR – Reimburse-Materials/Supplies	\$200.00
12761705	6306	KAREN ALVARADO – Reimburse-Mileage	\$153.83
12761706	6253	AT&T – Telephone Communications	\$157.97
12761707	7399	BIMBO BAKERIES USA – Food Services-Food	\$1,296.96
12761708	3654	JOSEFA BUSTOS-PELAYO – Reimburse-Mileage	\$67.47
12761709	2019	BUSWEST – Materials/Supplies	\$457.40
12761710	5869	ERIKA CASTORENA – Reimburse-Travel/Conference	\$117.00
12761711	8479	CHARTER UP LLC – Other Services	\$17,296.49
12761712	8507	NICHOLAS CLARK – Materials/Supplies	\$96.08
12761713	3973	DANIELLE DARPLI – Reimburse-Mileage	\$69.61
12761714	405	DASSEL'S PETROLEUM INC. – Food Services-Materials/Supplies	\$778.10
12761715	405	DASSEL'S PETROLEUM INC. – Food Services-Materials/Supplies	\$463.92
12761716	3517	JENNIFER FAGUNDES – Refund-Payroll	\$280.24
12761717	556	JOY GABLER – Reimburse-Travel/Conference	\$318.27
12761718	1393	GAS COMPANY – Utilities	\$1,916.04
12761719	591	GOLD STAR FOODS – Food Services-Food	\$46,200.77
12761720	2157	YOLANDA GOMES – Materials/Supplies	\$107.71
12761721	647	HANFORD JT. UNION HIGH SCHOOL – Other Services	\$535.37
12761722	632	CITY OF HANFORD – Utilities	\$38,050.82
12761723	8093	HB3 LITERACY LLC – Other Services	\$21,000.00
12761724	8220	IMAGE 2000 FRESNO – Materials/Supplies	\$190.00
12761725	8257	IMPERIAL BAG & PAPER CO LLC – Food Services-Materials/Supplies	\$7,910.32
12761726	7056	JH TACKETT MARKETING – Materials/Supplies	\$948.63
12761727	8062	CITLALI JIMENEZ-GARCIA – Food Services-Reissue-Mileage	\$11.52
12761728	5990	KELLER FORD – Materials/Supplies, Services/Repair	\$1,036.26
12761729	806	KINGS COUNTY TROPHY – Materials/Supplies	\$2,949.38
12761730	7522	LANE ENGINEERS INC – Monroe TK/K Project	\$4,000.00
12761731	5307	JENNIFER LEVINSON – Reimburse-Travel/Conference, Mileage	\$329.12
12761732	3048	CYNTHIA LEWIS – Reimburse-Mileage	\$36.45
12761733	4036	JACOB LOPEZ – Reimburse-Other Services	\$78.00
12761734	4629	LOWE'S OF HANFORD – Materials/Supplies	\$137.93
12761735	4704	KELLEY MAYFIELD – Reimburse-Mileage	\$82.28
12761736	8435	N HARRIS COMPUTER CORPORATION – Food Services-Other Services	\$147.50
12761737	2909	MARCELA NICOLE NASH – Reimburse-Mileage	\$82.48
12761738	7861	WILLIAM POTTER – Reimburse-Travel/Conference	\$5.00
12761739	7445	PRO-PT – Other Services	\$330.00
12761740	1168	PRODUCERS DAIRY PRODUCTS – Food Services-Food	\$16,520.44
12761741	5620	ANGELA PROTZMAN – Reimburse-Mileage	\$115.98
12761742	7580	PRUDENTIAL OVERALL SUPPLY – Other Services	\$7,352.51
12761743	7580	PRUDENTIAL OVERALL SUPPLY – Food Services-Other Services	\$244.30
12761744	7346	RMA GEOSCIENCE INC. – JFK/Woodrow Admin Projects	\$3,955.25
12761745	5898	ANNELIESE ROA – Food Services-Food	\$157.00
12761746	1253	ROBINSON'S INTERIORS INC. – Services/Repair	\$2,520.00
12761747	8107	MARGARITA ROYAL – Reimburse-Materials/Supplies	\$200.00
12761748	1303	SAVE MART SUPERMARKETS – Food Services-Food	\$114.95
12761749	7113	AMANDA SKADAN – Reimburse-Materials/Supplies	\$171.05
12761750	8095	SKYLINE BUS CHARTER LLC – Other Services	\$4,600.00

Warrant Register For Warrants Dated 11/15/2024

Warrant Number	Vendor Number	Vendor Name	Amount
12761751	1374	SMART & FINAL STORES (HFD DO) – Materials/Supplies	\$169.84
12761752	1801	SMART & FINAL STORES (HFD KIT) – Food Services-Food	\$85.33
12761753	1392	SOUTHERN CALIFORNIA EDISON CO. – Utilities	\$12,022.25
12761754	1403	STANISLAUS FOUNDATION – DENTAL – Health/Welfare Benefits	\$24,731.20
12761755	5622	JOANNA STONE – Reimburse-Mileage	\$130.99
12761756	4541	STONEYS CONCRETE LLC – Materials/Supplies	\$808.98
12761757	8119	CORP. SUPERIOR SERVICE – Food Services-Services/Repair	\$555.06
12761758	1444	SYSCO FOODSERVICES OF MODESTO – Food Services-Food	\$44,184.06
12761759	2176	TOLEDO PHYSICAL EDUCATION – Materials/Supplies	\$458.95
12761760	3154	UPS – Postage	\$15.73
12761761	1554	SONIA VELO – Reimburse-Mileage	\$142.04
Total Amount of All Warrants:			\$271,084.44

Credit Card Register For Payments Dated 11/15/2024

Document Number	Vendor Number	Vendor Name	Amount
14040338	176	BSN SPORTS – Materials/Supplies	\$647.76
14040339	4795	BULLET IMPRESSIONS – Materials/Supplies	\$308.88
14040340	4092	FITNESS FINDERS INC – Materials/Supplies	\$566.44
14040341	1111	J W PEPPER & SON INC – Materials/Supplies	\$270.26
14040342	831	LAKESHORE LEARNING MATERIALS – Materials/Supplies, Warehouse Inv	\$4,031.82
14040343	1071	ORIENTAL TRADING CO. INC. – Materials/Supplies	\$159.62
14040344	1121	PERMA-BOUND – Books	\$545.27
14040345	1313	SCHOLASTIC TEACHERS STORE – Books	\$765.10
14040346	1466	TERMINIX COMMERCIAL – Services	\$488.00
Total Amount of All Credit Card Payments:			\$7,783.15

**Warrant Register For Warrants
Dated 11/20/2024**

Warrant Number	Vendor Number	Vendor Name	Amount
12762126	405	DASSEL'S PETROLEUM INC. – Materials/Supplies	\$8,371.73
12762127	8081	LEON'S – Materials/Supplies	\$500.00
12762128	7260	LOWE'S PRO SERVICES – Materials/Supplies	\$6,548.05
12762129	5329	MARISCO COLIMA TACOS – Other Services	\$1,876.87
12762130	1071	ORIENTAL TRADING CO. INC. – Materials/Supplies	\$923.90
12762131	8088	SUGAR MUTT COTTON CANDY – Other Services	\$360.00
Total Amount of All Warrants:			\$18,580.55

Warrant Register For Warrants Dated 11/22/2024

Warrant Number	Vendor Number	Vendor Name	Amount
12762235	6431	AMAZON.COM – Materials/Supplies	\$4,694.89
12762236	53	AMERICAN MUSIC COMPANY – Materials/Supplies	\$5,330.24
12762237	6253	AT&T – Telephone Communications	\$3,232.79
12762238	3258	BANK OF AMERICA – Travel/Conference, Other Services, Materials/Supplies	\$17,274.64
12762239	7655	MARY ANN BANUELOS – Reimburse-Materials/Supplies	\$200.00
12762240	113	BARNES AND NOBLE-5886056 – Books	\$65.38
12762241	6658	BRICKS4KIDZ – Other Services	\$1,170.00
12762242	236	STATE OF CALIFORNIA – Other Services	\$3,416.00
12762243	8104	STATE OF CALIFORNIA – Other Services	\$68,698.64
12762244	3644	TIFFANY D CARPENTIERI – Reimburse-Mileage	\$10.85
12762245	4178	COOK'S COMMUNICATION – Services/Repair	\$165.10
12762246	416	DEMCO INC. – Materials/Supplies	\$329.98
12762247	4815	DIGITECH INTEGRATIONS INC – Services/Repair	\$190.00
12762248	5360	EDUPOINT EDUCATIONAL SYSTEMS – Other Services	\$1,500.00
12762249	1750	EMPIRE SUPPLY COMPANY INC. – Materials/Supplies	\$44,337.15
12762250	7082	DAVID ENDO – Reimburse-Materials/Supplies	\$103.14
12762251	535	FOUR STAR MARKETING INC. – Warehouse Inventory	\$279.78
12762252	558	CAROL GALLEGOS – Other Services	\$300.00
12762253	7824	MARTIN C., ACCOUNTANCY CORP GARCIA – Other Services	\$1,383.00
12762254	2687	JONI R. GARNER – Reimburse-Travel/Conference	\$30.04
12762255	1393	GAS COMPANY – Utilities	\$892.06
12762256	599	GOPHER SPORT – Materials/Supplies	\$6,063.26
12762257	5221	GREEN ACRES MIDDLE SCHOOL – Materials/Supplies	\$110.00
12762258	1895	JENNIFER HENDERSON – Reimburse-Materials/Supplies	\$37.53
12762259	5513	HARMINI HERNANDEZ – Reimburse-Travel/Conference	\$117.00
12762260	5052	IMAGINE U CHILDRENS MUSEUM – Monroe Study Trip	\$700.00
12762261	5052	IMAGINE U CHILDRENS MUSEUM – MLK Study Trip	\$300.00
12762262	5893	MONICA JACOBSEN – Reimburse-Travel/Conference	\$117.00
12762263	759	DARYL L. JOHNSON – Reimburse-Materials/Supplies	\$22.51
12762264	8237	THE KARATE SCHOOL – Other Services	\$3,000.00
12762265	796	KINGS COUNTY OFFICE OF ED – Other Services	\$122,701.26
12762266	3782	KINGS COUNTY SPORTS OFFICIALS – Other Services	\$6,340.00
12762267	806	KINGS COUNTY TROPHY – Materials/Supplies	\$417.20
12762268	5407	LOZANO SMITH – Travel/Conference	\$1,320.00
12762269	7883	CHRISTINA MEDINA – Reimburse-Materials/Supplies	\$200.00
12762270	1004	MORRISON'S SILKSCREEN – Materials/Supplies	\$261.69
12762271	8422	MUSIC THEATRE INTERNATIONAL – Materials/Supplies, Other Services	\$2,073.87
12762272	1058	ODP BUSINESS SOLUTIONS LLC – Materials/Supplies	\$1,803.15
12762273	8076	P.A.T.Y. STUDIO – Other Services	\$1,000.00
12762274	7203	PARADIGM HEALTHCARE SERVICES LLC. – Other Services	\$1,114.02
12762275	5934	PEARSON - CLINICAL ASSESSMENT – Other Services	\$1,160.00
12762276	1125	PETUNIA'S PLACE – Books	\$23,006.53
12762277	8515	COURTNEY RHOADES – Reimburse-Other Services	\$25.00
12762278	1303	SAVE MART SUPERMARKETS – Food Services-Food	\$290.97
12762279	6809	SCHOOLS EXCESS LIABILITY FUND – Insurance	\$8,651.78
12762280	4112	ANTHONY SILVA – Reimburse-Mileage	\$107.20
12762281	8095	SKYLINE BUS CHARTER LLC – Other Services	\$16,800.00
12762282	1374	SMART & FINAL STORES (HFD DO) – Materials/Supplies	\$197.65

Warrant Register For Warrants Dated 11/22/2024

Warrant Number	Vendor Number	Vendor Name	Amount
12762283	1801	SMART & FINAL STORES (HFD KIT) – Food Services-Food	\$128.47
12762284	7842	TOMMY SMART – Reimburse-Materials/Supplies	\$180.00
12762285	2006	JOHN SNYDER – Reimburse-Materials/Supplies	\$146.51
12762286	3800	SONITROL OF FRESNO – Services/Repair	\$158.00
12762287	1392	SOUTHERN CALIFORNIA EDISON CO. – Utilities	\$13,295.81
12762288	2031	SOUTHWEST SCH & OFFICE SUPPLY – Warehouse Inventory	\$2,398.21
12762289	1403	STANISLAUS FOUNDATION – DENTAL – Health/Welfare Benefits	\$10,947.85
12762290	3694	JEROD STRONG – Reimburse-Materials/Supplies	\$200.00
12762291	7872	EMILY THOMPSON – Reimburse-Other Services	\$34.95
12762292	5130	DAVID TREVINO – Reimburse-Travel/Conference	\$81.90
12762293	4114	TULARE COUNTY OFFICE OF EDUCATION – Other Services	\$24,595.00
12762294	1508	U.S. POSTAL SERVICE (CMRS-POP) – Postage	\$4,000.00
12762295	1521	UNITED REFRIGERATION INC. – Materials/Supplies	\$3,478.11
Total Amount of All Warrants:			\$411,186.11

**Credit Card Register For Payments
Dated 11/22/2024**

Document Number	Vendor Number	Vendor Name	Amount
14040385	1121	PERMA-BOUND – Books	\$312.05
14040386	3722	SCHOOL MATE – Materials/Supplies	\$886.43
Total Amount of All Credit Card Payments:			\$1,198.48

**Warrant Register For Warrants
Dated 11/27/2024**

Warrant Number	Vendor Number	Vendor Name	Amount
12763005	7082	DAVID ENDO – Advance-Travel/Conference	\$231.00
12763006	556	JOY GABLER – Advance-Travel/Conference	\$231.00
12763007	2290	ROBERT A. GARCIA – Advance-Travel/Conference, Mileage	\$529.82
12763008	4629	LOWE'S OF HANFORD – Materials/Supplies	\$165.74
12763009	2993	TIM REVIOUS – Advance-Travel/Conference, Mileage	\$529.82
12763010	2646	JILL RUBALCAVA – Advance-Travel/Conference	\$231.00
12763011	6921	GREG STRICKLAND – Advance-Travel/Conference, Mileage	\$529.82
12763012	3728	JASON STRICKLAND – Advance-Travel/Conference	\$231.00
12763013	7210	JESSICA VALENCIA – Advance-Travel/Conference, Mileage	\$398.82

Total Amount of All Warrants:

\$3,078.02

Warrant Register For Warrants Dated 12/02/2024

Warrant Number	Vendor Number	Vendor Name	Amount
12763104	4566	ALLIED STORAGE CONTAINERS – Reissue Services/Repair	\$155.51
12763105	6431	AMAZON.COM – Materials/Supplies	\$6,325.85
12763106	6253	AT&T – Telephone Communications	\$61.96
12763107	3947	ATKINSON ANDELSON LOYA RUUD & ROMO – Travel/Conference	\$299.00
12763108	91	AUTOMATED OFFICE SYSTEMS – Services/Repair	\$6,944.52
12763109	6112	JENNIFER BAYS – Reissue Reimburse-Mileage	\$80.04
12763110	149	BLICK ART MATERIALS – Materials/Supplies	\$278.20
12763111	8018	RYLYN BURNETT – Reissue Reimburse-Other Services	\$30.00
12763112	2970	CA BAND DIRECTORS ASSOCIATION – Travel/Conference	\$445.00
12763113	3967	CAHPERD CONFERENCE – Travel/Conference	\$750.00
12763114	4859	CALIFORNIA DIESEL COMPLIANCE – Services/Repair	\$65.00
12763115	5154	RICK CALVILLO – Reimburse-Materials/Supplies	\$80.98
12763116	1954	KATHALEEN S. CARRI – Reimburse-Materials/Supplies	\$106.70
12763117	304	NICK CHAMPI ENTERPRISES INC. – Materials/Supplies	\$38.60
12763118	8000	BAYLEE CHRISMAN – Reissue Reimburse-Other Services	\$10.00
12763119	4178	COOK'S COMMUNICATION – Materials/Supplies	\$99.51
12763120	8518	MAGGIE COURTIS – Reimburse-Other Services	\$39.00
12763121	8048	CUMMINGS FARMS – Reissue Lincoln Study Trip	\$655.00
12763122	8514	DJ RICKY YANEZ – Other Services	\$150.00
12763123	6274	ANTHONY ECK – Reimburse-Materials/Supplies	\$61.43
12763124	1750	EMPIRE SUPPLY COMPANY INC. – Materials/Supplies	\$633.61
12763125	1393	GAS COMPANY – Utilities	\$325.27
12763126	592	DAVID GOLDSMITH – Reimburse-Travel/Conference	\$1,520.62
12763127	604	GRAINGER – Materials/Supplies	\$118.88
12763128	8280	MYRA GUZMAN – Reissue Reimburse-Other Services	\$25.00
12763129	8246	MANDI HANSEN – Reimburse-Materials/Supplies	\$95.93
12763130	2045	HILLCREST FARMS – Reissue Washington Study Trip	\$585.00
12763131	8220	IMAGE 2000 FRESNO – Services/Repair	\$316.29
12763132	1783	KELLER MOTORS – Equipment	\$54,943.03
12763133	7553	MARIA LAWSON - Reissue Reimburse-Materials/Supplies	\$200.00
12763134	7868	ZACHARY MARTIN – Reissue Reimburse-Other Services	\$12.95
12763135	4704	KELLEY MAYFIELD – Reimburse-Mileage	\$11.26
12763136	8277	HENRY MOLINA – Reissue Reimburse-Other Services	\$25.00
12763137	8519	ILEANNA MOLINA – Reimburse-Other Services	\$39.00
12763138	8036	JOSEPH PADILLA – Materials/Supplies	\$2,158.94
12763139	5850	SAMANTHA PURSELL – Reissue Reimburse-Materials/Supplies	\$200.00
12763140	8024	ROYALE MANAGEMENT GROUP LLC – Other Services	\$1,997.00
12763141	8495	SCARAB CREATIVE ARTS – Other Services	\$5,563.25
12763142	3168	SCHOOLWORKS INC. – Other Services	\$4,500.00
12763143	4366	SCOUT ISLAND EDUCATION CENTER – READY Study Trip	\$875.00
12763144	1374	SMART & FINAL STORES (HFD DO) – Materials/Supplies	\$422.87
12763145	1403	STANISLAUS FOUNDATION – DENTAL – Health/Welfare Benefits	\$14,545.32
12763146	8271	KENDRA STEJSKAL – Reissue Payroll	\$138.52
12763147	1547	VALLEY PUBLIC TELEVISION – Other Services	\$750.00
12763148	8303	TERESA VASQUEZ – Reimburse-Materials/Supplies	\$144.66
12763149	6323	PAOLO WHEATON – Reimburse-Materials/Supplies	\$200.00

Total Amount of All Warrants:

-\$107,023.70

**Credit Card Register For Payments
Dated 12/02/2024**

Document Number	Vendor Number	Vendor Name	Amount
14040441	3599	4IMPRINT INC – Materials/Supplies	\$3,941.47
14040442	5008	DECKER INC – Materials/Supplies	\$567.04
14040443	4125	DISCOUNT SCHOOL SUPPLY – Materials/Supplies	\$39.62
14040444	4092	FITNESS FINDERS INC – Materials/Supplies	\$231.79
14040445	1111	J W PEPPER & SON INC – Books	\$113.66
14040446	1322	SCHOOL HEALTH CORPORATION – Materials/Supplies	\$3,097.07
14040447	6100	TULARE POLARIS – Services/Repair	\$337.42

Total Amount of All Credit Card Payments:**\$8,328.07**

**Warrant Register For Warrants
Dated 12/04/2024**

Warrant Number	Vendor Number	Vendor Name	Amount
12763351	8048	CUMMINGS FARMS – Lincoln Study Trip	\$20.00
Total Amount of All Warrants:			\$20.00

Warrant Register For Warrants Dated 12/06/2024

Warrant Number	Vendor Number	Vendor Name	Amount
12763468	2	A-Z BUS SALES INC – Materials/Supplies	\$439.01
12763469	8296	BRYANA AGUILAR – Reissue Reimburse-Other Services	\$39.00
12763470	6306	KAREN ALVARADO – Reimburse-Mileage	\$48.37
12763471	4285	AMERICAN BUSINESS MACHINES – Materials/Supplies	\$112.66
12763472	2352	AMS.NET – Equipment	\$3,523.45
12763473	3947	ATKINSON ANDELSON LOYA RUUD & ROMO – Other Services	\$4,171.13
12763474	1690	BATTERY SYSTEMS – Materials/Supplies	\$171.82
12763475	7399	BIMBO BAKERIES USA – Food Services-Food	\$1,728.06
12763476	8406	BRIGAIID LLC – Food Services-Other Services	\$27,469.37
12763477	8479	CHARTER UP LLC – Other Services	\$5,119.46
12763478	7891	CINTAS CORPORATION NO. 2 – Materials/Supplies	\$127.34
12763479	7694	COLIMA RESTAURANT INC – Other Services	\$4,500.00
12763480	3973	DANIELLE DARPLI – Reimburse-Mileage	\$52.60
12763481	405	DASSEL'S PETROLEUM INC. – Food Services-Materials/Supplies	\$442.90
12763482	8281	DAWN ELECTRIC INC. – Services/Repair	\$7,950.00
12763483	5169	DIVISADERO MIDDLE SCHOOL – Other Services	\$600.00
12763484	5786	DOCUMENT TRACKING SERVICES – Other Services	\$660.00
12763485	1750	EMPIRE SUPPLY COMPANY INC. – Materials/Supplies	\$244.75
12763486	2461	GAMETIME – Land Improvements	\$156,409.43
12763487	1393	GAS COMPANY – Utilities	\$2,746.68
12763488	591	GOLD STAR FOODS – Food Services-Food	\$27,265.46
12763489	6560	CRISTAL GUTIERREZ – Reissue Payroll Refund	\$135.09
12763490	7673	STEPHEN L. HAHN INSPECTIONS – Monroe TK/K, WW Admin Projects	\$6,075.00
12763491	630	CITY OF HANFORD – Washington Field Trip	\$675.00
12763492	630	CITY OF HANFORD – Richmond Field Trip	\$1,450.00
12763493	632	CITY OF HANFORD – Utilities	\$31,770.48
12763494	3951	HYATT REGENCY SANTA CLARA – Travel/Conference	\$3,070.68
12763495	5052	IMAGINE U CHILDRENS MUSEUM – Hamilton Study Trip	\$400.00
12763496	8257	IMPERIAL BAG & PAPER CO LLC – Food Services-Materials/Supplies	\$6,269.60
12763497	5990	KELLER FORD – Materials/Supplies	\$15.82
12763498	806	KINGS COUNTY TROPHY – Materials/Supplies	\$386.10
12763499	808	KINGS WASTE & RECYCLING – Services	\$225.50
12763500	838	LAWRENCE TRACTOR COMPANY – Materials/Supplies	\$160.23
12763501	4629	LOWE'S OF HANFORD – Materials/Supplies	\$203.05
12763502	912	MANGINI ASSOCIATES INC. – WW Admin, Monroe Mod, JFK Projects	\$24,672.77
12763503	8435	N HARRIS COMPUTER CORPORATION – Food Services-Other Services	\$80.00
12763504	8522	BRIAN NAJAR-CARRILLO – Reimburse-Other Services	\$39.00
12763505	8100	NAPA AUTO PARTS – Materials/Supplies	\$626.78
12763506	2909	MARCELA NICOLE NASH – Reimburse-Mileage	\$64.05
12763507	1058	ODP BUSINESS SOLUTIONS LLC – Materials/Supplies	\$137.62
12763508	8210	PACIFIC SHREDDING – Services	\$210.00
12763509	1125	PETUNIA'S PLACE – Books	\$182.32
12763510	3689	PIONEER VALLEY ED. PRESS – Materials/Supplies	\$449.48
12763511	1168	PRODUCERS DAIRY PRODUCTS – Food Services-Food	\$14,659.68
12763512	5620	ANGELA PROTZMAN – Reimburse-Mileage	\$73.70
12763513	7580	PRUDENTIAL OVERALL SUPPLY – Food Services-Other Services	\$389.52
12763514	7390	QUADIENT INC. – Services/Repair	\$1,120.15
12763515	1265	RICHARD L. ROSE JR. – Other Services	\$1,840.00

**Warrant Register For Warrants
Dated 12/06/2024**

Warrant Number	Vendor Number	Vendor Name	Amount
12763516	8322	RULING OUR EXPERIENCES INC. – Materials/Supplies	\$1,000.00
12763517	5067	RUSSELL SIGLER INC – Materials/Supplies, Equipment	\$54,129.64
12763518	1303	SAVE MART SUPERMARKETS – Food Services-Food	\$479.89
12763519	8527	KELVIN SHEPHERD – Reissue Payroll	\$212.14
12763520	1356	SILVAS OIL COMPANY INC. – Materials/Supplies	\$202.12
12763521	1801	SMART & FINAL STORES (HFD KIT) – Food Services-Food	\$80.45
12763522	1392	SOUTHERN CALIFORNIA EDISON CO. – Utilities	\$4,429.58
12763523	1404	STANISLAUS FOUNDATION – ADMIN – Health/Welfare Benefits	\$2,968.34
12763524	1444	SYSCO FOODSERVICES OF MODESTO – Food Services-Food	\$51,253.92
12763525	1504	TURF STAR INC. – Materials/Supplies	\$560.37
12763526	1521	UNITED REFRIGERATION INC. – Materials/Supplies	\$137.04
12763527	8526	MANUEL VELAZQUEZ – Reimburse-Other Services	\$25.00
12763528	1554	SONIA VELO – Reimburse-Mileage	\$88.31
12763529	1558	VERIZON WIRELESS – Telephone Communications	\$1,473.01
12763530	1575	WALMART COMMUNITY RFCSLLC – Materials/Supplies	\$2,778.93
12763531	7022	NORMA ZUNIGA – Reissue Reimburse-Mileage	\$16.02
Total Amount of All Warrants:			\$459,037.87

**Credit Card Register For Payments
Dated 12/06/2024**

Document Number	Vendor Number	Vendor Name	Amount
14040482	3599	4IMPRINT INC – Materials/Supplies	\$313.53
14040483	7171	CONN DOORS – Services/Repair	\$14,248.02
14040484	5280	J&E RESTAURANT SUPPLY INC – Food Services-Materials/Supplies	\$1,256.78
14040485	831	LAKESHORE LEARNING MATERIALS – Materials/Supplies	\$4,005.99
14040486	1071	ORIENTAL TRADING CO. INC. – Materials/Supplies	\$1,494.00
14040487	1313	SCHOLASTIC TEACHERS STORE – Books	\$153.02
Total Amount of All Credit Card Payments:			\$21,471.34

Hanford Elementary School District
Minutes of the Regular Board Meeting
November 13, 2024

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on November 13, 2024, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Strickland called the meeting to order at 5:30 p.m. Trustee Hernandez and Revious were present. Trustee Garcia and Garner were absent.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: Kristina Baldwin, Kelly Bekedam, Cristy Goins, Lindsey Calvillo, David Endo, Javier Espindola, Ramiro Flores, Amy Fochetti, Matthew Gamble, David Goldsmith, Lindsay Hastings, Robert Heugly, Rick Johnston, Jennifer Levinson, Jaime Martinez, Jennifer Pitkin, William Potter, Cynthia Pursell, Jill Rubalcava, Cruz Sanchez-Leal and Jay Strickland.

PRESENTATION, REPORTS AND COMMUNICATIONS

Public Comments None

Board and Staff Comments Jennifer Levinson, Monroe Principal, shared that on November 8th, she along with Superintendent Joy Gabler and Joni Garner, a 5th grade teacher at Monroe, had the opportunity to attend the National Blue Ribbon Ceremony in Washington D.C. She stated the experience was amazing and wanted the students to feel included, so she sent them pictures and videos throughout the trip. A video was shared with the Board. Jennifer also thanked the Board for approving their trip.

Joy Gabler, Superintendent, stated that tomorrow four student who have been at Monroe since TK will have the opportunity to speak to the Hanford Rotary about their school being named a 2024 National Blue Ribbon School. She mentioned it has been over 25 years since a school in Kings County has received the National Blue Ribbon Award.

Superintendent Gabler also shared the District's Measure U Bonds passed. Jason List from Isom caught that the Bond passed by 59.48% not 58% as originally reported.

President Strickland thanked everyone for their support.

Requests to Address the Board None

Dates to Remember

President Strickland reviewed dates to remember: Parent Teacher Conferences – November 25th and November 26th; Thanksgiving Break – November 27th to November 29th.

CONSENT ITEMS

Trustee Revious made a motion to take consent items "a" through "e" together. Trustee Hernandez seconded; motion carried 3-0:

- Garcia – Absent
- Garner – Absent
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

Trustee Revious then made a motion to approve consent items "a" through "e". Trustee Hernandez seconded; motion carried 3-0:

- Garcia – Absent
- Garner – Absent
- Hernandez – Yes
- Revious – Yes
- Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated October 16, 2024; October 18, 2024; October 25, 2024; October 30, 2024; and November 1, 2024.
- b) Minutes of the Regular Board Meeting held on October 23, 2024.
- c) Interdistrict transfers as recommended.
- d) Donation of \$5,474.75 from Washington PTC.
- e) Donation of 150 food baskets from St. Brigid Community Outreach Center.

INFORMATION ITEMS

Migrant Education Program

- a) Kristina Baldwin, Director of Induction, presented for information Tulare County Superintendent of Schools Migrant Education Program, Region VIII, Study Trip. TCOE will office a study trip for three 8th grade migrant students from Hanford Elementary to travel to Washington D.C.

Monthly Financial Reports 7/1/24 – 10/31/24

- b) David Endo, Chief Business Official, presented for information the monthly financial reports for the period of 07/01/2024 – 10/31/2024. Everything is going according to plan, we will have signification changes with the passing of the Bond.

BP 6141.2

- c) Jill Rubalcava, Assistant Superintendent of Curriculum, presented for information Board Policy 6141.2 – Recognition of Religious Beliefs and Customs.

BP 6142.92

- d) Jill Rubalcava, Assistant Superintendent of Curriculum, presented for information Board Policy 6142.92 – Mathematics Instruction.

BP/AR 6158 e) Jill Rubalcava, Assistant Superintendent of Curriculum, presented for information Board Policy and Administrative Regulation 6158 – Independent Study.

BP 6177 f) Jill Rubalcava, Assistant Superintendent of Curriculum, presented for information revised Board Policy 6177 – Summer Learning Programs.

BOARD POLICIES AND ADMINISTRATION

Resolution #16-25 a) Trustee Revious made a motion to adopt Resolution #16-25: Regarding Absent Board Member Compensation – R. Garcia. Trustee Hernandez seconded; motion carried 3-0:

Garcia – Absent
Garner – Absent
Hernandez – Yes
Revious – Yes
Strickland – Yes

MOU – Hanford Police Department b) Trustee Hernandez made a motion to approve the Memorandum of Understanding with Hanford Police Department and the READY Expanded Learning Program to operate the JR Explorer Program. Trustee Revious seconded; motion carried 3-0:

Garcia – Absent
Garner – Absent
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Strickland made a motion to take Personnel items “a” through “c” together. Trustee Revious seconded; the motion carried 3-0:

Garcia – Absent
Garner – Absent
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Strickland then made a motion to approve Personnel items “a” through “c”. Trustee Revious seconded; the motion carried 3-0:

Garcia – Absent
Garner – Absent
Hernandez – Yes
Revious – Yes
Strickland – Yes

The following items were approved:

**Item "a" –
Employment**

Classified

- Anthony Diaz, Food Service Woker II – 2.5 hrs., Wilson, effective 10/14/24
- Vanessa Peralta Sanchez, READY Program Tutor – 4.5 hrs., Hamilton, effective 10/30/24

Classified Temps/Subs

- Jose Avina, Substitute Custodian II, effective 10/29/24
- Victoria Barrientos-Ghena, Substitute Special Education Aide, effective 10/23/24
- Margarita Carrillo Aguirre, Substitute Yard Supervisor, effective 10/17/24
- Samantha Coons, Coach, effective 10/21/24
- Preston King, Athletic Coach, effective 11/18/24
- Ashlee Sahagun, Substitute Yard Supervisor, effective 10/28/24
- Tayshaun Tabbs, Athletic Coach, effective 11/18/

Lateral Change/More Hours

- Audra Jaurigui, from Food Service Utility Worker – 3.5 hrs., Food Services, to Cook/Baker – 8.0 hrs., Food Services, effective 10/22/24

**Item "b" –
Resignations**

- Sarah Langston, Special Education Aide – 5.0 hrs., Hamilton, effective 11/11/24
- Jessica Sweeden, Substitute Yard Supervisor, effective 10/10/24

**Item "c" -
Volunteers**

<u>Name</u>	<u>School</u>
Shane Garcia	Hamilton
Lorraine Martinez Zarate (HESD Employee)	Hamilton
Alma Almaraz	Jefferson
Cynthia Ballesteros	Jefferson
Angelo Figallo	Jefferson/Simas
Claudia Michel	Jefferson
Alicia Castanon	Kennedy
Janis Frye	Kennedy
Charles Porter	Kennedy
Ana Cabrera	King
Tyra Daniel	King
Kyle Elder	King
Kaelin Gould	King
Jon Moreno	King
Jonathan Munoz	King
Suhey Rodriguez	King
Christina San Nicholas	King
Guadalupe Vazquez	King
Alicia Mendez (HESD Employee)	Lincoln
Diana Vazquez	Lincoln
Leonor Medina	Monroe
Alexandria Moore	Monroe
Kaylyn Strickland	Monroe
Corina Cardenas	Richmond
Crystal Cruz	Roosevelt/Wilson
Estefani Diaz Herrera	Roosevelt
Anisa Guzman-Rodriguez	Roosevelt
Maria Pelagio Martinez	Roosevelt

<u>Name</u>	<u>School</u>
Monica Perales	Roosevelt
Genaro Rubio	Roosevelt
Scott Baldwin (HESD Employee)	Simas
Blake Crosswell	Simas
Vanessa Gomez (HESD Employee)	Simas
Elizabeth Malone (HESD Employee)	Simas
Astrid Rodriguez	Simas
Violeta Rodriguez	Simas

FINANCIAL

1st Interim Report

David Endo, Chief Business Official, presented a PowerPoint on the 1st Interim Report that summarizes the District's budget through October 31, 2024. He reviewed the reporting timeline. The Local Control Funding Formula has two major components in for funding: Average Daily Attendance (ADA) by grade level and ADA for students eligible for free/reduced meals, as well as foster and English learner students. David reviewed the enrollment and ADA chart, along with the unduplicated percentage chart, which shows a decrease that will impact the District's budget. The census day enrollment chart by site indicates Woodrow Wilson is down 11%, Hamilton and Martin Luther King are down by 6%. The total decrease across all school sites is significant. The general fund budget comparison shows the added Classified Bargaining agreement, an increase in Special Education grant, and the addition in Special Education Aides. The Total General Fund shows little change, but there is still residual grants and funds that needs to come off over the years. The other HESD District Funds will have the Bond money added but other than that not a lot of change. The Multi-Year Projection Assumptions, Districtwide projected LCFF funding, and multiyear projection were reviewed. The district can look forward to: enrollment was down by 102 student the prior year, ADA increase of 3.5%, the addition of three months of eligibility for TK students next year, step/column increases, and over \$4.0 million in one-time grant revenues for 2024-25.

- a) Trustee Revious made a motion to approve the 1st Interim Report. Trustee Hernandez seconded; motion carried 3-0:
- Garcia – Absent
 - Garner – Absent
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes

Resolution #15-25

- b) Trustee Hernandez made a motion to adopt Resolution #15-25: 2024-2025 Budget Revisions – 1st Interim Report. Trustee Revious seconded; motion carried 3-0:
- Garcia – Absent
 - Garner – Absent
 - Hernandez – Yes

Revious – Yes
Strickland – Yes

**Kings County
Treasurer’s
Quarterly
Compliance
Report**

- c) Trustee Hernandez made a motion to approve the Kings County Treasurer’s Quarterly Compliance Report with a 3.32%. Trustee Revious seconded; motion carried 3-0:
Garcia – Absent
Garner – Absent
Hernandez – Yes
Revious – Yes
Strickland – Yes

FUTURE ITEMS

**Annual
Organizational
Meeting**

- a) Trustee Hernandez made a motion to approve the date for the Annual Organizational Meeting: December 18, 2024. Trustee Revious seconded; motion carried 3-0:
Garcia – Absent
Garner – Absent
Hernandez – Yes
Revious – Yes
Strickland – Yes

Adjournment

There being no further business, President Strickland adjourned the meeting at 6:06 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:

Greg Strickland, President

Lupe Hernandez, Clerk

No	A/D	Sch Req'd	Home Sch	Date
I-253	A	Jefferson	Armona	12/09/2024
I-254	A	Jefferson	Pioneer	12/09/2024
I-255	A	Kennedy	Kit Carson	12/09/2024
I-256	A	Washington	Pioneer	12/09/2024

No	A/D	Sch Req'd	Home Sch	Date
O-191	A	Kit Carson	Wilson	12/09/2024
O-192	A	Kit Carson	Roosevelt	12/09/2024

HANFORD ELEMENTARY SCHOOL DISTRICTAGENDA REQUEST FORM

TO: Joy Gabler

FROM: Jennifer Levinson

DATE: December 9, 2024 For: Board Meeting
 Superintendent's CabinetFor: Information
 Action

Date you wish to have your item considered: December 18, 2024

ITEM: Consider approval of donation from Pom Wonderful.PURPOSE: Consider approval of donation from Pom Wonderful to Mrs. Juarez's class.FISCAL IMPACT (if any): \$500.00RECOMMENDATION (if any): Approve donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C Gabler

FROM: Lindsay Calvillo

DATE: 11/12/2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: December 18, 2024

ITEM: 4imprint donation of: drinkware, umbrellas, and bags.

PURPOSE: The items will be available for purchase at our Santa Workshop, where all students can use their reward tokens to buy the items as gifts for their families.

FISCAL IMPACT: None

RECOMMENDATIONS: Approve

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler, Superintendent

FROM: Lindsey Calvillo, Principal

DATE: December 11, 2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: December 12, 2024.

ITEM: Consider approval of Panther Den donations from Jimmy Dixon.

PURPOSE: \$75 Dollars' worth of items from Dollar Tree, such as socks, mittens, stockings, and small toys.

FISCAL IMPACT: None

RECOMMENDATIONS: Approve

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 12/09/2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 12/18/2024

ITEM:

Receive for information monthly financial reports for the period of 07/01/2024-11/30/2024.

PURPOSE:

Attached are financial summaries for all of the District's funds for the period of 07/01/2024-11/30/2024.

FISCAL IMPACT:

The financial reports are informational only.

RECOMMENDATIONS:

Receive the monthly financial reports.

13 Hanford Elementary School District
Fiscal Year: 2025
Requested by dendo

Fiscal Position Report

November 2024

Fund: 0100 General Fund

		November Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$54,620,284.29	\$54,620,284.29		
REVENUES						
1) LCFF Sources	8010-8099	\$6,419,813.14	\$27,206,334.49	\$76,490,447.00	35.57	64.43
2) Federal Revenues	8100-8299	(\$488,567.23)	\$2,686,732.80	\$7,124,234.95	37.71	62.29
3) Other State Revenues	8300-8599	\$11,356,180.32	\$15,162,309.97	\$16,041,604.29	94.52	5.48
4) Other Local Revenues	8600-8799	\$258,284.50	\$1,793,580.94	\$5,305,638.10	33.81	66.19
5) Total, Revenues		\$17,545,710.73	\$46,848,958.20	\$104,961,924.34	44.63	55.37
EXPENDITURES						
1) Certificated Salaries	1000-1999	\$3,595,697.41	\$14,914,968.83	\$40,358,054.44	36.96	63.04
2) Classified Salaries	2000-2999	\$1,397,867.25	\$6,767,775.79	\$16,710,413.70	40.50	59.50
3) Employee Benefits	3000-3999	\$2,009,347.23	\$8,142,035.75	\$27,229,193.58	29.90	70.10
4) Books and Supplies	4000-4999	\$331,520.85	\$3,165,784.00	\$5,729,576.86	55.25	44.75
5) Services, Oth Oper Exp	5000-5999	\$552,293.87	\$3,558,813.00	\$7,858,949.09	45.28	54.72
6) Capital Outlay	6000-6999	\$289,280.00	\$1,251,668.85	\$4,369,733.15	28.64	71.36
7) Other Outgo(excl. 7300`s)	7100-7499	\$275,041.90	\$546,339.39	\$3,208,463.28	17.03	82.97
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	(\$100,000.00)	0.00	100.00
9) Total Expenditures		\$8,451,048.51	\$38,347,385.61	\$105,364,384.10	36.40	63.60
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$100,000.00	\$294,096.00	34.00	66.00
2) Other Sources/Uses						
A) Sources	8930-8979	\$319,374.68	\$319,374.68	\$605,710.60	52.73	47.27
3) Contributions	8980-8999	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$319,374.68	\$219,374.68	\$311,614.60	46.61	53.39
NET INCREASE (DECREASE) IN FUND BALANCE		\$9,094,662.22	\$8,720,947.27	(\$90,845.16)		
ENDING FUND BALANCE			\$63,341,231.56	\$54,529,439.13		

13 Hanford Elementary School District
 Fiscal Year: 2025
 Requested by dendo

Fiscal Position Report
 November 2024

Fund: 0800 Student Activity Special Revenue Fund

	November Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE					
Net Beginning Balance 9791-9795		\$25,365.81	\$25,365.81		
NET INCREASE (DECREASE) IN FUND BALANCE					
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>		
ENDING FUND BALANCE					
		<u>\$25,365.81</u>	<u>\$25,365.81</u>		

13 Hanford Elementary School District
Fiscal Year: 2025
Requested by dendo

Fiscal Position Report

November 2024

Fund: 0900 Charter Schools Fund

	November Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE					
Net Beginning Balance 9791-9795		\$63.44	\$63.44		
NET INCREASE (DECREASE) IN FUND BALANCE					
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>		
ENDING FUND BALANCE					
		<u>\$63.44</u>	<u>\$63.44</u>		

13 Hanford Elementary School District
Fiscal Year: 2025
Requested by dendo

Fiscal Position Report
November 2024

12/9/2024 11:38:56AM

Fund: 1300 Cafeteria Fund

		November Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$4,445,781.13	\$4,445,781.13		
REVENUES						
2) Federal Revenues	8100-8299	\$294,478.05	\$317,367.38	\$3,922,297.00	8.09	91.91
3) Other State Revenues	8300-8599	\$82,736.88	\$89,638.51	\$1,275,407.00	7.03	92.97
4) Other Local Revenues	8600-8799	\$4,917.62	\$45,001.88	\$142,153.00	31.66	68.34
5) Total, Revenues		\$382,132.55	\$452,007.77	\$5,339,857.00	8.46	91.54
EXPENDITURES						
2) Classified Salaries	2000-2999	\$124,274.49	\$552,967.06	\$1,552,985.00	35.61	64.39
3) Employee Benefits	3000-3999	\$52,319.01	\$216,075.00	\$653,229.00	33.08	66.92
4) Books and Supplies	4000-4999	\$209,534.07	\$760,718.28	\$2,552,088.21	29.81	70.19
5) Services, Oth Oper Exp	5000-5999	\$2,977.65	\$25,139.57	\$170,842.00	14.72	85.28
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$228,000.00	0.00	100.00
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	\$100,000.00	0.00	100.00
9) Total Expenditures		\$389,105.22	\$1,554,899.91	\$5,257,144.21	29.58	70.42
NET INCREASE (DECREASE) IN FUND BALANCE		(\$6,972.67)	(\$1,102,892.14)	\$82,712.79		
ENDING FUND BALANCE			\$3,342,888.99	\$4,528,493.92		

13 Hanford Elementary School District
 Fiscal Year: 2025
 Requested by dendo

Fiscal Position Report

November 2024

12/9/2024 11:38:56AM

Fund: 1400 Deferred Maintenance Fund

		November Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$232,523.66	\$232,523.66		
REVENUES						
1) LCFF Sources	8010-8099	\$0.00	\$300,000.00	\$300,000.00	100.00	0.00
4) Other Local Revenues	8600-8799	\$0.00	\$2,297.41	\$6,825.00	33.66	66.34
5) Total, Revenues		\$0.00	\$302,297.41	\$306,825.00	98.52	1.48
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$92,019.95	\$320,250.52	28.73	71.27
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$185,300.00	0.00	100.00
9) Total Expenditures		\$0.00	\$92,019.95	\$505,550.52	18.20	81.80
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$210,277.46	(\$198,725.52)		
ENDING FUND BALANCE			\$442,801.12	\$33,798.14		

13 Hanford Elementary School District
Fiscal Year: 2025
Requested by dendo

Fiscal Position Report
November 2024

12/9/2024 11:38:56AM

Fund: 1500 Pupil Transportation Equip

		November Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$475,593.10	\$475,593.10		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$3,958.69	\$14,000.00	28.28	71.72
5) Total, Revenues		\$0.00	\$3,958.69	\$14,000.00	28.28	71.72
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	\$196,630.85	\$321,763.99	61.11	38.89
9) Total Expenditures		\$0.00	\$196,630.85	\$321,763.99	61.11	38.89
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
4) Total, Other Financing Sources/Uses		\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	(\$92,672.16)	(\$207,763.99)		
ENDING FUND BALANCE			\$382,920.94	\$267,829.11		

13 Hanford Elementary School District
Fiscal Year: 2025
Requested by dendo

Fiscal Position Report

November 2024

Fund: 2000 SPECIAL RESERVE FUND FOR OTHER POSTE

		November Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$14,428,373.42	\$14,428,373.42		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$122,261.82	\$350,000.00	34.93	65.07
5) Total, Revenues		\$0.00	\$122,261.82	\$350,000.00	34.93	65.07
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$0.00	\$194,096.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$0.00	\$194,096.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$122,261.82	\$544,096.00		
ENDING FUND BALANCE			\$14,550,635.24	\$14,972,469.42		

13 Hanford Elementary School District
 Fiscal Year: 2025
 Requested by dendo

Fiscal Position Report

November 2024

Fund: 2500 CapitalFacilities Fund

		November Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$2,296,680.84	\$2,296,680.84		
REVENUES						
4) Other Local Revenues	8600-8799	\$238,332.86	\$641,164.55	\$450,000.00	142.48	(42.48)
5) Total, Revenues		\$238,332.86	\$641,164.55	\$450,000.00	142.48	(42.48)
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$55,860.00	\$80,000.00	69.83	30.18
9) Total Expenditures		\$0.00	\$55,860.00	\$80,000.00	69.83	30.18
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$788,128.94	\$788,128.94	100.00	0.00
4) Total, Other Financing Sources/Uses		\$0.00	(\$788,128.94)	(\$788,128.94)	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$238,332.86	(\$202,824.39)	(\$418,128.94)		
ENDING FUND BALANCE			\$2,093,856.45	\$1,878,551.90		

13 Hanford Elementary School District
 Fiscal Year: 2025
 Requested by dendo

Fiscal Position Report

November 2024

Fund: 3500 SCHOOL FACILITY PROGRAM

		November Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$4,747,489.93	\$4,747,489.93		
REVENUES						
3) Other State Revenues	8300-8599	\$0.00	\$0.00	\$3,360,231.00	0.00	100.00
4) Other Local Revenues	8600-8799	\$0.00	\$43,916.72	\$70,000.00	62.74	37.26
5) Total, Revenues		\$0.00	\$43,916.72	\$3,430,231.00	1.28	98.72
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$0.00	\$0.00	0.00	100.00
6) Capital Outlay	6000-6999	\$482,044.40	\$1,333,224.64	\$11,015,581.70	12.10	87.90
9) Total Expenditures		\$482,044.40	\$1,333,224.64	\$11,015,581.70	12.10	87.90
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$788,128.94	\$11,874,758.35	6.64	93.36
3) Contributions	8980-8999	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$788,128.94	\$11,874,758.35	6.64	93.36
NET INCREASE (DECREASE) IN FUND BALANCE		(\$482,044.40)	(\$501,178.98)	\$4,289,407.65		
ENDING FUND BALANCE			\$4,246,310.95	\$9,036,897.58		

13 Hanford Elementary School District
 Fiscal Year: 2025
 Requested by dendo

Fiscal Position Report

November 2024

Fund: 4000 Special Reserve - Capital Outlay

		November Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$10,996,629.41	\$10,996,629.41		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$92,924.76	\$250,000.00	37.17	62.83
5) Total, Revenues		\$0.00	\$92,924.76	\$250,000.00	37.17	62.83
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	\$103,580.32	\$103,580.32	100.00	0.00
9) Total Expenditures		\$0.00	\$103,580.32	\$103,580.32	100.00	0.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$0.00	\$0.00	0.00	100.00
B) Transfers Out	7610-7629	\$0.00	\$0.00	\$11,086,629.41	0.00	100.00
3) Contributions	8980-8999	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$0.00	(\$11,086,629.41)	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	(\$10,655.56)	(\$10,940,209.73)		
ENDING FUND BALANCE			\$10,985,973.85	\$56,419.68		

13 Hanford Elementary School District
Fiscal Year: 2025
Requested by dendo

Fiscal Position Report

November 2024

Fund: 6720 Self-Insurance/Other

		November Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$962,944.61	\$962,944.61		
REVENUES						
4) Other Local Revenues	8600-8799	\$8,653.94	\$139,224.07	\$860,200.00	16.19	83.81
5) Total, Revenues		\$8,653.94	\$139,224.07	\$860,200.00	16.19	83.81
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	(\$34,508.57)	\$232,488.44	\$820,000.00	28.35	71.65
9) Total Expenditures		(\$34,508.57)	\$232,488.44	\$820,000.00	28.35	71.65
NET INCREASE (DECREASE) IN FUND BALANCE		<u>\$43,162.51</u>	<u>(\$93,264.37)</u>	<u>\$40,200.00</u>		
ENDING FUND BALANCE			<u>\$869,680.24</u>	<u>\$1,003,144.61</u>		

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 12/09/2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 12/18/2024

ITEM:

Receive the Budget Calendar for the 2025-2026 budget.

PURPOSE:

Attached is the timeline the District will follow for the preparation of the 2025-2026 school district budget.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Receive the Budget Calendar.

2025		
<i>January</i>	13	Site Allocation Planning. Determine School/Department planning figures for 2025-26 Personnel and Supply allocations.
	15	Budget and Local Control Accountability Plan (LCAP) calendar presented to Board of Trustees.
<i>February</i>	3	Parent surveys to be issued
	4	Parent Advisory Committee Meeting (including LCAP Consultation)
	6	DELAC meeting (including LCAP consultation)
	7	Annual Staff Planning – Meeting #1
	13	Annual Staff Planning – Meeting #2
	21	Parent surveys to be returned
	27	Annual Staff Planning – Meeting #3
	28	Distribute budget materials to Schools and Departments (Pupil Allocation)
<i>March</i>	1-30	Superintendent to review Department budgets with managers at briefings. Review budget memos with managers.
	1-30	Principals/Department Heads develop budgets
	12	LCAP Student Focus Group (5th- 8th grade students) to be held at JFK Jr. High School
	17	Annual Staff Planning – ADA/enrollment projections for calculation of income (Exec. Council)
	17	Review Personnel (Exec. Council)
	18	2025-26 Certificated Pre-Staffing
	18	Parent Advisory Committee Meeting (including LCAP Consultation)
	20	DELAC meeting (including LCAP consultation)
	31	2025-26 General Purpose, Categorical, Food Services and Special Ed budgets due to Fiscal Services.
<i>April</i>	2	2025-26 Annual Staff Planning – Certificated
	4	Establish Budget Committee
	10	2025-26 Classified Staffing

	18	Review 2025-26 proposed income and expenditures. Make any necessary adjustments to balance.
	23	HESD sets dates for Public hearings for proposed 2025-26 LCAP and Budget. Superintendent notifies members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP.
<i>May</i>	6	LCAP consultation at HETA Meet & Consult including preview of Draft 2025-26 LCAP
	13	Superintendent review of school plans (EC 64001) to ensure that the specific actions included in the LCAP are consistent with strategies included in the school plans.
	13	Parent Advisory Committee Meeting including presentations of Draft LCAP for review and comment. The Superintendent will respond in writing to any comments received.
	15	DELAC meeting including presentation of Draft LCAP for review and comment. The Superintendent will respond in writing to any comments received.
	19	LCAP consultation at CSEA Meet & Consult including review of the Draft 2025-26 LCAP
	28	Public Notice re: 2025-26 LCAP and Budget (at least 14 days prior to hearing)
	28	Release Draft of LCAP for public review and comment and submit to KCOE for review.
	29	<i>Tentative Budget Committee meeting</i>
<i>June</i>	11	Board Meeting Public Hearings to solicit recommendations and comments of members of the public regarding 2025-26 LCAP and Budget
	25	Board Meeting Review local indicators ADOPT 2025-26 LCAP and Budget.
	26	<i>Post LCAP on District's website</i>
<i>August</i>	14 <small>(deadline dependent on budget signing)</small>	Adopt within 45 days after the Governor signs the budget, revisions to reflect changes in income or expenditures stemming from the State budget legislation

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: December 10, 2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: December 18, 2024

ITEM: Consider adopting Resolution #17-25: Regarding Absent Board Member Compensation.

PURPOSE: Education Code section 35120(c) provides that a board member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting: 1) he or she is performing services outside the meeting for the school district or districts, (2) he or she was ill or on jury duty, (3) or the absence was due to a hardship deemed acceptable by the board. Trustee Robert Garcia was unable to attend the November 13, 2024 meeting due to illness.

FISCAL IMPACT: Not to exceed \$306.92.

RECOMMENDATIONS: Adopt Resolution #17-25.

**HANFORD ELEMENTARY SCHOOL DISTRICT
RESOLUTION # 17-25**

**Board of Trustees
Hanford Elementary School District**

**RESOLUTION REGARDING ABSENT BOARD MEMBER COMPENSATION
(Education Code § 35120(c))**

WHEREAS, Education Code section 35120(c) provides that a board member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting: 1) he or she is performing services outside the meeting for the school district or districts, (2) he or she was ill or on jury duty, (3) or the absence was due to a hardship deemed acceptable by the board.

NOW, THEREFORE BE IT RESOLVED that the Hanford Elementary School District Board of Trustees determines as follows:

1. Board Member Robert "Bobby" Garcia was absent from the Hanford Elementary School District's regular board meeting held November 13, 2024 due to:
 - performing services outside the meeting for the school district
 - illness
 - jury duty
 - hardship deemed acceptable by the Board

2. Said Board Members shall be paid for the meeting.

PASSED AND ADOPTED THIS 18th day of December, 2024 at a regular meeting, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Greg Strickland, President

Lupe Hernandez, Clerk

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Robert Heugly

DATE: November 22, 2024

For: Board Meeting
 Superintendent's Cabinet

For: Information
 Action

Date you wish to have your item considered: December 18, 2024

ITEM: Consider for approval, the updated Expanded Learning Opportunities Program (ELO-P) Plan

PURPOSE: The Expanded Learning Opportunities Program (ELO-P) provides funding for afterschool and summer school enrichment programs for transitional kindergarten through sixth grade.

ELO Program plans are to be reviewed and approved by the Board every 3 years. *EC* Section 46120(b)(2) and the last approved ELOP plan was June 22, 2022.

“Expanded learning” means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. It is the intent of the Legislature that expanded learning programs are pupil-centered, results driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year.

Fiscal Impact: Funding is ongoing and approximately \$9 million for the current year.

RECOMMENDATION: Approve the updated Expanded Learning Opportunities Program (ELO-P) Plan

Expanded Learning Opportunities Program Plan Guide

EXPANDED LEARNING OPPORTUNITIES PROGRAM PLAN GUIDE

Prepared by: Expanded Learning Division

California Department of Education 1430 N Street, Suite 3400
Sacramento, CA 95814-5901
916-319-0923



This Program Plan Template Guide is required by California Education Code (EC) Section 46120(b)(2)

Note: This cover page is an example, programs are free to use their own logos and the name of their program.

Name of Local Educational Agency and Expanded Learning Opportunities Program Site(s)

Name of Local Educational Agency or Equivalent:	Hanford Elementary School District
Contact Name:	Robert Heugly
Contact Email:	rheugly@hanfordesd.org
Contact Phone:	(559)585-3600

Instructions: Please list the school sites that your LEA selected to operate the Expanded Learning Opportunities Program (ELO-P). Add additional rows as needed.

1. Hamilton Elementary
2. Jefferson Elementary
3. Martin Luther King Jr. Elementary
4. Lincoln Elementary
5. Monroe Elementary
6. Lee Richmond Elementary
7. Roosevelt Elementary
8. Joseph M. Simas Elementary
9. Roosevelt Elementary

Purpose

This template will aid LEAs in the development of a program plan as required by EC Section 46120(b)(2). In this program plan, LEAs will describe program activities that support the whole child, and students' Social and Emotional Learning (SEL) and development.

Definitions

"Expanded learning" means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. It is the intent of the Legislature that expanded learning programs are pupil-centered, results driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year. (EC Section 8482.1[a])

"Expanded learning opportunities" has the same meaning as "expanded learning" as defined in EC Section 8482.1. "Expanded learning opportunities" does not mean an extension of instructional time, but rather, opportunities to engage pupils in enrichment, play, nutrition, and other developmentally appropriate activities. (EC Section 46120[e][1])

Instructions

This Program Plan needs to be approved by the LEA's Governing Board in a public meeting and posted on the LEA's website.

The program plan template guide is considered a living document that is periodically reviewed and adjusted to reflect the needs of the community, updates in the law, and to provide continuous improvement in the development of an effective ELO-P.

The LEA is responsible for creating, reviewing, and updating the program plan every three years in accordance with EC Section 8482.3(g)(1). LEAs are encouraged to work collaboratively with partners and staff to develop and review the program plan. The LEA is responsible for the plan and the oversight of any community partners or subcontractors. The LEA should include any partners in the development and review of the plan. It is recommended that the plan be reviewed annually.

The Expanded Learning Division adopted the Quality Standards for Expanded Learning in California (Quality Standards) and introduced requirements for Continuous Quality Improvement (CQI) to help programs engage in reflection and be intentional about program management practices and activities delivered to students. To create the program plan, provide a narrative description in response to the prompts listed under each Quality Standard below. The LEA may customize and include additional prompts, such as describing SEL activities, or refining the plan. In addition to the narrative response, it may be useful to include tables, charts, or other visual representations that contribute to the understanding of the ELO-P. LEAs are encouraged to download and reference the Quality Standards in order to provide ongoing improvements to the program. The Quality Standards can be found on the California Department of Education's (CDE) Quality Standards and CQI web page, located at <https://www.cde.ca.gov/ls/ex/qualstandcqi.asp>.

1—Safe and Supportive Environment

Describe how the program will provide opportunities for students to experience a safe and supportive environment. Include if the program will be offered on the schoolsite or off campus. If not on site, describe where in the community it will be and how students will be supported to get there.

The Expanded Learning Opportunities Program will provide a safe environment that supports the physical and social-emotional needs of students. Students will have the opportunity to partake in several enrichment and educational programs that include both on-site and off-site activities. Student enrollment and attendance will be monitored. Credentialed teachers and/or qualified instructional aides will lead a group of students from the school sites, ride with them on the school bus, and stay with the students while at off-site establishments to help promote a safe and supportive environment. District administrators will be with each team to support families, students, and staff with the day to day operations of the program. For the upcoming school year, Hanford Elementary School District will continue to operate and look to expand and enhance our afterschool program through our HESD Expanded Learning Opportunities Program.

2—Active and Engaged Learning

Describe how the program will provide opportunities for students to experience active and engaged learning that either supports or supplements, but does not duplicate, the instructional day.

The Expanded Learning Opportunities Program will engage students in activities that promote collaboration and introduce students to a variety of experiences. Students will have the opportunity to engage in academic enrichment activities which are not generally offered during the school year in a fun and interactive way. Enrichment opportunities will include a variety of activities that may include art, music, outdoor education, and STEM. For the upcoming school year, Hanford Elementary School District will continue to operate and look to expand and enhance our afterschool program through our HESD Expanded Learning Opportunities Program.

3—Skill Building

Describe how the program will provide opportunities for students to experience skill building.

The goals of the ELO-P are to provide enrichment activities that promote active and engaged learning. Students will develop skills through participation in community activities that enhance academic and social well-being. Students will have several opportunities to participate in physical and mental activities, which will aid in healthy lifestyles and support gross motor skill development. Students will also be offered enrichment programming related to science, arts, outdoor education, etc. Students will be provided the opportunity to participate in project-based learning and various hands-on activities. The culmination of these activities aims to improve student success and overall well-being. For the upcoming school year, Hanford Elementary School District will continue to operate and look to expand and enhance our afterschool program through our HESD Expanded Learning Opportunities Program.

4—Youth Voice and Leadership

Describe how the program will provide opportunities for students to engage in youth voice and leadership.

The ELO-P will provide students with opportunities to contribute to program design and provide access to leadership roles. All students will share and engage with others in community activities and teacher interactions. Students will also have choices of activities and enrichment opportunities based on their interests. Through these activities, students will be provided the opportunity to engage in voice and leadership skill-building. Students will be grouped into small groups with a credentialed teacher or qualified instructional aide allowing for a small student-to-staff ratio for more direct interaction with staff. For the upcoming school year, Hanford Elementary School District will continue

to operate and look to expand and enhance our afterschool program through our HESD Expanded Learning Opportunities Program.

5—Healthy Choices and Behaviors

Describe how the program will provide opportunities for students to engage in healthy choices and behaviors. Describe how students will be served nutritious meals and/or snacks during the ELO-P hours of programming.

The program will support student well-being and healthy lifestyles through physical activity, healthy meals, and outdoor education. Elementary students will have options to participate in various organized and developmental activities. The Hanford Elementary School District kitchen will provide healthy and nutritious breakfast, lunch, and/or snacks to the students participating in the program following our nutrition wellness policy. For the upcoming school year, Hanford Elementary School District will continue to operate and look to expand and enhance our afterschool program through our HESD Expanded Learning Opportunities Program.

6—Diversity, Access, and Equity

Describe how the program is designed to address cultural and linguistic diversity and provide opportunities for all students to experience diversity, access, and equity. Describe how the ELO-P will provide access and opportunity for students with disabilities.

The program will create a safe environment that values diversity and equity for all students. The program will actively recruit staff that reflects the community of the students served. Program information and help completing forms and applications will be available in English and Spanish. School staff (principals, counselors, teachers, office staff) will communicate the physical and developmental needs of individual students to site coordinators, including students with disabilities. Outreach and enrollment efforts for program participation are focused on the most at-risk student populations, including students with disabilities, to ensure students and families are aware of what is being offered, how to participate, and how to receive support through the programs. For the upcoming school year, Hanford Elementary School District will continue to operate and look to expand and enhance our afterschool program through our HESD Expanded Learning Opportunities Program.

7—Quality Staff

Describe how the program will provide opportunities for students to engage with quality staff.

The program will utilize staff from each school site, as well as district administrators, to facilitate the Expanded Learning Opportunity programs representing both certificated and classified groups. In addition to our certificated teachers and paraprofessionals, HESD will work with contracted agencies and their staff's expertise to directly support students in the program. Hanford Elementary School District will utilize an HESD administrator to help oversee each program and to support staff in developing appropriate learning strategies and classroom management. For the upcoming school year, Hanford Elementary School District will continue to operate and look to expand and enhance our afterschool program through our HESD Expanded Learning Opportunities Program.

8—Clear Vision, Mission, and Purpose

Describe the program's clear vision, mission, and purpose.

The HESD Expanded Learning Opportunity Program plan was developed on the premise that all students, particularly at-risk students, are provided the opportunity to participate in academic and enrichment activities that are engaging, supportive, and that will contribute to the student's overall growth as an individual. The ELOP program will align with the mission of HESD which is to provide an educational environment which reinforces basic cultural values, ethical

behavior, respect for others, personal integrity, responsibility, and accountability. We will work together to provide students with a safe environment in which they can discover their potential and strengthen their motivation for learning. As they go forward, students will be prepared to participate and function effectively in society.

9—Collaborative Partnerships

Describe the program’s collaborative partnerships. Local educational agencies are encouraged to collaborate with non-LEA entities to administer and implement ELO-P programs.

Hanford Elementary School District has developed contracts with outside agencies to provide enrichment programs to our ELOP students. These partnerships with outside agencies will combine their highly qualified staff with our HESD credential teachers and qualified instructional aides to provide an enriching environment for students to be engaged in. All staff will work under the guidance and direction of district administrators. Hanford Elementary School District has also developed a partnership with our local Hanford Parks and Recreation division to provide additional resources to our most at-risk students including our Homeless and Foster students. For the upcoming school year, Hanford Elementary School District will continue to operate and look to expand and enhance our afterschool program through our HESD Expanded Learning Opportunities Program.

10—Continuous Quality Improvement

Describe the program’s Continuous Quality Improvement plan.

The ELOP program uses data from multiple sources to assess its strengths and areas of improvement in order to continuously improve program design, outcomes and impact. The continuous quality improvement process will incorporate feedback from staff, parents, students, and partners. Such feedback will inform program goals within the framework of the Hanford Elementary School District Mission and Vision and the Quality Standards for Expanded Learning in California.

District administrators will collect data from surveys and meetings to help guide program improvement and design. In collaboration with community partners, teachers, program staff, and other administrators, the district program administrators will review program data through the lens of the Quality Standards for Expanded Learning.

11—Program Management

Describe the plan for program management.

The Assistant Superintendent of Curriculum and Instruction, in collaboration with other district and site administrators, will be responsible for overall program oversight. The HESD Assistant Superintendent of C&I will guide the program improvement process, pursue community partnerships, and provide program information to the district’s educational partners. At each school site team, the administration will oversee the daily activities and work to support site staff in ensuring success. A master schedule of school and supplemental programming dates and times for each school site is developed and shared with district staff and parents. For the upcoming school year, Hanford Elementary School District will continue to operate and look to expand and enhance our afterschool program through our HESD Expanded Learning Opportunities Program.

General Questions

Existing After School Education and Safety (ASES) and 21st Community Learning Centers (21st CCLC) Elementary and Middle School grantees.

ASES, 21st CCLC Elementary/Middle School, and the ELO-P should be considered a single, comprehensive program. In coordinating all these funding streams to move towards a single program, the expectation is that the most stringent requirements will be adopted for program guidance. If one or both grants are held, please describe how the ELO-P funding will be used to create one comprehensive and universal Expanded Learning Program.

The district receives funding to operate the After-School Education and Safety (ASES) program at its elementary schools during the regular school year. By adopting local ASES program policies and procedures for the ELO-P and using funds from ELO-P to expand and enhance ASES enrichment programs, such as arts, music, and sports, expanded learning programs in the Hanford Elementary School District will be one comprehensive program. ELO-P funds will help increase the number of students currently served in the ASES-funded program and will allow the district to create additional after-school opportunities at no cost to families. ELO-P funds will pay for program staff to increase the number of students served and also materials for new sports, arts, and music programs. During the regular school year, the ASES program staff work closely with site staff to align supports for students across the program.

Transitional Kindergarten and Kindergarten

Programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1. (EC Section 46120[b][2][D]). Please address the proposed schedule and plan for recruiting and preparing staff to work in the program, including supporting them to understand how to work with younger children. How will the lower pupil-to-staff ratio be maintained? How will the curriculum and program be developmentally-informed to address this younger age group?

Staff will work to support students in these grade levels with the reduced staffing ratio of 10:1 in TK/K. Site staffing within the supplemental programs will provide curriculum to support the younger ages. An outreach for recruitment will be conducted through the district for each individual site to maintain the student-to-staff ratio. Staffing to support students at these grade levels will include certificated and classified members. Activities and projects for students in these grade levels will be age-appropriate and aligned to reinforce relevant academic skills.

Sample Program Schedule

Please submit a sample program schedule that describes how the ELO-P or other fund sources, including the California State Preschool Program for children enrolled in transitional kindergarten or kindergarten, will be combined with the instructional day to create a minimum of nine hours per day of programming (instructional day plus ELO-P or other supports). Also, submit a sample schedule for a minimum nine-hour summer or intersession day.

TK/K Schedule (Regular)

7:30-8:00 Breakfast
 8:00-9:40 Instruction
 9:40-10:00 Recess
 10:00-11:25 Instruction
 11:25-12:25 Lunch
 12:25-2:07 Instruction

2:07-6:00 READY/ELOP

*Academic Enrichment

*Nutrition

*Physical Fitness

*Enrichment (Science, Art,
etc.)

1st – 3rd Schedule (Regular)

7:30-8:00 Breakfast

8:00-9:40 Instruction

9:40-10:00 Recess

10:00-11:40 Instruction

11:40-12:40 Lunch

12:40-2:27 Instruction

2:27-6:00 READY/ELOP

*Academic Enrichment

*Nutrition

*Physical Fitness

*Enrichment (Science, Art,
etc.)

4th – 6th Schedule (Regular)

7:30-8:00 Breakfast

8:00-9:40 Instruction

9:40-10:00 Recess

10:00-11:40 Instruction

11:40-12:40 Lunch

12:40-2:47 Instruction

2:47-6:00 READY/ELOP

*Academic Enrichment

*Nutrition

*Physical Fitness

*Enrichment (Science, Art,
etc.)

Below are additional legal requirements for the ELO-P. Please ensure your Program Plan meets all of these legal requirements:

EC Section 46120(b)(2):

[LEAs] operating expanded learning opportunities programs may operate a before school component of a program, an after school component of a program, or both the before and after school components of a program, on one or multiple school sites, and shall comply with subdivisions (c), (d), and (g) of Section 8482.3, including the development of a program plan based on the following;

(2) [LEAs] operating expanded learning opportunity programs pursuant to this section may operate a before school component of a program, an after school component of a program, or both the before and after school components of a program, on one or multiple schoolsites, and shall comply with subdivisions (c), (d), and (g) of Section 8482.3, including the development of a program plan based on all of the following:

(A) The department's guidance.

(B) Section 8482.6.

(C) Paragraphs (1) to (9), inclusive, and paragraph (12) of subdivision (c) of Section 8483.3.

(D) Section 8483.4, except that programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1.

EC Section 46120(b)(1)(A):

On schooldays, as described in Section 46100 and Sections 46110 to 46119, inclusive, and days on which school is taught for the purpose of meeting the 175-instructional-day offering as described in Section 11960 of Title 5 of the California Code of Regulations, in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, are no less than nine hours of combined instructional time and expanded learning opportunities per instructional day.

EC Section 46120(b)(1)(B):

For at least 30 nonschooldays, during intersessional periods, no less than nine hours of in-person expanded learning opportunities per day.

EC Section 46120(b)(3):

[LEAs] shall prioritize services provided pursuant to this section at schoolsites in the lowest income communities, as determined by prior year percentages of pupils eligible for free and reduced-price meals, while maximizing the number of schools and neighborhoods with expanded learning opportunities programs across their attendance area.

EC Section 46120(b)(4):

[LEAs] may serve all pupils, including elementary, middle, and secondary school pupils, in expanded learning opportunity programs provided pursuant to this section.

EC Section 46120(b)(6):

[LEAs] are encouraged to collaborate with community-based organizations and childcare providers, especially those participating in state or federally subsidized childcare programs, to maximize the number of expanded learning opportunities programs offered across their attendance areas.

EC Section 46120(c):

A [LEA] shall be subject to the audit conducted pursuant to Section 41020 to determine compliance with subdivision (b).

EC Section 8482.3(d):

[LEAs] shall agree that snacks made available through a program shall conform to the nutrition standards in Article 2.5 (commencing with Section 49430) of Chapter 9 of Part 27 of Division 4 of Title 2.

[LEAs] shall agree that meals made available through a program shall conform to the nutrition standards of the United States Department of Agriculture's at-risk afterschool meal component of the Child and Adult Care Food Program (42 United States Code [U.S.C.] Section 1766).

EC Section 8482.6:

Every pupil attending a school operating a program . . . is eligible to participate in the program, subject to program capacity. A program established . . . may charge family fees. Programs that charge family fees shall waive the cost of these fees for pupils who are eligible for free or reduced-price meals, for a child that is a homeless youth, as defined by the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Section 11434a), or for a child who the program knows is in foster care. A program that charges family fees shall schedule fees on a sliding scale that considers family income and ability to pay.

EC sections 8483.4 and 46120(b)(2)(D):

The administrator of every program established pursuant to this article shall establish minimum qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the school district. Selection of the program site supervisors shall be subject to the approval of the school site principal. The administrator shall also ensure that the program maintains a pupil-to-staff member ratio of no more than 20 to 1. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in current law and district policy for school personnel and volunteers in the school district, except that programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1.

EC Section 8482.3(c)(1)(A–B):

Each component of a program established pursuant to this article shall consist of the following two elements:

(A) An educational and literacy element in which tutoring or homework assistance is provided in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science.

(B) An educational enrichment element that may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez

DATE: 12/9/24

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 12/18/24

ITEM: Consider Approval of Board Resolution 12-25 Qualifications to Teach Transitional Kindergarten

PURPOSE: Ed Code 48000(g) requires teachers assigned to TK classrooms to meet specific credentialing and experience requirements. As outlined in Ed Code 48900(g), one option to meet these requirements allows for local school districts to provide additional professional experience pathways comparable to 24 units of education in early childhood education or child development, or both. Pursuant to Ed Code 48000(g), this board resolution will allow teachers to meet requirements to be assigned to a TK classroom by; one (1) year of full-time service as the teacher of record in TK, or a combination TK/K class, or three (3) years of service as the teacher of record in a preschool age setting along with 12 units in early childhood education or child development, or both.

FISCAL IMPACT: None

RECOMMENDATIONS: Approve.

BEFORE THE BOARD OF TRUSTEES
OF THE
HANFORD ELEMENTARY SCHOOL DISTRICT
KINGS COUNTY, CALIFORNIA

In the Matter to Adopt Professional Experience
Qualifications to Teach Transitional Kindergarten (TK)

RESOLUTION #12-25

WHEREAS SB 876 added additional requirements for TK teachers. Pursuant to *EC 48000(g)*, a school district shall ensure that credentialed teachers who are first assigned to a TK classroom after July 1, 2015, have, by August 1, 2025, one of the following:

- At least 24 units in early childhood education or child development, or both;
- As determined and documented by the local educational agency employing the teacher, professional experience in a classroom setting with preschool age children meeting the criteria established by the governing board or body of the local educational agency that is comparable to the 24 units of education; or
- A Child Development Teacher Permit, or an early childhood education specialist credential, issued from the Commission on Teacher Credentialing (CTC)

WHEREAS SB 876 further allowed for any current credentialed teacher who is or was assigned to teach TK, or a combination class of kindergarten and TK, on or before July 1, 2015, is grandfathered in to teach TK without having to meet additional requirements.

WHEREAS, the District has an interest in providing additional opportunities for credentialed teachers to serve in a TK classroom and proposes the adoption of an additional professional experience pathway to enable more teachers to serve in such classes.

NOW, THEREFORE BE IT RESOLVED, Hanford Elementary School District has determined the professional experience in a classroom setting that is comparable to the 24 units of education for the purposes of eligibility to be employed as a TK teacher is as follows:

- one (1) year full-time as the teacher of record in TK, or combination class of kindergarten and TK students; or
- three (3) years as the teacher of record in a preschool age setting along with 12 units in early childhood education or childhood development, or both.

The foregoing resolution was adopted at a regular meeting of the Board of Trustees of the Hanford Elementary School District Board on the 18th day of December 2024, by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Trustees
Hanford Elementary School District
Kings County, California

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Jill Rubalcava

DATE: November 14, 2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: December 18 , 2024

ITEM: Consultant Contract with Consultant, Sarah Brown Wessling

PURPOSE: To provide 1 full day of professional development on January 31st. Focus will be on use of nonfiction texts; work will include a focus on comprehension, analysis, and written response (grades 6-8).

FISCAL IMPACT: \$5,800

RECOMMENDATIONS: Approval

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Jill Rubalcava

DATE: November 4, 2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: December 18, 2024

ITEM: Board Policy and Administrative Regulation 6141.2

PURPOSE: Board Policy 6141.2 - Recognition of Religious Beliefs and Customs Policy updated to reflect NEW GUIDANCE from the U.S. Department of Education regarding constitutionally protected prayer and religious expression in public schools and Appendix F of the California Department of Education's History and Social Science Framework which offers guidance and support for educators regarding the recognition of religious beliefs and customs. Additionally, policy updated to add that instruction regarding the role of religion in society be consistent with adopted instructional materials and state standards. In addition, policy updated to reflect U.S. Supreme Court decision (Kennedy v. Bremerton) which held that the employee, a football coach, did not coerce students to pray when the employee knelt at midfield after games to offer a quiet personal prayer, rejected the district's argument that any visible religious conduct by a teacher or coach amounted to impermissible coercion on students, and concluded that the coach was acting in a private capacity and not in the capacity of an employee of the district when the prayer was offered during a time when school employees were free to attend to personal matters. Policy also updated to reflect NEW COURT DECISION (Fellowship of Christian Athletes v. San Jose Unified School District) in which the Ninth Circuit U.S. Court of Appeals held that it would be discrimination for a district to fail to recognize a student club with religiously based leadership requirements upon a finding that multiple student clubs imposed certain requirements for membership or leadership positions—i.e., discriminated against certain students—but that the district only objected to the Fellowship of Christian Athletes' requirements because of the religious basis of the requirements.

FISCAL IMPACT: None

RECOMMENDATIONS: Approve

Policy 6141.2: Recognition Of Religious Beliefs And Customs

Status: ADOPTED

Original Adopted Date: 05/16/2001 **12/01/1988** | **Last Revised Date:** 03/01/2024 | **Last Reviewed Date:** 05/16/2001 **03/01/2024**

The Governing Board of Trustees recognizes that students' education would be incomplete without an understanding of the role of religion in history. It is both proper and important to society. As appropriate for a particular course, teachers to may objectively discuss the influences of various religions, using religious works and symbols to illustrate their relationship with society culture, literature, or the arts. The Board expects that such instruction will identify principles common to all religions and foster respect for the multiple creeds practiced by the peoples of the world.

diversity of religions and customs in the world and be consistent with the adopted instructional materials and state standards, as applicable.

In order to respect each student's individual right to freedom of religious practice, religious indoctrination is clearly forbidden in the public school. Instruction schools. The Superintendent or designee shall ensure that instruction about religion must does not favor, promote or demean denigrate the beliefs or customs of any particular religion or sect., nor that a preference be shown for one religious viewpoint over another. Staff members shall be highly sensitive to itstheir obligation not to interfere with the religious development of any student in whatever tradition the student embraces:

, and treat all religions and religious conviction, including nonbelief, with fairness and respect.

Staff shall not endorse, encourage, or solicit religious or anti-religious expression or activities among students. They during class time.

Staff shall not lead coerce students in prayer or participate in student-initiated prayer. other religious activities as part of their official duties. However, Staff are not prohibited, when acting in their private capacity, from encouraging students' participation in personal prayer or other religious activity. Additionally, staff shall not prohibit or discourage any student from praying or otherwise expressing his/herthe student's religious belief asso long as this does not disrupt the classroom:

or other school sponsored activity.

Students may express their beliefs about religion in their homework, artwork, and other written and oral reports class work if the expression is germane to the assignment. Such work shall be judged by ordinary academic standards, free of discrimination based on religious content.

Religious Holidays

Whereas relevance, and other legitimate pedagogical objectives.

While teaching about religious holidays is a permissible part of the educational program, celebrating religious holidays is not allowed in the public school district. School-sponsored programs shall not be, nor have the effect of being, religiously oriented or a religious celebration. School and classroom decorations

may express seasonal themes that are not religious in nature. The use of religious symbols that are part of a religious holiday is permitted as a teaching aid or resource provided that such symbols are displayed as an example of cultural and religious heritage of the holiday and temporary in nature.

Classroom methods in instruction about religion shall not include religious role-playing activities or simulated religious devotional acts.

Music, art, literature or drama programs having religious themes are permitted as part of the curriculum for school-sponsored activities and programs if presented in an objective manner and as a traditional part of cultural and religious heritage.

District schools shall not prohibit religious activities if the same or similar non-religious activities are permitted.

~~School and classroom decorations may express seasonal themes that are not religious in nature.~~

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Ed. Code 38130-38139

Description

Civic Center Act

Ed. Code 46014

Absences for religious purposes

Ed. Code 51511

Religious matters properly included in courses of study

Ed. Code 51938

Right of parent/guardian to excuse from sexual health instruction

Federal

20 USC 4071-4074

Description

Equal Access Act

20 USC 6061

School prayer

20 USC 7904

School prayer

Management Resources

California Department of Education Publication

Description

Appendix F history social science framework for California public schools

Court Decision

Florey v. Sioux Falls (1980) 619 F.2d 1311

Court Decision

Fellowship of Christian Athletes v. San Jose Unified School District Board of Education (2023) 82 F.4th 664

Court Decision

Kennedy v. Bremerton (2022) 142 S.Ct. 2407

Court Decision

Cole v. Oroville Union High School District (2000, 9th Cir.) 228 F.3d 1092

Court Decision

Lassonde v. Pleasanton Unified School District (2003, 9th Cir.) 320 F.3d 979

Court Decision

Lemon v. Kurtzman (1971) 403 U.S. 602

[U.S. Department of Education
Publication](#)

[Guidance on Constitutionally Protected Prayer and Religious
Expression in Public Elementary and Secondary Schools, May
2023](#)

[Website](#)

[CSBA District and County Office of Education Legal Services](#)

[Website](#)

[California Department of Education](#)

[Website](#)

[CSBA](#)

[Website](#)

[U.S. Department of Education](#)

Cross References

Code

Description

[0410](#)

[Nondiscrimination In District Programs And Activities](#)

[0450](#)

[Comprehensive Safety Plan](#)

[0450](#)

[Comprehensive Safety Plan](#)

[1325](#)

[Advertising And Promotion](#)

[1330](#)

[Use Of School Facilities](#)

[1330](#)

[Use Of School Facilities](#)

[5113](#)

[Absences And Excuses](#)

[5113](#)

[Absences And Excuses](#)

[5121](#)

[Grades/Evaluation Of Student Achievement](#)

[5121](#)

[Grades/Evaluation Of Student Achievement](#)

[5127](#)

[Graduation Ceremonies And Activities](#)

[5132](#)

[Dress And Grooming](#)

[5132](#)

[Dress And Grooming](#)

[5141.31](#)

[Immunizations](#)

[5141.31](#)

[Immunizations](#)

[5145.2](#)

[Freedom Of Speech/Expression](#)

[5145.2](#)

[Freedom Of Speech/Expression](#)

[6111](#)

[School Calendar](#)

[6115](#)

[Ceremonies And Observances](#)

[6115](#)

[Ceremonies And Observances](#)

[6142.8](#)

[Comprehensive Health Education](#)

[6142.8](#)

[Comprehensive Health Education](#)

[6142.93](#)

[Science Instruction](#)

[6142.94](#)

[History-Social Science Instruction](#)

<u>6143</u>	<u>Courses Of Study</u>
<u>6143</u>	<u>Courses Of Study</u>
<u>6144</u>	<u>Controversial Issues</u>
<u>6145.5</u>	<u>Student Organizations And Equal Access</u>
<u>6145.5</u>	<u>Student Organizations And Equal Access</u>
<u>6145.8</u>	<u>Assemblies And Special Events</u>
<u>6154</u>	<u>Homework/Makeup Work</u>
<u>6161.11</u>	<u>Supplementary Instructional Materials</u>
<u>6176</u>	<u>Weekend/Saturday Classes</u>

CSBA Sample District Policy Manual
Hanford Elementary School District

Regulation 6141.2: Recognition Of Religious Beliefs And Customs

Status: ADOPTED

Original Adopted Date: 05/01/1985 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Superintendent or designee shall ensure the following for the recognition of religious beliefs and customs in district schools:

1. The approach to religion is academic and not devotional
2. The goal is for student awareness of religion in historical and contemporary societies
3. The students may not be pressed to accept any one religion
4. The school may include the study of religion as part of the history-social science curriculum, but the practice of religions may not be sponsored
5. The students may be exposed to and educated about a diversity of religious views and beliefs, but a particular view or belief may not be imposed, nor may any one religion be promoted or denigrated

Staff shall make every effort to schedule one-time events, such as examinations, school-sponsored trips, special laboratories, picture-taking days, and class parties, to minimize conflicts with major religious holidays of all faiths such that no one faith is disproportionately impacted.

Programs and Exhibits

When school programs and exhibits are in any way related to instruction about religion or religious holidays, the following guidelines shall be observed:

1. The principal or designee shall ensure that school-sponsored programs are presented in an objective manner, consistent with Board policy.
2. The principal or designee shall be kept informed of the program's development.
3. Program or exhibit planners shall take into consideration the diverse religious faiths represented in the community, student body and staff.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Ed. Code 38130-38139

Description[Civic Center Act](#)

Ed. Code 46014

[Absences for religious purposes](#)

Ed. Code 51511

[Religious matters properly included in courses of study](#)

Ed. Code 51938

[Right of parent/guardian to excuse from sexual health instruction](#)**Federal**

20 USC 4071-4074

Description

Equal Access Act

20 USC 6061

School prayer

20 USC 7904

School prayer

Management ResourcesCalifornia Department of Education
Publication**Description**[Appendix F history social science framework for California public schools](#)

Court Decision

Florey v. Sioux Falls (1980) 619 F.2d 1311

Court Decision

Fellowship of Christian Athletes v. San Jose Unified School District Board of Education (2023) 82 F.4th 664

Court Decision

Kennedy v. Bremerton (2022) 142 S.Ct. 2407

Court Decision

Cole v. Oroville Union High School District (2000, 9th Cir.)
228 F.3d 1092

Court Decision

Lassonde v. Pleasanton Unified School District (2003, 9th Cir.)
320 F.3d 979

Court Decision

Lemon v. Kurtzman (1971) 403 U.S. 602

U.S. Department of Education
Publication[Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools, May 2023](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[California Department of Education](#)

Website

[CSBA](#)

Website

[U.S. Department of Education](#)**Cross References****Code****Description**

0410	<u>Nondiscrimination In District Programs And Activities</u>
0450	<u>Comprehensive Safety Plan</u>
0450	<u>Comprehensive Safety Plan</u>
1325	<u>Advertising And Promotion</u>
1325	<u>Advertising And Promotion</u>
1330	<u>Use Of School Facilities</u>
1330	<u>Use Of School Facilities</u>
5113	<u>Absences And Excuses</u>
5113	<u>Absences And Excuses</u>
5121	<u>Grades/Evaluation Of Student Achievement</u>
5121	<u>Grades/Evaluation Of Student Achievement</u>
5127	<u>Graduation Ceremonies And Activities</u>
5132	<u>Dress And Grooming</u>
5132	<u>Dress And Grooming</u>
5141.31	<u>Immunizations</u>
5141.31	<u>Immunizations</u>
5145.2	<u>Freedom Of Speech/Expression</u>
5145.2	<u>Freedom Of Speech/Expression</u>
6111	<u>School Calendar</u>
6111	<u>School Calendar</u>
6115	<u>Ceremonies And Observances</u>
6115	<u>Ceremonies And Observances</u>
6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
6142.93	<u>Science Instruction</u>
6142.94	<u>History-Social Science Instruction</u>
6143	<u>Courses Of Study</u>

6143	<u>Courses Of Study</u> Courses Of Study
6144	<u>Controversial Issues</u> Controversial Issues
6144	<u>Controversial Issues</u>
6145.5	<u>Student Organizations And Equal Access</u> Student Organizations And Equal Access
6145.5	<u>Student Organizations And Equal Access</u> Student Organizations And Equal Access
6145.8	<u>Assemblies And Special Events</u> Assemblies And Special Events
6154	<u>Homework/Makeup Work</u> Homework/Makeup Work
6161.11	<u>Supplementary Instructional Materials</u> Supplementary Instructional Materials
6176	<u>Weekend/Saturday Classes</u>

Board Policy Manual
Hanford Elementary School District

Regulation ~~6141.2: Recognition Of Religious Beliefs And Customs~~

Status: ~~ADOPTED~~

Original Adopted Date: 05/16/2001 | **Last Reviewed Date:** 05/16/2001

Upon written request of the parent/guardian, a student shall be excused from any part of health, family life or sex education which conflicts with the religious training, beliefs, or personal moral convictions of the parent/guardian or student. (Education Code 51240)

Alternate activities shall be provided for students who are so excused.

Programs and Exhibits

When school programs and exhibits are in any way related to instruction about religion or religious holidays, the following guidelines shall be observed:

- ~~1. The Superintendent/Principal or designee shall ensure that school-sponsored programs are not, or do not have the effect of being, religiously-oriented or a religious celebration.~~
- ~~2. The Superintendent/Principal or designee shall participate in planning the program or exhibit and shall be kept informed of its development.~~
- ~~3. Program or exhibit planners shall take into consideration the diverse religious faiths represented in the community, student body and staff.~~
- ~~4. Students and staff whose beliefs prohibit their participation in a program shall be excused without penalty, and an alternate activity shall be provided for any such students.~~

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

~~Ed. Code 38130-38139~~

Description

~~Civic Center Act~~

~~Ed. Code 46014~~

~~Absences for religious purposes~~

~~Ed. Code 51511~~

~~Religious matters properly included in courses of study~~

~~Ed. Code 51938~~

~~Right of parent/guardian to excuse from sexual health instruction~~

Federal

~~20 USC 4071-4074~~

Description

~~Equal Access Act~~

~~20 USC 6061~~

~~School prayer~~

~~20 USC 7904~~

~~School prayer~~

Management Resources

~~California Department of Education
Publication~~

Description

~~Appendix F history social science framework for California public schools~~

~~Court Decision~~

~~Florey v. Sioux Falls (1980) 619 F.2d 1311~~

~~Court Decision~~

~~Fellowship of Christian Athletes v. San Jose Unified School District Board of Education (2023) 82 F.4th 664~~

~~Court Decision~~

~~Kennedy v. Bremerton (2022) 142 S.Ct. 2407~~

~~Court Decision~~

~~Cole v. Oroville Union High School District (2000, 9th Cir.)
228 F.3d 1092~~

~~Court Decision~~

~~Lassonde v. Pleasanton Unified School District (2003, 9th Cir.)
320 F.3d 979~~

~~Court Decision~~

~~Lemon v. Kurtzman (1971) 403 U.S. 602~~

~~U.S. Department of Education
Publication~~

~~Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools, May 2023~~

~~Website~~

~~CSBA District and County Office of Education Legal Services~~

~~Website~~ [California Department of Education](#)

~~Website~~ [CSBA](#)

~~Website~~ [U.S. Department of Education](#)

Cross-References

Code	Description
0410	Nondiscrimination In District Programs And Activities
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1325	Advertising And Promotion
1325	Advertising And Promotion
1330	Use Of School Facilities
1330	Use Of School Facilities
5113	Absences And Excuses
5113	Absences And Excuses
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5127	Graduation Ceremonies And Activities
5132	Dress And Grooming
5132	Dress And Grooming
5141.31	Immunizations
5141.31	Immunizations
5145.2	Freedom Of Speech/Expression
5145.2	Freedom Of Speech/Expression
6111	School Calendar
6111	School Calendar
6115	Ceremonies And Observances
6115	Ceremonies And Observances
6142.8	Comprehensive Health Education
6142.93	Science Instruction
6142.94	History-Social Science Instruction
6143	Courses Of Study
6143	Courses Of Study

6144	<u>Controversial Issues</u>
6144	<u>Controversial Issues</u>
6145.5	<u>Student Organizations And Equal Access</u>
6145.5	<u>Student Organizations And Equal Access</u>
6145.8	<u>Assemblies And Special Events</u>
6154	<u>Homework/Makeup Work</u>
6161.11	<u>Supplementary Instructional Materials</u>

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Jill Rubalcava

DATE: November 4, 2024

FOR: Board Meeting
 Superintendent's CabinetFOR: Information
 Action

Date you wish to have your item considered: December 18, 2024

ITEM: Board Policy 6142.92**PURPOSE:** Policy updated to incorporate the, "2023 Mathematics Framework for California Public Schools: Kindergarten through Grade 12," including the framework's goal of removing barriers to students' mathematics success and ensuring access and opportunity for all students to receive high level mathematics instruction**FISCAL IMPACT:** N/A**RECOMMENDATIONS:** Approval

Policy 6142.92: Mathematics Instruction

Status: ADOPTED

Original Adopted Date: 05/16/200110/01/1995 | **Last Revised Date:** 04/27/201609/01/2024 | **Last Reviewed Date:** 04/27/201609/01/2024

The Governing Board of Trustees desires to offer a rigorous mathematics program that progressively develops the knowledge and skills students will need to succeed in college and career. The district's mathematics program shall be designed to teach mathematical concepts in the context of real-world situations and to help students gain a strong conceptual understanding, a high degree of procedural skill and fluency, and ability to apply mathematics to solve problems.

The district's mathematics program shall also incorporate recognized principles, concepts, and research-based strategies to meet the needs of all students and provide equal access to learning through lessons that are relevant to students. Instructional resources adopted for use in district schools shall provide guidance to support a diverse student population, including students who are English learners, at-promise, advanced learners, and students with learning disabilities.

For each grade level, the Board shall adopt academic standards for mathematics that meet or exceed the Common Core State Standards. The Superintendent or designee shall develop or select curricula that are aligned with these standards and the state curriculum framework.

The district's mathematics program shall address the following standards for mathematical practices which are the basis for mathematics instruction and learning:

1. Overarching habits of mind of a productive mathematical thinker: Making sense of problems and persevering in solving them; attending to precision
2. Reasoning and explaining: Reasoning abstractly and quantitatively; constructing viable arguments and critiquing the reasoning of others
3. Modeling and using tools: Modeling with mathematics; using appropriate tools strategically
4. Seeing structure and generalizing: Looking for and making use of structure; looking for and expressing regularity in repeated reasoning

In addition, the district's mathematics program shall be aligned with grade-level standards for mathematics content.

For grades K-8, mathematics content shall address, at appropriate grade levels, counting and cardinality, operations and algebraic thinking, number and operations in base ten, fractions, measurement and data, geometry, ratios and proportional relationships, functions, expression and equations, the number system, and statistics and probability. Students shall learn the concepts and skills that prepare them for the rigor of higher mathematics.

The Superintendent or designee shall ensure that certificated staff have opportunities to participate in professional development activities designed to increase their knowledge and skills in effective mathematics teaching practices.

The Superintendent or designee shall ensure that students have access to sufficient instructional materials, including manipulatives and technology, to support a balanced, standards-aligned mathematics program.

The Superintendent or designee shall provide the Board with data from state and district mathematics assessments and program evaluations to enable the Board to monitor program effectiveness.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Ed. Code 51002	Common state curriculum
Ed. Code 51210	Course of study for grades 1-6
Ed. Code 51220	Course of study for grades 7-12
Ed. Code 51224.5	Algebra in course of study for grades 7-12
Ed. Code 51224.7	California Mathematics Placement Act of 2015
Ed. Code 51225.3	High school graduation requirements
Ed. Code 51284	Financial literacy
Ed. Code 60605	State-adopted content and performance standards in core curricular areas
Ed. Code 60605.8	Common Core standards
Management Resources	Description
California Department of Education Publication	2023 Mathematics Framework for California Public Schools: Kindergarten Through Grade Twelve, June 2023
California Department of Education Publication	California Common Core State Standards: Mathematics, rev. January 2013
Common Core State Standards Initiative Publication	Appendix A: Designing High School Mathematics Courses Based on the Common Core State Standards
CSBA Publication	Governing to the Core; Pathway Options for High School Mathematics Governance Briefs, May 2014
Website	CSBA District and County Office of Education Legal Services
Website	Common Core State Standards Initiative
Website	CSBA

Cross References

Code	Description
0440	District Technology Plan District Technology Plan
0440	District Technology Plan District Technology Plan
0460	Local Control And Accountability Plan Local Control And Accountability Plan
0460	Local Control And Accountability Plan Local Control And Accountability Plan
0500	Accountability Accountability
1312.2	Complaints Concerning Instructional Materials Complaints Concerning Instructional Materials
1312.2	Complaints Concerning Instructional Materials Complaints Concerning Instructional Materials
<u>1312.2-E(1)</u>	<u>Complaints Concerning Instructional Materials</u>
1312.4	Williams Uniform Complaint Procedures Williams Uniform Complaint Procedures
1312.4-E(1)	Williams Uniform Complaint Procedures – Classroom Notice Williams Uniform Complaint Procedures
1312.4-E(2)	Williams Uniform Complaint Procedures – Complaint Form Williams Uniform Complaint Procedures
4131	Staff Development Staff Development
4331	Staff Development Staff Development
5148.2	Before/After School Programs Before/After School Programs
5148.2	Before/After School Programs Before/After School Programs
6011	Academic Standards Academic Standards
<u>6120</u>	<u>Response To Instruction And Intervention</u>
6141	Curriculum Development And Evaluation Curriculum Development And Evaluation
<u>6141</u>	<u>Curriculum Development And Evaluation</u>
<u>6141.4</u>	<u>International Baccalaureate Program</u>
6142.93	Science Instruction Science Instruction
6143	Courses Of Study Courses Of Study
6143	Courses Of Study Courses Of Study
<u>6146.1</u>	<u>High School Graduation Requirements</u>

<u>6152.1</u>	<u>Placement In Mathematics Courses</u>
<u>6152.1</u>	<u>Placement In Mathematics Courses</u>
6161.1	<u>Selection And Evaluation Of Instructional Materials</u> <u>Selection And Evaluation Of Instructional Materials</u>
<u>6161.1</u>	<u>Selection And Evaluation Of Instructional Materials</u>
6161.1-E(1)	<u>Selection And Evaluation Of Instructional Materials</u> <u>Selection And Evaluation Of Instructional Materials</u>
6161.11	<u>Supplementary Instructional Materials</u> <u>Supplementary Instructional Materials</u>
6162.5	<u>Student Assessment</u> <u>Student Assessment</u>
<u>6162.5</u>	<u>Student Assessment</u>
6162.51	<u>State Academic Achievement Tests</u> <u>State Academic Achievement Tests</u>
6162.51	<u>State Academic Achievement Tests</u> <u>State Academic Achievement Tests</u>
6163.1	<u>Library Media Centers</u> <u>Library Media Centers</u>
<u>6172</u>	<u>Gifted And Talented Student Program</u>
<u>6172</u>	<u>Gifted And Talented Student Program</u>
<u>6176</u>	<u>Weekend/Saturday Classes</u>
6179	<u>Supplemental Instruction</u> <u>Supplemental Instruction</u>
6190	<u>Evaluation Of The Instructional Program</u> <u>Evaluation Of The Instructional Program</u>

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Jill Rubalcava

DATE: November 4, 2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: December 18, 2024

ITEM: Board Policy and Administrative Regulation 6158 Independent Study

PURPOSE: Update policy based Senate Bill(SB) 153 and related changes: Specifically, SB 153 eliminates the requirement for students to participate for a minimum of three consecutive school days before earning average daily attendance (ADA) in independent study, increases the duration a student can participate in short-term independent study to 15 days or fewer and the duration of long-term independent study to 16 days or more, cumulatively, authorizes local educational agencies (LEAs) to collect written agreements at any time during the school year in which a student participates in short-term independent study and retains current law requiring that written agreements be collected before the commencement of the student's long-term independent study program. Lastly, SB 153 expands pupil work product, for purposes of general ADA, to include the daily time value spent by a pupil engaged in asynchronous instruction, regardless of whether work product is produced, if the computer program documents student participation, and requires LEAs to maintain documentation of each hour or fraction thereof of work product and the time the pupil was engaged in asynchronous instruction.

FISCAL IMPACT: N/A**RECOMMENDATIONS:** Approve

Policy 6158: Independent Study

Status: DRAFT

Original Adopted Date: 04/08/2015 | **Last Revised Date:** Pending

The Governing Board authorizes independent study as an optional alternative instructional strategy for students whose needs may be best met through study outside the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered for short- or long-term placements, on a full-time or part-time basis, and/or in conjunction with part- or full-time classroom study.

The Board shall hold a public hearing when considering the scope of its existing or prospective use of independent study as an instructional strategy, its purposes in authorizing independent study, and factors bearing specifically on the maximum realistic lengths of assignments and acceptable number of missed assignments for specific populations of students or adult education students. (Education Code 51747; 5 CCR 11701)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.

Student participation in independent study shall be voluntary and no student shall be required to participate. (Education Code 51747, 51749.5, 51749.6)

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

The ratio of average daily attendance for independent study pupils to school district full-time equivalent certificated employees responsible for independent study, shall not exceed the equivalent ratio of average daily attendance to full-time equivalent certificated employees providing instruction in other educational programs operated by the school district, unless a new higher or lower average daily attendance ratio for all other educational programs offered is negotiated in a collective bargaining agreement or a memorandum of understanding is entered into that indicates an existing collective bargaining agreement contains an alternative average daily attendance ratio.

Not more than 10 percent of the pupils participating in an opportunity school or program, calculated as specified by the department, shall be eligible for apportionment credit for independent study. A pupil who is pregnant or is a parent who is the primary caregiver for one or more of their children shall not be counted within the 10 percent cap.

Special education pupils may participate in independent study if their individualized education program (IEP) specifically provides for that participation. EC Section 51745(c)

A temporarily disabled pupil shall not receive individual instruction pursuant to Section 48206.3 through independent study.

Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.

~~The minimum period of time for any independent study option shall be three consecutive school days. (Education Code 46300)~~

General Independent Study Requirements

The Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for participation and is likely to succeed as well as or better than the student would in the regular classroom setting.

The minimum instructional minutes shall be the same for all students at each school including students participating in independent study, except as otherwise permitted by law. (Education Code 46100)

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than 10 school days after assigned for all grade levels and types of programs. When necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. However, in no event shall the due date of an assignment be extended beyond the termination date specified in the student's written agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses five assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning of required concepts, as determined by the supervising teacher
4. HESD SCH 104A at-risk criteria: If a student is determined to be at-risk based on the local SCH 104A process, an evaluation shall be immediately conducted to determine whether it is in a student's best interest to remain in independent study.
5. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California (UC) or the California State University (CSU) as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that all students participating in independent study for 15 16 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students participating in an independent study program for 15 16 school days or more who are: (Education Code 51747)

1. Not generating attendance for more than ten percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar
2. Not participating in synchronous instructional offerings pursuant to Education Code 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span
3. In violation of their written agreement

Tiered reengagement strategies procedures used in district independent study programs shall include local programs intended to address chronic absenteeism, as applicable, including but not limited to the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the recording of a nonattendance day or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

The Superintendent or designee shall, for students who participate in an independent study program for 15 16 school days or more, develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days. (Education Code 51747)

When any student enrolled in classroom-based instruction is participating in independent study due to necessary medical treatment or inpatient treatment for mental health or substance abuse under

the care of appropriately licensed professionals, the student shall be exempt from the live interaction and/or synchronous instruction, tiered reengagement strategies, and transition back to in-person instruction requirements specified above. In such cases, evidence from appropriately licensed professionals, of the student's need to participate in independent study, shall be submitted to the Superintendent or designee. (Education Code 51747)

The Superintendent or designee shall ensure that a written agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

Upon the request of the parent/guardian of a student, and before signing a written agreement as described below in the section "Master Agreement," the district shall conduct a telephone, video conference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, and, if requested by the parent/guardian an advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

Master Agreement

A written agreement shall be developed and implemented for each student participating in independent study. ~~for three or more consecutive school days.~~ (Education Code 46300, 51747)

For student participation for ~~15~~ 16 school days or more, a signed written agreement shall be obtained before the student begins independent study. For student participation of less than ~~15~~ school days, a signed written agreement shall be obtained within ~~ten school days of the first day of the student's enrollment~~ the same school year as the student participated in independent study. (Education Code 46300, 51747)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but is not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The manner, time, frequency, and place for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year

6. A statement of the measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports
8. A statement that independent study is an optional educational alternative in which no student may be required to participate
9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction
10. Before the commencement of independent study projected to last for ~~15~~ 16 school days or more, or within the same school year of the independent study ~~ten school days of the first day of enrollment~~ for independent study for less than ~~15~~ 16 school days, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under 18 years of age, the certificated employee responsible for the general supervision of independent study, and for students with disabilities, the certificated employee designated as having responsibility for the special education programming of the student

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes.

These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's signed or initialed and dated notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, ~~a daily a daily or hourly~~ attendance register maintained to the hour or fraction of an hour that is separate from classroom attendance records, maintained on a current basis as time values of student

work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons.

1. Time value of student work product includes the combination of synchronous instruction, completed work product, and time spent on asynchronous activities such as participation in a computer activity or platform where time engaged is recorded, but an assignment is not produced or completed.
5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)
6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)

The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program. A student who does not participate in scheduled live interaction or synchronous instruction shall be documented as nonparticipatory for that school day. (Education Code 51747.5)

The Superintendent or designee shall also maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

Signed written and supplemental agreements, assignment records, work samples, and attendance records may be maintained as an electronic file in accordance with Education Code 51747 and 51749.6, as applicable.

Program Evaluation

The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 11700-11705	Independent study
Ed. Code 17289	Exemption for facilities
Ed. Code 41020	Requirement for annual audit
Ed. Code 41422	Emergency conditions and apportionments

Ed. Code 42238	Revenue limits
Ed. Code 42238.05	Local control funding formula; average daily attendance
Ed. Code 44865	Qualifications for independent study teachers
Ed. Code 46100	Length of school day
Ed. Code 46200-46208	Incentives for longer instructional day and year
Ed. Code 46300-46307.1	Methods of computing average daily attendance
Ed. Code 46390-46393	Emergency average daily attendance
Ed. Code 46600	Interdistrict attendance computation
Ed. Code 47612-47612.1	Charter School Operation
Ed. Code 47612.5	Charter schools operations; general requirements
Ed. Code 48204	Residency requirements for school attendance
Ed. Code 48206.3	Home or hospital instruction; students with temporary disabilities
Ed. Code 48220	Classes of children exempted
Ed. Code 48340	Improvement of pupil attendance
Ed. Code 48915	Expulsion; particular circumstances
Ed. Code 48916.1	Educational program requirements for expelled students
Ed. Code 48917	Suspension of expulsion order
Ed. Code 49011	Student fees
Ed. Code 51225.3	High school graduation requirements
Ed. Code 51744-51749.6	Independent study
Ed. Code 52060	Local control and accountability plan
Ed. Code 52523	Adult education as supplement to high school curriculum; criteria
Ed. Code 56026	Individual with exceptional needs
Ed. Code 58500-58512	Alternative schools and programs of choice
Fam. Code 6550-6552	Caregivers
Federal	Description
20 USC 6301	Highly qualified teachers
20 USC 6311	State plan
Management Resources	Description
California Department of Education Publication	Legal Requirements for Independent Study
California Department of Education Publication	Conducting Individualized Determinations of Need
California Department of Education	AA & IT Independent Study FAQs

Publication	
California Department of Education Publication	California Digital Learning Integration and Standards Guidance, May 2021
California Department of Education Publication	Elements of Exemplary Independent Study
Court Decision	Modesto City Schools v. Education Audits Appeal Panel (2004) 123 Cal.App.4th 1365
Education Audit Appeals Panel Publication	Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting
Website	CSBA District and County Office of Education Legal Services
Website	California Consortium for Independent Study
Website	California Department of Education, Independent Study
Website	Education Audit Appeals Panel

Cross References

Code	Description
0410	Nondiscrimination In District Programs And Activities
0420.4	Charter School Authorization
0420.4	Charter School Authorization
0500	Accountability
3260	Fees And Charges
3260	Fees And Charges
3516.5	Emergency Schedules
3580	District Records
3580	District Records
4112.2	Certification
4112.2	Certification
4131	Staff Development
5111.1	District Residency
5111.1	District Residency
5113	Absences And Excuses
5113	Absences And Excuses
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5121	Grades/Evaluation Of Student Achievement

5121	Grades/Evaluation Of Student Achievement
5125	Student Records
5125	Student Records
5126	Awards For Achievement
5126	Awards For Achievement
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.31	Immunizations
5141.31	Immunizations
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5146	Married/Pregnant/Parenting Students
5147	Dropout Prevention
6000	Concepts And Roles
6011	Academic Standards
6111	School Calendar
6111	School Calendar
6112	School Day
6112	School Day
6143	Courses Of Study
6143	Courses Of Study
6152	Class Assignment
6159	Individualized Education Program
6159	Individualized Education Program
6162.5	Student Assessment
6162.5	Student Assessment
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6164.5	Student Success Teams
6164.5	Student Success Teams
6183	Home And Hospital Instruction

6185

[Community Day School](#)

96

6185

[Community Day School](#)

Regulation 6158: Independent Study

Status: DRAFT

Original Adopted Date: 04/08/2015 | **Last Revised Date:** Pending

Definitions

Live interaction means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in-person, or in the form of the Internet or telephonic communication. (Education Code 51745.5)

Student-parent-educator conference means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or the written learning agreement pursuant to Education Code 51749.6. (Education Code 51745.5)

Synchronous instruction means classroom-style instruction or designated small group or one-on-one instruction delivered in-person, or in the form of Internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction shall be provided by a teacher or teachers of record for that student pursuant to Education Code 51747.5 or the certificated employee providing instruction for course-based independent study. (Education Code 51745.5)

Educational Opportunities

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Continuing and special study during travel
2. Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction or for a student who is unable to attend in-person instruction due to a quarantine due to exposure to, or infection with, COVID-19, pursuant to local or state public health guidance

In addition, when requested by a parent/guardian due to an emergency or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in the student's regular classes.

Equivalency

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

Students participating in independent study shall have access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work. (Education Code

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. Providing access to Internet connectivity and district-owned devices adequate to participate in an independent study program and complete assigned work consistent with Education Code 51747, or to participate in an independent study course, as authorized by Education Code 51749.5, shall not be considered funds or other things of value. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

To participate in independent study, a student shall be enrolled in a district school. (Education Code 51748)

The Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

A student with disabilities, as defined in Education Code 56026, may participate in independent study if the student's individualized education program (IEP) specifically provides for such participation. If a parent/guardian of a student with disabilities requests independent study because the student's health would be put at risk by in-person instruction, the student's IEP team shall make an individualized determination as to whether the student can receive a free appropriate public education (FAPE) in an independent study placement. A student's inability to work independently, need for adult support, or need for special education or related services shall not preclude the IEP team from determining that the student can receive FAPE in an independent study placement. (Education Code 51745)

In addition, any student with disabilities who receives services from a nonpublic, nonsectarian school through a virtual program may be permitted to participate in independent study if the student's IEP team determines that FAPE can be provided to the student by means of the virtual program and other conditions of law are satisfied.

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through independent study. (Education Code 51745)

Except for students participating in independent study due to an emergency as described in Education Code 41422 and 46392 and pregnant and parenting students who are the primary caregiver for their child(ren), no more than 10 percent of the students enrolled in a continuation high school or opportunity school or program shall be enrolled in independent study. (Education

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of the student's written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student, parent/guardian, and the teacher and/or counselor
3. A meeting between the student, parent/guardian, and the independent study administrator
4. An increase in the amount of time the student works under direct supervision

When the student has failed to make satisfactory educational progress or missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether independent study is in the student's best interest. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program. (Education Code 51747, 51749.5; 5 CCR 11701)

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation, and if the student transfers to another public school in California, the record shall be forwarded to that school. (Education Code 51747, 51749.5)

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers at the required teacher-student ratios pursuant to Education Code 51745.6 and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving work completion and synchronous participation records
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a district employee who possesses a valid certification document pursuant to

Education Code 44865 or emergency credential pursuant to Education Code 44300, registered as¹⁰⁰ required by law, and who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement and signing the agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Maintaining a daily or hourly attendance register in accordance with Item #4 in the section on "Records" in the accompanying Board policy
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student. This may include the combination of synchronous instruction and asynchronous participation activities that are recorded within a platform or program but do not result in a work product
8. Assessing student work and assigning grades or other approved measures of achievement
9. Documenting each student's participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

5 CCR 11700-11705

Ed. Code 17289

Ed. Code 41020

Description

Independent study

[Exemption for facilities](#)

[Requirement for annual audit](#)

Ed. Code 41422	Emergency conditions and apportionments
Ed. Code 42238	Revenue limits
Ed. Code 42238.05	Local control funding formula; average daily attendance
Ed. Code 44865	Qualifications for independent study teachers
Ed. Code 46100	Length of school day
Ed. Code 46200-46208	Incentives for longer instructional day and year
Ed. Code 46300-46307.1	Methods of computing average daily attendance
Ed. Code 46390-46393	Emergency average daily attendance
Ed. Code 46600	Interdistrict attendance computation
Ed. Code 47612-47612.1	Charter School Operation
Ed. Code 47612.5	Charter schools operations; general requirements
Ed. Code 48204	Residency requirements for school attendance
Ed. Code 48206.3	Home or hospital instruction; students with temporary disabilities
Ed. Code 48220	Classes of children exempted
Ed. Code 48340	Improvement of pupil attendance
Ed. Code 48915	Expulsion; particular circumstances
Ed. Code 48916.1	Educational program requirements for expelled students
Ed. Code 48917	Suspension of expulsion order
Ed. Code 49011	Student fees
Ed. Code 51225.3	High school graduation requirements
Ed. Code 51744-51749.6	Independent study
Ed. Code 52060	Local control and accountability plan
Ed. Code 52523	Adult education as supplement to high school curriculum; criteria
Ed. Code 56026	Individual with exceptional needs
Ed. Code 58500-58512	Alternative schools and programs of choice
Fam. Code 6550-6552	Caregivers
Federal	Description
20 USC 6301	Highly qualified teachers
20 USC 6311	State plan
Management Resources	Description
California Department of Education Publication	Legal Requirements for Independent Study
California Department of Education Publication	Conducting Individualized Determinations of Need

California Department of Education Publication	AA & IT Independent Study FAQs
California Department of Education Publication	California Digital Learning Integration and Standards Guidance, May 2021
California Department of Education Publication	Elements of Exemplary Independent Study
Court Decision	Modesto City Schools v. Education Audits Appeal Panel (2004) 123 Cal.App.4th 1365
Education Audit Appeals Panel Publication	Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting
Website	CSBA District and County Office of Education Legal Services
Website	California Consortium for Independent Study
Website	California Department of Education, Independent Study
Website	Education Audit Appeals Panel

Cross References

Code	Description
0410	Nondiscrimination In District Programs And Activities
0420.4	Charter School Authorization
0420.4	Charter School Authorization
0500	Accountability
3260	Fees And Charges
3260	Fees And Charges
3516.5	Emergency Schedules
3580	District Records
3580	District Records
4112.2	Certification
4112.2	Certification
4131	Staff Development
5111.1	District Residency
5111.1	District Residency
5113	Absences And Excuses
5113	Absences And Excuses
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5121	Grades/Evaluation Of Student Achievement

5121	Grades/Evaluation Of Student Achievement
5125	Student Records
5125	Student Records
5126	Awards For Achievement
5126	Awards For Achievement
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.31	Immunizations
5141.31	Immunizations
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5146	Married/Pregnant/Parenting Students
5147	Dropout Prevention
6000	Concepts And Roles
6011	Academic Standards
6111	School Calendar
6111	School Calendar
6112	School Day
6112	School Day
6143	Courses Of Study
6143	Courses Of Study
6152	Class Assignment
6159	Individualized Education Program
6159	Individualized Education Program
6162.5	Student Assessment
6162.5	Student Assessment
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6164.5	Student Success Teams
6164.5	Student Success Teams
6183	Home And Hospital Instruction

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Jill Rubalcava

DATE: November 4, 2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: December 18, 2024

ITEM: Board Policy 6177

PURPOSE: Board Policy 6177 - Summer Learning Programs Policy updated to incorporate concepts related to learning recovery, including that the district will provide students with supplemental instruction and support in a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social-emotional, and other integrated student supports through a program of engaging learning experiences in a positive school climate. Policy also updated to reflect NEW LAW (AB 723, 2023) and NEW LAW (AB 373, 2023) which require a district to grant priority access for intersession programs to a foster youth and/or to a student experiencing homelessness, and that if during an intersession period the student will be moving, the student's educational rights holder will determine which school the student will attend for the intersession period. Additionally, policy updated to add that a district is required to provide any student who attends a school that is not operating an expanded learning opportunity (ELO) program transportation to attend at a location that is providing an ELO program and to return to the original location or another location that is established by the district.

FISCAL IMPACT: N/A**RECOMMENDATIONS:** Approval

Policy 6177: Summer Learning Programs

Status: ADOPTED

Original Adopted Date: 04/01/14/19982013 | **Last Revised Date:** 05/10/202306/01/2024 | **Last Reviewed Date:** 05/10/202306/01/2024

The Governing Board recognizes that an extended break from the instructional program may result in significant learning loss, especially among disadvantaged and low-achieving students, and desires to provide opportunities during the summer for students to practice essential skills, make academic progress, and ~~develop~~focus on developing social, emotional, and physical needs and interests through hands-on engaging learning experiences.

Summer programs offered by the district shall be aligned with the district's local control and accountability plan (LCAP), other applicable district and school plans, and the educational program provided during the school year. When feasible, summer programs shall blend high-quality academic instruction in core curricular and/or elective subjects with recreation, nutrition programs, social and emotional development, and support services that encourage attendance, student engagement in learning, and student wellness.

Summer School

The Superintendent or designee, with Board approval, may establish summer school day and/or evening classes.

The district's summer school program may be used to provide supplemental instruction to students needing remediation and/or enrichment in core academic subjects.

~~Priority~~The district shall provide students with supplemental instruction and support based on identified needs enrollment in summer including academic, social-emotional, and other integrated student supports through a program of engaging learning experiences in a positive school programs shall be given to district students who are in grades transitional kindergarten (TK)-6 and are required to be offered or provided access to Expanded Learning Opportunities Programs pursuant to Education Code 46120 and BP/AR 5184.2 - Before/After School Programs.climate.

As appropriate, priority for enrollment in summer school programs ~~may also~~shall be given to district students who:

1. Have been retained or are at risk of being retained at their grade level
2. Demonstrate academic deficiencies in core curriculum areas
3. Are in ~~targeted~~ student groups identified in the district's LCAP as needing increased or improved services to succeed in the educational ~~program~~program

4. RemainingAre foster youth and/or are students experiencing homelessness

If during an intersession period the student will be moving, the student's educational rights holder

or, in the case of an American Indian child, Indian custodian, shall determine which school the student attends for the intersession period, if applicable. (Education Code 48850, 48853.5)

5. Are transitional kindergarten or kindergarten children, or in any of grades 1-6 and are required to be offered or provided access to Expanded Learning Opportunities (ELO) Programs pursuant to Education Code 46120 and BP/AR 5184.2 - Before/After School Programs

The remaining openings ~~may~~shall be offered to other district students on a first-come first-served basis or on a lottery basis.

Sites for summer school programs may be rotated in an effort to make summer school programs more accessible to all students, regardless of residence or regular attendance area, and to accommodate the maintenance needs of district schools.

The district shall provide any student who attends a school that is not operating an ELO program transportation to attend at a location that is providing an ELO program and to return to the original location or another location that is established by the district. (Education Code 46120)

The Superintendent or designee shall annually report to the Board on summer school enrollment in the current year- and previous year for the program as a whole and disaggregated by grade level, school that the students attend during the regular school year, and student population. In addition, the Superintendent or designee may report on the extent to which students successfully achieved the outcomes established for the program.

Additional Summer Learning Opportunities

The Superintendent or designee may collaborate with parents/guardians, city and county agencies, community organizations, child care providers, and/or other interested persons to develop, implement, and build awareness of organized activities that support summer learning.

Strategies to support summer learning may include, but are not limited to:

1. Providing information to students and parents/guardians about summer reading programs scheduled to be conducted by public libraries or community organizations
2. Collaborating with the local parks and recreation agency and/or community organizations to provide day camps, sports programs, or other opportunities for physical education and activity
3. Collaborating with workforce development agencies, businesses, and community organizations to provide summer job training opportunities that include an academic component
4. Encouraging reading in the home, such as providing lists of recommended reading to students and parents/guardians, establishing a target number of books or pages, and providing prizes for achievement of reading goals
5. Assigning summer vacation homework in core curricular subject(s) for extra credit
6. Conducting occasional, interactive "fun days" during the summer to provide activities related to art, music, science, technology, mathematics, environmental science, multicultural education, debate, or

7. Arranging opportunities for community service

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 11470-11472	Summer school
5 CCR 3043	Extended school year; special education students
Ed. Code 37252-37254.1	Supplemental instruction
Ed. Code 39837	Transportation to summer employment program
Ed. Code 41422	Conditions Disqualifying School Districts from Apportionments
Ed. Code 41505-41508	Pupil Retention Block Grant
Ed. Code 41976.5	Summer school programs; substantially disabled persons or graduating high school seniors
Ed. Code 42238.01-42238.07	Local control funding formula
Ed. Code 43520-43525	In-Person Instruction and Expanded Learning Opportunities Grants
Ed. Code 46120	Expanded Learning Opportunities Program
Ed. Code 48070-48070.5	Promotion and retention
Ed. Code 48850-48859	Students in foster care and students experiencing homelessness
Ed. Code 51210	Course of study for grades 1-6
Ed. Code 51220	Course of study for grades 7-12
Ed. Code 51730-51732	Powers of governing boards (authorization for elementary summer school classes); admissions of adults and minors
Ed. Code 52052	Accountability; numerically significant student subgroups
Ed. Code 52059.5-52077	Local control and accountability plan
Ed. Code 54444.3	Summer program for migrant students
Ed. Code 56345	Individualized education program contents
Ed. Code 58700-58702	Credit towards summer school apportionments for tutoring and homework assistance
Ed. Code 58806	Summer school apportionments
Ed. Code 8482-8484.6	After School Education and Safety Program

Federal

20 USC 6311-6322

Description

Improving basic programs for disadvantaged students

20 USC 7171-7176

21st Century Community Learning Centers

Management Resources

CSBA Publication

Description[Supporting the Summer Learning Strategy to Boost Student Achievement, Fact Sheet, December 2015](#)

CSBA Publication

[Summer and STEAM Make an Ideal Match, Governance Brief, November 2016](#)

CSBA Publication

[Summer Learning: As Easy as 1, 2, 3, January 2016](#)

CSBA Publication

[Putting STEAM into Your District's Summer: A Guide to Regional Partners and Resources in California, February 2018](#)

CSBA Publication

[Putting STEAM into Your District's Summer: A Planning Guide for School District Governance Teams, January 2018](#)

CSBA Publication

[School's Out, Now What? How Summer Programs Are Improving Student Learning and Wellness, Policy Brief, April 2013](#)National Summer Learning Association
Publication[Every Summer Counts: A Longitudinal Analysis of Outcomes from the National Summer Learning Project, December 2020](#)National Summer Learning Association
Publication[2021 California Summer Learning Guide: Investing in Resilience and Relationships, March 2021](#)Partnership for Children & Youth
Publication[Summer 2022: How California schools are making the most of new increased state investments, January 2023](#)

Rand Corporation Publication

[Making Summer Count: How Summer Programs Can Boost Children's Learning, 2011](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[National Summer Learning Association](#)

Website

[RAND Corporation](#)

Website

[Summer Matters](#)

Website

[Partnership for Children and Youth](#)

Website

[California Department of Education](#)

Website

[CSBA](#)**Cross References****Code**

0200

Description[Goals For The School District](#)Goals For The School District

0460

[Local Control And Accountability Plan](#)Local Control And
Accountability Plan

0460	<u>Local Control And Accountability Plan</u> <u>Local Control And Accountability Plan</u>
<u>1330.1</u>	<u>Joint Use Agreements</u>
1400	<u>Relations Between Other Governmental Agencies And The Schools</u> <u>Relations Between Other Governmental Agencies And The Schools</u>
<u>1700</u>	<u>Relations Between Private Industry And The Schools</u>
3260	<u>Fees And Charges</u> <u>Fees And Charges</u>
3260	<u>Fees And Charges</u> <u>Fees And Charges</u>
3552	<u>Summer Meal Program</u> <u>Summer Meal Program</u>
3552	<u>Summer Meal Program</u> <u>Summer Meal Program</u>
3553	<u>Free And Reduced Price Meals</u> <u>Free And Reduced Price Meals</u>
3553	<u>Free And Reduced Price Meals</u> <u>Free And Reduced Price Meals</u>
3553-E PDF(2)	<u>Free And Reduced Price Meals</u>
5030	<u>Student Wellness</u> <u>Student Wellness</u>
5113	<u>Absences And Excuses</u> <u>Absences And Excuses</u>
5113	<u>Absences And Excuses</u> <u>Absences And Excuses</u>
5113.2	<u>Work Permits</u> <u>Work Permits</u>
5113.2	<u>Work Permits</u> <u>Work Permits</u>
5123	<u>Promotion/Acceleration/Retention</u> <u>Promotion/Acceleration/Retention</u>
5123	<u>Promotion/Acceleration/Retention</u> <u>Promotion/Acceleration/Retention</u>
5123-E PDF(1)	<u>Promotion/Acceleration/Retention – Promotion Acceleration Retention</u>
5141.6	<u>School Health Services</u> <u>School Health Services</u>
5141.6	<u>School Health Services</u> <u>School Health Services</u>
5147	<u>Dropout Prevention</u> <u>Dropout Prevention</u>
5148.2	<u>Before/After School Programs</u> <u>Before/After School Programs</u>
5148.2	<u>Before/After School Programs</u> <u>Before/After School Programs</u>
6000	<u>Concepts And Roles</u> <u>Concepts And Roles</u>
6011	<u>Academic Standards</u> <u>Academic Standards</u>
6020	<u>Parent Involvement</u> <u>Parent Involvement</u>
6020	<u>Parent Involvement</u> <u>Parent Involvement</u>
6111	<u>School Calendar</u> <u>School Calendar</u>
6111 <u>6142.4</u>	<u>School Calendar</u> <u>Service Learning/Community Service Classes</u>

6142.7	Physical Education And Activity Physical Education And Activity
6142.7	Physical Education And Activity Physical Education And Activity
6142.91	Reading/Language Arts Instruction Reading/Language Arts Instruction
6143	Courses Of Study Courses Of Study
6143	Courses Of Study Courses Of Study
<u>6146.1</u>	<u>High School Graduation Requirements</u>
6154	Homework/Makeup Work Homework/Makeup Work
6159	Individualized Education Program Individualized Education Program
6159	Individualized Education Program Individualized Education Program
6164.5	Student Success Teams Student Success Teams
6164.5	Student Success Teams Student Success Teams
6171	Title I Programs Title I Programs
6171	Title I Programs Title I Programs
6173	Education For Homeless Children Education For Homeless Children
6173	Education For Homeless Children Education For Homeless Children
<u>6173-E(1)</u>	<u>Education For Homeless Children</u>
<u>6173-E(2)</u>	<u>Education For Homeless Children</u>
6173.1	Education For Foster Youth Education For Foster Youth
6173.1	Education For Foster Youth Education For Foster Youth
<u>6173.4</u>	<u>Education For American Indian Students</u>
6175	Migrant Education Program Migrant Education Program
6175	Migrant Education Program Migrant Education Program
<u>6176</u>	<u>Weekend/Saturday Classes</u>
<u>6178.1</u>	<u>Work-Based Learning</u>
<u>6178.1</u>	<u>Work-Based Learning</u>
6179	Supplemental Instruction Supplemental Instruction

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Joy C. Gabler
FROM: Jaime Martinez
DATE: December 9, 2024
RE: (X) Board Meeting
 () Superintendent's Cabinet
 () Information
 (X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **December 18, 2024**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Classified Management

- Ken Kong, Supervisor – Food Services – 8.0 hrs., District Kitchen, effective 12/2/24

Classified

- Brittany Archuleta, READY Program Tutor – 4.5 hrs., Jefferson, effective 12/2/24
- Melissa Arroyo, Yard Supervisor – 1.5 hrs., Roosevelt, effective 11/4/24
- Mallory Kuhn, Special Education Aide – 5.0 hrs., Hamilton, effective 12/2/24
- Avelie Perez-Reyna, Yard Supervisor – 1.5 hrs., Roosevelt, effective 11/4/24
- Briana Ramirez Solorio, Yard Supervisor – 3.5 hrs., King, effective 11/4/24
- Lorraine Zarate, Yard Supervisor – 1.75 hrs., Hamilton, effective 12/2/24

Classified Temps/Subs

- Brooke Adams, Substitute READY Program Tutor, effective 11/12/24
- Damjan Alexander, Athletic Coach, effective 12/3/24
- Edith Celis, Substitute Bilingual Clerk Typist I, Paraprofessional (TK/K), Translator: Oral Interpreter and Translator: Written Translator, effective 11/4/24
- Devin Collins, Athletic Coach, effective 11/12/24
- Mark Corfman, Athletic Coach, effective 11/18/24

- Jeannette Garcia, Substitute Yard Supervisor, effective 11/22/24
- Preston King, Athletic Coach, effective 11/18/24
- Nevaeh Lopez, Athletic Coach, effective 11/15/24
- Ileana Molina, Substitute READY Program Tutor, effective 12/2/24
- Marlene Palacios, Substitute Yard Supervisor, effective 11/20/24
- Fred Perryman, Substitute Yard Supervisor, effective 12/2/24
- Alisa Ramirez, Substitute Clerk Typist II and Account Technician III, effective 11/22/24
- Courtney Rhoades, Substitute READY Program Tutor, effective 11/18/24
- Edith Rubio del Rio, Substitute Bilingual Clerk Typist II, effective 11/21/24
- O'Ryin Turner, Athletic Coach, effective 12/03/24
- Jose Vargas, Athletic Coach, effective 11/21/24
- Taylor Vasquez, Athletic Coach, effective 11/18/24
- Manuel Velasquez, Athletic Coach, effective 12/2/24
- Daisy Villalfana Arellano, Substitute Yard Supervisor, effective 12/4/24

Promotion

- Aureliano Arroyo, from Custodian II – 8.0 hrs., Washington, to Lead Custodian – 8.0 hrs., Simas, effective 12/2/24
- Carolina Ortega de Garcia, from Bilingual Clerk Typist II – 8.0 hrs., Simas, to Administrative Secretary II – 8.0 hrs., District Office, effective 11/11/24

Administrative Transfer

- Tia Jones, from Special Circumstance Aide – 5.75 hrs., Hamilton, to Special Circumstance Aide – 5.75 hrs., Wilson, effective 12/9/24
- Rebecca Quiñones, from Special Circumstance Aide – 5.75 hrs., Richmond, to Special Circumstance Aide – 5.75 hrs., Simas, effective 11/13/24

Voluntary Transfer

- Yessenia Chacon, from Bilingual Clerk Typist II – 8.0 hrs., Lincoln, to Bilingual Clerk Typist II – 8.0 hrs., Hamilton, effective 11/18/24
- Stephanie Rubio, from Bilingual Clerk Typist II – 8.0 hrs., Hamilton, to Bilingual Clerk Typist II – 8.0 hrs., Simas, effective 11/18/24

Temporary Out of Class Assignment

- Jacob Carrasco, from Custodian II – 8.0 hrs., Monroe, to Lead Custodian – 8.0 hrs., Washington, effective 12/2/24-1/31/25

Short Term Classified

- Angelique Amador, Short-Term Yard Supervisor – 3.5 hrs., Richmond, effective 12/2/24-1/30/25
- Hannah Barajas, Short-Term Licensed Vocational Nurse – 8.0 hrs., Washington, effective 11/18/24-1/17/25
- Victoria Barrientos-Ghena, Short-Term Special Education Aide – 5.0 hrs., Lincoln, effective 11/4/24-1/17/25

Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594

- Damjan Alexander, 4-6th Boys Basketball, Lincoln, effective 12/3/24-2/7/25
- Mariah Benitez, 4-6th Girls Basketball, Hamilton, effective 11/18/24-2/7/25
- Devin Collins, 7-8th Boys Wrestling, Wilson, effective 11/12/24-2/20/25
- Mark Corfman, 4-6th Boys Basketball, Roosevelt, effective 11/18/24-2/7/25
- James Joyce, 4-6th Boys Basketball, Richmond, effective 11/18/24-2/7/25
- Preston King, 4-6th Boys Basketball, Monroe, effective 11/18/24-2/7/25
- Nevaeh Lopez, 7-8th Girls Soccer, effective 11/15/24-2/20/25
- Isabelle Madera, 4-6th Girls Basketball, Washington, effective 11/18/24-2/7/25
- Michael Quiñones, 4-6th Boys Basketball, Washington, effective 11/18/24-2/7/25
- Tayshaun Tabbs, 4-6th Boys Basketball, King, effective 11/18/24-2/7/25
- O'Ryin Turner, 4-6th Boys Basketball, Lincoln, effective 12/03/24-2/7/25
- Jose Vargas, 4-6th Boys Basketball, Hamilton, effective 11/21/24-2/7/25
- Taylor Vasquez, 4-6th Girls Basketball, Roosevelt, effective 11/18/24-2/7/25
- Manuel Velazquez, 7th Boys Soccer, Kennedy, effective 12/2/24-2/20/25

b. Resignations

- Arlet Alatorre, Substitute Special Circumstance Aide, effective 05/31/24
- Manuel Amezola, Substitute Yard Supervisor, effective 11/12/24
- Donna Duran, READY Program Tutor – 4.5 hrs., Jefferson, effective 12/20/24
- Silvia Foreman, Substitute Alternative Education Program Aide, Special Education Aide and Translator: Oral Interpreter, effective 10/31/24
- Alize Moreno, READY Program Tutor – 4.5 hrs., Jefferson, effective 11/15/24
- Olga Ramirez, Yard Supervisor – 3.5 hrs., Roosevelt, effective 11/20/24
- Guadalupe Rios Juarez, READY Program Tutor – 4.5 hrs., Simas, effective 12/20/24
- Elizabeth Steen, READY Program Tutor – 4.5 hrs., Jefferson, effective 11/22/24
- Bethany Temores, READY Program Tutor – 4.5 hrs., Jefferson, effective 11/11/24
- Jessieca Vallin, Special Circumstance Aide – 5.75 hrs., Wilson, effective 12/02/24
- Maria Villaseñor, Substitute READY Program Tutor, effective 06/07/24

Termination due to Failure to Complete Mandatory Training

- Angelique Brazil, Substitute Paraprofessional (TK/K), effective 08/22/24
- Mary Davila, Substitute Clerk Typist II, effective 01/31/24
- Guadalupe Gonzalez, Substitute Babysitter, Yard Supervisor and Translator: Oral Interpreter, effective 02/07/24
- Griselda Padron, Substitute Bilingual Clerk Typist I, Yard Supervisor, Translator: Oral Interpreter and Translator: Written Translator, effective 02/09/24
- Leann Palk, Substitute Yard Supervisor, effective 05/26/24

- Brianne Perez, Substitute Licensed Vocational Nurse, effective 05/31/24
- Fatima Perico, Substitute Yard Supervisor, effective 03/12/24
- Jasmine Reyes Hernandez, Substitute Special Circumstance Aide, effective 05/31/24
- Jose Rosas, Substitute Custodian II and Groundskeeper I, effective 02/23/24
- Aaron Stephenson, Substitute Custodian I and Yard Supervisor, effective 11/28/23
- Alijah Turner, Substitute READY Program Tutor, effective 09/18/24

c. Retirements

- Stanley Buryta, Heating, Ventilation & Air Conditioning Specialist – 8.0 hrs., effective 12/27/24
- Joyce Martinez, Yard Supervisor – 3.5 hrs., Washington, effective 12/12/24

d. Consider approval of Co-Sponsor Partnership Agreement between the Tulare County Office of Education IMPACT Intern Program and the Hanford Elementary School District

- Authorize agreement to collaborate with Tulare County Office of Education by developing and delivering a quality teacher preparation program through PROJECT IMPACT; New teacher and leadership development IMPACT Intern Program. This is a one-year agreement effective August 1, 2024 through June 30, 2025.

e. Volunteers

Name	School
Bradley Lane	Hamilton
Kylie Devine	Jefferson
Cassia Jameson	Jefferson
Irving Pacheco	Jefferson
Jaime “Jimmy” Perales	Jefferson
John Eberle	Kennedy
Adolfo Garcia	Kennedy/Richmond
Margaret Blackbear McCanna	King
Margaret Courtis	King
Cecilia Escalante-Cortes	King
Jeff Fabry	King
Kourtney Johnson	King
Krystal Lara	King
Emily Ramirez	King
Ashley Rummel	King
Aliyah Sanchez	King
Janeen Tugas	King
Audrey Genis	Monroe
Flor Cortez Lopez	Richmond
Jesus Bustamante	Roosevelt

Taylor Vasquez
Adriana Velasquez
Huonganh Duong
Jacob Lopez
Victoria Ortiz
Nadine Requejo

Roosevelt
Roosevelt
Simas
Simas
Washington
Washington

RECOMMENDATION: Approve.

Tulare County
Office of Education
Committed to Students, Support & Service

Tim A. Hire
 County
 Superintendent
 of Schools

P.O. Box 5091
 Visalia, California
 93278-5091

(559) 733-6300
 tcoe.org

Administration
 (559) 733-6301
 fax (559) 627-5219

Business Services
 (559) 733-6474
 fax (559) 737-4378

Human Resources
 (559) 733-6306
 fax (559) 627-4670

Instructional Services
 (559) 302-3633
 fax (559) 739-0310

Special Services
 (559) 730-2910
 fax (559) 730-2511

Main Locations

**Administration
 Building & Conference
 Center**
 6200 S. Mooney Blvd.
 Visalia

Doe Avenue Complex
 7000 Doe Ave.
 Visalia

**Liberty Center/
 Planetarium &
 Science Center**
 11535 Ave. 264
 Visalia

November 20, 2024

Hanford Elementary School District
 714 N. White Street
 Hanford, CA 93232

Ms. Joy Gabler,

Attached is your Agency Agreement for 2024-25 from New Teacher & Leadership Development.

Please sign and return either by e-mail or by mail to:

E-mail: karla.doyer@tcoe.org

OR

Mail: Tulare County Office of Education
 Attn: Karla Doyer, Purchasing & Agreements Manager
 P.O. Box 5091
 Visalia, Ca 93278-5091

Please feel free to contact me if you have any questions. Thank you.

Sincerely,

Karla Doyer

Karla Doyer

Purchasing & Agreements Manger | 559-302-3729 | karla.doyer@tcoe.org

SCOPE OF SERVICES - EXHIBIT A

1. RESPONSIBILITIES OF DISTRICT:

(Please provide a detailed description of services and deliverables to be provided by Hanford Elementary School District.)

Recitals/Responsibilities of District:

Intern programs are the result of a partnership between the institution which prepares teachers (Program Sponsor) and the employer. Pursuant to Section §80033 of Title 5 of the California Code of Regulations (CCR), every approved intern program must have a signed agreement between the District and the Program Sponsor detailing the support and supervision that will be provided to the intern.

See attached Exhibits A and B

2. RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

Responsibilities of Superintendent:

The Program Sponsor will provide administration and coordination of Single Subject, Multiple Subject, Education Specialist (Mild/Moderate Support Needs, Extensive Support Needs, Early Childhood Special Education) preliminary credentials through the Program Sponsor as approved by CCTC.

See attached Exhibit C

FEE SCHEDULE

The contract total for services to be provided are estimated to be

The following fee structure for participating in the program applies: The cost will be \$1,500 per intern. The Employing Agency will be billed in fiscal year 2025 for the interns who are in the program during the 2024-2025 academic year (regardless of the IMPACT intern's start date).

Due to local control funding formula, the TCOE IMPACT District Intern Program no longer receives state funding to support intern programs. Funding has been redirected towards local control funds. Districts can use funds from Title II, Educator Effectiveness for this fee. Additionally, districts can charge interns to support supervision of new teachers as per California ED CODE 44462.

See attached Exhibit D

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Exhibit (B)	24-25 IMPACT Scope of Services.pdf	394.94KB
Exhibit (C)	24-25 IMPACT Scope of Services.pdf	394.94KB
Exhibit (D)	24-25 IMPACT Scope of Services.pdf	394.94KB

AGENCY AGREEMENT 250736

THIS AGREEMENT, is entered into between the **Tulare County Superintendent of Schools**, referred to as **SUPERINTENDENT** and **Hanford Elementary School District**, referred to as **DISTRICT**.

ACCORDINGLY, IT IS AGREED:

1. TERM: This Agreement shall become

effective as	and shall expire on .
8/1/2024	6/30/2025

2. **SERVICES:** DISTRICT shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)
3. **COST OF SERVICES:** DISTRICT shall pay SUPERINTENDENT for the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of \$ 3,000.00

4. METHOD OF PAYMENT:

- a. SUPERINTENDENT must submit itemized invoices to DISTRICT for the cost of the services.
- b. SUPERINTENDENT is responsible for maintaining verifiable records for all expenditures.

5. **INDEMNIFICATION:** SUPERINTENDENT and DISTRICT shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or DISTRICT or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

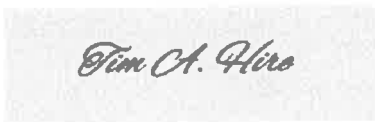
THE PARTIES, having read and considered the above provisions indicate their agreement by their authorized signatures below.

DISTRICT
 Joy C. Gabler
 Hanford Elementary School District
 714 North White St.
 Hanford, CA 93230

SUPERINTENDENT
 Tim A. Hire, Superintendent
 Tulare County Superintendent of
 Schools
 Tulare County Office of Education
 P.O. Box 5091
 Visalia CA 93278-5091

SUPERINTENDENT

Signature



Date

11/20/2024

DISTRICT

Signature



Date

TCOE Program Information

Contact Person:

Jasmin Polloni

Telephone:

559-733-6506

Department/Program: New Teacher & Leadership Development

Please return an original copy to:

Tulare County Office of Education
ATTN: Internal Business Services Secretary
P.O. Box 5091
Visalia, CA 93278-5091

Exhibit A

2024 - 2025 TCOE Agency Agreement - Scope of Services

- A. WHEREAS, teacher intern programs are a partnership between the California Commission on Teacher Credentialing (CTC), approved Program Sponsor and the California Employing Agency that elects to employ an individual on the basis of an intern credential;
- B. WHEREAS, Superintendent is a CTC-approved Program Sponsor and District is an Employing Agency that elects to employ individuals on the basis of an intern credential;
- C. WHEREAS, all parties acknowledge that the general education District Intern Credential is valid for two years, and the education specialist District Intern Credential is valid for three years, and the program is designed to be completed in two years;
- D. WHEREAS, District acknowledges that there is a shortage of teachers and that current certificated employees will not be displaced when hiring an intern; the intern meet the *Every Student Succeeds Act* (ESSA) regulations and definitions; the intern will be placed in a classroom to assume the functions that are authorized by the regular standard credential; and the intern's services meet the instructional and/or service needs of the District;
- E. WHEREAS all parties are aware that intern credentials are limited to an EL authorization that satisfies requirements for Specially Designed Academic Instruction Delivered in English (SDAIE) and do not satisfy requirements to teach ELD in a departmentalized setting;
- F. WHEREAS, the supervision and support of the intern is the responsibility of both the Program Sponsor and the District;
- G. WHEREAS, Superintendent and District agree to partner together to provide the program for eligible teachers working in the District;
- H. WHEREAS Intern programs are the result of a partnership between the institution which prepares teachers (Program Sponsor) and the employer. Pursuant to Section §80033 of Title 5 of the California Code of Regulations (CCR), every approved intern program must have a signed agreement between the District and the Program Sponsor detailing the support and supervision that will be provided to the intern. CCTC states that the supervision and support of the intern is the responsibility of both the Commission-approved teacher preparation program and the employer. The preparation program agrees that a minimum of 6 practicum supervision visits will be conducted each semester of the program. The District agrees to provide a minimum of 5 hours per week of District-provided support and guidance which includes weekly meetings with the on-site mentor.

Responsibilities of District

1. The District will assign a representative (e.g. Assistant Superintendent or Site Principal) to act as a contact person with the Program Sponsor and complete the intern's Professional Development and Clinical Practice Plan on behalf of the District.
2. Clinical Practice and Fieldwork
 - a. All Interns
 - i. Within 30 days of hiring an intern, the District will identify an on-site mentor and allocate additional personnel if needed to provide on-site support for the intern.
 - ii. The on-site mentor and additional personnel working with the intern must possess a Clear or Life Credential in the same areas as the intern, have a minimum of three years of successful teaching experience, and have an English Language Authorization.
 - iii. The District will determine the terms of employment for the on-site mentor and additional personnel. It is at the discretion of the District to determine if the on-site mentor and additional personnel receive compensation, and, if so, compensation is the responsibility of the District.
 - iv. The District will ensure the on-site mentor is aware of the requirement to participate in a program sponsored orientation and training for a total of 10 hours.
 - v. The District will ensure there is protected time for the on-site mentor and additional personnel to work with the intern within the school day and school week.
 - vi. The District will ensure the intern has the opportunity to learn about, observe how schools/teachers are using screening and diagnostic techniques to inform teaching and assessment and early intervention techniques.
 - vii. The District will ensure the intern has the opportunity to practice using screening and diagnostic techniques to inform teaching and assessment and early intervention techniques.
 - viii. The District will ensure the intern has the opportunity to the extent practicable to observe and practice strategies included in the California Dyslexia Guidelines with students with dyslexia. If no student with dyslexia is in the classroom, the district will ensure the intern has the opportunity to practice strategies outlined in the California Dyslexia Guidelines.
 - ix. To meet the CTC Precondition 5 and CCR § 80033 requirement of 144 hours of support and supervision per year, the District will ensure that the intern receives a minimum of 5 hours of support and guidance per week with the on-site mentor and any additional personnel as appropriate. Support may include, but is not limited to, weekly course planning of curriculum and assessments, coaching in the classroom, and problem-solving regarding student issues. The intern and on-site mentor will be responsible for documenting hours of support provided by the District.
 - x. For those interns who do not already have an English Language Authorization from a current California credential or passing score on the California Teacher of English Learners (CTEL) exam, the District will ensure that the intern receives an additional 25 hours of the required 45 hours per year related to working with English Learners. (For additional ideas for support, see CTC Professional Services Committee [PSA] 13-06 Appendix B.)

- xi. The on-site mentor and additional personnel should be immediately available to assist the intern with planning lessons that are appropriately designed and differentiated for English Learners, including assessing language needs and progress, and making content instruction accessible for English Learners (e.g. in-classroom modeling and coaching).
 - xii. The District will release the intern to participate in 2 half-days to complete clinical practice and fieldwork activities.
 - xiii. The District will provide internet access to visiting Program Sponsor personnel.
 - xiv. If the intern's employment is located more than 45 minutes away from the Program Sponsor, the District may be asked to assist in identifying a practicum supervisor.
- b. Education Specialist Interns - Mild to Moderate Support Needs, Extensive Support Needs, and Early Childhood Special Education
- i. The District will partner with the Program Sponsor to ensure that the education specialist intern will be provided with a range of experiences that reflects the diversity of age and grade levels, the range of federal disability categories, and the continuum of special education services.
 - ii. The District will partner with the Program Sponsor to ensure that the education specialist intern will engage in early field experiences in both general education and special education settings.
3. Appropriate Placement of Interns
- a. The District will provide access to the intern's site administrator or evaluator for consultation with the Program Sponsor.
 - b. The District will verify and ensure that the intern's site administrator holds, at a minimum, a Preliminary Administrative Services Credential.
 - c. The District will advise site administrators against inappropriate assignment of the intern to extremely challenging/complex teaching assignments and will ensure the intern is placed in classroom assignments that align with California Education Code §44326.
 - d. The District will verify and ensure the intern is in the appropriate placement for the credential area.
 - i. Single Subject Interns are limited to grades 6-12 in the specific content area of credential
 - ii. Multiple Subject Interns are limited to TK-8 in self-contained classroom setting involving two or more core subject areas
 - iii. Educational Specialist Interns are limited to the following age group:
 - Early Childhood Special Education: Birth through K (includes TK)
 - Mild to Moderate Support Needs: K-12 (includes TK through age 22)
 - Extensive Support Needs: K-12 (includes TK through age 22)
 - e. The District will minimize extra duty assignments for the intern.
 - f. The District will ensure that the intern's assignment reflects socio-economic and cultural diversity, supports English learners, and provides opportunities to work with students with disabilities in the least restrictive environment.
 - g. The District will advise the site administrator that the intern requires a timely departure on the days they are participating in Program Sponsored requirements.

4. The District will provide information to site administrators of expectations for the intern to take and pass a Commission approved literacy performance assessment that includes a focus on foundational literacy skills and the additional cross cutting themes in literacy.
5. The District will provide information to site administrators of expectations for the intern to have opportunities to practice teaching literacy with a balanced oral and written language.
6. The District will assist the intern with meeting the student permission slip and video capture requirements for clinical practice and California Teaching Performance Assessment (CalTPA).
7. The District will monitor the intern's progress toward meeting the CalTPA and/or Reading Instruction Competence Assessment requirements.
8. If appropriate, the District will assist the Program Sponsor to establish monthly payroll deductions for the intern or encourage the intern to make other payment arrangements to ensure program tuition stays current.
9. The District will provide evaluation data as requested by the CTC and the Program Sponsor, including survey completion, demographic and/or retention information.
10. The District will apply all Program Sponsor units earned for the advancement of the candidate on the District salary schedule when the preliminary credential is granted as per California Education Code §44327.

Responsibilities of Program Sponsor Provided by Tulare County Superintendent of Schools:

- 1) The Program Sponsor will provide administration and coordination of Single Subject, Multiple Subject, Education Specialist (Mild/Moderate Support Needs, Extensive Support Needs, Early Childhood Special Education) preliminary credentials through the Program Sponsor as approved by CCTC.
- 2) The Program Sponsor will provide all CTC-required coursework for the preliminary credential.
- 3) The Program Sponsor will maintain the intern's records and provide advisement and feedback on progress to the intern.
- 4) The Program Sponsor will ensure that the District human resources director and site administrator are informed of the intern's requirement of staying in good academic and financial standing with the program in order to continue with employment.
- 5) The Program Sponsor will provide training to administrators to acquaint them with the program goals, intern requirements, and on-site mentor and administrator responsibilities.
- 6) The Program Sponsor will be responsible for establishing effective and on-going communication with the District and Program Sponsor and District personnel (e.g. on-site mentor, practicum supervisor, site administrator, program manager) as appropriate to ensure a successful teaching experience for the intern.
- 7) The Program Sponsor will ensure the intern meets the following Clinical Practice and Fieldwork requirements:
 - a) Identify a practicum supervisor and allocate additional personnel, if needed, to provide on-site support for the intern.
 - b) Ensure the practicum supervisor and additional personnel working with the intern possess a Clear or Life Credential in the same area as the intern, have a minimum of three years of successful teaching experience, and hold an English Language Authorization.
 - c) Provide appropriate orientation and training for the practicum supervisor and additional personnel, including, but not limited to: characteristics of coaching, time and frequency of visits, processes for documenting observations and evaluating the intern, and training regarding the CalTPA.
 - d) Ensure the practicum supervisor completes 12 visits each year with the intern. Support may include, but is not limited to: course planning of curriculum and assessments, coaching through in-person and/or video-based classroom observations, and problem-solving regarding student issues. The intern and practicum supervisor will be responsible for documenting hours received from the Program Sponsor (e.g. administrators, instructors, and additional personnel).
 - e) Ensure the intern receives and tracks 144 hours of general support. For interns who do not already have an English Language Authorization from a California credential or passing score on the CTEL exam, the Program Sponsor will ensure those interns receive and track 45 hours of support and supervision specific to teaching English learners pursuant to CCR §80033.
 - f) Provide the on-site mentor with initial orientation to the Program Sponsor's curriculum, policies, and procedures, information about the expectations for the intern to take and pass the Literacy Performance Assessment (LPA) that includes a focus on foundational literacy skills and additional cross cutting themes in literacy and expectations related to the Teacher Performance Expectations (TPE) related to oral and written language, provide and monitor completion of additional training in coaching and mentoring practices which totals a minimum of 10 hours.

- g) Provide on-site mentors, instructors, and practicum supervisors with training specific to the California Teaching Performance Expectations, CalTPA, and Literacy Performance Assessment.
- 8) The Program Sponsor will gather feedback from the District regarding the quality of the intern's preparation by conducting regular District partner and advisory board meetings to support efforts toward continuous improvement.
- 9) The Superintendent will submit to the CTC, the District intern credential application and the preliminary teaching credential application. Additional assistance and support with other credentialing issues will be provided as needed.

**Tuition and Fee Schedule
2024-2025**

Application Fee		
Application Fee**	Due before Advisement Meeting	\$350
IMPACT Intern Program – Preliminary Credential		
Multiple Subject, Single Subject, Education Specialist Tuition	Two-year program	\$13,000
Initial Tuition Payment**	Due before Orientation (Remainder of tuition is generally divided over 20 months)	\$750
Adding Credential(s)		
Existing Education Specialist Credential: Adding a Multiple Subject or Single Subject Credential		Tuition will be based on prior coursework completed and equivalencies granted, if any
Existing Multiple Subject or Single Subject Credentials: Adding an Education Specialist Credential		
Existing Multiple Subject Credential: Adding a Single Subject Credential	Speak with Program Manager for more information	
Existing Single Subject Credential: Adding a Multiple Subject Credential	Speak with Program Manager for more information	
Per-Unit and Individual Practicum Supervision Visit Fees		
Per-Unit Fee to Repeat a Course	Includes Practicum Supervision & Fieldwork Course unit(s)	\$400
Practicum Supervision Visits	Fee per visit outside of standard IMPACT Intern Program coursework	\$150
Tuition will not be reduced based on equivalencies granted	1 - 6 Equivalency Units Granted	\$13,000
Early Completion Option		
Application Fee*	Due when prerequisites are met	\$250
Tuition	Fee per unit	\$400
Practicum Supervision	Fee per visit	\$150
Extended Support Program - Enrollment necessary due to unmet State-Mandated Assessment(s) and/or repeating coursework		
Initial Tuition Payment*	Due by the date specified by the program	\$400
Monthly Payment	Due by the 5th of each month; paid until assessment(s) and/or course(s) passed	\$350
Sideways Candidates *\$400 initial payment due. Rest of tuition is broken into even monthly payments		
Per-Unit Fee to Repeat a Course	Includes Practicum Supervision & Fieldwork Course unit(s)	\$400

Practicum Supervision Visits	Fee per visit outside of standard IMPACT Intern Program coursework	\$150
------------------------------	--	-------

Important Additional Fees		
Transcript Fee – Regular & eTranscripts	Processed within 10 business days	\$5/copy
Transcript Fee – Rush	Processed within 2-4 business days	\$15/initial copy \$5/ea. additional copy
Subject Matter Competency Course Evaluation* [◊]	Must be enrolled in Framework for Teaching	\$100
Additional Credential Processing Fee [◊]	Candidates who fail to pay the CCTC credential application fee within 90 days will be charged an additional fee	\$100
Practicum Supervision Cancellation Fee [◊]	If cancellation is within 24 hours of scheduled appointment	\$100 per visit
Late Tuition Payment Fee [◊]	Charged the day after the due date	\$50
Late SWIVL Return Fee [◊]	If not returned by initial due date or extension due date	\$35
SWIVL Fail to Return Fee [◊]	A replacement fee will be incurred if not returned 14 days after due date	\$1,255
Credit Card Payment Service Fee	Submit notification of payment to NTLD 3 days in advance	3% of total charge
Program Re-Entry Application Fee [◊]	Re-Entry within one (1) semester of withdrawal	\$50
	Re-Entry within one (1) year of withdrawal	\$100
	Re-Entry within two (2) years of withdrawal	\$150
	Re-Entry more than two (2) years from withdrawal	\$250
IMPACT District Fee	Annual Fee	\$1,200 in county \$1,500 out of county

All Tuition and Fees are Subject to Change	
*Non-Refundable Fees	All Application Fees Framework for Teaching Program Fee Extended Support Initial Payment
[◊] Cashier's Check or Money Order Only (Payable to TCOE)	Program Application Fee Framework for Teaching Program Fee Program Tuition Payments All Late Fees

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 12/09/2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 12/18/2024

ITEM:

Consider the opening of Funds 2140, 2145 and 2150.

PURPOSE:

Funds 2140, 2145 and 2150 will be necessary to facilitate the accounting of bond proceeds resulting from issuing bonds related to the successful 2024 election.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Approve the opening of Fund 2140, 2145 and 2150.

Hanford Elementary School District

Opening Fund

Board Approval Form

District: Hanford Elementary School District
New Fund Title: Building Fund
New Fund Number: 2140

Use of Fund: To account for bond proceeds and bond expenditures series A

Approved: Governing Board

Date:

December 12, 2024

Hanford Elementary School District

Opening Fund

Board Approval Form

District: Hanford Elementary School District
New Fund Title: Building Fund
New Fund Number: 2145

Use of Fund: To account for bond proceeds and bond expenditures series B

Approved: Governing Board

Date:

December 12, 2024

Hanford Elementary School District

Opening Fund

Board Approval Form

District: Hanford Elementary School District
New Fund Title: Building Fund
New Fund Number: 2150

Use of Fund: To account for bond proceeds and bond expenditures series C

Approved: Governing Board

Date:

December 12, 2024

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 12/09/2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 12/18/2024

ITEM:

Consider the certification of signatures.

PURPOSE:

The certification of signatures authorizes the listed individuals to sign on the District's behalf.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Certify the signatures for the Hanford Elementary School District.

HANFORD ELEMENTARY SCHOOL DISTRICT CERTIFICATION OF SIGNATURES

As Clerk/Secretary to the governing board of the above named school district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures as shown in Column 2 are the verified signatures of the person or persons authorized to sign Notices of Employment, Contracts, and Orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633 and 44843. If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: December 18, 2024 to the annual reorganization meeting in December 2025 in accordance with governing board approval dated December 18, 2024.

Signature: _____
Clerk/Secretary of the Board

Column 1
Signatures of Members of Governing Board:

Column 2
Signatures of Personnel authorized to sign Warrants, Orders for Payment, Notices of Employment and Contracts:

Signature _____
Type Name _____
President of the Board of Trustees

Signature _____
Type Name Joy Gabler
Title Superintendent

Signature _____
Type Name _____
Vice President of the Board of Trustees

Signature _____
Type Name David Endo
Title Chief Business Official

Signature _____
Type Name _____
Clerk of the Board of Trustees

Signature _____
Type Name Jaime Martinez
Title Asst. Supt., Human Resources

Signature _____
Type Name _____
Member of the Board of Trustees

Signature _____
Type Name Jill Rubalcava
Title Asst. Supt., Curriculum, Instruction & Professional Development

Signature _____
Type Name _____
Member of the Board of Trustees

*Signature _____
Type Name Anneliese Roa
Title Program Manager, Food Services

**Signature _____
Type Name David Goldsmith
Title Chief Technology Officer

***Signature _____
Type Name William Potter
Title Director of Facilities and Operation

Number of Signatures Required (Ed Code Sections 42632; 42633; 44843)

On Orders of Payment	1
On Notice of Employment	1
On Contracts	1

* The signature of the Program Manager, Food Services is restricted to the following areas: Food Service checks and all reports applicable to the daily Food Service operation including, but not limited to, the Commodity Processing Agreements.

** The signature of the Chief Technology Officer is restricted to the following areas: Technology related agreements.

***The signature of the Director of Facilities is restricted to the following areas: Construction change orders and Department of State Architect (DSA) forms

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 12/09/2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 12/18/2024

ITEM:

Consider the renewal of membership with the San Joaquin Valley Purchasing Co-op.

PURPOSE:

The Food Services department utilize purchasing Cooperatives to access better prices by combining the bids of several districts to lower the unit price due to the volume. This a renewal of such an arrangement with the San Joaquin Valley Purchasing Co-op.

FISCAL IMPACT:

There should be saving associated with the volume purchasing arrangement.

RECOMMENDATIONS:

Approve the renewal of membership with the San Joaquin Valley Purchasing Co-op.

San Joaquin Valley Purchasing Co-op Annual Renewal Notice for SY 2025-2026

Member District Name: Hanford Elementary School District

Co-op Participation

Please select your response:

Yes, we do plan to continue membership with The San Joaquin Valley Purchasing Co-op for School Year 2025-2026

Weaver Union School District is the Lead Agency of "The San Joaquin Valley Purchasing Cooperative", referred to herein as SJVPC, with authority to contract for purchased foods and related services on behalf of Member Districts.

The parties agree as follows:

1. Both parties are responsible for compliance with USDA and the California Department of Education, Nutrition Services Division policies and regulations.
2. Member District agrees to abide by the current SJVPC By-Laws as approved by the Member Districts.
3. Member District shall read all correspondence from the SJVPC and respond promptly as indicated.
4. Member District shall maintain accurate contact information with the SJVPC to assure proper correspondence is maintained.
5. Member District agrees to complete the annual usage documents with accurate information, typically requested in February.
6. Member District agrees to verify contract pricing for purchased items they receive on bid, and monitor contract pricing throughout the school year. Reported discrepancies shall be addressed promptly with distributor and/or vendor.
7. Termination from the SJVPC shall be made in writing to the co-op chairperson.
8. Fees are paid by Member District directly to the Lead Agency, and may include shared cost of advertising of bids, printing, memory devices and postage. Member District agrees to remit promptly upon receipt of invoice.
9. Member agrees to attend or send a designee to each co-op meeting.
10. Provide current contact information for two (2) individuals at your district/agency:

Nutrition Services Coordinator/Manager/Director	
Name Anneliese M. Roa	Title: HESD FOOD SERVICE PROGRAM MANAGER
Telephone	559-585-3632
Email	aroa@hanfordesd.org

Check here if you would like the **Additional Contact** to be included in ALL co-op business, including emails and meeting notices.

Additional Contact	
Name Diana Medellin	Title HESD Food Service Supervisor
Telephone 559-585-3633	
Email dmedellin@hanfordesd.org	

By signing this, I certify that I am an authorized representative of the Member District and agree to adhere to the terms specified herein.

My execution of this Annual Renewal was approved by the Participant District's Board of Education at a duly called and noticed Regular Board Meeting on _____.

Member District Name	Hanford Elementary School District
Signature	<i>Anneliese M. Roa</i> Anneliese M. Roa [11/14/2024 4:06pm PST]
Print Name	Anneliese M. Roa
Title	HESD Food Service Program Manager
Date	11/14/2024

Lead Agency – Weaver Union School District	
Signature	
Print Name	Danielle Johnson
Title	Director of Food Services
Date	

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 12/09/2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 12/18/2024

ITEM:

Consider the renewal of services and memorandum of understanding with the Super Co-op Joint Powers Authority.

PURPOSE:

The Food Services department utilize purchasing Cooperatives to access better prices by combining the bids of several districts to lower the unit price due to the volume. This a renewal of such an arrangement with the Super Co-op Joint Powers Authority.

FISCAL IMPACT:

There should be saving associated with the volume purchasing arrangement.

RECOMMENDATIONS:

Approve the renewal of services and memorandum of understanding with the Super Co-op Joint Powers Authority.

<p>SY2025-26 Annual Renewal of Services Super Co-Op Joint Powers Authority</p>	
---	--

Participant District: HANFORD ELEMENTARY SCHOOL DISTRICT

Please check (P) your response:

✓	We plan to CONTINUE membership with Super Co-Op JPA for SY2025-26.
	We do NOT plan to continue membership with Super Co-Op JPA for SY2025-26. What alternate USDA Foods delivery method do you plan to use?

Super Co-Op Joint Powers Authority is hereby given authority to contract for USDA Foods and related services on behalf of Member Districts and Participant Districts.

The parties agree as follows:

1. Both parties must remain eligible Recipient Agencies for receipt of United States Department of Agriculture (USDA) donated commodity foods (USDA Foods) as determined by the California Department of Education (CDE), Nutrition Services Division.
2. Through this written agreement, the Lead District is assigned control of the Participant District’s fair share of USDA Foods entitlement for SY2025-26. The Lead District is responsible for ordering, receiving, storing, and distribution of Direct Delivery USDA Foods on behalf of Participant.
3. Lead District is responsible to maintain an inventory management system for all USDA Foods Direct Delivery items received and stored on behalf of Participant. Participant is responsible to maintain an inventory management system for all USDA Foods Direct Delivery or processed items after delivery to Participant District.
4. Both parties are responsible for compliance with USDA and the CDE, Nutrition Services Division policies and regulations.
5. SY2025-26 Fees:
 Membership Fees are paid by Participant District directly to the Lead District, billed in July 2025.
 Annual Renewal Fee beginning the 2nd year of membership shall be 0.3% of the current year USDA Foods estimated entitlement on July 1.
 State Administrative Fee of \$0.90 per case/unit of USDA Foods direct delivery (brown box) and diverted to processors.
 Delivery fees as per member district selected distributors.
 All fees are subject to change, as approved by the Super Co-Op JPA Board of Directors.
 Participant District agrees to remit all Super Co-Op JPA fees promptly upon receipt of invoice.
6. Participant District agrees to abide by the current Super Co-Op JPA Governing Rules, bylaws, conflict of interest cost and code of conduct, Brown Box Storage Policy, and other rules or policies as approved by the Board of Directors.

7. Should a loss of USDA Foods being held for the Participant District occur, due to/ but not limited to theft, spoilage, etc., the Lead District is responsible to the CDE, Nutrition Services Division and/or the USDA for the Fair Market Value of that food item(s). Both the Participant District and Lead District shall be responsible to maintain insurance coverage or contract provisions for insurance coverage with third party vendors that move or house USDA Foods at the fair market value.
8. Participant District shall respond to pre-planners and offerings promptly.
9. Participant District shall read all correspondence from the Super Co-Op JPA and respond promptly as indicated.
10. Participant District shall maintain accurate contact information with the Super Co-Op JPA to assure proper routing of invoices and correspondence.
11. Participant District agrees to complete the annual Food Distribution Program Annual Commodity Contract Packet in CNIPs when notified by the California Department of Education, typically in June of each year.
12. Participant District agrees to verify Value Pass Through (VPT) for all processed USDA Foods purchased and monitor entitlement balance ensuring that processed product is reported correctly by distributors or processors. Discrepancies shall be addressed promptly with USDA Foods distributor and/or processor.
13. In the event of a change in Lead District, this Agreement shall convey to the new Lead District.
14. Termination of the Assignment of USDA Foods shall be made in writing to the Lead District no later than December 10 to take effect the following June 30.
15. Provide current contact information for three (3) individuals at your district/agency:

Nutrition Services Director	
Name	Anneliese M. Roa
Title	HESD Food Service Program Manager
Telephone	559-585-3632
Email	aroa@hanfordesd.org

Accounts Payable Contact	
Name	Brandon Dial
Title	Account Tech III
Telephone	559-585-3620
Email	bdial@hanfordesd.org

Additional Contact for USDA Foods management	
Name	Diana Medellin
Title	HESD Supervisor Food Services
Telephone	559-585-3633
Email	dmedellin@hanfordesd.org

16. Each individual executing this Annual Renewal of Services on behalf of Participant District represents, for the benefit of Lead District, that he or she is duly authorized to execute and deliver this Annual Renewal of Services on behalf of Participant District.

- 17. Lead District and Participant District acknowledge that this Annual Renewal of Services is subject to approval by the Participant District’s Board and this Annual Renewal of Services shall not be effective until after the Participant District’s Board approves this Annual Renewal of Services.

By signing this, I certify that I am an authorized representative of the Participant District and agree to adhere to the terms specified herein.

My execution of this Annual Renewal of Services was approved by the Participant District’s Board of Education at a duly called and noticed Regular Board Meeting on

Participant District	HANFORD ELEMENTARY SCHOOL DISTRICT
Signature	
Print Name	
Title	
Date	

Signature	
Super Co-op Representative Name (Printed)	
Date	

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 12/09/2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 12/18/2024

ITEM:

Consider approval for the District to issue a Request for Proposal (RFP) to select the District's bond underwriter.

PURPOSE:

The District would like to issue a Request for Proposal (RFP) to select an underwriter to sell bonds issued by the District. The last request for proposal was issued on January 5, 2017 prior to the District issuing Series A from the 2016 bond.

FISCAL IMPACT:

There is no fiscal impact with the issuance of this request for proposal.

RECOMMENDATIONS:

Approve the District to issue a Request for Proposal (RFP) to select the District's bond underwriter.

January xx, 2025

Re: Request for Proposal to Serve as Underwriter –
Hanford Elementary School District
Election of 2024, Series A

On behalf of Hanford Elementary School District, Isom Advisors, A Division of Urban Futures Inc. is soliciting proposals for an underwriter to sell bonds issued by the District. Submissions are due by **Noon on January xx, 2025** and an underwriter will be selected shortly thereafter.

Background. In 2024, Hanford Elementary School District voters passed Measure U at an election for \$23.0 million. The District seeks to select an underwriter for a negotiated sale and sell the full \$23.0 million authorization in multiple series of bonds.

Other Professionals. Isom Advisors serves as financial advisor for the transaction and will manage the financing process. Jones Hall serves as Bond and Disclosure Counsel.

Requested Services. The selected underwriter will be expected to comment on bond structures, review preliminary official statements, suggest pricing and marketing strategies, and sell bonds through a public offering.

Request for Proposal to Serve as Underwriter

Please respond to the following questions:

1. **Experience.** The District desires to select an underwriter with experience underwriting general obligation bonds. Please briefly describe your experience and qualifications with respect to California school district GOBs.
2. **Staffing.** List the individuals from your firm who will be assigned to work with the District, including specific contact information. Include only those persons who will be directly working on the financing. In each case, describe the role that such person is expected to play in the financing and their experience with California school district GOBs.
3. **Competitive Pricing.** The District desires to select an underwriter that has been successful in achieving competitive pricing of general obligation bonds. Please describe any structuring and/or marketing strategies your firm has used to secure the most aggressive pricing for a district. If possible, please provide examples since the beginning of the year where your firm's pricing was better than other comparable bond sales.

Also, the District would like to see an example of your structure for the proposed first \$7.5 million for Series A and describe why you believe your structure to be the optimal structure.

4. **Additional Information.** Please provide any additional information relevant to the District's consideration of your firm's qualifications.

5. **Fees.** Please provide a “not to exceed” amount, including all estimated expenses. Selection of underwriter *will not* be solely based on lowest fee.

Process. As provided above, proposing firms are requested to provide a proposal in electronic form to David Endo, Chief Business Official, and Jason List at Isom Advisors by **12:00 Noon** California Time on **January xx, 2025**. Such submission should briefly address each of the items described above. Proposing firms are requested to **limit their responses to ten (10) pages plus cover letter and appendices**.

Disclaimers. It is noted that the District reserves the right to: reject any and all responses; cancel, modify, or re-issue this request; negotiate with any, all, or none of the respondents; and solicit best and final offers from any, all, or none of the respondents. This request does not commit the District to negotiate a contract, nor does it obligate the District to pay for any costs incurred in the preparation and submission of any responses or in anticipation of receiving a contract. The District reserves the right to contract with any of the firms responding to this request based on the District’s judgment in evaluating the firm’s proposal, including but not limited to its qualifications, capabilities and fee quote. Any contact with District staff or board members not listed in this RFP shall result in disqualification.

Submission. Please provide copies of your proposal to serve as underwriter by e-mail no later than **noon** California time on **January xx, 2024**. Hard copies are not required. Responses should be sent to:

Recipient:

David Endo – Chief Business Official
dendo@hanfordesd.org

Jason List - Isom Advisors
jason@isomadvisors.com

Questions. Any questions regarding the request should be directed to Jason List at Isom Advisors at (510) 325-9583. Thank you in advance for your participation in this process.

Sincerely,

Jason List
Principal

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 12/11/2024

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 12/18/2024

ITEM:

Consider adoption of the Resolution #18-25 State Building Funds Application

PURPOSE:

Resolution #18-25 will allow the District for potential State funding for the Woodrow Wilson modernization project. It further acknowledges the current lack of state funding and such funding is not guaranteed despite having eligibility.

FISCAL IMPACT:

This resolution potentially provides the District more funding should the model change in the future with respect to modernization funding of Woodrow Wilson Junior High School.

RECOMMENDATIONS:

Adopt Resolution #18-25.

HANFORD ELEMENTARY SCHOOL DISTRICT
RESOLUTION NO.18-25
STATE BUILDING FUNDS APPLICATION

Whereas, the HANFORD ELEMENTARY SCHOOL DISTRICT has eligibility for new construction and modernization projects and desires to apply for state funding under the Leroy F. Greene School Facilities Act of 1998 (Chap. 12.5, Part 10, Div. 1, commencing with Section 17070.10, et seq., of the Education Code) for the following projects

1. Woodrow Wilson Jr. High Modernization - PTN #63917-53

; And

Whereas, the Board of Trustees of the Hanford Elementary School District has decided to apply to the State School Building Program for State funds; and

Whereas, the Board of Education (“School Board”) has determined that school facilities within the Hanford Elementary School District (the “District”), within Kings County need to be constructed or modernized; and

Whereas, the Board of Trustees has reviewed the application for submittal to the Office of Public School Construction;

Now, therefore be it hereby resolved by the Board of Trustees of the Hanford Elementary School District, as follows:

Whereas, the State Allocation Board (SAB) has established an “Applications Received Beyond Bond Authority List” for projects that have been received.

Pursuant to title 2, Code of California Regulations section 1859.95.1, the School Board of the Hanford Elementary School District hereby acknowledges the following:

1. That the statements set forth in the application and supporting documents are true and correct to the best of our knowledge and belief;
2. That David Endo, Chief Business Official, is hereby designated as District Representative of the District and is hereby authorized and directed to file, on behalf of the District, such applications with the State Allocation Board;
3. That the District agrees to pay its match of the total costs of the project, unless the District qualifies for financial hardship funding, of which the District may only have to pay a portion or none of its share;
4. That the District certifies that the exact plans and specifications (P & S) for the project will be approved by DSA and CDE prior to requesting final apportionment.
5. The school board acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on this application;

6. The school board acknowledges that the State of California is not expected nor obligated to provide funding for the project and the acceptance of the application does not provide a guarantee of future State funding;
7. The school board acknowledges that any potential future State bond measures for the School Facility Program may not provide funds for the application being submitted;
8. The school board acknowledges that criteria (including, but not limited to, funding, qualifications, and eligibility) under a future State school facilities program may be substantially different than the current School Facility Program. The district's approved application may be returned;
9. The school board acknowledges that they are electing to commence any pre-construction or construction activities at the district's discretion and that the State is not responsible for any pre-construction or construction activities;
10. The school board acknowledges that, if bond authority becomes available for the Board to provide funding for the submitted application, the School District must apply for financial hardship status, when applicable.
11. The school board acknowledges that, if bond authority becomes available for the Board to provide funding for the submitted application, the School District must submit a Master Plan to OPSC.

Enacted this 18th day of December, 2024
by the Hanford Elementary School District Board of Trustees.

Ayes:
Noes:
Absent:

President of the Board of Trustees of
the Hanford Elementary School District
of Kings County, California